

SHARY GOLF COURSE ADVISORY BOARD
December 13, 2023
MINUTES

I. Call Meeting to Order

Chairman Isaac Martinez called the meeting to order.

II. Roll Call

The following board members were present: Martin Flores, Javier Barrera, Benjamin Lau, Toby Garza, Isaac Martinez and Jose Salinas.

The following board members were absent: Carlo Garza

III. Approval of November 15, 2023 Minutes

Minutes were not provided for the November 15, 2023 meeting. Therefore, no minutes will be approved.

IV. Public Participation

None

V. Reports

a. Golf Directors Report

Andy Garcia, Assistant City Manager briefed the board on the recent retirement of Golf Director Mario Flores. He stated himself and Mr. Terrazas will be available to the board until a new Golf Director is hired. Staff will continue with the day to day operations of the golf course.

Sales reports were presented for food and beverage which showed an increase of sales of approximately 10% from last year to this year. Pro Shop sales reports showed an increase of about 12%. Green fees showed a positive growth as well. Upcoming Tournament Schedule was reviewed with the board.

b. Golf Superintendent Report

Mr. Gutierrez stated mowing and maintenance is being done on a daily basis. All three pumps are working a new pump station will be needed in the near future. Cost would be approximately \$300,000. Irrigation is being worked on continuously.

VI. New Business

a. Update on Hiring of Golf Course Manager

Mr. Garcia stated that the position had been posted and applications were currently being accepted. Qualifications for the Golf Course Manager would be a college degree in some form of recreational science with three years minimum experience in a managerial position or working with a golf course. In lieu of a degree five years or more experience with golf and managerial skills.

b. Update on Aerator and Tractor Purchase

Mr. Garcia stated that the budget is currently being reviewed regarding this purchase.

c. Update on Building for Grounds and Driving Range Equipment Storage

Martin Flores stated that the board was recommending not to get what the city had approved, they had not received a recent update as to the status of the building. Mr. Martinez stated that the board had agreed to give a portion of the land to the All-Inclusive Park and that a storage was going to be needed. JP Terrazas stated he had met with architect Eduardo Vela to review what was needed at the golf course to reduce the cost of the building which was currently estimated at \$1M dollars. Revisions have been submitted to the architect who would be submitting the updated plans to be reviewed by the board at their next meeting.

VII. Old Business

a. Update on Golf Carts

Mr. Garcia stated that the shipment of the golf carts would be approximately December 20, 2023. Golf Carts are to be expected received by the end of December. Mr. Martinez asked about the GPS system. Mr. Garcia stated that would have been a separate assessment, the cost would have been substantial. Mr. Garcia stated the golf carts would be the base golf cart. The term of the agreement would be for three-year terms. Capital Improvement Plan for the golf course would be reviewed. Mayor Nbrie Garza asked the board if they wished to have a representative on the interviews for the hiring of the Golf Course Manager. The board deferred from appointing a member due to the possibility of a board member applying for the position. Jose Salinas would be submitting a proposal on signage for the golf course which would be presented to Mission Economic Development Corporation for possible funding. Chief Cesar Torres had also committed

funds to be used towards golf course improvements. After much discussion regarding trees that needed to be replaced at the course Martin Flores advised the board he would be submitting pricing on different types of trees to be planted at the golf course. The trees were to be purchased by customers and planted in the golf course in the name of a loved one.

VIII. Director's Comments

Mr. Garcia thanked the board for their support.

IX. Chairman's Comments

Chairman Martinez thanked staff for their hard work and looked forward to seeing the improvements to be made to the golf course to make it one of the best courses in the valley.

X. Adjournment

Upon a motion by Joe Salinas and seconded by Toby Garza meeting was adjourned.

CITIZEN'S ADVISORY COMMITTEE
December 12, 2023
Public Hearing/Regular Meeting

Members Present

Lorenzo Garza, Chairman
Roxanne Mendez
Alma Garcia
Marsha Terry
Zoreida Lopez, Vice-Chairwoman
Francisco Cadena

Members Absent

Cynthia Pacheco

Staff Present

Jo Anne Longoria
Esther G. Rivera
Danny X. Sanchez

Call Regular Hearing/Regular Meeting to Order

Chairman Lorenzo Garza called the Regular Meeting to order at 5:31 p.m. Ms. Jo Anne Longoria conducted the roll call. She stated six (6) members were present, therefore there was a quorum.

Citizens Participation

Chairman Garza asked if there were any citizens present who wanted to express their concerns at this Public Hearing/Regular Meeting. With no one present and no comments, Chairman Garza continued with the next agenda item.

Discussion and Recommendation on Consolidated Annual Performance and Evaluation Report FY2022-23 (DRAFT)

Ms. Jo Anne Longoria presented Consolidated Annual Performance and Evaluation Report (DRAFT)(CAPER) which is the summary of the expenditures reported for FY2022-23. She stated that \$1,275,055.15 was expended for CDBG and \$344,653.57 was expended for CDBG-CV for the year. She elaborated on the required narratives and tables by activity and mentioned they were included for review. Chairman Garza had a question regarding Fire Department's CDBG-CV expenditure in reference to the sign that was purchased on how he thought he saw it being utilized for miscellaneous events. Ms. Longoria went on to explain that the sign can be utilized, but only in an eligible area with verbiage displayed related to COVID-19. Vice-Chairwoman Zoreida Lopez also had a question regarding an eligible area. Ms. Longoria explained that an eligible area is a low income identified by census. Chairman Garza asked for a motion to approve the CAPER 2022-23 (DRAFT) as presented. Ms. Roxanne Mendez motioned to approve the CAPER as presented. Vice-Chairwoman Zoreida Lopez seconded the motion. Motion carried. (6-0)

Close Public Hearing and Open Regular Meeting

Chairman Garza closed the Public Hearing at 5:39 P.M. and opened the Regular Meeting.

