



**MEETING DATE:** May 13, 2024  
**PRESENTED BY:** Teclo Garcia, Interim Executive Director  
**AGENDA ITEM:** Authorization to engage CG5 LLC Architects for project design development services and construction management/ADA structure assessment services for the newly acquired Mission Redevelopment Authority/TIRZ #1, building located at 1301 E. 8<sup>th</sup> Street, in accordance with the approved Reimbursement Agreement – T. Garcia

**NATURE OF REQUEST:**

The Mission Redevelopment Authority/TIRZ #1 Board recently acquired the building located at 1301 E. 8<sup>th</sup> Street, Mission, TX 78572. Staff is seeking authorization to execute a contract with CG5 LLC for project design development services and construction management for the building at 1301 E. 8<sup>th</sup> Street, Mission, TX 78572 in accordance with the Texas Professional Services Procurement Act (Texas Government Code Sec. 2254.001) The Reimbursement Agreement was approved by the MRA on April 23, 2024. The city is seeking to assess the structure and determine the feasibility of installing an elevator and other accessibility requirements in order to meet the American with Disabilities Act (ADA) standards. In addition to engaging CG5 LLC, staff will also adhere to the city's procurement process for the related work. The MRA/TIRZ #1 will reimburse the City of Mission for costs associated with the engagement and construction of the ADA requirements via the Reimbursement Agreement. After negotiations with CG5 LLC, in accordance with Texas Government Code Sec. 2254.004 (a) (2) "Contract for Professional Services of Architect, Engineer, or Surveyor," a fair and reasonable fixed percentage rate of 8% of the Total Construction Cost (estimated at \$200,000) was agreed upon. Attached you will find the proposed agreement.

**BUDGETED:** No **FUND:** Capital Projects **ACCT. #:** 09-417-34420

**BUDGET:** \$                      **EST. COST:** \$16,000 **CURRENT BUDGET** \$ N/A  
**BALANCE:**

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** MRA/TIRZ #1 Approval

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_  
**DISAPPROVED:** \_\_\_\_\_  
**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_