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## MINUTES

### **PRESENT:**

Norie Gonzalez Garza, Mayor  
Jessica Ortega, Councilwoman  
Ruben D. Plata, Mayor Pro-Tem  
Abiel Flores, Councilman  
Alberto Vela, Councilman  
Victor A. Flores, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

### **ALSO PRESENT:**

Marissa Briseño  
SPHS Cheerleaders  
Diana Rojo  
Julie Carranza  
Nancy Sanchez  
Iris Longoria  
Mike Silva  
Mario Reyna  
Frank Castellanos  
Joyce Rogers  
Micaela Arcaute  
Jim & Beth Barnes  
Nohely Lozano  
Laura Gutierrez  
Paul Vazaldua

### **STAFF PRESENT:**

Moises Lopez, Water Plant Supervisor  
Esperanza, Daniels  
Casey Venegas, Police Officer  
Rosember Ramirez, Police Officer  
Jody Tittle, Assistant Chief of Police  
Ted Rodriguez, Assistant Chief of Police  
Amy Tijerina, Events Manager  
Luis Gutierrez, Police Officer

### **ABSENT:**

### **STAFF PRESENT:**

Anais Chapa, Assistant City Secretary  
David Flores, Asst. City Manager  
Aida Lerma, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Angie Vela, Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Planning Director  
Alex Hernandez, Asst. Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management Director  
Peter Geddes, Procurement Director  
Joe Enriquez, Utilities Manager  
Alex Fajardo, Media Relations  
Charlie Longoria, Media Relations  
Abram Ramirez, IT Director  
Abel Bocanegra, P.E., City Engineer  
Brad Bentsen, Parks & Recreation Director  
Cesar Torres, Chief of Police  
Douglas Williams, Interim Fire Chief  
Frank Cavazos, Deputy Fire Chief  
Joanne Longoria, CDBG Director  
Mayra Rocha, Speer Memorial Library Director  
Cynthia Lopez, Museum Director  
Mario Flores, Golf Director  
Rick Venecia, Boys & Girls Club Director  
Angel Ramos, Veteran's Cemetery Director  
Roel Mendiola, Sanitation Dept. Director  
J. C. Avila, Fleet Director

## REGULAR MEETING

### **CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:30 p.m.

### **INVOCATION AND PLEDGE ALLEGIANCE**

City Manager Randy Perez led the invocation and Pledge of Allegiance.

### **DISCLOSURE OF CONFLICT OF INTEREST**

None

### **PRESENTATIONS**

#### **1. Proclamation - Pioneer Diamondback Cheerleaders**

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – Pioneer Diamondback Cheerleaders. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

#### **2. Proclamation - Hidalgo County Prosperity Task Force**

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – Hidalgo County Prosperity Task Force. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

#### **3. Presentation - Travis Bush, UTRGV Head Football Coach - A. Lerma**

Travis Bush, UTRGV Head Football Coach, introduced himself and expressed his excitement for the opportunity to build this program/division of football to the Rio Grande Valley. He stated that this is an amazing opportunity for young students in the valley and is looking forward to creating an exciting atmosphere and a positive economic impact.

#### **4. Presentation - Mission Police Department Personnel**

Cesar Torres, Chief of Police, recognized four police officers: Casey Venegas, Marisol Chavero, Santee Garcia and Adrian Guerra for rendering aid, in two separate incidents, that resulted in saving the lives of citizens. Chief Torres presented each of them with a plaque and also nominated them for an award through the State of Texas

#### **5. Presentation of Award received by City Secretary's Vital Statistics Department**

Anna Carrillo, City Secretary recognized the Vital Statistics Division for receiving the “5 Star Service Award for Excellence for 2022” from the Texas Health and Human Services Department. This award honored vital statistics partners who understand the importance of vital statistics and their impact on the citizens of Texas.

#### **6. Presentation of Certificate of Achievement to Finance Department**

Angie Vela, Finance Director recognized the Finance Department for being awarded the Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report for the fiscal year that ended September 30, 2021. This was awarded by the Government Officers Association of the United States and Canada (GFOA). Finance Department had received the Certificate of Achievement for excellence in financial reporting by the Government Finance Officers Association for the 21<sup>st</sup> consecutive year.

## 7. January 2023 Employee of the Month

Noemi Munguia, Human Resources Director, presented Ms. Esperanza Daniels as the Employee of the Month for January. Ms. Daniels was nominated by her supervisor, Moises Lopez for excellent work ethic and her attentive response to a recent electrical emergency that the department had.

