



**Ambulance Board Meeting
CEED Building
May 21, 2025 at 3:00 pm**

MINUTES

PRESENT:

Mike Silva, Fire Chief
Reynaldo Perez, Assistant Chief of Police
Jorge Flores, Acting Deputy Chief
Adelina Reyna, EMS & CD Administrative Assistant
Juanita Alvarez, Administrative Coordinator
Alberto Juarez, Acting EMS Captain
Jessica Ortega, City Council Member

ALSO PRESENT:

Tim Brown – Presiding Chair
Rene Lopez Jr. - Board Member
Dr. Ivan Melendez – Board Member
Kane Dawson – Board Member
Alvin Patina II – Board Member

CITIZENS PRESENT:

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Presiding Chair Tim Brown called the meeting to order at 3:02 p.m. Dr. Ivan Melendez presented himself at 3:15 p.m. (for the record)

INVOCATION AND PLEDGE ALLEGIANCE

Assistant Chief of Police Reynaldo Perez led the invocation and Pledge of Allegiance.

INTRODUCTION OF City Management/ Council Members:

Jessica Ortega, City Council Member

INTRODUCTION OF GUESTS

Fire Chief Mike Silva, Alberto Juarez, Adelina Reyna, Juanita Alvarez and Joey Flores from the Mission Fire Department were present.

Emergicon Kassi High and Arika Miller were present via Microsoft Teams

PRESENTATIONS

1. Mission Fire Department Quarterly Report – Deputy Chief Jorge Flores

- Numbers were presented for 01/01/2025- 03/31/2025
- Y-T-D have collected 1.5 million with cash per transport of \$494
- Private pay is not a big collector, for example in March there was \$2100 collected in private pay only
- We are prepping for the Texas Ambulance Services Payment Program (TASPP) to help bring some revenue back from private pay patients
- Averages of coverage by different insurances are Commercial Insurance is at 18% overall, Medicaid is 13%, Medicare is averaging 47% and fiscal year averaging 14%
- Total Call Volume January 534, February 548 and March 539
- 16% Non-Transports which are patient contact but refused to be transported
- 78% Transports and 4% other dispositions (no patient contact made)
- Total Call Volume of 1627 for this quarter
- Average response time 6:47, 65% of responses were under 8:00 minutes
- Fire Chief Mike Silva mentioned that Deputy Chief Flores has been instructed to start working on upgrading our ambulances from BLS to ALS
- Average response time for area code 78572 is 6:48 minutes
- Average response time for area code 78573 is 6:23 minutes
- Average response time for area code 78574 is 6:54 minutes
- Anticipating arrival of Medic 5 in June and Medic 6 will arrive 3 weeks after

- Percentage of transports by destination; Mission Regional Medical Center 45.4%, STHS McAllen Hospital 21.5%, Rio Grande Regional Hospital 9.8% and DHR Health 9.6%
- Call Volume Distribution by EMS Unit; Medic 1 is 28.93%, Medic 2 is 26.62%, Medic 3 is 26.32% and Medic 4 is 18.13%
- Relocation of Medic 4 to Central Fire Station during peak hours was mentioned in the meeting
- Call Volume of Overlapping Incidents 59%, 989 overlapping incidents with a total of 1669 incidents for this quarter
- Mutual Aid call logs were lost for January and February due to city security breach, in March we assisted Lone Star EMS twice, 10 runs mutual aid was received by partners and an engine company was sent as a first response
- Fire Chief Silva mentioned that when Medic 5 comes in if an additional unit is needed it will be staffed by Chief Silva, Chief Flores, Chief Cruz and Acting EMS Captain Juarez to aid other units during 8-5 p.m. business hour

2. Mission Police Department Presentation – Assistant Chief of Police Reynaldo Perez

- System is still down unable to provide information
- Chief Flores recognized the mental health officers for their outstanding work assisting EMS with certain calls
- City Council Member Jessica Ortega recommended the need for more officers to get trained in mental health
- Dr. Ivan Melendez mentioned that 75% of mental health patients come from the jails

