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**MEETING DATE:** January 13, 2026  
**PRESENTED BY:** Michael Elizalde, Director of Grants & Strategic Development  
**AGENDA ITEM:** Authorization to solicit RFP pertaining to FY26 E-Rate Category 2 administered by the Universal Service Administrative Co. - Elizalde

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**NATURE OF REQUEST:**

The City of Mission Speer Memorial Library is seeking authorization to solicit a Request for Proposal (RFP) pertaining to the FY26 E-rate program administered by the Universal Service Administrative Co. The E-Rate program supports school and libraries across the U.S. and ensures that they are connected to information and resources through the internet. The City will seek Category 2 pertaining to internal connections, managed internal broadband services, and basic maintenance of internal connections.

-Services will include Firewall and UPS's

-Category 2 85% Discount Rate on Eligible Items with available secured funds of up to \$264,766.80 to be used FY 2026-2030

**BUGETED:** Yes **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

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**Departmental Approval:** Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *AG*

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**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_