## 8. Report from the Greater Mission Chamber of Commerce

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on upcoming chamber events such as: unveiling of the Discover Mission T-Shirt which will be sold at the Winter Texan Fiesta on Friday March 3<sup>rd</sup>, Thursday March 2<sup>nd</sup> there are three ribbon cuttings – RGV Food Bank, 50<sup>th</sup> Anniversary for Taco Ole on Conway and Ric Brown Funeral Home, and a Spring Market to be held next month. Ms. Enriquez also stated that the Chamber was two priority projects which are creating a new website and implanting the Hospitality and Service program.

## 9. Departmental Reports

Councilwoman Ortega moved to approve the Departmental Reports. Motion was seconded by Mayor Pro-Tem Plata and approved unanimously 5-0.

## 10. Citizen's Participation

Victor A. Flores, City Attorney, clarified previous concerns with the contract that was signed by the City of Mission and the Rio Grande Valley Humane Society.

Aida Lerma, Assistant City Manager, introduced Libby Salinas from the RGV Food Bank who announced that the grand opening for their Mission location would be held on Thursday, March 2<sup>nd</sup>.

Aida Lerma recognized Mayra Rocha, Library Director, for her retirement after 24 years of service with the City of Mission. Mrs. Lerma thank Mayra for her dedication to the city and the Speer Memorial Library.

## PUBLIC HEARING

## PLANNING & ZONING RECOMMENDATIONS

### 11. Rezoning: All of Lot 10, and the South ½ of Lot 11, Block 186, Mission Original Townsite, (C-4) Heavy Commercial to (R-1) Single Family Residential, George J. Perez, and Adoption of Ordinance#5285

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 75' south of W. 12<sup>th</sup> Street along the west side of Dunlap Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Noeli Lozano, owner of the lot, stated that if the request to rezone was approved, then they would be selling the lot to Mr. Perez, and he would be building his home on the property. The property is not in the best of shape at the moment, but Mr. Perez plans to clean it up and build a home for his family.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Abiel Flores and approved unanimously, the public hearing was closed.

Mayor Pro-Tem Plata moved to approve the Rezoning: All of Lot 10, and the South ½ of Lot 11, Block 186, Mission Original Townsite, (C-4) Heavy Commercial to (R-1) Single Family Residential, George J. Perez, and Adoption of Ordinance#5285. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

**ORDINANCE NO. 5285**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING ALL OF LOT 10, AND THE SOUTH ½ OF LOT 11, BLOCK 186,  
MISSION ORIGINAL TOWNSITE, FROM (C-4) HEAVY COMMERCIAL TO  
(R-1) SINGLE FAMILY RESIDENTIAL

**12. Rezoning: 0.402 of one acre out of Lot 182, John H. Shary Subdivision, (C-2) Neighborhood Commercial to (R-3) Multi-Family Residential, Onesimo Abrego, and Adoption of Ordinance#\_\_\_\_\_**

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located near the Southwest corner of E. 2 ½ Street and Glasscock Road. There was no public opposition during the P&Z Meeting. The applicant submitted a petition in favor of the request reflecting 6%. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Councilman Flores signed a Disclosure of Conflict of Interest in regards to this item as it was being presented.

Mayor Garza asked if there were any comments for or against the request.

Micaela Arcuate, 134 Carlotta Street, expressed her concern and opposition for rezoning this property to multi-family. She stated that the site is currently an eyesore, is too crowded, and sometimes is used to park vehicles for several days at a time. She was okay with a single-family home.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro-Tem Plata moved to deny the Rezoning: 0.402 of one acre out of Lot 182, John H. Shary Subdivision, (C-2) Neighborhood Commercial to (R-3) Multi-Family Residential, Onesimo Abrego, and Adoption of Ordinance#\_\_\_\_\_. Motion was seconded by Councilman Vela and denied unanimously 4-0.

**13. Conditional Use Permit: To Construct a Wireless 140' Tower & associated ground equipment, 1201 W. Griffin Parkway, Being a tract of land containing 0.28 gross acres out of Lots 24-3, and 24-4, West Addition to Sharyland Subdivision, P, Insight Public Sector, and Adoption of Ordinance#5286**

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit. The subject site was located near the southeast corner of Los Ebanos Road and W. Griffin Parkway (FM 495) along the south side of W. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Abiel Flores and approved unanimously, the public hearing was closed.

