HUMAN RESOURCES DEPARTMENT MONTHLY REPORT JULY 2025

JULY 2025			
PERSONNEL	VI W	Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others: HIRED TRANSFERRED RESIGNED DISMISSED RETIRED DE	CEASED OTH	5-32	The Control
Regular Full-Time (566 budgeted slots for fiscal year) 12 13 1		703	806
Regular Part-Time (65 budgeted slots for fiscal year) 3 2		49	60
Temporary Full-Time		12	13
Temporary Part-Time 6		55	63
Fiscal YTD Totals: 209 89 13 21	1	819	942
Reserve Police Officers		13	13
Volunteer Firefighters		12	15
Texas Workforce Solutions/Work Experience		1	3
AARP Participants		9	27
Volunteers	<u> </u>	252	315
Volunteers Fiscal YTD Totals:	87	287	373
taffing		0.0	168
Request for Positions Processed		20 86	360
Positions Advertised		121	1302
Application for Employment Processed			91
Volunteer Applications Processed		7 50	
Interviews Processed Job Offers Processed		15	334 215
New Hire Enrollments Processed		15	213
Turnover Rate 13/703		-0	1.90%
			98.00%
		70 C 7 C 7 C 7	90.00%
re-Employement Screenings Driver License Checks (MVR)		14	156
Mission Police/Mission Municipal Court Record Check		14	156
Hidalgo County Courthouse		14	156
Indaigo county courtifouse			-0-
Criminal History Background/Sex Offender Check (DPS)		18	226
Criminal History Background/Sex Offender Check (DPS) Drug Testing, Physical and Pre-placement Screening		18 15	226 188
Drug Testing, Physical and Pre-placement Screening	province y		
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't			
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Human Resources Department Visitors:		15	188
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Iuman Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted			
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Iuman Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted:		446	188
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Iuman Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview		15	188
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview		446	188 4470
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed		446	188 4470
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Iuman Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed		15 446 3 12	188 4470 17 82
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Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed		15 446 3 12 75 0	188 4470 17 82 751 21
PERSONNEL, con't PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed		15 446 3 12 75 0	188 4470 17 82 751 21 55
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employment Verifications Processed		15 446 3 12 75 0 3 11	188 4470 17 82 751 21 55 106
PERSONNEL, con't PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employment Verifications Processed Unemployment Claims Processed Public Information Requests Processed		15 446 3 12 75 0 3 11 1	188 4470 17 82 751 21 55 106 7
PERSONNEL, con't PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employment Verifications Processed Unemployment Claims Processed Public Information Requests Processed		15 446 3 12 75 0 3 11 1	188 4470 17 82 751 21 55 106 7
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PERSONNEL, con't PERSONNEL, con't Muman Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Corms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employeent Verifications Processed Unemployment Claims Processed Public Information Requests Processed FMLA Requests Employee's Serious Health Condition Family Member's Serious Health Condition		15 446 3 12 75 0 3 11 1 1 6 4 1	188 4470 17 82 751 21 55 106 7 49 63 37 15
PERSONNEL, con't PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employment Verifications Processed Unemployment Claims Processed Public Information Requests Processed FMLA Requests Employee's Serious Health Condition Family Member's Serious Health Condition Birth of a Child		15 446 3 12 75 0 3 11 1 1 6 4 1	188 4470 17 82 751 21 55 106 7 49 63 37 15 11
PERSONNEL, con't Tuman Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employment Verifications Processed Unemployment Claims Processed Public Information Requests Processed FMLA Requests		15 446 3 12 75 0 3 11 1 1 6 4 1 1	188 4470 17 82 751 21 55 106 7 49 63 37 15 11 0
