

MISSION HISTORICAL MUSEUM

Departmental Report August 2023

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



PERFORMANCE INDICATORS:

Performance Indicators	October	November	December	January	February	March	April	May	June	July	August
General Attendance	62	20	65	72	111	267	30	106	51	260	49
Programs	1,000	0	123	40	185	0	0	40	0	68	0
Tours	0	5	0	0	1	0	0	0	0	0	0
Social Media	1,789	3,289	4,179	1,783	2,619	11,761	8,896	11,497	24,433	28,605	11,164
Outreach	0	60	20	0	165	0	20	623	0	500	0
Meetings Hosted	0	0	0	0	20	0	0	0	40	0	0
Totals:	4,811	3,374	4,307	1,893	3,322	11,520	9,046	14,270	24,544	29,523	18,213

of people served (August 1 – August 31)

Public and Educational Programs/Events

Past Programs/Events:

July 3rd Fourth of July event
 July 6th Preview Party: Leagues of Our Own
 July 7th Leagues of Our Own Exhibit Opening
 July 7th Craft Days at the Annex
 July 14th Craft Days at the Annex
 July 20th Movie at the Club: Super Mario Brothers
 July 21st Craft Days at the Annex
 July 28th Craft Days at the Annex

Upcoming Programs/Events:

Sept 9th MHM Lecture Series – Noe Torres
 Sept 14th Leagues of Our Own Closing ceremony
 Sept 15th Leagues of Our Own Exhibit Closes
 Sept 23rd Bentsen State Park Program
 Oct. 4th Community Altar Exhibit Opens
 Oct 6th Community Altar Exhibit goes Live Online
 Oct 14th MHM Lecture Series (Solar Eclipse)
 Oct 21st Annual Membership Mtg
 Oct 21st Dia de los Muertos Festival

Other Items:

Ongoing History of Mission Loteria (possible work with chamber)
 Summer Sports Exhibit w/Sharyland High School
 Fall Mini Ofrenda Project w/Girl Scout Troop
 Aug 21st Community Altar Registration Opens
 Aug 21st DOD Vendor Registration Opens

SPEER MEMORIAL LIBRARY

DOOR COUNT



10,396

August 2023



21,373



BOOKS CHECKED OUT

441



VOLUNTEER HOURS WORKED



TEENS PROGRAM AUDIENCE 628

353

CHILDREN PROGRAM AUDIENCE

USE OUR

ONLINE RESOURCES

WWW.MISSION.LIB.TX.US



Speel Memorial Library



Ready to get started on your summer reading list? We've got you covered! We have a ton of new books, audiobooks, and e-books to choose from. We also have a ton of new titles in our children's department. We had a few special events...

Speel Memorial Library



Speel Memorial Library



Speel Memorial Library

Today we got ready for the 2023-2024 school year with our "New! We hope to see you soon!" sign-in event for more creative ideas!



Speel Memorial Library

Today there was a lot of fun & excitement in the library! We had a lot of fun with our "New! We hope to see you soon!" sign-in event for more creative ideas!



Speel Memorial Library

Today's challenge was to get OUT OF THE WORLD! We had a lot of fun with our "New! We hope to see you soon!" sign-in event for more creative ideas!



Speel Memorial Library

Today we did "New! We hope to see you soon!" sign-in event for more creative ideas! We had a lot of fun with our "New! We hope to see you soon!" sign-in event for more creative ideas!



Speel Memorial Library

Celebrating national read a book day with our toddlers! #nationalreadabookday don't forget to join us every Wednesday at 10 AM for toddler time!





RIO GRANDE VALLEY STATE VETERANS CEMETERY

MONTHLY REPORT



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Interments September 2023

Rio Grande Valley State Veterans Cemetery - (Mission)										
September - 2023	Double Depth	Standard	Colombarium	Pre-Ground	Scatter Garden	Memorial Garden	Total			
Veterans	6	0	7	2	0	0	15			
Spouses	3	1	1	1	0	0	6			
Family Members	0	0	0	0	0	0	0			
Total	9	1	8	3	0	0	21			
Percentage of Total	42.86%	4.76%	38.10%	14.29%	0.00%	0.00%	100.00%			

Mission	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available
RGVSYC Availability of Casketed Burial Option in Developed Areas	4,430	2,204	2,226	49.75%	50.25%
RGVSYC Availability of Cremation Burial Option in Developed Areas	Total Plots: 3,825	Plots Utilized: 1,537	Plots Available: 2,288	40.19%	59.81%
RGVSYC Availability of Memorial Burial Option in Developed Areas	Total Plots: 1,000	Plots Utilized: 37	Plots Available: 963	3.70%	96.30%



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Memorial Day Ceremony May 29, 2023

**Upcoming Events:
Veterans Day, November 11th.
Wreaths Across America Dec. 16th.**



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Completed Projects:

Columbarium B Site
Memorial Walls
Grave Locator Kiosk Management
Repair on Pipe Line: United Irrigation
New 2 Dump trucks delivered in September
Van repaired
Equipment not in service removed (2 mowers/ice machine)

Ongoing Projects Pending - VLB OAR-Funded:

Irrigation Pump—repairs (VLB Funded)
60" Mower repairs (VLB OAR pending approval)
Compressor replacement (VLB OAR pending approval)
Palm Tree Trimming (VLB OAR pending approval)
450 Truck Tires -6 total (VLB OAR pending approval)
Water Heater repairs (VLB OAR pending approval)
Shed/debris removal pending – VLB contractor

Ongoing Projects Pending:

Monthly Irrigation Audit-replace broken lines/equipment
100% Pre-registration eligibility review
Mowing/Up keep North area tract-TBD
Repairing/restriping of roads/parking/signage
Lowering Device maintenance—pending quote

VLB Funded (In-Progress)

Re-alignment on 1,000 Flat Marker/ Headstone

VLB Funded (Pending)

Addition of New Space Force Military Branch of Service Seal and Flag in Assembly Area
Casket Transport Vehicle Hearse (Flat)
Automatic Gate

VLB Funded (Approved)

Bobcat Tool Cart UW56-2
Mule -1

VA Grant Applications Pending:

Administration Building Roofing Replacement
Installation of Automatic and Remotely Controlled Entry Gate
Public Water Fountains Installed Throughout Grounds
Remotely Controlled Public Digital Display Board for Schedules and Events



Grants Activity Report- September 2023

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Due Date	Status
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 320,000		25%		Submitted-Tracking
FY22 Building Resilient Infrastructure and Communities (BRIC)	TDEM	Executive	\$ 415,000		25%		Submitted-Tracking
FY22 AFG	DHS	Fire	\$ 172,873.50		10%		Submitted-Tracking
Staffing for Adequate Fire and Emergency Response Grants (SAFER)	DHS	Fire	\$ 2,322,424		None		Submitted-Tracking
FY22 Fire Prevention and Safety	DHS	Fire	\$ 22,440.49		5%		Submitted-Tracking
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16		25%		Submitted-Tracking
Underrepresented Communities Grant Program	NPS	Museum	\$ 75,000		None		Submitted-Tracking
Trail Accelerator Grant	IMBA	Park	\$ 10,000		1-1		Submitted-Tracking
Family Place Libraries	TSLAC	Library	\$ 7,371		None		Submitted-Tracking
Strengthening Mobility & Revolutionizing Transportation (SMART)	U.S. DOT	Executive	TBD		None	10/10/23	In Review
Community Wildfire Defense Program	TX A&M Forest Service	Fire	TBD		None	10/31/23	In Review



Grants Activity Report- September 2023

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY24 General Victim Assistance Grant Program	OOG	Police	\$ 50,000	\$ 50,000	None	Awarded/Active
FY24 Local Border Security Program	OOG	Police	\$ 190,000	\$ 190,000	None	Awarded/Active
FY23 SHSP Regular	OOG	Fire	\$ 123,927.18	\$ 61,963.58	None	Awarded/Active
FY23 SHSP LETPA	OOG	Police	\$ 56,142.35	\$ 58,544.24	None	Awarded/Active
FY23 Transportation Alternatives Set-Aside	RGVMPO	Executive	\$ 250,000	\$ 250,000	25%	Awarded/Active
OVAG-Victim Services	OAG	Police	\$ 84,000	\$ 49,500 (Yr 1)	None	Awarded/Active
FY22 Operation Stonegarden Program	OOG	Police	\$ 350,000	\$ 350,000	None	Awarded/Active
Wal-Mart Community Grant	Wal-Mart	Fire/Police	\$ 2,000	\$ 2,000	None	Awarded/Active
Animal Welfare Organization	Petco Love	Health	\$ 35,000	\$ 30,000	None	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
FY23 Justice Assistance Grant Program	OOG	Police	\$ 30,000	\$ 30,000	None	Awarded/Active
Lions Park Development	AEP	Parks	\$ 30,000	\$ 30,000	None	Awarded/Active
COPS Accreditation Program	DQI COPS	Police	\$	\$ 21,116.34	None	Awarded/Active
All-Inclusive Lions Park	TPWD	Parks	\$ 1,500,000	\$ 750,000	\$750,000	Awarded/Active
Border Zone Fire Dept.	OOG	Fire	\$ 250,000	\$ 78,735.25	None	Awarded/Active
			Grand Total: \$	4,698,221.07		



**BOYS & GIRLS CLUB
OF MISSION**

Directors Report August/September 2023

- **Programs**
 - **BGCM Summer Program Concluded August 11**
 - **Average Daily Attendance: Main Unit – 220; Bannworth Unit – 135; CWV Teen Unit - 27**
 - **Afterschool program begins September 6.**
 - **All Units will be following the guidelines of BGCA TXSYN Grant**
 - **Grant provides programming that follow guidelines which will provide outcome based results which benefit BGCM’s partnership with Mission and Sharyland ISDs.**
 - **BGCM began bus transportation and meal programs with Mission CISD. Students will be bussed after school to their respective units at a cost of \$100 per semester. Price is subject to decrease as program continues and tangible benefits are presented to Mission CISD.**
 - **BGCM has begun conversations with Sharyland ISD to provide similar programming for their district to benefit our Bannworth Unit.**
- **Athletics**
 - **BGCM began Flag football and volleyball seasons**
 - **With over 30 teams in each sports, BGCM has seen a steady increase in participation with representation from all Mission CISD schools.**
 - **BGCM will begin soccer season immediately following flag football and volleyball seasons**
 - **Year Round Athletic Schedule will be released in October.**
 - **BGCM Blind tennis program athlete, Dante Alejandro, placed third at the IBSA World Games in Birmingham, England. Dante is the only American athlete to compete at the world games.**



Information Technology

Departmental Report September 2023

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Update all Nodes

Install latest OS, Patch Management, update antivirus, update applications on all systems to include PD. Complete

New Public Safety Building

Install door access control, security cameras, wireless access points, data cables, phones, and multimedia. 85% Complete

Office 365 Government Tenant Migration

Migrate Office 365 tenant from education to Government Tenant. All departments complete except PD. 85% Complete

Equip new and existing units with new technology

Equip units with in new in car video system, and tablet. 50% Complete

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: RANDY PEREZ, CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, SEPTEMBER 2023
DATE: OCTOBER 2, 2023



1. We conducted a CPT's promotional examination for the Mission Fire Department on September 7, 2023. We had four (4) participants and only one passed:
 1. Jorge Flores-raw score 77 plus 10 points seniority-87
 2. Homer Salinas-raw score 67 plus 0 points seniority-67
 3. Juan Garcia-raw score 58 plus 0 points seniority-58
 4. Guillermo de la Garza-raw score 51 plus 0 points seniority-51Jorge Flores gets promoted immediately. We will have to test again because we had two openings. Next exam is scheduled for November 16, 2023.
2. We conducted an ENG's promotional examination for the Mission Fire Department on September 28, 2023. We had 17 participants with six (6) passing. Pending appeal and certification of scores by CS Commission.
3. Mission Fire Department will have a LT's promotional examination on December 21, 2023.
4. Mission Police Department will have a CPL's promotional examination on November 30, 2023.
5. Mission Police Department will have an entry level examination on November 3, 2023.

Thank you!