3. Old Business

Ease Alert Reporting System

- Fire Chief Mike Silva updated the board members Ease Alert was installed through all 6 stations 2 weeks ago and any incoming calls will only be toned to the assigned station instead of all of them
- Chief Silva thanks Council for their support and funding of this project
- Working on 2nd phase which will display units on a monitor letting dispatch know who is available and who is out on a call

4. New Business

- Scheduled meeting Monday June 3, 2025 at 3:00 p.m. to discuss roles and responsibilities of the ambulance board members
- City Council Member Jessica Ortega suggested meetings to be open to everyone or create a form of a workshop once a month or once every 3 months to keep everyone informed and provide comments and concerns if any
- Upcoming ambulance board meetings will be presented to council by someone other than the Chief to update Mayor and Council Members on EMS matters

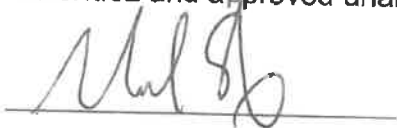
- Tim Brown wants a report on the Roles and Responsibilities for the ambulance board members meeting in the next ambulance board meeting
- Approval of minutes from February 26, 2025 board meeting Action Item
- Tim Brown makes a motion to approve the minutes. Dr. Ivan Melendez makes a second motion

5. Comments

- Tim Brown – Great job done by everyone
- Chief Rene Lopez – Doing a great job providing the service we do to the community
- Dr. Ivan Melendez – Continued commitment to excellence we serve community we represent. Reason for contract is to provide great service
- Kane Dawson – Happy to see we have come a long way after a short period of time
- Alvin Patina – Great job, really impressed with everything we have done and accomplished
- Jessica Ortega – Meeting was amazing, bring out key points, agenda, retention education of EMS, OT is a big deal but, in this instance, it is merited. Thank you for hard work and dedication
- Chief Mike Silva – Thanks Board, City Council and Mayor for the support they provide to the department. Proud of guys and team we have gone above and beyond, very proud of where we are right now. Excited to see department grow. Running out of space and storage in our current stations due to growth of department and is working in expanding communication center.

ADJOURNMENT

At 4:59 p.m., Chief Rene Lopez moved for adjournment. Motion was seconded by Dr. Ivan Melendez and approved unanimously.



Mike Silva, Fire Chief

ATTEST:



Adelina Reyna, EMS & CD Administrative Assistant

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
September 15, 2025**

Commission-Present
Polo Garza-Chairman
Memo Delgadillo-Vice-Chair
Robert Pena-Member

Staff Present
Jesse Lerma Jr-CS Director
Noemi Munguia-HR Director
Mike Silva-Fire Chief
JP Terrazas-Asst CM
Andy Garcia-Asst CM

Call to Order

Mr. Polo Garza called the meeting to order at 8:30 a.m.

Roll Call

All Present

Pledge of Allegiance

Mr. Garza led the Pledge of Allegiance

Approval of Minutes-August 22, 2025

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Delgadillo made a motion to approve the minutes as submitted. Mr. Pena seconded the motion. Motion was approved unanimously.

Approval of Mission Fire Department CPT's Promotional Examination Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that they had conducted the exam on August 29, 2025. They had three (3) participants with two (2) passing:

1. Rogelio Leal-88 plus 10 points for seniority-98
2. Roberto Lopez-83 plus 10 points for seniority-93
3. Roberto Montoya-64

Mr. Lerma advised them that we had one opening and once we approved the scores the promotion would be done immediately. After a brief discussion, Mr. Delgadillo made a motion to approve the scores and to create an eligibility list. Mr. Pena seconded the motion. Motion was approved unanimously.

Pending Business

Mr. Lerma advised them of the upcoming Mission Police Department CPL's exam set for September 18, 2025, and an entry level exam set for September 25.

Adjourn

Meeting was adjourned at 8:45 a.m.