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PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employeent Verifications Processed Unemployment Claims Processed Public Information Requests Processed FMLA Requests		15 446 3 12 75 0 3 11 1 1 1 0 0 6 0	188 4470 17 82 751 21 55 106 7 49 63 37 15 11 0 0 59 9
PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employeen Iteriteations Processed Unemployment Verifications Processed Unemployment Claims Processed Family and Medical Leave Act (FMLA) Forms Processed: FMLA Requests		15 446 3 12 75 0 3 11 1 1 0 0 6 4 1 0 0 6 0 4	188 4470 17 82 751 21 55 106 7 49 63 37 15 11 0 0 59 9 47
PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Supervisor Exit Interview Supervisor Exit Interview Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employment Verifications Processed Unemployment Claims Processed Public Information Requests Processed FMLA Requests Employee's Serious Health Condition Family Member's Serious Health Condition Birth of a Child Military Family Leave Injury or Illness of Covered Servicemember FMLA Approvals FMLA Return-to-Work Employees out on FMLA		15 446 3 12 75 0 3 11 1 1 0 0 6 4 1 1 0 0 6 0 4 15	188 4470 17 82 751 21 55 106 7 49 63 37 15 11 0 0 59 9 47 70
PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employeent Verifications Processed Unemployment Verifications Processed Unemployment Claims Processed FMLA Requests		15 446 3 12 75 0 3 11 1 1 0 0 6 4 1 0 0 6 0 4	188 4470 17 82 751 21 55 106 7 49 63 37 15 11 0 0 59 9 47 70 Employee
Drug Testing, Physical and Pre-placement Screening PERSONNEL, con't Ituman Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted ixit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Supervisor Exit Interview Corms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employment Verifications Processed Unemployment Verifications Processed Unemployment Claims Processed Public Information Requests Processed amily and Medical Leave Act (FMLA) Forms Processed: FMLA Requests - Employee's Serious Health Condition - Family Member's Serious Health Condition - Birth of a Child - Military Family Leave - Injury or Illness of Covered Servicemember FMLA Approvals FMLA Denials/Withdrawals FMLA Denials/Withdrawals FMLA Return-to-Work Employees out on FMLA PERSONNEL TRAINING SEMINARS		15 446 3 12 75 0 3 11 1 1 0 6 4 1 1 0 6 0 4 15 Training Seminars	188 4470 17 82 751 21 55 106 7 49 63 37 15 11 0 0 59 9 47 70 Employee Attended
PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employeent Verifications Processed Employment Verifications Processed Unemployment Claims Processed Public Information Requests Processed FMLA Requests - Employee's Serious Health Condition - Family Member's Serious Health Condition - Birth of a Child - Military Family Leave - Injury or Illness of Covered Servicemember FMLA Approvals FMLA Penials/Withdrawals FMLA Penials/Withdrawals FMLA Return-to-Work Employees out on FMLA PERSONNEL TRAINING SEMINARS		15 446 3 12 75 0 3 11 1 1 1 0 6 4 1 1 0 6 7 Training Seminars	188 4470 17 82 751 21 55 106 7 49 63 37 15 11 0 0 59 9 47 70 Employee Attended
PERSONNEL, con't Human Resources Department Visitors: Employees, Citizens, Vendors/Representatives Assisted Exit Interviews Conducted: Employee Exit Interview Supervisor Exit Interview Supervisor Exit Interview Forms Processed Employee Change of Status Forms Processed Employee Requests for Personnel Information Processed Employee Disciplinary Forms Processed Employment Verifications Processed Unemployment Claims Processed Public Information Requests Processed FMLA Requests Employee's Serious Health Condition Family Member's Serious Health Condition Birth of a Child Military Family Leave Injury or Illness of Covered Servicemember FMLA Approvals FMLA Return-to-Work Employees out on FMLA		15 446 3 12 75 0 3 11 1 1 0 6 4 1 1 0 6 0 4 15 Training Seminars	188 4470 17 82 751 21 55 106 7 49 63 37 15 11 0 0 59 9 47 70 Employee Attended

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06/06/2025 - TML Safe Driving		1	17
07/24/2025 - Excel Training		2	50
			*
	Fiscal YTD Totals:	8 Training	210 Employe
HEALTH & WELLNESS SEMINARS/EVENTS		Seminars	Attende
D/O2/2024 - Breast Cancer Awareness Luncheon		1	106
0/10/2024 - Airrosti - Is Sitting A Pain		1	3
0/15/2024 - Airrosti - Is Sitting A Pain		1	3
0/17/2024 - Airrosti - Is Sitting A Pain		1	3