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: RANDY PEREZ, CITY MANAGER
FROM: JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR
SUBJECT: 311 REPORT, SEPTEMBER 2023
DATE: OCTOBER 2, 2023



We have a total of 84 submission for September of 2023 with a total of 3500 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Our media department has been pushing the 311 program with an interview with City Manager Randy Perez encouraging our citizens to utilize the program.

Thank you!

Topic Counts of Opened Requests
For Date Period From 09/01/2023 Through 09/30/2023

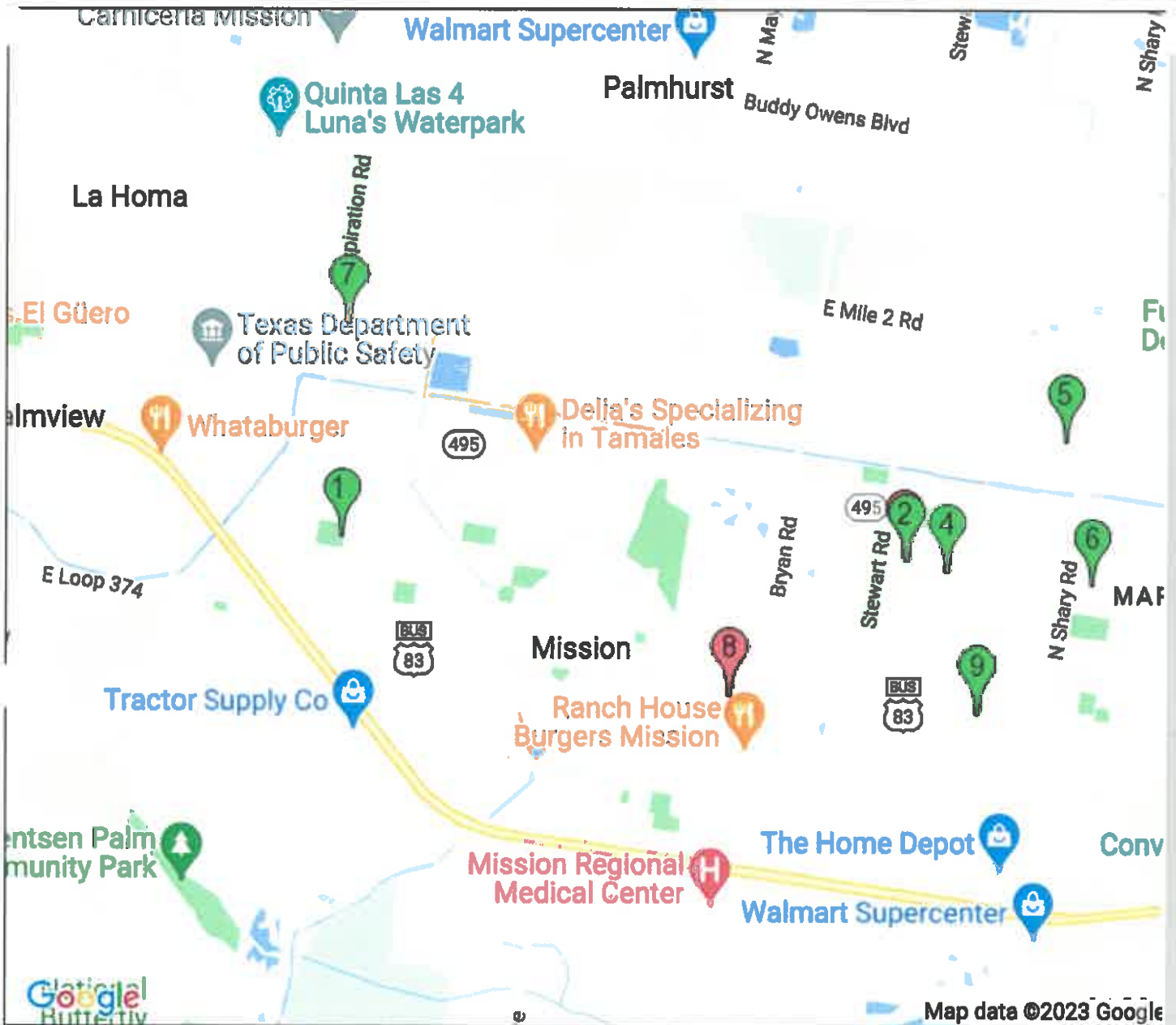
Topic	Count
Health	
Animal Control	9
Mosquitoes	0
Total - Health	9
Obstructions -Tree/Branches	
MOWING	5
Total - Obstructions -Tree/Branches	5
Parks & Rec	
Graffiti	1
Mowing	0
Parks	2
Restrooms	0
Right of way (mowing)	1
Trails	0
Total - Parks & Rec	4
Planning	
Construction Concerns	1
Dilapidated Home/Structure	1
Garage Sales	0
Health & Sanitation	0
Illegal Dumping	2
Junked Vehicle on private property	0
Sewer Concerns	3
Unsafe Building	0
Weedy Lot	3
Total - Planning	10
Police Department	
Illegal Parking	3
Total - Police Department	3
Public Works	
Flooded area/Roadway and streets	2
Foul smell	0
Junk Vehicle	0
Lift Station	0
Low Water Pressure	0
Obstruction-Trees/Branches	4
Pot Holes	12
Sandbag (Elderly And Disabled)	0
Side Walk	0
Street Light	13
Streets/Signs	6
Tires	1
Traffic Signals	1
Water Leaks	8
Total - Public Works	47
Sanitation	
Brush	4
Bulky Items	0
Garbage	1
Trash	1
Total - Sanitation	6
All Topics	

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3504	Animal Control	Closed	09/09/2023		Garza,Griselda	Mama and kittens sleeping under our grill...
3507	Animal Control	Closed	09/09/2023		Garza,Griselda	Dead Possum on street
3530	Animal Control	Closed	09/18/2023		Garza,Griselda	from 1709 Merlin
3547	Animal Control	Closed	09/23/2023		Garza,Griselda	Alley back yard no collars or tags on their...
3549	Animal Control	Closed	09/25/2023		Garza,Griselda	Nell Tolle Park - 2 dogs seen throughout the...
3551	Animal Control	Closed	09/26/2023		Garza,Griselda	loose dog
3561	Animal Control	Closed	09/28/2023		Garza,Griselda	they from 1709 Merlin
3566	Animal Control	Open	09/29/2023	10/14/2023	Garza,Griselda	this people don't listen they from 1709...
3567	Animal Control	Open	09/29/2023	10/14/2023	Garza,Griselda	dead dog

