



MEETING DATE: October 9, 2023

PRESENTED BY: Jesse Mares, Facilities Director

AGENDA ITEM: Authorization to purchase Janitorial Supplies and Equipment from Gulf Coast Paper Company via BuyBoard Contract #649-21 for the 2023-2024 Fiscal Year-Mares

NATURE OF REQUEST:

Authorization to purchase janitorial supplies and equipment from Gulf Coast Paper Company for the 2023-2024 fiscal year via BuyBoard Contract #649-21. Janitorial supplies will be utilized by the various departments within the city to properly upkeep and maintain their facilities.

BUGETED: Yes **FUND:** General Fund **ACCT. #:** 01-415-64230

BUDGET: \$60,000 **EST. COST:** _____ **CURRENT BUDGET BALANCE:** \$60,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____