0/22/2024 - Airrosti - Is Sitting A Pain		1	4
0/22//2024 - Annual Health & Benefits Fair		1	160
1/18/2024 - Health and Wellness Seminar - Diabetes - Parks		1	10
1/18/2024 - Health and Wellness Seminar - Diabetes - City Hall		1	15
1/18/2024 - Health and Wellness Seminar - Diabetes - Public Works		1	46
		1	3
2/13/2025 - Airrosti - Don't Let Knee Pain Hold You Back		_	
2/21/2025 - Heart Health Seminar - Parks		1	33
2/21/2025 - Heart Health Seminar - Public Works		1	58
2/26/2027 - Heart Saver - CT Screening		1	19
2/26/2027 - Heart Saver - CT Screening		1	21
3/11/2025 - Airrosti - Don't Let Back Pain Hold you Back		1	3
3/13/2025 - Airrosti - Don't Let Back Pain Hold you Back		1	3
3/25/2025 - Airrosti - Don't Let Back Pain Hold you Back		1	5
3/27/2025 - Airrosti - Don't Let Back Pain Hold you Back		1	2
5/01/2025 - Airrosti - Lower Back Pain		1	30
5/01 /2025 - Airrosti - Lower Back Pain		1	6
5/01/2025 - Airrosti - Lower Back Pain		1	14
5/01/2025 - Airrosti - Lower Back Pain		1	36
5/13/2025 - Airrosti - Step into a Pain-Free Life		1	4
5/20/2025 - Mental Health Awareness Lunch and Learn		1	34
5/20/2025 - Self Defense Class		1	9
7/08/2025 - TMRS Retirement Seminar		1	200
7/28/2025 - Open Enrollment Informational Session		1	30
17/29/2025 - Open Enrollment Informational Session		5	75
17/30/2025 - Open Enrollment Informational Session		5	105
	Fiscal YTD Totals:	37	1040
EMPLOYEE RECOGNITION/EVENTS	CONTRACTOR OF THE PARTY OF THE		Employe Attende
EMPLOYEE RECOGNITION/EVENTS			
			70
1/06/2024 - Veterans Appreciation Luncheon		1	73
1/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon		1	650
1/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast		1 1	650 94
/06/2024 - Veterans Appreciation Luncheon /20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon		1 1 1	650 94 19
1/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon		1 1	650 94
1/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 12/28/2025 - Employee of the Month Luncheon		1 1 1 1	650 94 19 400
n/o6/2024 - Veterans Appreciation Luncheon n/20/2024 - Employee Appreciation Luncheon n/20/2024 - Service Awards Breakfast n/28/2025 - Employee of the Month Luncheon n/204/2025 - Employee Appreciation Lunch	Fiscal YTD Totals:	1 1 1	650 94 19
1/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 12/02/2024 - Service Awards Breakfast 12/28/2025 - Employee of the Month Luncheon	Fiscal YTD Totals:	1 1 1 1	650 94 19 400
/06/2024 - Veterans Appreciation Luncheon ./20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon 3/04/2025 - Employee Appreciation Lunch	Fiscal YTD Totals:	1 1 1 1 1	650 94 19 400
A/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon 3/04/2025 - Employee Appreciation Lunch RISK MANAGEMENT	Fiscal YTD Totals:	1 1 1 1 1	650 94 19 400 1236
n/o6/2024 - Veterans Appreciation Luncheon n/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon 3/04/2025 - Employee Appreciation Lunch RISK MANAGEMENT Workers' Compensation	Fiscal YTD Totals:	1 1 1 1 1	650 94 19 400 1236
Al/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon 3/04/2025 - Employee Appreciation Lunch RISK MANAGEMENT Workers' Compensation General Liability	Fiscal YTD Totals:	1 1 1 1 1	650 94 19 400 1236 1276 1276
1/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon 3/04/2025 - Employee Appreciation Lunch RISK MANAGEMENT Workers' Compensation General Liability Property	Fiscal YTD Totals:	1 1 1 1 1	650 94 19 400 1236 1270 1236
Al/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon 3/04/2025 - Employee Appreciation Lunch RISK MANAGEMENT Workers' Compensation General Liability Property Auto Property	Fiscal YTD Totals:	1 1 1 1 1	650 94 19 400 1236 1y Totals 5 3 0
1/06/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 12/28/2025 - Employee of the Month Luncheon 13/04/2025 - Employee Appreciation Lunch RISK MANAGEMENT Workers' Compensation General Liability Property Auto Property Cyber	Fiscal YTD Totals:	1 1 1 1 1	650 94 19 400 1236 1 5 3 0 1
Al/o6/2024 - Veterans Appreciation Luncheon 1/20/2024 - Employee Appreciation Luncheon 2/02/2024 - Service Awards Breakfast 2/28/2025 - Employee of the Month Luncheon 3/04/2025 - Employee Appreciation Lunch RISK MANAGEMENT Workers' Compensation General Liability Property Auto Property	Fiscal YTD Totals:	1 1 1 1 1	650 94 19 400 1236 1y Totals 5 3 0