Entered date: Last Month

From: 9/1/2023

To: 9/30/2023



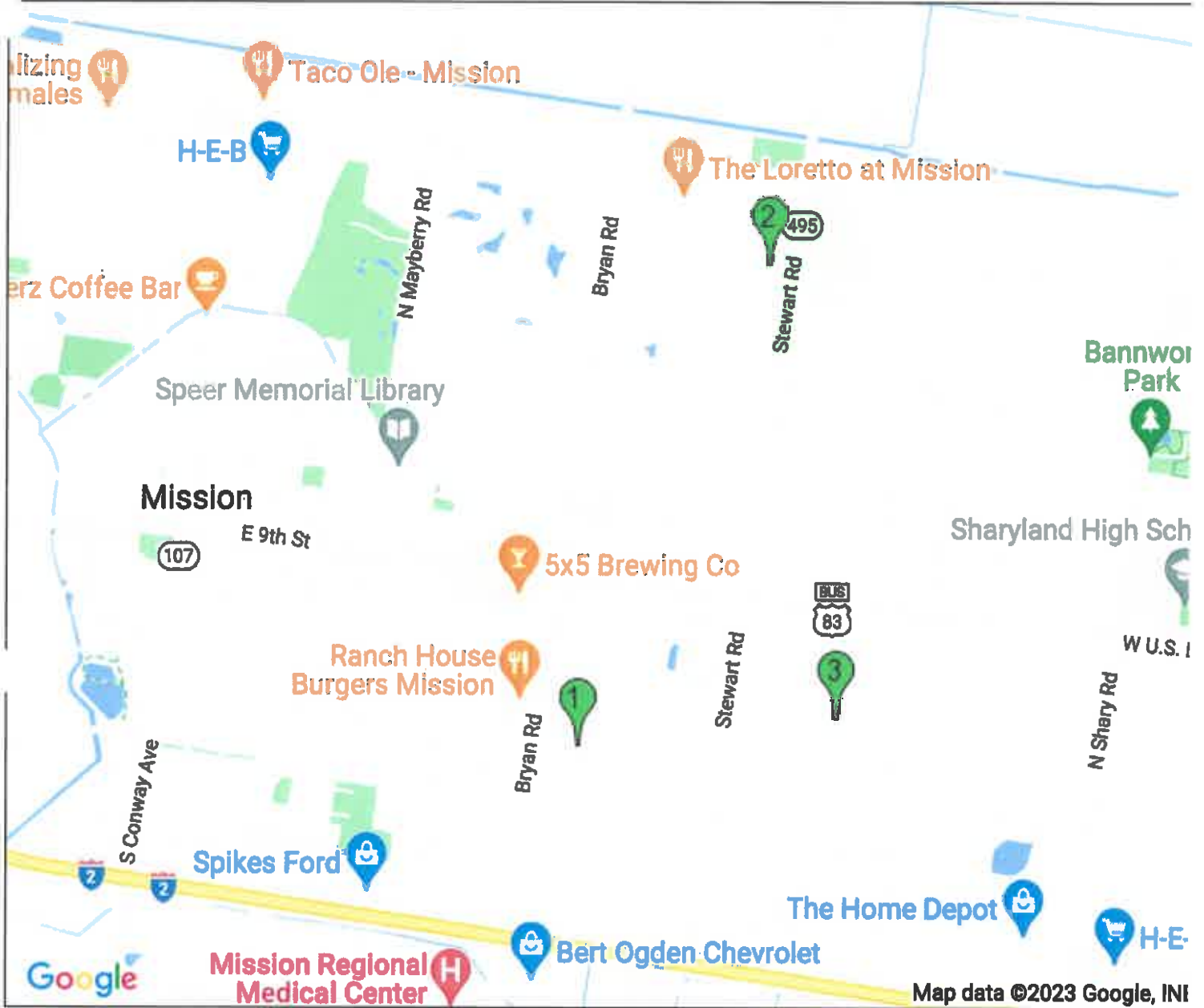
- 1 1109 Nell Tolle Park, Mission
- 2 1703 Merlin Dr, Mission
- 3 1710 E 21st St, Mission
- 4 1917 E 21st St, Mission
- 5 2201 E 27th St, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3496	Weedy Lot	Closed	09/06/2023		Villarreal, Yvette	was wondering if you made contact on this one...
3550	Weedy Lot	Closed	09/26/2023		Villarreal, Yvette	FYI
3553	Weedy Lot	Closed	09/26/2023		Villarreal, Yvette	Fire Hydrant not visible