CITIZEN'S ADVISORY COMMITTEE

August 26, 2025

Regular Meeting

Members Present

Lorenzo Garza-Chairman
Emigdio Villanueva, Jr.-Vice Chairman
Roxanne Méndez
Zoreida Lopez
Marsha Terry
Monika Rosales-Flores
Clarisa Y. Ríos
Francisco Cadena
Ruben Davila Lozano

Members Absent

Marsha Terry

Staff Present

Michael J. Elizalde
Esther G. Rivera

Call Public Hearing to Order and Establish Quorum

The meeting was called to order by Chairman Garza at 5:30 p.m. Roll was taken by Ms. Rivera, who reported that eight members were present. With a quorum established, the meeting proceeded as scheduled.

Citizens Participation

Chairman Garza invited any citizens present to address the Board regarding items on the agenda or other concerns. No citizens were in attendance, and no public comments were received. Chairman Garza then proceeded to the next agenda item.

Discussion and Recommendation to Approve Minutes for Public Hearing/Regular Meeting held on July 29, 2025

Chairman Garza asked the members if they had reviewed the minutes of the Public Hearing/Regular Meeting held on July 29, 2025. Following a brief discussion, Chairman Garza requested a motion for approval. Ms. Lopez moved to approve the minutes as presented, and Ms. Mendez seconded the motion. The motion carried unanimously (8-0).

Discussion and Recommendation on Citizens Advisory Meeting-change of meeting dates

Mr. Elizalde informed the Committee that, beginning in September, City Council meetings will be moved from Mondays to Tuesdays due to changes in legislative posting requirements. Because this change conflicts with the regularly scheduled CAC meetings, Mr. Elizalde recommended rescheduling CAC meetings to Wednesdays at 5:30 p.m. After a brief discussion, Chairman Garza called for a motion. Vice Chairman Villanueva moved to approve the proposed schedule change, and Ms. Lopez seconded the motion. The motion carried unanimously (8-0).

Tentative Schedule Updates for Annual Action Plan FY 2025/2026/CAPER 2024

Mr. Elizalde presented the draft tentative schedule for the Annual Action Plan FY2025/2026/CAPER 2024. He emphasized that the schedule is preliminary and may be revised as necessary. This item was presented for informational purposes only; no motion was required.

Other Business

A. Progress Report: CDBG-July

Ms. Rivera presented the July unofficial progress reports for CDBG expenditures to date, covering agencies, housing, and administration, and reported that most agencies have expended more than 75% of their allocations; however, the Children's Advocacy Center had only expended 48% as of July, raising concerns that it may not be able to fully utilize its funds by year-end. She also provided an update on Affordable Homes, which was at 32% as of July, and explained that although staff contacted the agency and learned it is in the process of closing out another home, backup documentation has not yet been submitted. Ms. Rivera

noted that the agency indicated it may only complete four homes instead of the six originally proposed at the beginning of the year. Ms. Rivera added that City departments are actively working to expend their remaining funds in preparation for the end of the fiscal year. In response to Chairman Garza's inquiry regarding the two rehabilitation homes, she confirmed that the families have been selected and staff is coordinating with the Purchasing Department to begin the solicitation process for the projects. After a brief discussion, Chairman Garza requested a motion to approve the CDBG July progress report as presented. Ms. Mendez moved for approval, Ms. Lopez seconded the motion, and the motion carried unanimously (8-0).

B. Progress Report: CDBG-CV July

Ms. Rivera presented the July unofficial progress reports for CDBG-CV expenditures received to date, noting that Affordable Homes is at 91% as of July and is expected to fully expend its funds by the end of next month. She also reported that the Fire Department has submitted several invoices and should likewise be able to expend its remaining funds by the end of next month. Following a brief discussion, Chairman Garza requested a motion to approve the CDBG-CV July progress report as presented. Vice Chairman Villanueva moved for approval, Mr. Lozano seconded the motion, and the motion carried unanimously (8-0)

Citizen's Advisory Committee Members/Director's Comments:

A. Chairman's Comments

Chairman Garza stated that he had no further comments and thanked everyone who attended the meeting. He then invited member to share any comments, suggestion, or recommendations.