Mayor Pro-Tem Plata moved to approve the Conditional Use Permit: To Construct a Wireless 140' Tower & associated ground equipment, 1201 W. Griffin Parkway, Being a tract of land containing 0.28 gross acres out of Lots 24-3, and 24-4, West Addition to Sharyland Subdivision, P, Insight Public Sector, and Adoption of Ordinance#5286. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

#### **ORDINANCE NO. 5286**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT TO CONSTRUCT A WIRELESS 140' TOWER &  
ASSOCIATED GROUND EQUIPMENT, 1201 W. GRIFFIN PARKWAY, BEING A TRACT OF  
LAND CONTAINING 0.28 GROSS ACRES OUT OF LOTS 24-3 AND 24-4, WEST ADDITION TO  
SHARYLAND SUBDIVISION

#### **14. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – LA Crawfish at 2423 E. Expressway 83, Ste. 100, Lot 2, Block A, Shary-Taylor Expressway Commercial, C-4, Henry De Luna, and Adoption of Ordinance#5287**

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal. The subject site was located approximately ¼ mile east of Shary Road along the northside of the Frontage Road, east of Chili's. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro-Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – LA Crawfish at 2423 E. Expressway 83, Ste. 100, Lot 2, Block A, Shary-Taylor Expressway Commercial, C-4, Henry De Luna, and Adoption of Ordinance#5287. Motion was seconded by Councilman Flores and approved unanimously 5-0.

#### **ORDINANCE NO. 5287**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE  
CONSUMPTION OF ALCOHOLIC BEVERAGES – LA CRAWFISH AT 2423 E. EXPRESSWAY 83,  
STE. 100, LOT 2, BLOCK A, SHARY-TAYLOR EXPRESSWAY COMMERCIAL

#### **15. Conditional Use Permit Renewal: Drive-Thru Service Window – LIT Coffee at 2515 Colorado Street, Ste. 1, Lot 2, Block 2, Santa Lucia Development, C-3, Daniel King, and Adoption of Ordinance#5288**

On February 8, 2023, the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal. The subject site was located at the NW corner of Colorado

and Taylor Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit Renewal: Drive-Thru Service Window – LIT Coffee, with a life of use condition, at 2515 Colorado Street, Ste. 1, Lot 2, Block 2, Santa Lucia Development, C-3, Daniel King, and Adoption of Ordinance#5288. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **ORDINANCE NO. 5288**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE DRIVE-THRU SERVICE  
WINDOW – LIT COFFEE, 2515 COLORADO STREET, STE. 1, LOT 2, BLOCK 2, SANTA LUCIA  
DEVELOPMENT

### **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

#### **16. Approval of Minutes**

Regular Meeting – January 23, 2023

#### **17. Acknowledge Receipt of Minutes**

Parks and Recreation Board – January 10, 2023

Citizen’s Advisory Committee – December 13, 2022, January 17, 2023

#### **18. Approval of Interlocal Agreement between Hidalgo County Library System and the City of Mission, Texas**

Hidalgo County was requesting approval of the annual interlocal agreement with them. This agreement allowed the County to continue to pay funds on behalf of and disburse funds to Speer Memorial Library for contractual services and library materials.

#### **19. Authorization to submit payment for professional services to Tyler Technologies a sole source vendor**

Authorization to pay final professional services payment to Tyler Technologies at a cost of \$64,131.10 as a sole source vendor. New World Public Safety software installation agreement.

**20. Approval of Resolution No. 1817 authorizing the submittal of a grant application for the FY24 Local Border Security Program (LBSP) to the Office of the Governor (OOG), Criminal Justice Division.**

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY24 LBSP Grant and designated the Mayor as the Authorized Representative. The grant allowed the Mission Police Department to increase patrol presence throughout the city, especially in and around the U.S./Mexico border through the support of overtime costs. The total project request is \$190,000.00, which there is no cash match requirement.

**RESOLUTION NO. 1817**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES THE SUBMISSION OF THE GRANT APPLICATION FOR THE MISSION POLICE DEPARTMENT'S LOCAL BORDER SECURITY PROGRAM GRANT TO THE OFFICE OF THE GOVERNOR (OOG).