Discussion and Recommendation to Approve Minutes for Regular Meeting held November 14, 2023

Mr. Danny Sanchez asked the members present if they had reviewed the minutes for the Regular Meeting held on November 14, 2023 and if there were any questions or comments. After a brief

discussion, Chairman Garza asked for a motion to approve the minutes. Ms. Marsha Terry motioned to approve the minutes as presented. Mr. Francisco Cadena seconded the motion. Motion carried (6-0)

Discussion and Recommendation to approve Tentative Schedule for Annual Action Plan FY2024-25

Ms. Longoria presented the Tentative Schedule for Annual Action Plan FY2024-25. She stated that the meetings were highlighted in bold. She also mentioned that CDBG will partner with various agencies for Spring Rally event during the month of April and may need volunteers. Ms. Mendez mentioned she would be out of the area during Spring Break week, which is where a Public Hearing is scheduled. Ms. Longoria went on to say that it is a tentative schedule and would adjust the meetings. After a brief discussion, Chairman Garza asked for a motion to approve Tentative Schedule for Annual Action Plan FY2024-25. Vice-Chairwoman Lopez motioned to approve Tentative Schedule as presented. Ms. Mendez seconded the motion. Motion carried (6-0)

Presentation on HAP Phase 22-II Welcome Home Event

Ms. Esther Rivera presented a brief PowerPoint Presentation on HAP Phase 22-II Welcome Home Event. She displayed the Welcome Home Event pictures taken with the family at 4027 E. Beatty St. After a brief discussion, Chairman Garza continued with the next agenda item.

Other Business

A. Progress Reports- October & November 2023 Unofficial

Mr. Sanchez presented the Unofficial Progress Reports for October and November 2023. He went on to say that the agencies had been funded for the new fiscal year however, no expenditures were reported and continue to serve their beneficiaries. Following the CDBG progress report, Mr. Sanchez explained that CDBG-CV Emergency Assistance Program (EAP) expended \$4,054.48 for October 2023 and \$1,234.18 for November. After a brief discussion, Chairman Garza asked for a motion to approve the progress reports. As presented Vice-Chairwoman Lopez motioned to approve the progress reports. Ms. Mendez seconded the motion. Motion carried. (6-0)

B. Chairman's Comments

Chairman Garza wished everyone Happy Holidays and stay safe.

C. Committee Member's Comments

Mr. Cadena mentioned he attended the Welcome Home Event for Speedy Trails Subdivision by Affordable Homes of South Texas, Inc. Members present wished everyone Happy Holidays.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Ms. Mendez motioned to adjourn the meeting. Vice-Chairwoman Lopez seconded. Motion carried (6-0). The meeting was adjourned at 6:04 P.M.

Lorenzo Garza, Chairman

PARKS AND RECREATION BOARD MEETING
December 12, 2023

<u>BOARD MEMBERS PRESENT</u>	<u>STAFF</u>
Tony Guerrero	Brad Bentsen
Chris Voss	Pete Lopez
	Ricardo Contreras
Jesus Mendiola	Juan Carlos Calderon
Melissa Reyna	Taylor Cavazos
Karina Garza	Pete Charles
Maggie Guajardo	

Call to Order

Tony Guerrero called the meeting to order.

Roll Call

Roll call was taken and quorum was met.

Prayer

Chriss Voss led us in prayer.

Approval of Minutes

The Board Members approved the minutes for the October 12, 2023 Board meeting. Motion to approve was made by Chris Voss and seconded by Karina Garza. The motion to approve minutes passed unanimously.

CITIZEN PARTICIPATION

N/A

UPDATE OF PARKS

The Parks staff assisted with the City of Mission's Halloween event that took place at the Mission Event Center, the set up and tear down was all thanks to the Parks staff.

The Parks crew assisted with the landscape and revamping of the irrigation system of the Kindness Garden at the Bannworth Park.

Parks employees created wooden Baseball Displays that were used at the State of the City Address.

Parks employees continued marking the field at Madero Park for the Boys and Girls Club soccer league.

Continued mowing of the right-of-way throughout the City, along with taking care of citizens requests such as the removal of graffiti, lighting in the Parks, and tall grass through the 311 system.

The Citrus Fiesta Building is now under the care of the Parks department, with the landscaping and irrigation system being taken care of by Parks employees.

The first Asian Market "Journey to the East" was hosted at Market Square, now with more events being hosted at Market Square improvements throughout the venue are needing to be made such as, adding additional lighting in the parking lot and main corridor, repairing and painting of the canopies, and the irrigation system.

The Annual Mayors Christmas Lightning at The Leo Pena Placita Park took place on November 17 and 18, which the parks staff had been preparing for at least a month in advance by setting up and installing all the Christmas decorations and lights in the Park and downtown Conway.

Other events that Parks staff assisted with was Mission Regional Hospital Cancer Run, Mission Police Departments Pictures with Santa, Veterans Day BBQ at Parks and Recreation, The Mission Chamber of Commerce Holiday Market, and the City of Missions Thanksgiving Employee Luncheon.

UPDATE OF RECREATION

We hosted our last Music at the Park of the year in the month of October, the Halloween themed event brought in about 1,000 attendees that enjoyed a costume contest, trick or treating, and live music.

The Recreation Department with the assistance of the Parks Department put together this year's Mayors Annual Christmas lighting, this two-day event consisted of entertainment, pictures with Santa, and a bike and toy raffle.

The recreational basketball league came to an end.

The Parks and Recreation building was rented out to host an indoor Asian Market which had a huge turnout, due to the amount of success, the Recreation Department is looking to collaborate and create a similar event the week of Spring Break.

The TWL will be hosting a wrestling event on Saturday at the Parks and Recreation Building.

Continue to prepare for the upcoming Annual Citrus Fiesta 5k.

AQUATICS UPDATE

Lap swimming continues at the Bannworth Pool during the morning and afternoon available times, numbers fluctuates as the winter season approaches.

Our USA swim team attended two swim meets, one in New Braunfels and one in San Antonio with an average of 10 swimmers competing. In New Braunfels, the USA Swim Team brought back 3 Gold Medals, 3 Silver Medals, and 4 Bronze Metals. In San Antonio our swimmers placed 6th-10th.

The Sharyland school district hosted a swim meet with 13 teams that attended at the Bannworth Facility.

As the winter season approaches, Mission CISD occasionally uses the indoor Bannworth facility when the outside pool water is too cold.

NEW BUSINESS

On January 28 2019, the discussion was brought up about the need to increase park land development fees, In 2019 it was proposed to increase the price from \$350 per living development to \$500, when the motion was made it was suggested to come back and readdress the topic 3 to 4 years later to see what a fair price would be with the current state of the economy.

After discussion with the board, the motion was made by Chriss Voss and seconded by Karina Garza to increase the fee to \$650 but for the fee to not be automatically recurring or increased, it must be brought to the board if any changes are to be made, all board members present agreed.

Brad Bentsen suggested to bring to council the possibility of taxing people in the extra territorial jurisdiction areas to help have more land and money to build more complexes, parks, and facilities for the community and Mission schools.

Discussed a current complaint that is coming from the neighborhood parks in the Sharyland Plantation area, spotlights are being put up at a Park near Shitmotsu elementary. These fields are being used to host soccer practices that are not through the parks and recreation rental agreements, the debate is if it is the Sharyland school districts problem to handle or the City's. The Sharyland school district claims the parks belong to the city after 5 pm, and would like more park development for their schools and parks.

