



May 14, 2024

660 3rd Street, Suite 100
San Francisco, CA 94107
via Electronic Mail to: amedina@opengov.com

RE: Notice of Termination - OpenGov Budgeting and Planning Software by Carahsoft Technology Corp via DIR Contract (DIR-TSO-3926)

To Whom It May Concern:

This letter follows the action taken on the OpenGov Budgeting and Planning Software agreement at the City Council Meeting held on May 13, 2024, at the Mission City Council Chambers. During this meeting, the City Council authorized a 30-day termination notice for the existing OpenGov Agreement.

As a requirement of the current DIR Contract (DIR-TSO-3926) with Carahsoft Technology Corp for OpenGov, Exhibit A (Standard Terms and Conditions for Product and Services Contracts) Section 11(B)(3) (Termination for Convenience) provides that the Customer (City of Mission) has the right to terminate the contract with a 30-day written notice of termination.

This letter has been submitted to you as it's the City of Mission's 30-day notice of termination, in compliance with Exhibit A Section 11(B)(3) of the agreement. As a result, all terms and obligations within the OpenGov Budgeting and Planning Software by Carahsoft Technology Corp via DIR Contract (DIR-TSO-3926), shall terminate 30 days from the date of this letter. Additionally, as per the agreement Exhibit A Section 11(B)(7), the City of Mission shall pay only for services ordered prior to the effective termination date, and therefore requests a partial reimbursement of its upfront annual payment for the unused portion of the software subscription as of the effective termination date to the ending of the current subscription date.

For questions relating to the remaining 30-days, please contact the City Manager's Office to communicate any expectations and/or requests (mrperez@missiontexas.us or 956-580-8724).

Respectfully,

Mike R. Perez
City Manager