

PROPOSAL NAME/NUMBER: 24-169-12-27 FMA & BRIC Program Development, Grant Administration, Civil

Engineering, and Project Management Services

OPEN DATE: December 27, 2023 2:00 PM CST



Evaluator

Michael Elizalde

Abel Bocanegra

Edgar Gonzalez

Proposer	Rating	Points	Rating	Points	Rating	Points	Average
	Westwood Professional Services 211 North Loop 1604 E. Ste. 205 San Antonio, TX 78232	Acceptable		Acceptable		Acceptable	
Sec. a. General Quality and Adequacy of Response: (20 Points max)	Acceptable	18	Acceptable	18	Acceptable	20	
Sec. b. Organization, Personnel, and Experience: (40 Points max)	Acceptable	38	Acceptable	40	Acceptable	40	
Sec. c. Capacity to Perform: (40 Points max)	Acceptable	40	Acceptable	40	Acceptable	40	
Total Score		96		98		100	98.00

Notes:

Strengths: (ME) The Firm provides a clear & concise approach to the needs of the city.; *Project team displays experience and qualifications needed to meet the needs of the City.*; The firm displays a lot of experience working on relevant projects. *They provided each team members availability for the project, which is more than adequate.* **(AB)** SOQ meets Request for Qualifications requirements. Good and organized information presented.; Experienced & Capable personnel, Experience in the RGV, Success in receiving Grants Pertinent to this RFQ, work with other local clients and firms.; Westwood appears to be fully equipped and able to have capacity to perform and assist the city with Applications for Grants. **(EG)** organized; *Have local experience;* Over 1,500 Employees

Weaknesses: (ME) Project schedule is provided, but does not have timeline in detail by number of months needed to complete relevant project.; *The firm has over five external firms as support staff, but provided only one of their resume's.*; **(AB)** Minor issues w/submitted information. **(EG)**

Comments: (EG) only firm to submit proposal;