The opportunity was mentioned that the land in the water district in west mission may be given to the city by a private investor in memory of their Mother which could be used for park development.

As per City manager Randy Perez, the board started to discuss our park rental fees in comparison to neighboring cities. Currently our fees stand at \$20 per hour with lights and \$30 per hour without lights. In the future, we are looking to increase the prices.

With the support from Mayor Norie Gonzalez Garza, Norma Ayala has started a community garden and is hoping to host a recurring Farmers Market for the City of Mission residents. The first one will be this Saturday at the Bannworth Pavilion.

With the upcoming Citrus Fiesta Parade, discussion has begun for creating and decorating floats to participate in the parade.

The Keep Mission Beautiful organization would like to work with the Parks department to beautify the area between Bryce Rd. and Kika Loop with some landscaping and painting of the irrigation pipes.

A Lions Park update was given to the board which included the pouring of concrete for the basketball pavilion, created areas for the rental picnic shelters, finishing up the parking lot, conditioning the soil for the asphalt, and all splash pad equipment being delivered. Charlie who is in charge of the development of Lions Park is expected to give update to the Council at next city council meeting.

OLD BUSINESS

Still pending the Grant project from Valley Baptist Legacy Foundation, for \$500,000 for the connection of the Mission Hike and Bike trails from McAllen through Pharr, and the Texas Park and Wildlife grant for \$200,000 to revamp the Hike and Bike Trails by overlaying the trail, creating retention walls, and planting native grasses along the canal bank.

Adjournment

Chriss Voss made a motion to adjourn the meeting and was seconded by **Jesus Mendiola**. The Board voted unanimously to approve.

**Mission Tax Increment Reinvestment Zone
Board of Directors Meeting
November 28, 2023**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a regular meeting open to the public, by teleconference and in person, on November 28, 2023 at 801 N. Bryan Road, Mission, Texas and at 5:57 PM, the roll was called of the duly appointed members of the Board, to-wit:

David Penoli, Chairman
Martin Garza, Vice Chairman
Aissa I. Garza, Secretary
Amanda O'Caña
Albert X. Chapa
Efrain Reyna Jr.
Hector Moreno

All the above were present except Vice Chairman Garza. Participating via Zoom teleconference were Tim Austin and Ezeiza Garcia. Participating in person were Angie Vela, Mayor Norie Gonzalez Garza, J.P. Terrazas, Crystal Chávez, Joe Salazar, Cristian Garza, Interim Executive Director Randy Perez and Judy Vega.

I. Consider Consent Agenda

- A. Call meeting to order and establish quorum
- B. Approve Minutes of the October 24, 2023 meeting of the TIRZ#1
- C. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the November 28, 2023 meeting.

Upon a motion duly made by Director O'Caña and seconded by Secretary Aissa I. Garza the Board unanimously approved the minutes of October 24, 2023 meeting of the TIRZ#1

Upon a motion duly made by Director Reyna and seconded by Director O'Caña, the Board unanimously approved the consent agenda.

II. Adjournment

As there was no further business for the board to consider, upon a motion duly made by Director Reyna and seconded by Director O'Caña, the Board unanimously voted to adjourn the meeting at 5:58 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**Mission Redevelopment Authority
Board of Directors Meeting
November 28, 2023**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission Redevelopment Authority (MRA) held a regular meeting open to the public, by teleconference and in person, on November 28, 2023, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

David Penoli, Chairman
Martin Garza, Vice Chairman
Aissa I. Garza, Secretary
Amanda O’Cafia
Albert X. Chapa
Efrain Reyna Jr.
Hector Moreno

All the above were present except Vice Chairman Garza. Participating via Zoom teleconference were Tim Austin, Dr. Rolando Ortiz, and Ezeiza Garcia. Participating in person were Angie Vela, Randy Pérez, Mayor Norie Gonzalez Garza, J.P. Terrazas, Crystal Chávez, Joe Salazar, Cristian Garza, Damien B. Tijerina, Rubén James de Jesús, Victor Trevino, Homer Gonzalez, Jesse Ozuna, Hector Sanchez, Gloria Rios, Roxanna Salas, George Meyers, Daniel de la Viña, Julio Cerda, and Judy Vega.

Call Meeting to Order at 4:06 PM

With a quorum present, Chairman Penoli opened the meeting with a welcome to all.

Citizens Participation.

Chairman Penoli’s call for citizens to participate either by Zoom’s virtual platform or in-person did not yield any responses.

Approve minutes of the October 24, 2023 meeting of the Mission Redevelopment Authority

There being no changes or corrections, upon a motion duly made by Director O’Cafia and seconded by Secretary Aissa I. Garza, the Board unanimously approved the October 24, 2023 meeting minutes of the Mission Redevelopment Authority.

The Board unanimously agreed to prioritize Items 5 & 6 of the agenda before addressing any other items.

Discussion & possible action related to the selection of a bank for the Authority's bank services

For the record: Chairman Penoli, Director Chapa, and Director Reyna refrained from engaging in any discussions or voting related to Item #5. The request was made considering the banks Chairman Penoli and Director Chapa represent, Lone Star National Bank and PlainsCapital Bank, are institutions that submitted a proposal for the Authority's solicited banking services. Director Reyna is a Financial Advisor for Edward Jones. Chairman Penoli and Directors Chapa and Reyna did not participate in discussions of the Finance Committee related to this matter.

Int. Executive Director Randy Perez welcomed and thanked representatives from participating institutions who were in attendance. Each representative then took a moment to briefly introduce themselves. Jesse Ozuna with Texas Regional Bank, Daniel de la Vifia with Lone Star National Bank, Hector Sanchez with Texas National Bank, and George Myers with PlainsCapital Bank. Mr. Perez mentioned that several meetings were held to evaluate the submitted proposals and a spread sheet was presented for the Board's review with interest rates, sweep rates, interest earned, and bank fee comparisons.

After thorough evaluation within the Finance Committee, the Committee recommended PlainsCapital Bank as the best choice to meet the Authority's banking needs. The recommendation was based on careful evaluation and consideration.

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director O'Caña, the Board accepted the Finance Committees' recommendation to select PlainsCapital Bank as the banking institution for the Authority's banking services and needs. Chairman Penoli, and Directors Chapa and Reyna abstained from the Board's vote.

Chairman Penoli thanked participating bank representatives for their presence at this meeting.

Discussion & possible action regarding the approval of Anzalduas Industrial Park Phase I Project by Union Design Developers LP. in an amount not to exceed \$284,229.86.