**21. Approval of Resolution No. 1818 authorizing the submittal of a grant application for the FY24 General Victim Assistance Grant Program to the Office of the Governor (OOG), Criminal Justice Division**

The Mission Police Department Crime Victims Services Division was seeking approval of resolution authorizing the submittal of a grant application to the OOG for FY24 General Victim Assistance Grant Program. The grant will support crisis services to victims who are seeking aid with emergency food, clothing, and transportation. The total grant request is in the amount of \$50,000 and does not have a match requirement.

**RESOLUTION NO. 1818**

BE IT RESOLVED THAT THE CITY OF MISSION APPROVES THE SUBMISSION OF THE GRANT APPLICATION FOR THE MISSION POLICE DEPARTMENT'S FY24 GENERAL VICTIM ASSISTANCE GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR.

**22. Authorization to Solicit Bids for Housing Assistance Program - HAP Phase 22-I**

The Citizen's Advisory Committee met on February 14, 2023 and approved staff's recommendation to provide reconstruction of five (5) homes through the CDBG Program for the following addresses:

Reconstruction:

\*\*209 E. Melba Carter 3/2, 1100 sq ft  
128 S. Slabaugh Ave, 2/2, 970 sq ft  
213 Del Mar Ave, 2/2, 970 sq ft  
969 N. Los Ebanos, 2/2, 970 sq ft  
415 N. Slabaugh Ave, 2/2, 970 sq ft

\*\*Hardship Case-Unsafe Building/Substandard Structure Ordinance 1334

**23. Approve Housing Assistance Program Guidelines Revisions**

The Citizens Advisory Committee met on February 14, 2023 and approved staff's recommendation to amend the guidelines as follows:

Update definitions to include the number of CAC members and their role; clarified applicants may reapply for the program one year after they withdraw; established applicants are responsible for cost of title search if unable to secure clear title; included link to portal to allow

applicants to apply for the program online; increased number of days for staff to determine eligibility; identified department's responsible for verifying completion of project and final inspection; updated verbiage throughout and several required forms.

A summary of the proposed changes and the applicable sections of the Housing Assistance Program guidelines.

**24. Authorization to extend renewal for Liquid Aluminum Sulfate Chemical with Chemtrade Chemicals US, LLC for the Public Works Department North and South Water Treatment Plants**

The City of Mission entered into an agreement with Chemtrade Chemicals US, LLC for the purchase of Liquid Aluminum Sulfate Chemical. Orders will be placed on an as needed basis for remaining one year base term at (\$ 0.1112/lb). This will extend Bid No. 22-062-11-08 thru November 22, 2023.

**25. Authorization to extend first one year renewal for Sodium Chlorite Chemical with International Dioxide for the Public Works Department North and South Water Treatment Plants**

The City of Mission entered into an agreement with International Dioxide for the purchase of Sodium Chlorite Chemical. The contract term was for one year with two one-year renewal options at an up to 3% increase in price. Orders will be placed on an as needed basis for a one-year base term at (\$ 0.702/lb.). This will extend Bid No. 22-003-10-08.

**26. Authorization to extend renewal for Liquid Ammonium Sulfate Chemical with Chemtrade Chemicals US, LLC for the Public Works Department North and South Water Treatment Plants**

The City of Mission entered into an agreement with Chemtrade Chemicals US, LLC for the purchase of Liquid Ammonium Sulfate Chemical. The contract term was for one year with two one-year renewal. Orders will be placed on an as needed basis for the remaining one-year base term at (\$ 0.205/lb.). This will extend Bid No. 22-063-11-08 thru November 22,2023.

**27. Authorization to purchase emergency equipment for three (3) Police vehicles from Dana Safety Supply via BuyBoard 603-20**

Authorization to purchase emergency equipment for three (3) Police vehicles from Dana Safety Supply via BuyBoard 603-20. This was to include the installation of equipment. Grant funds from FY 2021 Stonegarden grant would be utilized for this purchase.

**28. Approval of Resolution # 1819 offering the month of March, 2023 as Municipal Court Amnesty Month**

City of Mission Municipal Court would be establishing a temporary Amnesty program during the entire month of March 2023. The purpose of the program was to provide people with active City of Mission warrants the opportunity to resolve their charges and do so without fear of arrest. Office hours will be from Monday thru Friday 8 a.m. to 4:45 p.m.

**RESOLUTION NO. 1819**

A RESOLUTION OF CITY OF MISSION ADOPTING GUIDELINES FOR A MUNICIPAL COURT AMNESTY PROGRAM DURING THE MONTH MARCH 2023 AND OTHER MATTERS IN CONNECTION THEREWITH; AND PROVIDING AN EFFECTIVE DATE.