Entered date: Last Month

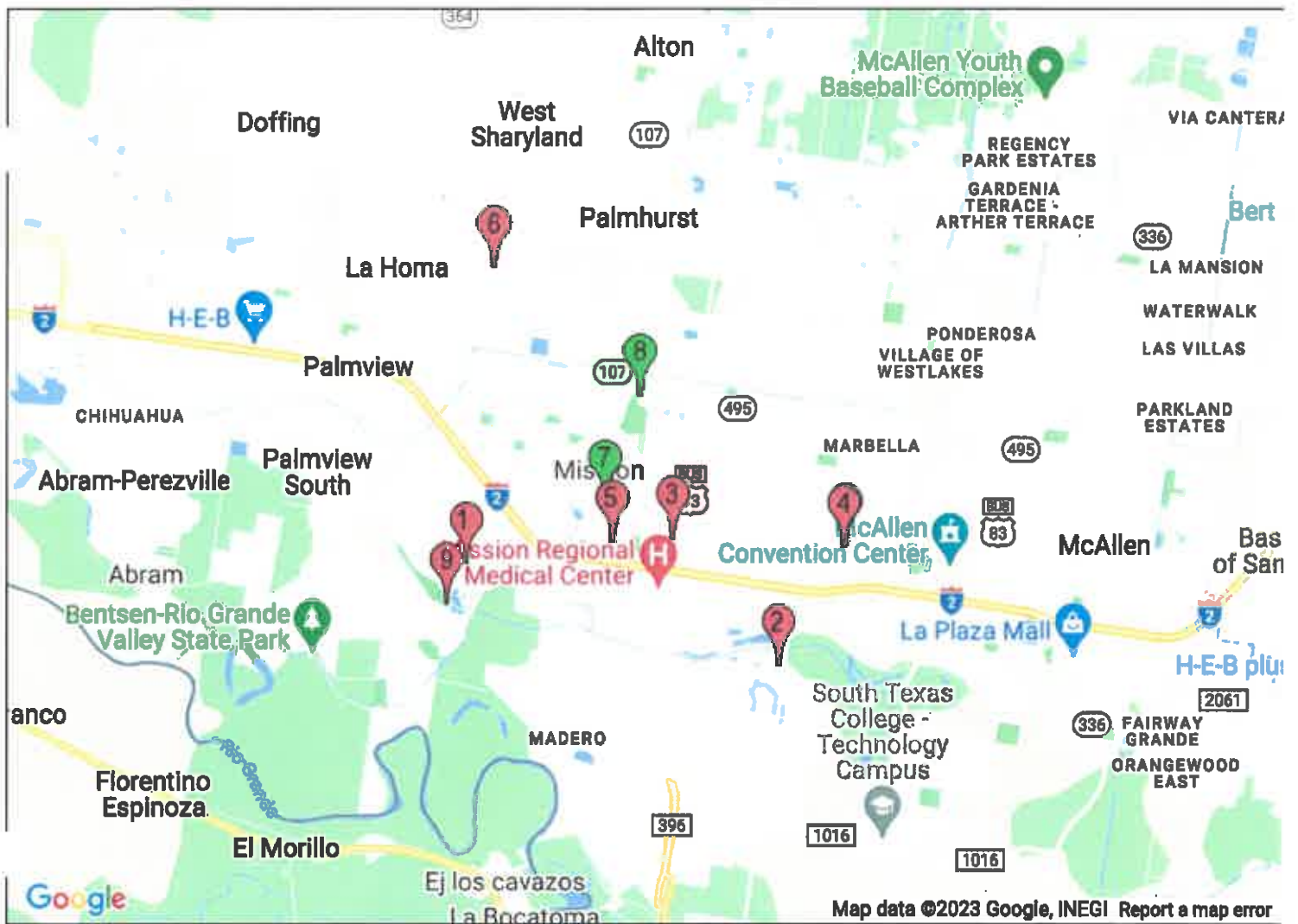
From: 9/1/2023

To: 9/30/2023



- 1 1432 East Santa Maria, Mission
- 2 1509 East 22nd Street, Mission
- 3 501 San Antonio Avenue, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3494	Pot Holes	Closed	09/05/2023		Hernandez,Baldo	pot hole at the intersection of Rafael...
3508	Pot Holes	Closed	09/09/2023		Hernandez,Baldo	3 very large potholes at Burkett Dentistry...
3509	Pot Holes	Closed	09/09/2023		Hernandez,Baldo	pot hole on Francisco right of as you turn...
3521	Pot Holes	Open	09/13/2023	09/18/2023	Hernandez,Baldo	At this point on Lake View Drive there was...
3535	Pot Holes	Closed	09/19/2023		Hernandez,Baldo	Hicieron la excavación para introducir un...
3537	Pot Holes	Open	09/19/2023	09/24/2023	Hernandez,Baldo	3 large dips in the middle of the road.
3542	Pot Holes	Open	09/20/2023	09/25/2023	Hernandez,Baldo	two potholes on Sonora St. pictured is the...
3545	Pot Holes	Open	09/22/2023	09/27/2023	Hernandez,Baldo	Photo attached
3556	Pot Holes	Open	09/27/2023	10/02/2023	Hernandez,Baldo	large pot hole
3560	Pot Holes	Open	09/28/2023	10/03/2023	Hernandez,Baldo	pot hole on Francisco between Citriana and...
3562	Pot Holes	Open	09/28/2023	10/03/2023	Hernandez,Baldo	Photo attached
3570	Pot Holes	Open	09/29/2023	10/04/2023	Hernandez,Baldo	Bryan road from interstate 2 and 495. ...



- 1 1007 Lake View Dr, Mission
- 2 1101 Rio Grande Dr, Mission
- 3 1336 E First St, Mission
- 4 2807 Sonora Avenue, Mission
- 5 335 Citriana Drive, Mission
- 6 3404 Crisantema St, Mission
- 7 503 South Miller Avenue, Mission
- 8 600 E Griffin Pkwy, Mission
- 9 Lake View Drive, Mission
- 10 S Taylor Rd, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3489	Street Light	Closed	09/01/2023		acevedo,Yahaira	doesn't work
3502	Street Light	Closed	09/07/2023		acevedo,Yahaira	The light pole to the entrance of...
3505	Street Light	Closed	09/09/2023		acevedo,Yahaira	The street light is out. Please report to...
3506	Street Light	Closed	09/09/2023		acevedo,Yahaira	Pole # 435730 / 913 the entire light...
3512	Street Light	Closed	09/09/2023		acevedo,Yahaira	street lamp doesn't work from 4 months.
3518	Street Light	Closed	09/12/2023		acevedo,Yahaira	Thank you. is much safer now.
3519	Street Light	Closed	09/12/2023		acevedo,Yahaira	Intersection of River Oak and Silver Oak. ...
3522	Street Light	Closed	09/13/2023		acevedo,Yahaira	street light not working
3527	Street Light	Closed	09/16/2023		acevedo,Yahaira	Photo attached
3531	Street Light	Closed	09/19/2023		acevedo,Yahaira	street light out
3536	Street Light	Closed	09/19/2023		acevedo,Yahaira	no enciende
3568	Street Light	Closed	09/29/2023		acevedo,Yahaira	Light is out
3569	Street Light	Closed	09/29/2023		acevedo,Yahaira	light is "light", low light