Int. Executive Director Perez introduced this item by saying that Union Design Developers LP submitted a request for assistance from the Mission RA for improvement costs associated with their proposed project, Anzalduas Industrial Park Phase I. Total construction estimate for this project is \$852,689.59. The firm is requesting assistance for one third (1/3rd) of the cost for water and sewer improvements. The amount being requested is a little less than the amount on the agenda item, at \$281,905.14. The project involves the construction of an industrial park within Anzalduas Highway and Bryan Road, an area within the TIRZ #1 boundary. Julio Cerda, P.E. with South Texas Infrastructure Group shared images describing water and sewer extensions from south Military Road all the way to old Military Highway. Overall investment in the 400,000 sq. ft. area of building out is estimated at \$52 million once completed. Mr. Cerda mentioned that property tax value will be about \$275,000 annually for the City of Mission. He expects the buildout to be completed within five (5) years. Mr. Perez said this was a new project and that it is in the TIRZ #1 zone. He is requesting approval of the request, which will be in the form of a Reimbursement Agreement prepared by the Authority's legal counsel.

Upon a motion duly made by Director Reyna and seconded by Secretary Aissa I. Garza, the Board approved the Anzalduas Industrial Park Phase I Project by Union Design Developers LP in an amount not to exceed \$281,905.14. A Reimbursement Agreement will be prepared by the Authority's legal counsel and presented for approval at the next Board meeting. The vote count was five in favor and one against, with Chairman Penoli being the sole dissenting vote.

Project Reports:

Chairman Penoli recognized Engineer Ruben James de Jesús with Melden & Hunt to report on the **Bentsen Palm Development Phase III Project**. Mr. de Jesús said this project has been completed and should be taken off the project report list.

Chairman Penoli recognized Mr. de Jesús to report on the **Tierra Dorada Sanitary Sewer Improvements Project**. This project involves the design and construction of a new lift station to eliminate existing Lift Stations No. 13 & 14 within Tierra Dorada Subdivision to reroute sewer discharge into existing sanitary sewer trunkline along Los Ebanos Road. The project will be advertised for bids on December 9, 2023 for 21 days. Bidding will take place the week of January 1, 2024. No further comments were made.

Chairman Penoli recognized Mr. de Jesús to report on the **Inspiration Road Trunklines (Sanitary Sewer Master Plan)**. This project ties in with the Tierra Dorada Sanitary Sewer Improvements Project. It involves Lift Station #10, located on Mile 2 & FM 495 (El Valle Subdivision). Mr. de Jesus reported that his firm continues to work with AGUA SUD on a draft agreement that he plans to present to City Council for approval sometime in December. This project involves the rerouting of sewer lines to an existing lift station to alleviate overflow. End of report.

Chairman Penoli recognized P.E. Damien D. Tijerina with L&G Engineering to report on the **Inspiration Rd./Military Parkway Loop Ph. I & II**. On Phase I, Mr. Tijerina mentioned that TxDOT continues reviewing the Finding of No Significant Impact (FONSI) report and that the City of Mission has not received approval of the report neither. No other new developments were reported for Phase I. On Phase II, Mr. Tijerina reported that L&G's surveyor had completed the ROW maps, which were submitted to TxDOT, who in return assigned parcel numbers for acquisition purposes. The City of Mission will use those numbers for reimbursement purposes. End of report.

Chairman Penoli recognized Dr. Rolando Ortiz with **Killam Development** to report on El Milagro Phase I Project. Dr. Ortiz recapped from last month's report. The firm continues to work on streets, caliche placement, curbs, sewer improvements and gutter construction. The project's target date for completion continues to be the first quarter of 2024. No further comments were made.

Chairman Penoli recognized Crystal Chavez, Project Manager with The Warren Group to report on the **Fire & Police Sub-Station #6**. Ms. Chavez said this project is 97% complete. She reported that the Fire Department parking lot block wall facing the south side along Military installation has been completed. Ms. Chavez shared good news on an issue the firm was having with a gas line at Schuerbach Road. Melden & Hunt redesigned the gas line and a credit of \$16,000 resulted with the redesign, which was approved, and work is now in progress. The furniture and computers in the building have been installed and pending are chairs on the kitchen island. Estimated shipping date for a PA panel is Dec. 4, 2023. He also said that pending is road testing for Schuerbach such as asphalt treatments and density.

Secretary Aissa I. Garza asked about construction costs and engineering costs for this project and on why engineering costs (\$577,000) were not included in the original \$6.1 million cost estimate. The goal is to include engineering costs. The \$577,000 for engineering costs will be presented at the next meeting in January 2024 for approval in the form of a Change Order. The expected turnkey for this building is February 2024, to allow time to do final walkthroughs, install the PA panel, connect permanent power, and finalize project closing documents. Power is temporarily connected, but once the PA panel arrives (when it does) it may take two-to-three weeks to install. No further comments were made.

Mr. Perez said that a review will be conducted of all projects and that any items pending will be brought back to the Board for approval.

1st Street Extension (Dragonfly 6265 LLC): Assistant City Manager J.P. Terrazas mentioned that Las Esperanzas Subdivision's water and sewer work has been finalized. Excavation for the lift station connection will be done this week. The contractor is approximately two months behind schedule, but they have brought in extra crew to catch up. The developer and engineer are now working on Shary Road and 1st Street connectivity.

Discussion & possible action for approval of a Reimbursement Agreement between Mission Redevelopment Authority and the City of Mission related to the Hoerner Street Project.

Assistant City Manager J.P. Terrazas said that this project has been in development for an extended period of time. The project involves ROW acquisition, to extend Hoerner Road from Home Depot drive all the way up to Selena Road, (road next to Denny's Restaurant at Shary Road). The owner of the ROW easement for this project, Dr. Pechero, is now receptive to donating ROW easements. Without this donation, the project cannot move forward since the price of the easement was in essence more expensive than the project. Halff Associates initially had begun the design of the project but that contract has expired. He would like to reengage Halff Associates to continue with the design, which is 30% complete. Originally there was a budget of \$1 million for this project before it was halted. Mr. Perez is asking for authorization to reengage Halff Associates to continue the design and bring back a Reimbursement Agreement at the next Board meeting.

Upon a motion duly made by Director O'Caña and Director Reyna, the Board authorized the reengagement of Halff Associates to the extent necessary to provide the Board with a project cost. A Reimbursement Agreement between the City of Mission and the Authority will be presented to the Board for approval at their next Board meeting.

Discussion & possible action regarding the approval of a Reimbursement Agreement between the Mission Redevelopment Authority and the City of Mission related to the Walsh Road Project.

