CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: October 9, 2023

PRESENTED BY: Michael Elizalde, Grants Administrator

AGENDA ITEM: Authorization to enter into a Professional Services Agreement with Hollis Rutledge & Associates to provide consultation services regarding state and federal grants – Elizalde

NATURE OF REQUEST:

Authorization is being requested to enter into Professional Services Agreement with Hollis Rutledge & Associates under General Exemption Texas Local Government Code 252.022 (a)(4) – a procurement for personal, professional, or planning services. Consultant is to provide consultation services regarding state and federal relations relating to the City of Mission and economic development activities, including but not limited to researching, developing, writing, obtaining, and administering grants on behalf of the City of Mission at a cost of $4,500.00 per month.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-417-34499

BUDGET: $ **EST. COST:** $54,000 **CURRENT BUDGET BALANCE:** $

BID AMOUNT: $

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING_____