



## **Memorandum of Understanding**

**Region One Education Service Center  
Office of Adult Education  
and  
City of Mission-  
Speer Memorial Library**

This Agreement is entered into between the Region One Education Service Center's Adult Education Program, hereinafter as "Region One ESC" and City of Mission-Speer Memorial Library a nonprofit organization hereinafter referred to as City of Mission-Speer Memorial Library to establish an adult education and literacy program for eligible participants under provisions of the Adult Education and Family Literacy Act, Title II of the Workforce Innovation and Opportunity Act for a period beginning July 1, 2023 and ending June 30, 2024.

### **I. SCOPE OF SERVICES**

**Region One ESC agrees to provide:**

- Qualified instructional and administrative personnel to provide a well-designed adult education and literacy instructional program.
- Professional development for adult education personnel.
- Instructional materials for adult education courses.
- Instructional supplies as appropriate based on course offerings.
- Assessment instruments to establish academic functional levels and/or progress of participants.
- Will ensure fiscal accountability and provide end-of-year programmatic performance reports.

**City of Mission-Speer Memorial Library agrees to provide:**

- Safe and secure facilities for the implementation of instructional services to adult learners.
- Assistance to Region One staff with recruitment of adult learners, within and outside of their service area. If the program is housed at a school system facility, adult learners are not required to reside and/or be zoned to the system to attend adult classes provided by Region One.
- Access to Internet services and facilities as deemed necessary for the program.

**Facility to be used 2023-2024:**

City of Mission-Speer Memorial Library  
801 E. 12th St.  
Mission, TX 78572

### **II. CIVIL RIGHTS STATEMENT**

The parties to this agreement shall: Comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), Section 504 of the Rehabilitation Act of 1973 (P.L. 93-112), The American Disabilities Act of 1990 (P.L. 101-336), and all amendments to each, and all requirements imposed by the regulations issued pursuant to these acts. In addition, the parties agree to comply with Title 40, Chapter 73, of the Texas Administrative Code. These provide in part that no person shall, on the grounds of race, color, national origin, sex, age, disability, political, or religious beliefs be excluded from participation in, or denied, any aid, care, service, or other benefits provided by federal and/or state funding, or otherwise be subjected to discrimination and the Texas Revised Civil Statutes Article 4419b-4, Section 5.03 and 5.04 (relating to workplace and confidentiality guidelines regarding AIDS and HIV).

**III. TERMINATION OF MEMORANDUM OF UNDERSTANDING**

During the term of this Agreement, if either party becomes unable or fails to satisfactorily provide the services under this Agreement or decides to terminate for no cause, the Agreement may be terminated by either party with a thirty (30) day written notice.

The validity of this agreement and of any of its terms and provisions, as well as the rights and duties of the parties hereunder, shall be governed by the laws of the State of Texas.

Executed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Grantor:

City of Mission-Speer Memorial Library  
Address: 801 E. 12<sup>th</sup> St.  
City/St/Zip: Mission, TX 78572

Contractor:

Region One Education Service Center  
1900 W. Schunior  
Edinburg, TX 78541

Sign: \_\_\_\_\_  
Print: \_\_\_\_\_  
Authorized Designee

\_\_\_\_\_  
Dr. Daniel P. King, Executive Director  
Region One Education Service Center