Assistant City Manager J.P. Terrazas said this project involves the construction of a half (½) mile of a road which will connect from Perez Street to Frontage Road. He is requesting the engagement of Melden & Hunt Inc., the engineering firm that has worked on various projects in that area and is familiar with the Walsh Road project. As with the prior agenda item, Mr. Perez said he will present a Reimbursement Agreement between the City of Mission and the Authority for approval at their next Board meeting.

Upon a motion duly made by Director O'Caña and seconded by Director Reyna, the Board unanimously authorized the reengagement of Melden & Hunt Inc. to design the Walsh Road project. A Reimbursement Agreement between the City of Mission and the Authority will be presented to the Board for approval at their next Board meeting.

Discussion & possible action to authorize Int. Executive Director to enter discussions with Hidalgo County and South Texas College to explore options related to TIRZ #1's extension and/or expansion of boundaries, and the creation of a TIRZ #2.

Int. Executive Director Randy Perez is requesting authorization to enter discussions with Hidalgo County and South Texas College (STC), regarding their interest in participating in the creation of a TIRZ #2 and or explore other options related to TIRZ #1's extension or expansion of boundaries.

Upon a motion duly made by Director Secretary Aissa I. Garza and Director Reyna, the Board unanimously authorized Mr. Perez enter discussions with Hidalgo County and South Texas College to explore options related to TIRZ #1's extension and/or expansion of boundaries, and the creation of a TIRZ #2

Discussion & possible action related to an Amendment to Fiscal Year's 2022-2023 Budget.

Accountant Joe Salazar presented and recommended approval of an Amendment to the Authority's FY 2022-2023 Budget. This budget amendment includes the reconciliations approved last month by the Board related to Bensten Palm Lift Station Phase III, South Conway Lift Station, and the Inspiration Road & Military Parkway Loop Projects. Secretary Aissa I. Garza noted a clerical error on the Capital Projects Fund. Mr. Salazar noted the error, which will be corrected, and mentioned that he will be presenting another amendment at the next Board meeting that will include the Series 2023 Bond.

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director Chapa, the Board unanimously approved an Amendment to FY's 2022-2023 Budget.

Acceptance of the Unadjusted Financial Report for October 2023.

Accountant Joe Salazar presented and recommended acceptance of the Unadjusted Financial Report for the month of October 2023.

There being no changes or corrections upon a motion duly made by Secretary Aissa I. Garza and seconded by Director O'Caña, the Board unanimously accepted the Unadjusted Financial Report for October 2023 as presented.

Approval of invoices for November 2023.

Upon a motion duly made by Secretary Aissa I. Garza and seconded by Director O'Caña, the Board unanimously approved all invoices for November 2023.

Adjournment

As there was no further business for the board to consider, upon a motion made by Secretary Aissa I. Garza and being seconded by Director Chapa, the Board unanimously voted to adjourn the meeting at 5:56 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**NOTICE OF REGULAR MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
NOVEMBER 29, 2023 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Richard Hernandez, President
Jose G. Vargas, Vice President
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Noel Salinas
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:

ALSO PRESENT:

Eugene Vaughan, JGKL LLP
Pilar Gonzalez, Habib LLC

STAFF PRESENT:

Teclo J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Judy Vega, Executive Assistant
Stepanie Palacios, Financial Officer
Belen Guerrero-Aguirre, Director of Strategic
Partnerships & Program Development
Naxiely Lopez, Director of Marketing &
Communications
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director

1. Call to Order and Establish Quorum

After establishing a quorum of the Board of Directors, President Richard Hernandez called the meeting to order at 4:03 PM.

2. Citizens Participation

President Richard Hernandez's call for citizens to participate did not yield any responses.

3. Approval of Minutes: October 25, 2023

There being no corrections or additions, Carl Davis moved for approval of the meeting minutes of October 25, 2023. Motion was seconded by Vice President Jose G. Vargas and approved 6-0.

Mayor Norie Gonzalez Garza joined the meeting at 4:08 PM.

- 4. Deliberation and possible action for the approval of Resolution No. 2023-08. Resolution regarding request of Graphic Packaging International LLC, for the issuance of one or more series of revenue bonds; authorizing the filing of an application for allocation of volume cap for private activity bonds with the Texas Bond Review Board; authorizing public hearings regarding the bonds; and authorizing other action related thereto**

Joining via Zoom platform, Lee McCormick, President of Community Development Associates, explained that this was an inducement resolution for Packaging International, LLC, a company investing \$1 billion to build a new Coated Recycled Board Mill in Waco, Texas. This mill will manufacture coated recycled board ("CRB") which will be used to manufacture packaging cartons for food, beverage, foodservice, and other consumer products companies. Construction on the new mill began in 2023. Machine commissioning is expected in 2025 and full start-up of the mill is expected in 2026. The new mill will result in the creation of 230 new jobs. Mr. McCormick mentioned that the federal government gives each state a certain amount of tax-exempt bond allocations each year on a per capita basis. The bond allocation is nothing other than permission to issue bonds for projects that qualify for tax-exempt bonds. After the permission is granted, then some bonds are placed in a pool in which some go to housing, small manufacturing companies, student loans, or other categories. The category that the MEDC falls into is assigned about \$1.1 billion in bond allocations. In order to participate in allocations, basically, bond applications are placed in a lottery. Approval of this resolution does not impose any obligation on MEDC, or the City of Mission and the borrower is responsible for repayment of the bond. There is potential "reputational risk" if the borrower defaults since the MEDC name is included on the bonds. The company anticipates issuing \$100 million of tax-exempt bonds in 2025 and 2026 to reimburse construction costs. Assuming tax-exempt bond allocation is received, each year at closing, the MEDC is expected to receive approximately \$160,000 for serving as Issuer of the bonds and an annual fee of \$25,000 until maturity. He is requesting the adoption of this resolution in the amount not to exceed \$200 million of tax-exempt private activity bonds to finance the proposed project.

Vice President Jose G. Vargas moved to approve Resolution No. 2023-08. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

Resolution No. 2023-08

Resolution regarding request of Graphic Packaging International LLC, for the issuance of one or more series of revenue bonds; authorizing the filing of an application for allocation of volume cap for private activity bonds with the Texas Bond Review Board; authorizing public hearings regarding the bonds; and authorizing other action related thereto

- 5. Acceptance of Unadjusted Financial Statements for October 2023**

Financial Officer Stephanie Palacios presented and recommended acceptance of the unadjusted financial statements for October 2023.

There being no corrections or additions, Secretary Deborah L. Cordova moved for acceptance of the unadjusted Financial Statement for October 2023. Motion was seconded by Carl Davis and approved 7-0.