B. Committee Member's Comments

Ms. Mendez reported issues with illegal dumping at nearby apartments, noting that tires had been left near the trash cans, and suggested the city look into it. Mr. Cadena raised concerns regarding the property of Kik De La Garza, citing the presence of broken glass, and also expressed concern about recent changes in the City's management. In response, Mr. Elizalde explained that the City is moving in a different direction regarding the City Manager position. Vice Chairman Villanueva inquired whether the City is still operating the Paint Mission Beautiful program. Mr. Elizalde confirmed that the program is not currently accepting applications, but explained that the Sanitation Director oversees the program and has received approval from the Mayor and City Council to continue it. Mr. Lozano then commented on the City's 311 app, noting its usefulness for reporting issues within the community.

C. Director's Comments

Mr. Elizalde thanked all members for their continued commitment and expressed his enthusiasm for the upcoming year, noting his excitement about the projects that will provide meaningful benefits to the community. He also invited the committee to attend the upcoming ribbon-cutting event for the trail project.

Adjourn

Chairman Garza inquired if there were any additional items for discussion. Hearing none, he requested a motion to adjourn the meeting. Ms. Mendez moved to adjourn, and Ms. Rios seconded the motion. The motion carried unanimously (8-0), and the meeting was adjourned at 6:01 p.m.

Lorenzo Garza, Chairman

SHARY GOLF COURSE ADVISORY BOARD MINUTES
AUGUST 6TH, 2025

- **Call to Order**
 - Mr. Ben Lau called the meeting to order.
- **Roll Call**
 - The following board members were present: Ben Lau, Javier Barrera, Toby Garza, Joe Salinas. Nacho Pecina, Thomas Lee, Isaac Martinez (late)
 - The following board members were absent: none
 - The following staff members and others were present: Michael Fernuik Golf Director, Carl Davis MEDC Board Member.
- **Approval of Minutes**
 - The minutes from the July 2nd, 2025 were approved as written. Motion made to accept Thomas Lee, seconded Toby Garza, approved unanimously.
- **Golf Director's Report**
 - Progress Report on Holes 19 to 27 Renovation. The August report from VM Golf Services was supplied to the board for their review. Golf architects Jerry Lemons and Dan Smith conducted a site visits on May 12-15, June 9, and June 30 where they met with Shary and VM Golf staff. There hves been 14 items complete from their scope of work. The following work is in progress: Greensmix has been installed on 5 greens according to USGA specs, 50% of the tees have been laser graded, irrigation pipe and wire has been installed around 4 greens, 2 fairways have been roto-tilled as part of the regrading and re-grassing process, and future cart path locations on holes 1-2, 6-7-8 have been cut in and prepared for concrete install. The following work is planned: complete greensmix install on remaining 4 greens, complete laser grading of tees, complete install of new irrigation loops on remaining 5 greens, complete roto-till process on fairways, pour concrete for paths on holes 1-2, 6-7-8. Pending items are to set grassing dates based on the above completion of work. In summary, the project is progressing as planned. The lighting progress report was not provided by MUSCO. However, the 55 pole locations have been GPS and there are a few that need to be repositioned due to vicinity of the green surface, cart path, or tee box. The subcontractor will begin pole installation and marking the areas where the irrigation wires are located. We foresee an issue with irrigation wires being cut. A grow in schedule was provided to the board as a blue print for Efrain to follow on the new grow in process of the zoysia grass plans. This was provided by the architect Jerry Lemons. The dates and timeframe of the grow in process was discussed. Fertilizers and chemicals needed for the grow in is our responsibility and Efrain has begun locating the suggested items. It was highly suggested that we follow this plan and the products it contains to the letter.