- 1 1003 N Shary Rd, Mission
- 2 1809 Lauren Lane, Mission
- 3 2100-2298 Lake View Dr, Mission
- 4 2289-2359 E 22nd St, Mission
- 5 2308 E 23rd St, Mission
- 6 2310 Garden View Drive, Mission
- 7 2400 Silver Oak Avenue, Mission
- 8 2603 Santa Paula, Mission
- 9 3010 Abbott Avenue, Mission
- 10 78572, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3488	Streets/Signs	Closed	09/01/2023		Diaz, Gabriel	street names on top of stop sign flew away...
3510	Streets/Signs	Open	09/09/2023	09/19/2023	Diaz, Gabriel	you need to make a category for billboard...
3515	Streets/Signs	Open	09/11/2023	09/21/2023	Diaz, Gabriel	Lakeview has major cracks and vegetation in...
3540	Streets/Signs	Open	09/20/2023	09/30/2023	Diaz, Gabriel	white and yellow lines need to be repainted...
3563	Streets/Signs	Open	09/28/2023	10/08/2023	Diaz, Gabriel	weeds growing in the roadway
3564	Streets/Signs	Open	09/28/2023	10/08/2023	Diaz, Gabriel	This is the newest overlay in our...

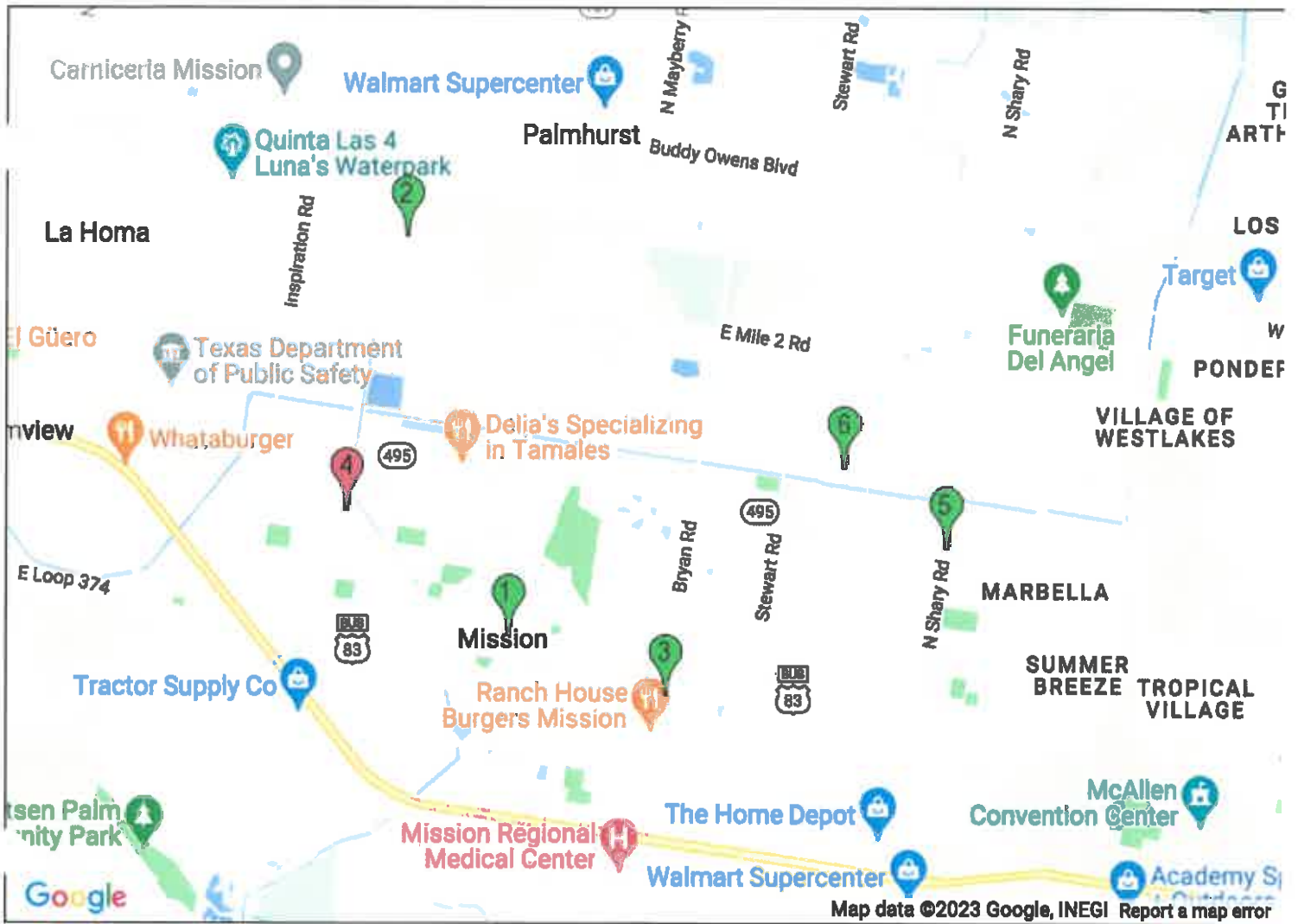


1 1200 U.S. 83 Business, Mission

2 1884-1924 River Bend Dr, Mission

3 Lake View Dr, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3491	Water Leaks	Closed	09/03/2023		cantu,omar	water break
3503	Water Leaks	Closed	09/08/2023		cantu,omar	meter in alley on 926 n Conway behind rent a...
3513	Water Leaks	Closed	09/10/2023		cantu,omar	sprinker system failure PNC bank
3514	Water Leaks	Closed	09/10/2023		cantu,omar	sprinker leak CEED
3524	Water Leaks	Closed	09/15/2023		cantu,omar	Contacted emgcy. Misslon desk for someone to...
3526	Water Leaks	Closed	09/15/2023		cantu,omar	water leak at meter
3529	Water Leaks	Closed	09/17/2023		cantu,omar	Water leak noted by city meter inspector and...
3571	Water Leaks	Open	09/29/2023	10/09/2023	cantu,omar	Photo attached



- 1 121 E Tom Landry St, Mission
- 2 1315 Thompson Rd, Mission
- 3 1403 Evergreen Avenue, Mission
- 4 1600 Los Ebanos Road, Mission
- 5 2402 North Shary Road, Mission
- 6 2514 Wisteria Street, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3492	Brush	Open	09/03/2023	09/13/2023	Pena,Yaritza	tree maintenance and branches
3497	Brush	Open	09/06/2023	09/16/2023	Pena,Yaritza	the city cut down trees and branches behind...
3499	Brush	Open	09/07/2023	09/17/2023	Pena,Yaritza	brush
3528	Brush	Open	09/16/2023	09/26/2023	Pena,Yaritza	Brush needs to be picked up in alley.



