



MEETING DATE: November 12, 2024

PRESENTED BY: Susana De Luna, Interim Planning Director

AGENDA ITEM: Conditional Use Permit: To Keep a Portable Building for Sales Office – Munoz Garden, 1911 S. Conway Avenue, Being a 15.07 Acre tract of land out of Lot 13-6, West Addition to Sharyland, I-1, Munoz Garden Center, Adoption of Ordinance #____ - De Luna

NATURE OF REQUEST:

On November 6, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located 4,653’ South of Expressway 83 along the west side of S. Conway Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Staff recommends approval subject to: 1) 1 year re-evaluation to continue to assess this operation; 2) Must comply with all City Codes (Landscaping, maintenance of parking area, etc.) 3) The building must be skirted; 4) Acquisition of a business license prior to occupancy; and 5) CUP not transferable to others.

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____