- In the report Golf Course Superintendent Gutierrez provided a time frame for the fairway aerification process to happen in August.
- Director Fernuik mentioned that the superintendent is working on a maintenance schedule for the greens, tees and fairways for holes 19 to 27. This will be different than holes 1 to 18 due to the night operation. This also includes a watering schedule. Coach Lee mentioned the option of possibly opening holes 19 to 27 at a later time. Issue would be with the winter Texan league play and time. This will be needed to be looked at a little closer when the time comes.
- Starter shack assessment and its usage was discussed. There was some concern about golfers using that area to drink beer rather than coming into the clubhouse. If families are around and there is beer drinking, etc that would not be a good mix. As a usage perspective there should be a small amount of food and beverage available to sell. The beverage cart will be a great addition to the course especially in the evenings. Staffing and beverage cart operation hours was also discussed. The starter shack will also contain the range ball dispenser, range ball washer and picnic tables. All the payments will still be done inside the clubhouse and the starter will have an I-pad to check and verify the tee sheet. There was a consensus that adjustments were more than likely to be made as the operation gets going. There could be an opportunity for volunteers to be marshals. The night operation and needed staffing levels for the clubhouse was also discussed. Timing of the hiring of the new employees is still up in the air, as we need to be more certain of an opening date which is based on the grassing grow in schedule and weather.

- **Public Participation**

- None

- **Unfinished Business**

- On Course Restrooms and solicitation of the build was approved by city council. Building is being designed to match the existing restrooms on the course. Two estimates have been received for the perimeter fencing. The pro shop relocation and remodel was discussed. Details of the remodel were briefly discussed along with office space, etc. There were no plans yet, but a contractor has come out to look it over and give a cost estimate for budgetary reasons. It was stated how the board is excited about the pro shop relocation like it should be compared to other area golf courses. Questions arose about where the perimeter fencing was going to start and end, in course out of bounds,

- **Chairman's Comments**

- Mr. Lau asked MEDC member Carl Davis if any comments and he mentioned that the MEDC is committed to the project. Mr. Lau closed out the meeting by saying he likes the way things are progressing and the way the course is looking.

- **Adjournment**

- Meeting was adjourned at 6:20 pm.

SHARY GOLF COURSE ADVISORY BOARD
SPECIAL MEETING MINUTES
AUGUST 19TH, 2025

- **Call to Order**
 - Mr. Isaac Martinez called the meeting to order.
- **Roll Call**
 - The following board members were present: Isaac Martinez, Ben Lau, Joe Salinas, Nacho Pecina.
 - The following board members were absent: Thomas Lee, Javi Barrera, Toby Garza.
 - The following staff members were present: Michael Fernuik Golf Director, Andy Garcia, ACM.
- **Disclosure of Conflict of Interest**
 - Chairman Isaac Martinez signed an official Local Government Officer Conflicts Disclosure Statement due to his ownership of a local Club Car distributorship and stated he will be abstaining from any vote or any decision having to do with Item 4 "The Approval of Leasing 45 Additional Club Car Golf Carts". For the record, ACM Andy Garcia reiterated that Chairman Martinez has signed the agreement and will be abstaining from the vote.
- **Approval of Leasing 45 Additional Club Car Golf Carts**
 - Golf Director Michael Fernuik read Item 4 seeking "authorization to lease 45 additional 2026 electric golf carts for a term of 60 months from Club Car via OMNIA Partners Public Sector Contract Number EV2671-01 in the total monthly amount of \$5,978.25. Ben Lau made the motion to authorize the leasing of 45 additional golf carts, Joe Salinas seconded the motion, Isaac Martinez abstained. Mr. Nacho Pecina asked where the monies were coming from for these extra carts. Director Fernuik answered the operating budget for the upcoming fiscal year and not the MEDC. The board voted unanimously to authorize leasing the additional 45 golf carts.
- **Adjournment**
 - Meeting was adjourned at 1:05 pm.