**29. Approval of Interlocal Agreement between Sharyland Independent School District and the City of Mission for the use of Mission Boys & Girls Club Gym at Bannworth Park for May 6, 2023 School Board Election activities**

Sharyland ISD requested the use of the Mission Boys & Girls Club at Bannworth Gym for conducting the School Board Election from April 24th to May 6th, 2023.

Monday, April 24, 2023 between 7:00 a.m. to 7:00 p.m.; Tuesday, April 25, 2023 through Friday, April 28, 2023 between 8:00 a.m. to 6:00 p.m.; Saturday, April 29, 2023 between 7:00 a.m. to 7:00 p.m.; Closed on Sunday, April 30, 2023; Monday, May 1, 2023 between 8:00 a.m. to 6:00 p.m.; Tuesday, May 2, 2023 between 7:00 a.m. to 7:00 p.m.; Saturday, May 6, 2023 between 7:00 a.m. and 7:00 p.m.

Mayor Pro Tem Plata requested to remove item 28 from the list to be discussed individually.

Mayor Pro Tem Plata moved to approve all consent agenda items 16 thru 29, with the exception of item 28, as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve consent agenda item 28. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**APPROVALS AND AUTHORIZATIONS**

**30. Homestead Exemption Variance: A 1.00 acre tract of land, more or less, out of Lot 23-3, West Addition to Sharyland, R-1, Alejandro Benavidez**

Homestead Exemption Variance request. The subject site was located on the East side of Los Ebanos Road and West 18<sup>th</sup> Street. There was no public opposition during the P&Z Meeting. The Board unanimously recommended approval.

Susie De Luna, Planning Director, stated that there was a typo on the original write-up and the owner's name was Julian Alberto Gonzalez.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the Homestead Exemption Variance: A 1.00 acre tract of land, more or less, out of Lot 23-3, West Addition to Sharyland, R-1, Julian Alberto Gonzalez. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

**31. Preliminary Plat Approval: Western Meadows Subdivision, A 16.00 acre tract of land, more or less, being all of Lot 18, Block 7, Texan Gardens Subdivision, Rural ETJ, Developer: Nordhausen Utility Construction, LLC, Engineer: Nain Engineering, LLC**

On February 8, 2023, the Mission Planning and Zoning held a Public Hearing to consider the Preliminary & Final Plat Approval for Western Meadows Subdivision. The subject site was located at the southwest corner of the intersection of Mile 5 North and Western Road (Mission Rural ETJ). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Susie De Luna, Planning Director, stated that there was a typo on the original write-up and the owner's name was Julian Alberto Gonzalez.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: Western Meadows Subdivision, A 16.00 acre tract of land, more or less, being all of Lot 18, Block 7, Texan Gardens

Subdivision, Rural ETJ, Developer: Nordhausen Utility Construction, LLC, Engineer: Nain Engineering, LLC,. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**32. Final Plat Approval: Ebanos Estates Subdivision, A tract of land containing 17.26 acres of land, being part or portion of Lot 28-2, West Addition to Sharyland, R-1 & AO-I (R-1 proposed), Developer: Earth Works Development, Inc., Engineer: Javier Hinojosa Engineering**

On January 10, 2022 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Ebanos Estates Subdivision. The subject site was located 500' South from the Intersection of W. Mile 2 Road and Los Ebanos Road. There was no public opposition during the P&Z meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Final Plat Approval: Ebanos Estates Subdivision, A tract of land containing 17.26 acres of land, being part or portion of Lot 28-2, West Addition to Sharyland, R-1 & AO-I (R-1 proposed), Developer: Earth Works Development, Inc., Engineer: Javier Hinojosa Engineering. Motion was seconded by Councilman Flores and approved unanimously 5-0.

**33. Consulting Services Agreement with Vazaldua and Associates and Mission Police Department**

The following activities would be provided by the Contractor who would serve as a consultant to Client regarding the Project:

TASK I – Full Day Training on the Following Topics:

- De-escalation Tacktics – Limiting Use of Force In Public Interaction TCOLE Course #1849
- Implicit & Evolutionary Bias TCOLE Course #2066

TASK II – Half Day Training on the Following Topic:

- Courtroom Demeanor (Investigators/Supervisors)

Full Day Training: \$199.00 per student - Half Day Training: \$75.00 per student

Staff and City Manager were seeking council approval.

