



MEETING DATE: November 12, 2024

PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Asst. City Manager

AGENDA ITEM: Approval of a budget amendment for mailing services regarding Utility Billing Bill Cycle Rezoning Project in the amount of \$20,000 - Terrazas

NATURE OF REQUEST:

Authorization to contract Upper Valley Mailing Service for a mailout regarding the Rezoning of the Utility Billing Cycles Project in the amount of \$20,000. The rezoning aims to improve efficiency and reduce costs in the billing process.

BUGETED: No **FUND:** Utility **ACCT. #:** 02-416-54490

BUDGET: \$230,000 **EST. COST:** \$20,000 **CURRENT BUDGET BALANCE:** \$180,000

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____