6. Deliberation and possible action to approve Invoice #14 from the City of Mission in the amount of \$626,856.77, related to an EDA grant project.

Assistant Finance Director Ezeiza Garcia presented and recommended approval of Invoice #14 from the City of Mission for Shary improvements. Ms. Garcia mentioned that total paid was \$4,697,153.82. Total reimbursed to date is \$4,030,297.05, a difference of \$626,856.77. This invoice is a reimbursement to the City of Mission as payment for work performed by Melden & Hunt related to the Shary Village Industrial Park. The City of Mission oversaw the project's procurement process and Melden & Hunt was awarded the contract in December 2020. CEO Tecló Garcia asked Ms. Garcia for an update on the project's completion. Ms. Garcia said she was informed by the Project Administrator Thelma Gonzalez with The Reyna Group, that the project should be completed within 3 to 4 weeks. She said delays have been due to weather conditions as well as delivery of materials. Mr. Garcia said that he spoke to Killam Development representatives a few weeks ago and they mentioned that the lots at the park have all been sold out.

Carl Davis moved to approve Invoice #14 from the City of Mission in the amount of \$626,856.77, related to an EDA grant project. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

7. Deliberation and possible action for ratification of City Council's action of November 13, 2023 related to Noble Texas Builders LLC's Change Order No. 001 for roof repairs.

CEO Tecló Garcia presented this item by saying that there was additional damage found to the CEED roof by Noble Texas Builders workers when they began repairs on the building. The workers found holes on the roof that were not included in the original work order; however, they informed MEDC that they could not proceed with repairs until those holes were also repaired and a change order was approved. A quote for the additional work was provided by Noble Texas Builders LLC and Mr. Garcia said that due to the amount of the quote, the item had to be approved by Mission City Council. Since time was of the essence, the item was presented to Mission City Council on November 13, 2023 and approved. He is requesting ratification of that action from the MEDC Board.

Vice President Jose G. Vargas moved to approve the ratification of City Council's action of November 13, 2023 related to Noble Texas Builders LLC's Change Order No. 001 for CEED roof repairs. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

At 4:33 PM., President Richard Hernandez announced that the MEDC Board of Directors would be convening in executive session.

8. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001.

Deliberation and possible action regarding commercial or financial information received from a business prospect with which the Mission EDC is conducting economic development negotiations or with which the Mission EDC seeks to have to locate, stay, or expand operations in or near the City of Mission (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to

the following: Report from CEO as to potential prospect(s): Project Scoop Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following: M.E.D.C. Land

Consultation with Attorney and possible action regarding: (1) pending or contemplated litigation; (2) a settlement offer; or (3) a matter in which the duty of the Attorney to Mission Economic Development Corporation under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code (as permitted under Texas Government Code Section 551.071).

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary.

At 5:13 PM., President Richard Hernandez announced that the MEDC Board of Directors would be reconvening in open session.

Project Scoop: Secretary Deborah L. Cordova moved to approve a Letter of Intent for an economic incentive for Project Scoop, and to move forward in drafting and executing a Performance Agreement as discussed in closed session. Motion was seconded by Vice President Jose G. Vargas and approved 7-0.

M.E.D.C. Land: No action was taken

9. Report on Economic Development Activity.

The CEO reported that the best sales tax revenue has been the months of May, October, and December. In calendar year 2023, City of Mission sales tax revenues were reported at \$24.1 million so far, but those are numbers from two months prior since it takes time to calculate. So, on what he was presenting, it seemed February 2023 was the best number, but those are December 2022 numbers at \$24.3 million. In fiscal year 2022-2023, October through September, the number was \$25.3 million. Mr. Garcia believes sales tax revenues will reach a high of \$26 million for the calendar year. The City of Mission has been doing well, and of course other larger cities are ahead of us; but for a city of our size, we are doing good. On another matter, Mr. Garcia mentioned that 70 applications have been received for the Ruby Red Ventures Re-Launch Program and asked Board members if they'd like to participate in a seven-member committee to review the applications. President Richard Hernandez encouraged Board members to call Mr. Garcia if they wished to participate; however, no more than three members may participate.

10. Presidents' Comments.

President Richard Hernandez thanked CEO Tecló J. Garcia and the MEDC staff for their hard work. Mr. Garcia reminded the Board about the Texas Economic Development Council's upcoming sales tax workshop on Dec. 1, 2023 and asked the Board if they needed any assistance with anything, to please reach out to our office. President Hernandez also thanked the Board for their professionalism, service, and commitment to this Board, and said he was looking forward to another successful year. He invited Vice President Jose Vargas and Secretary Deborah L. Cordova, to serve in the Ruby Red Re-Launch Committee, as well as himself. President Hernandez mentioned he'd like to conduct an evaluation of the MEDC CEO, with Secretary Deborah L. Cordova coordinating it. No further comments were made.

11. Adjournment

Treasurer Estella Saenz moved to adjourn the meeting. Motion was seconded by Noel Salinas and approved 7-0. The meeting was adjourned at 5:34 PM.

Richard Hernandez, President

ATTEST

Deborah L. Cordova, Secretary

**NOTICE OF MEETING
MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC.
NOVEMBER 29, 2023**

The Board of Directors of the Mission Economic Development Authority, Inc., held a meeting on Wednesday, November 29, 2023, at 4:00 PM, by teleconference, at the Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas 78572, to discuss the following agenda:

1. Call to order and establish quorum
2. Citizen's Participation.
3. Approval of minutes: August 30, 2023
4. Deliberation & possible action to accept Unadjusted Financial Report ended September 30, 2023.
5. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001
Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following: MEDA Land
Consultation with Attorney and possible action regarding: (1) pending or contemplated litigation; (2) a settlement offer; or (3) a matter in which the duty of the Attorney to Mission Economic Development Authority under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code (as permitted under Texas Government Code Section 551.071).
The Mission Economic Development Authority Board of Directors will reconvene in open session to take any actions necessary.
6. Adjournment

Minutes are as follows:

PRESENT:

Richard Hernandez, Chair
Jose G. Vargas, Vice Chair
Deborah L. Cordova, Secretary
Estella Saenz, Treasurer
Mayor Norie Gonzalez Garza

ABSENT:

ALSO PRESENT:

Gene Vaughan, JGKL LLP
Pilar Gonzalez, Habib LLC

STAFF PRESENT:

Teclo J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Judy Vega, Executive Assistant
Stepanie Palacios, Financial Officer
Belen Guerrero-Aguirre, Director of Strategic Partnerships & Program Development
Naxiely Lopez, Director of Marketing & Communications
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director

1. Call to order and establish quorum.

With a quorum being present, Chair Richard Hernandez called the meeting at 5:37 PM.