**CIMARRON PUBLIC IMPROVEMENT DISTRICT
BOARD OF DIRECTORS' MEETING
JULY 7, 2025**

MINUTES

Call to Order and Roll Call

The Board of Directors of the Cimarron Public Improvement District (the "PID") held a regular meeting open to the public in person, on July 7, 2025, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

Richard Hernandez, President
Dolly Elizondo, Vice
Pres./Secretary
Ann Camarillo, Treasurer
Joe Phillips
Mayor Norie Gonzalez Garza

All the above were present. Participating in the Teams teleconference was Attorney David Earl. Participating in person were Teclo J. Garcia, Mike Perez, Joe Salazar, Attorney Ricardo Perez, Mark Hanna, Bobby Villarreal, Alma Walzer Santos, and Judy Vega.

1. Call Meeting to Order and Establish Quorum.

With quorum present, Chairman Richard Hernandez opened the meeting with a welcome to all at 4:01 PM.

2. Citizens' Participation.

Chairman Richard Hernandez's call for citizens participation yielded no responses.

3. Approval of Minutes: June 23, 2025.

There being no corrections or additions, Vice President/Secretary Dolly Elizondo moved for approval of the meeting minutes of June 23, 2025. Motion was seconded by Joe Phillips and approved 5-0.

The Board deliberated and discussed **Items 4, 5, 6, 7, 8 & 9** in closed session.

At **4:06 PM**, Joe Phillips moved to convening in closed session, as authorized by the Open Meetings Act, Tex. Gov't. Code Ann. Chapter 551, Sections 551.071 Consultation with Attorney, 551.072 Deliberation regarding Real Property, 551.087 Deliberation regarding Economic Development Negotiation; or by Texas Government Code Section 418.183. Motion was seconded by Vice President/Secretary Dolly Elizondo and approved 5-0.

The Cimarron Public Improvement District Board reconvened in open session at **4:48 PM** and Richard Hernandez confirmed no action by the Board in Executive Session was taken.

4. **Update from City of Mission related to Cimarron property.**
5. **Discussion and possible action engaging a financial advisor for consultation and advice related to public finance and bond issuance.**
6. **Discussion and possible executive session regarding economic development matters, to include discussion with financial advisor on methodology for public financing of project plan and financial scenarios for economic development project.**
7. **Discussion and possible executive session with legal counsel pertaining to real property with potential purchasers and developers, including review of letters of intent received from potential purchasers.**
8. **Discussion and possible action regarding consideration and approval of formation costs of district for reimbursement, including legal fees incurred and invoice from attorney Christopher Franz and other legal service providers.**
9. **Discussion regarding items for future meeting agenda.**

At **4:48 PM**, President Richard Hernandez announced that the Cimarron Public Improvements District Board would be reconvening in open session.

Motions Summary:

Item 4 – City Manager Mike Perez reported that a Letter of Intention (LOI) from a potential client had expired therefore no discussion took place regarding the LOI.

Item 5 – Mayor Norie Gonzalez Garza moved to engage Bobby Villarreal with Estrada Hinojosa Investment Bankers as the Financial Advisor for the Cimarron Public Improvement District Board. The motion was seconded by Vice President/Secretary Dolly Elizondo and approved 5-0.

Item 6 – No action was taken.

Item 7 – No action was taken.

Item 8 – The Board requested that Attorney Christopher Franz provide an itemized invoice to be presented at the next Board meeting. No action was taken on this item.

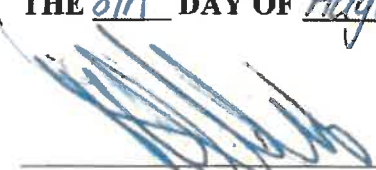
Item 9 – The next Cimarron Public Improvement District meeting is scheduled for Monday, August 4, 2025 at 12:00 PM.

10. New Business: None.

11. Adjournment.

As there was no further business to discuss, Vice President/Secretary Dolly Elizondo moved to adjourn the meeting. Motion was seconded by Treasurer Ann Camarillo and adjourned at **4:51 PM**.

MINUTES OF THE CIMARRON PUBLIC IMPROVEMENT DISTRICT BOARD OF DIRECTORS' REGULAR MEETING HELD ON JULY 7, 2025, WERE APPROVED ON THIS THE 8th DAY OF August, 2025.



Dolly Elizondo, Vice President/Secretary