



MEETING DATE: October 14, 2025

PRESENTED BY: Andy Garcia, Co-Interim City Manager

AGENDA ITEM: Approval of Professional Services Consultant Contract for the Civil Service Director between the City of Mission and Jesse Lerma in accordance with Chapter 143 of the Texas Local Government Code to include administration of the City's 311 application – Garcia

Consultant agrees to meet the requirements pursuant to Chapter 143 for eligibility to serve as Civil Service Director throughout the duration of this Agreement. Consultant will provide overall management and administration of the City's 311 Application. To include coordinating with City staff to ensure monitoring and managing of service requests by tracking, routing, and ensuring timely follow-up with the appropriate departments. Consultant shall also make direct contact with City residents regarding requests. This Agreement shall be for a period of one (1) year beginning on November 1, 2025, and ending on October 31, 2026 at a cost of \$3,500.00 per month.

BID AMOUNT: \$

Approval

City Manager's Recommendation: Approval *AG*

TABLED:

DISSENTING