Mission Fire Prevention Bureau
415 W. Tom Landry Ave.
Mission, TX 78572
Phone 956-580-8711
Fax 956-580-8712

Mission Fire Prevention

Monthly Activity Report: September 2023

FIRE INVESTIGATIONS

There were (2) fire investigations for the month of September.

- On September 19, 2023, Lieutenant Eric Lopez was called to document a fire alarm panel fire at 1804 E. Business Hwy. 83 Bldg. 7. Undetermined
- On September 21, 2023, Lieutenant Eric Lopez was called to document a Mobile Home Fire at 1005 Trade Winds lot 328. Undetermined

Full Investigation: 0 Total

Call out to document of incident: 2 Total

Year to Date: 27 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of September.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

INSPECTIONS

There were one-hundred and ninety-four (194) inspections conducted for the month of September: Thirty-eight (38) occupancy, one hundred and thirty-six (136) annual and twenty (20) other forms of inspections.

Year to Date: 2,288 Total 439 Occupancy 1,569 Annual 280 Other

Inspection rate to date: 45%

COMPLAINTS

There were zero (0) complaints for the month of September.

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

SUBDIVISION REVIEWS

For the month of September there were eighteen (18) subdivision plan reviews. Year to Date: 258 Total

SPRINKLER SYSTEM REVIEWS

For the month of September there were Four (4) sprinkler system plan reviews. Year to Date: 21 Total

INSPECTIONS

There were one-hundred and ninety-four (194) inspections conducted for the month of September: Thirty-eight (38) occupancy, one hundred and thirty-six (136) annual and twenty (20) other forms of inspections.

Year to Date: 2,288 Total 439 Occupancy 1,569 Annual 280 Other

Inspection rate to date: 45%

COMPLAINTS

There were zero (0) complaints for the month of September.

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

SUBDIVISION REVIEWS

For the month of September there were eighteen (18) subdivision plan reviews. Year to Date: 258 Total

SPRINKLER SYSTEM REVIEWS

For the month of September there were Four (4) sprinkler system plan reviews. Year to Date: 21 Total

FIRE ALARM SYSTEM REVIEWS

For the month of September there were eight (8) fire alarm system plan review.

Year to Date: 52 Total

EXHAUST HOOD CANOPY PLAN REVIEWS

For the month of September there was zero (0) exhaust hood canopy plan reviews.

Year to Date: 5 Total

HOOD SUPPRESSION PLAN REVIEWS

For the month of September there were one (1) hood suppression plan reviews.

Year to Date: 13 Total

LP TANK PERMITS

For the month of September there were five (5) LP tank permits issued.

Year to Date: 20 Total

UNDERGROUND STORAGE TANK REMOVAL PERMITS

There was one (1) underground storage tank removal permits issued for the month of September.

Year to Date: 7 Total

ABOVEGROUND STORAGE TANK REMOVAL PERMITS

There was three (3) aboveground storage tank removal permits issued for the month of September.

Year to Date: 4 Total

BURNING PERMITS

There were one (1) city burning permits issued for the month of September.

Year to Date: 35 Total

PLAN REVIEWS

We had thirty-two (32) plan reviews for the month of September.

- Bryan Elementary (restroom addition) – 1300 Bryan Elementary ELM
- Castro Elementary – 200 S Mayberry
- Fork to Fit – 2311 N. Conway suite 50
- Murdoch's Ranch and Home Supply – 311 S. Bryan ste 200A
- La Casa de Mi Abuela – 117 E Exp.83
- Yoga House – 805 N. Shary suite 300
- Shell Building – 1229 E. Griffin Parkway
- 4 plex – 704 Palmer
- 4 Plex – 713 Palmer
- 4 Plex – 709 Palmer
- Child Day Care – 1820 Perkins
- Adore Church 1104 Kika De La Garza ste.A
- 4 Plex – 711 Palmer
- 4 Plex – 712 Palmer
- 4 Plex – 706 Palmer
- Dreamland Academy Daycare – 1104 Kika De La Garza ste.B
- 4 Plex Lot #8 – 101 San Jose
- Office Space – 113 W 3rd
- 4 Plex #10 – 105 San Jose
- Office Space – 113 W.3rd
- 4 Plex #9 – 103 San Jose
- Office Space – 1512 E Griffin Parkway ste 12
- Kings Apartments – 4310 Kings
- Parking Lot – 1523 E. Exp 83
- Carniceria Prime Meat Market – 608 N Shary Rd Suites 11-12
- Palmer 4Plex Complex – 702 Palmer
- F45 Gym – 2308 E. 1st st ste.2,3,4
- MCISD Annex Bldg. – 925 E Business hwy.83
- 4Plex lot 6 – 900 Hidden Hills
- Del Monte Orchard – 701 N. Shuerbach
- Bryan Elementary – 1300 Bryan Elementary ELM
- Castro Elementary – 200 S. Mayberry

Year to Date: 147 Total

MEETINGS ATTENDED

For the month of September there were thirty-four (34) meetings attended by the Fire Prevention Office.