Mayor Pro Tem Plata requested an evaluation to be done

Mayor Pro Tem Plata moved to Consulting Services Agreement with Vazaldua and Associates and Mission Police Department. Motion was seconded by Councilman Flores and approved unanimously 5-0.

**34. Authorization to submit payment for annual software maintenance for Incode ERP Software via sole source vendor**

Authorization to pay Incode ERP software yearly maintenance for 2022-2023 to Tyler Technologies at a cost of \$136,939 as a sole source vendor.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the authorization to submit payment for annual software maintenance for Incode ERP Software via sole source vendor. Motion was seconded by Councilman Flores and approved unanimously 5-0.

**35. Approval of November 2022 Financial Statements**

Finance Director Angie Vela presented the November 2022 Financial Statements.

Staff and City Manager recommended approval.

Councilman Flores moved to approve the November 2022 Financial Statements. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **36. December 2022 Tax Collection Report**

Acceptance of monthly property tax report for the month of December 2022.

The 2022 total adjusted tax levy for taxes was \$29,191,275.80 and the amount of the collections as of December 31, 2022 was \$14,470,957.81 which represented 49.57% of the total 2022 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,388,523.44 and the amount of collections as of December 31, 2022 was \$142,436.96 which represented 5.96% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the December 2022 Tax Collection Report. Motion was seconded by Councilman Flores and approved unanimously 5-0.

### **37. Acceptance of Quarterly Report of Investments for the Quarter ending December 31, 2022 and Interest Earned for Three Months Ending December 31, 2022**

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending December 31, 2022. The total increases to investment balances for the period were \$85,730.84 and total decreases were \$743,000.00, leaving a total of \$20,986,120.38 in outstanding investments for the quarter ending December 31, 2022. The total interest earned on all funds year to date was \$113,404.81.

This report of the City's investment portfolio was in compliance with State Law and the investment strategy and policy approved by the City Council.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to accept the Quarterly Report of Investments for the Quarter ending December 31, 2022 and Interest Earned for Three Months Ending December 31, 2022. Motion was seconded by Councilman Flores and approved unanimously 5-0.

### **UNFINISHED BUSINESS**

None

### **ROUTINE MATTERS**

City Manager Comments – There was a groundbreaking today for the Murdocks & Burlington site. On Tuesday, February 28<sup>th</sup> there is a food distribution at the CWV Park from 9:00 am – 11:00 am, Thursday, March 2<sup>nd</sup> is the Ribbon Cutting for the RGV Food Bank at 9:00 am., Winter Texan Fiesta will be on Friday, March 3<sup>rd</sup> at the Leo Pena Placita Park from 12:00 pm – 4:00 pm., Walk with Mayor and City Council will be on Saturday, March 4<sup>th</sup> at Bannworth Park at 1:00 pm, Music at the Park is on Friday, March 10<sup>th</sup> from 6:30-9:30pm at Leo Pena Placita Park, the Directors retreat will be on March 34d at Bentsen RGV State Park and on March 10<sup>th</sup> at Mission Regional Medical Center, Spring Break Staycations will be from 1:00 pm – 3:00 pm on Monday, March 13, 2023 at Astroland Park, Wednesday, March 15<sup>th</sup> at Nelle Tolle Park and Thursday March 16<sup>th</sup> at Bannworth Park.

### Mayor's Comments – No Comments

City Council Comments – Councilwoman Ortega thanked everyone who attends the council meetings. Councilman Vela thanked all the Police Department for their assistance with the carnival over the weekend. He said it was a great event.

At 6:20 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilman Flores and approved unanimously 5-0.

### **EXECUTIVE SESSION**

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) regarding the evaluation, duties, compensation and/or contract of the City Manager.

Upon conclusion of Executive Session at 9:07 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilman Vela and approved unanimously 5-0.

### **POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

1. Consideration and action, if any, regarding the evaluation, duties, compensation and/or contract of the City Manager.

Mayor Pro Tem Plata made a motion to table the City Manager's Evaluation until the last meeting of May 2023. Motion was seconded by Councilman Vela and passed unanimously 5-0.

### **ADJOURNMENT**

At 9:08 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

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Norie Gonzalez Garza, Mayor

ATTEST:

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Anna Carrillo, City Secretary