



**MEETING DATE:** January 13, 2025  
**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development  
**AGENDA ITEM:** Authorization to solicit RFP pertaining to the FY25 E-Rate Program Administered by the Universal Service Administrative Co. for Information Technology services. - Elizalde

**NATURE OF REQUEST:**

Staff is seeking authorization to solicit a Request for Proposals (RFP) pertaining to the FY25 E-Rate Program Administered by the Universal Service Administrative Co. The E-Rate program supports school and libraries across the U.S. and ensures that they are connected to information and resources through the internet. The city will seek Category 1 services pertaining to data transmissions services, Internet access and to utilize its available funds of up to \$137,679.00 for a Category 2 project pertaining to internal connections, managed internal broadband services, and basic maintenance of internal connections.

-Services will include but not limited to P2P fiber, Firewall, UPS's, Data Drops, and switches.  
-Category 1 90% Discount Rate on Eligible Items & Category 2 85% Discount Rate on Eligible Items

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Purchasing, Finance

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_