

**APPROVAL TO AMEND CITY OF
MISSION LOCAL CIVIL SERVICE
RULES:CHAPTER 4 APPLICANTS
AND APPLICATIONS-SEC4.03
MINIMUM QUALIFICATIONS (B)
AGE**

H.B. 1661 (Burns/King) – Police Maximum Hiring Age: repeals the provision that prohibits a person who is 45 years of age or older from being certified for a beginning position in a police department. (Effective September 1, 2023.)

2.06 (g) COMMISSION RECORDS All Police and Fire records of the Civil Service Commission shall be deemed public information and shall be governed by the Texas Open Records Act, Article 6252-17a, V.A.C.S. Those portions of an employee's personnel file and employment record that are deemed not normally subject to public disclosure under the Open Records Act and the legal precedent interpreting same are specifically exempted from the provisions of this paragraph.

CHAPTER 3. CLASSIFICATION OF FIREFIGHTERS AND POLICE OFFICERS

3.01 . AUTHORITY FOR CLASSIFICATION OF FIREFIGHTERS AND POLICE OFFICERS AND APPOINTMENT OF ASSISTANT CHIEF The Commission shall provide for classification of all Firefighters and Police Officers, such classification to be made effective through the budget ordinance adopted annually by the City Commission. The City of Mission shall allow the Police Chief to appoint to the classification immediately below that of department head one position plus one ,serving in that classification on January 1, 1983. The Fire Chief may appoint from the ranks of the employees with officer (as defined in Section 3.02 of these Rules) rating to the classification immediately below that of Fire Chief one employee to such position.

3.02 . DEFINITION OF CLASSIFIED POSITIONS Classified Positions shall include those coming under the definition of "Firefighter" and "Police Officer" in Section 143.003, Definitions, of the Municipal Civil Service Law. Except for the Department head and a person the Department Head appoints to the position immediately below Department, (and in the case of the Police Department, the additional position as provided by these rules, all other Police Officer and Firefighter positions/classifications shall be filled from eligibility lists that result from competitive examinations. The Classified Positions shall be for the Police Department the positions of Police Officer, Corporal, Sergeant and Lieutenant. The Classified Positions for the Fire Department shall be Firefighter, Engineer, Lieutenant, Captain and Deputy Chief.

CHAPTER 4. APPLICANTS AND APPLICATIONS

4.01 PROCEDURES ON APPLICATIONS All applicants shall file a written application on forms supplied. In order for such applicant to be eligible to take any examination for an entrance position, his/her application shall have been on file with the Director no less than ten days prior to the date of the examination. The Director shall review such applications to ascertain that the applicant meets the minimum qualifications.

4.02 APPLICATIONS REPORT The Director shall report to the Commission the disposition of all applications received, and make all pertinent information available for the Commission=s review.

4.03 MINIMUM QUALIFICATIONS Each applicant shall meet the following minimum qualifications:

EDUCATION:

- a) Police Officer Successful completion of 30 accredited college hours; or 2 years of military service with an honorable discharge; or have current certification from Texas Commission on Law Enforcement Officer Standards,
- b) Firefighter; A high school diploma or a GED with 12 hours of college.

AGE:

Police Department

At least 21 years of age, and not have reached his/her 45th birthday.

Fire Department

At least 18 years of age, and not have reached his/her 36th birthday.

CITIZENSHIP: Shall be a citizen of the United States; and

An applicant may not be certified as eligible for a beginning position with the Fire Department unless the applicant meets all legal requirements necessary to become eligible for future certification by the Commission on Fire Protection Personnel Standards and Education.

An applicant may not be certified as eligible for a beginning position with the Police Department or Fire Department unless the applicant meets all legal requirements necessary to become eligible for future license by the Texas Commission on Law Enforcement Standards and Education or the Commission on Fire Protection Personnel Standards and Education. Each Police Officer or Firefighter affected by this chapter must be able to read and write English.

An applicant who fails the written entrance examination two (2) times will no longer be eligible for employment as a Firefighter or Police Officer.

4.04 REASONS FOR REJECTION The Commission or Director may refuse to examine, or after examination, to certify as eligible, any applicant found to lack any of the established minimum qualifications for the position for which the applicants applies;

- 1) Who is without good moral character, as demonstrated by past conduct; .
- 2) For purposes of this provision, the Commission has determined that conduct is without good moral character if, among other things, the conduct in question would