2. Citizen's Participation.

Chair Hernandez's call for citizens to participate did not yield any responses.

3. Approval of Minutes: August 30, 2023.

There being no corrections or additions, Vice Chair Jose G. Vargas moved for approval of the meeting minutes of August 30, 2023. Motion was seconded by Treasurer Estella Saenz and approved 4-0.

4. Deliberation & possible action to accept Unadjusted Financial Report ended September 30, 2023.

Financial Officer Stephanie Palacios presented and recommended approval.

There being no changes or corrections, Secretary Deborah L. Cordova moved for acceptance of the Unadjusted Financial Report ended September 30, 2023. Motion was seconded by Treasurer Estella Saenz and approved 4-0.

At 5:48 PM, Chair Richard Hernandez announced that the Mission EDA Board of Directors would be convening in closed session.

5. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001

Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following: MEDA Land

Consultation with Attorney and possible action regarding: (1) pending or contemplated litigation; (2) a settlement offer; or (3) a matter in which the duty of the Attorney to Mission Economic Development Authority under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code (as permitted under Texas Government Code Section 551.071).

The Mission Economic Development Authority Board of Directors will reconvene in open session to take any actions necessary.

At 6:20 PM, Chair Richard Hernandez announced that the MEDA Board of Directors would be convening in open session.

MEDA Land: Mayor Norie Gonzalez Garza moved not to proceed with the sale or real estate contract as discussed in executive session. Motion was seconded by Vice Chair Jose G. Vargas and approved 4-0.

6. Adjournment

At 6:21 PM, Secretary Deborah L. Cordova moved for adjournment. Motion was seconded by Vice Chair Jose G. Vargas and approved 4-0.

**MINUTES OF THE MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC.
BOARD OF DIRECTORS MEETING HELD ON NOVEMBER 29, 2023 WERE
APPROVED ON THIS THE 24TH DAY OF JANUARY, 2024.**

Deborah L. Cordova, Secretary

**NOTICE OF MEETING OF THE
MISSION EDUCATION DEVELOPMENT COUNCIL, INC.
OCTOBER 25, 2023**

The Board of Directors of the Mission Education Development Council, Inc., held a meeting on Wednesday, October 25, 2023, at 4:00 PM, at The Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas, 78572, to discuss the following agenda:

1. Call to order and establish quorum
2. Approval of Minutes: August 30, 2023
3. Deliberation & possible action to accept Financial Report ended September 30, 2023
4. Adjournment

Minutes are as follows:

PRESENT:

Jose G. Vargas, Vice Chair
Noel Salinas
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:

Richard Hernandez, Chair
Deborah Cordova, Secretary
Estella Saenz, Treasurer

ALSO PRESENT:

Eugene Vaughan, JGKL LLP

STAFF PRESENT:

Teclo J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Judy Vega, Executive Assistant
Belen Guerrero-Aguirre, Director of Strategic Partnerships & Program Development
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director

1. Call to order and establish quorum

In the absence of the Chair, after establishing a quorum of the Board of Directors, Vice Chair Jose G. Vargas called the meeting to order at 4:00 PM.

2. Approval of Minutes: Meeting of August 30, 2023

There being no corrections or additions, Mayor Norie Gonzalez Garza moved for approval of the meeting minutes of August 30, 2023. Motion was seconded by Noel Salinas and approved 4-0.

3. Acceptance of Financial Report ended September 30, 2023

City of Mission Finance Director Angie Vela presented and recommended approval of the financial report ended September 30, 2023. Ms. Vela began her report by saying that Total Assets for the quarter were \$104,994.28. Total liabilities and equity were \$104,994.28. total Net Income was \$79.35 from interest earned. No expenses were reported for this quarter.

Carl Davis moved to accept the financial report ended September 30, 2023. Motion was seconded by Noel Salinas and approved 4-0.

4. Adjournment

There being no more business to discuss, Mayor Norie Gonzalez Garza moved to adjourn. Motion was seconded by Carl Davis. The meeting was adjourned at 4:10 PM.

**MINUTES OF THE MISSION EDUCATION DEVELOPMENT COUNCIL, INC.
BOARD OF DIRECTORS MEETING HELD ON OCTOBER 25, 2023 WERE
APPROVED ON THIS THE 24th DAY OF JANUARY, 2024.**

Deborah L. Cordova, Secretary



**Ambulance Board Meeting
MISSION CITY HALL
October 19, 2023 at 03:00 p.m.**

MINUTES

PRESENT:

**Norie Gonzalez Garza, Mayor
Randy Perez, City Manager
David Flores, Asst. City Manager
Adrian Garcia, Fire Chief
Cesar Torres, Chief of Police
Christopher Navarrete, Deputy Fire Chief
Jacqueline Charles, Fire Department
Jorge Flores, Mission Fire Department EMS Compliance Officer**

ALSO PRESENT:

**Tim Brown – Presiding Chair
Dr. Ivan Melendez – Board Member
Alvin Patina II – Board Member
Richard Becerra – Med Care EMS
David De los Santos – Med Care EMS
Mack Gilbert – Med Care EMS
Ronnie Ontiveros – Med Care EMS**

CITIZENS PRESENT:

Michael Silva – Mission Fire Fighter's Association

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Chair member Tim Brown called the meeting to order at 3:16 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Chair member Tim Brown led the Invocation and Pledge of Allegiance.

INTRODUCTION OF GUESTS

Ronnie Ontiveros, David De los Santos, Mack Gilbert, and Richard Becerra from Med-care were present.

Mike Silva from Mission Firefighter's Association

PRESENTATIONS

1. Mission Fire Department Quarterly Report - Navarrete

Deputy Fire Chief Christopher Navarrete presented EMS quarterly reports beginning from July 1, 2023 through September 30, 2023. Reports were for Medics 1 & 2. Dr. Melendez did have some questions regarding transport billing amounts, Chief Navarrete did explain.

2. Med Care Quarterly Report - Gilbert

Mack Gilbert presented the Med Care quarterly report via an excel report. Dr. Melendez had a couple of questions regarding number on calls, requested for numbers to be presented at next meeting. Mr. Gilbert provided answers to questions that were asked and said that numbers would be presented at next meeting. Mr. Brown asked for more data regarding how many calls Med Care reported to and how many Mission Fire EMS reported to. Michael Silva voiced that data has been requested and nothing has been provided. Ms. Ontiveros requested the dispatch protocols and has asked for requests to be submitted in writing. Chief Garcia explained that all calls start with Police Department dispatch center and get directed to Med-care first, if no available units, it then gets transferred to Mission Fire EMS. City Manager Randy Perez voiced that call numbers should be known and need to be presented at these meetings to board members. Chief Torres will be providing numbers of calls at next meeting.