- September 1, 2023 – Fire Marshal Frank Cavazos had a one on one meeting with Chief Garcia
- September 5, 2023 – Fire Marshal Frank Cavazos attended a Phaser meeting at City Hall
- September 5, 2023 – Fire Marshal Frank Cavazos attended Staff meeting at City with Randy Perez
- September 6, 2023 – Fire Marshal Frank Cavazos attended a check presentation to IHOP with Chief Garcia at the CEED building
- September 6, 2023 – Fire Marshal Frank Cavazos City ID's
- September 6, 2023 – Fire Marshal Frank Cavazos, with Joel Saenz and Missy Alvarez attended E-Memo/PO Process Training at City Hall
- September 7, 2023 – Fire Marshal Frank Cavazos attended SRC meeting
- September 7, 2023 – Fire Marshal Frank Cavazos attended PCC at City Hall
- September 7, 2023 – Fire Marshal Frank Cavazos had meeting with Lavalette Intl Montessori concerning gate
- September 7, 2023 – Fire Marshal Frank Cavazos attended Childhood Cancer Awareness Walk meeting hosted by Amy Tijerina
- September 11, 2023 – Fire Marshal Frank Cavazos attended Fire Prevention meeting conference room
- September 11, 2023 – Fire Marshal Frank Cavazos attended "El Grito Meeting" at Mission Police Department
- September 12, 2023 – Fire Marshal Frank Cavazos attended Staff meeting at City Hall
- September 12, 2023 – Fire Marshal Frank Cavazos attended City Council meeting at City Hall
- September 13, 2023 – Fire Marshal Frank Cavazos and Chief Garcia met with Mr. Mark Cain at 5x5 Brewery regarding Veteran's Event Fireworks
- September 13, 2023 – Fire Marshal Frank Cavazos attended mandatory Updated City of Mission Procurement Manual training at City Hall
- September 14, 2023 – Fire Marshal Frank Cavazos attended SOP Overtime group meeting at City Hall
- September 14, 2023 – Fire Marshal Frank Cavazos attended "El Grito" meeting at Central Fire Station
- September 14, 2023 – Fire Marshal Frank Cavazos attended SRC Meeting
- September 15, 2023 – Fire Marshal Frank Cavazos attended meeting with Mark Doherty at Sharyland Football stadium
- September 15, 2023 – Fire Marshal Frank Cavazos attended "El Grito" meeting at Mission Event Center
- September 19, 2023 - Fire Marshal Frank Cavazos attended Staff meeting at Council Chambers
- September 19, 2023 – Fire Marshal Frank Cavazos attended Directors Meeting at City Hall
- September 20, 2023 – Fire Marshal Frank Cavazos attended Community Tool Shed Opening at Speer Memorial Library
- September 21, 2023 - Fire Marshal Frank Cavazos attended SRC meeting
- September 21, 2023 - Fire Marshal Frank Cavazos attended Fire Prevention Caravan Parade meeting with Chief Garcia at Admin. Conference Room.
- September 21, 2023 – Fire Marshal Frank Cavazos and Chief Garcia attended and was a speaker at Palmview High School for the Mental Health Documentary
- September 22, 2023 – Fire Marshal Frank Cavazos attended Fire Prevention Meeting for October Fire Prevention month at Central Admin. Conference Room
- September 25, 2023 – Fire Marshal Frank Cavazos attended Veterans Day Logistics Meeting at City of Mission Community Room

- September 26, 2023 – Fire Marshal Frank Cavazos attended Fire Chief Pinning Ceremony at City Hall
- September 28, 2023 - Fire Marshal Frank Cavazos City SRC meeting
- September 28, 2023 – Fire Marshal Frank Cavazos attended ground breaking event for Cross Church
- September 28, 2023 – Fire Marshal Frank Cavazos had a meeting with Mr. Cerda regarding the Loretto Development
- September 29, 2023 -- Fire Marshal Frank Cavazos attended retreat with Command Staff

Year to Date: 199 Total

PUBLIC EDUCATION

During the month of September there were six (6) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/ Parade
9/13/2023	Mission Event Center		500			Childhood Cancer Awareness
9/16/2023	Mission Event Center				500	El Grito
9/17/2023	Mission Event Center				400	El Grito
9/21/2023	Bentsen Palm & Military Hwy.				100	Block Party
9/21/2023	Mission Event Center				300	Health Fair
9/29/2023	Mission Central Fire Station			10		Girl Scouts

Year to Date: 70 Presentations 19,107 Audience
 Year to Date w/The Tutor 6 Presentations 389 Audience
 Year to Date w/F.S.T. 14 Presentations 3,500 Audience
 Year to Date w/ City Events 8 Presentations 2,410 Audience
 Year to Date – Other 1 Presentations 20 Audience
 Year to Date Grand Total 99 Presentations 25,426 Audience

Frank Cavazos, Deputy Chief/Fire Marshal

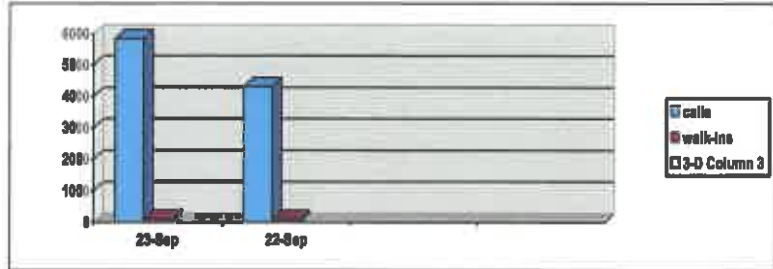
"Dedicated to the Community We Protect... and Serve"

CITY SECRETARY MONTHLY REPORT SEPTEMBER 2023

Reception:

Calls received: 5,839

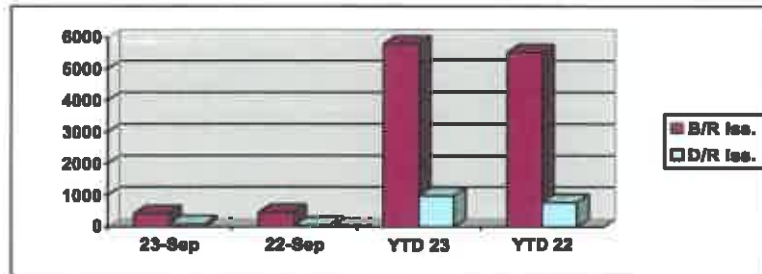
Walk-ins: 102



Vital Statistics:

Birth Records Registered
Birth Records Issued
Death Records Registered
Death Records Issued
Funds Received

Sep-23	Sep-22		YTD 23	YTD 22
186	211		1798	2130
415	456		5787	5522
45	31		522	670
91	46		990	777
\$10,385.00	\$10,948.00		\$ 141,918.00	\$ 151,193.00



Cemetery:

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 22/23
Burials:	1	0	1	0	51
Sold Spaces:	0	0	0	0	0

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 21/22
Burials:	3	0	3	0	132
Sold Spaces:	0	0	0	0	77