3. Old Business

Approval of Minutes from August 25, 2023 Ambulance Board Meeting.

4. New Business

Chief Garcia introduced EMS Compliance Officer Captain Jorge Flores. Dr. Melendez asked what his roles would be.

Chief also gave an update on Medic 3 and explained that it was parked outside to be seen by board members. Chief Navarrete explained the details of the unit and what inspections were still pending to be able to take possession.

Chief Garcia updated board that Emergency management of Hidalgo County have several medical units parked in a warehouse. Unit is fully stocked except for supplies and medications. Chief started speaking with County and they discussed proposed areas of coverage with ambulance for \$12 a year. Mission Fire EMS would need to take care of maintenance, supplies and medications. Chief Garcia explained that agreements has been sent over to Legal department for review to be able to be approved by Mayor Gonzalez-Garza and City Council. Mr. Patina asked if ambulance permits were still being issued, Chief Garcia explained that the process is being discussed in the department.

5. Comments

City Manager Randy Perez thanked everybody for their input and information provided. Expressed that there is always room for improvement.

Presiding Chair Tim Brown pleased with meeting and willingness of Med Care providing requested information at next meeting. Recommended re-evaluation of Dr. Tijerina's participation on board. Mr. Brown asked administrative assistant Jackie Charles to add Chief Torres to final comments list on future agendas.

Dr. Melendez says this is a great opportunity to be move forward to better things and suggested inviting a representative from the Hospital, more than likely a financial representative. Reminded everybody that the goal for everybody

Mayor Norle Gonzalez – Garza agreed with the re-evaluation due to Dr. Tijerina missing the last three Ambulance Board meetings.

Alvin Patina II expressed that he wants everybody to realize that board and new administration is moving in the right direction.

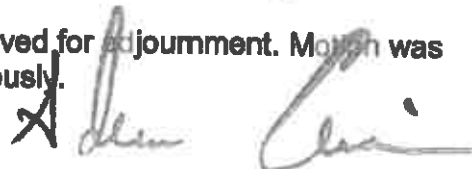
Chief Police Cesar Torres expressed that at the end of the day what matters are the patients and what we can do to make things better for them.

Ronnie Ontiveros agrees that communication helps the collaboration and betters the integrated format.

Fire Chief Garcia thanked everyone for those who attended the meeting and looks forward to working with everyone. Proposed next ambulance board meeting for January 2024. Also, working with Med Care and receiving reports for better discussion to move forward and plan for the community.

ADJOURNMENT

At 4:16 p.m., Presiding Chair Board Tim Brown moved for adjournment. Motion was seconded by Alvin Patina II and approved unanimously.



Adrian Garcia, Fire Chief

ATTEST:



Jacqueline Charles, Administrative Assistant

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
December 13, 2023**

Commission-Present

**Jerry Saenz-Chairman
Polo Garza-Vice-Chair
Michael Davis-Member**

Staff Present

**Jesse Lerma Jr-CS Director
Noemi Mungula-HR Director
Victor Flores-City Attorney
David Flores-ACM
Cesar Torres-Chief of Police
Randy Cruz-Deputy Chief Fire
Enrique Lopez-PO
Michael Lopez-PO
Elias Munoz-PO
Arturo Casanova-PO
Patty Flores-Legal**

Call to Order

Mr. Jerry Saenz called the meeting to order at 9:00 a.m.

Pledge of Allegiance

Mr. Garza led the pledge of Allegiance

Approval of Minutes-November 6, 2023

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Davis made a motion to approve the minutes as submitted. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department CPT's Promotional Examination Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that we had conducted the promotional exam on November 6, 2023. We had 5 (five) individuals that participated and 4 (four) passed.

Mr. Lerma submitted the following scores for approval:

1. Michael Reyes-83 raw score plus 10 seniority points-93
2. Homar Salinas-79 raw score plus 10 seniority points-89
3. Juan Luis Garcia-75 raw score plus 10 seniority points-85
4. Rogelio Leal-74 raw score plus 10 seniority points-84

After a brief discussion, Mr. Garza made a motion to approve the scores and to create an eligibility list for CPT. Mr. Davis seconded the motion. Motion was approved unanimously.

Approval of Mission Police Department CPL's Promotional Examination Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that we had conducted a CPL's promotional examination on November 30, 2023. Mr. Lerma advised them that they had 24 individuals that participated with 18 getting passing scores. Mr. Lerma advised them that Police Officer Michael Rosales had submitted an appeal that we needed to hear. Mr. Lerma advised them the ground rules for the appeal and that everyone present had the same information to make a final determination. Mr. Rosales was allowed to present his appeal and after some discussion and the Commission going into executive session twice to confer with Mr. Flores, Mr. Garza made a motion to deny the appeal and accept the answer of the testing agency, to accept the scores as presented and to create an eligibility list for CPL. Mr. Davis seconded the motion. Motion was approved unanimously. The Commission and staff thanked all the officers for being present. The eligibility list would have 18 individuals with the following being the top 5:

1. Victor Arispe-90 raw score plus 6 seniority points-96
2. Elias Munoz-89 raw score plus 7 seniority points-96
3. Arturo Casanova-83 raw score plus 10 seniority points-93
4. Enrique Lopez-81 raw score plus 10 seniority points-91
5. Michael Rosales-81 raw score plus 10 seniority points-91

Approval of Mission Fire Department Examination Schedule for CPT

Mr. Lerma advised the Commission that DC Joel Dominguez retired and that created the position of DC and they were requesting and submitting the following schedule for approval:

1. Post Notice of Exam-December 13, 2023
2. 30-day Notice-February 1, 2024
3. Deadline to submit MOI-February 28, 2024
4. Date of Examination-March 14, 2024

After a brief discussion, Mr. Davis made a motion to approve the schedule as presented. Mr. Garza seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department Examination Schedule for DC

Mr. Lerma submitted the following resource list for approval:

1. Management in the Fire Service, 5th Edition
2. Leadership Challenge, 6th Edition
3. Chief Officer, 3rd Edition

After a brief discussion, Mr. Garza made a motion to approve the resource list as presented. Mr. Davis seconded the motion. Motion was approved unanimously.

Pending Business

Mr. Lerma reminded all present of the upcoming training being held in Conroe on January 31 thru February 1, 2024.

Adjourn

Meeting was adjourned at 9:50 am