Statement of Work

Police HQ Edge and East/West, 2 each substation

March 17, 2025

Prepared for:

City of Mission

Table of Contents

Contact Information

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Project Summary

City of Mission Police Department ("Client"), headquartered at 1200 E. 8TH Street, Mission, TX 78572US, requested that Telepro Communications ("Telepro") submit a statement ofwork (SOW) outlining Client's upcoming Fortigate(s).

The purpose of this project is to install PD HQ (Edge) (FGT121G), 2 each Substation (FGT71G), and East/West FortiGate's at the following locations (See Appendix A). Where applicable, ensure best practices for firewall features are implemented, as well as best practices for configuring licensed features Threat Prevention (IPS), Web Filtering (URL), DNS, Antivirus, Application Control, and Remote Access VPN (SSL/IPsec) where applicable.

All configurations will be performed remotely but Security Pro-Services and Telepro communications resources will be used for rack and stack as well as provide remote hands for installation and cutover.

Project Objectives

Police Dept HQ

- Discover and plan site surveys to collect and add to LLD for installation of new hardware.
- Discover and plan the Client's firewall FGT121G implementation.
- Telepro will ensure that all configurations meet CJIS compliance requirements.
- Utilize FGT121G to provide Threat Prevention, Web Filtering, DNS, Antivirus Protection, Application Control, VPN (SSL/IPsec)
- Deploy FGT121G to protect traffic.
- Configure Fortinet NGFW firewall policy and feature sets per Client requirements and best practices and utilize FGT121G to provide Threat Prevention, Application Control, DNS, Antivirus Protection, Web Filtering, VPN (SSL/IPsec)
- Configure PD HQ FGT121G to terminate 2 PD substation remote sites IPSEC tunnels in full mesh topology.
- Perform testing and validation of successful implementation.

Sub Station

- Discover and plan site surveys to collect and add to LLD for installation of new hardware.
- Discover and plan Client's firewall FGT71G (1ea Per Site) implementation.

- Telepro will ensure that all configurations meet CJIS compliance requirements.
- Utilize FGT71G to provide Threat Prevention, DNS, Antivirus Protection, Application Control, VPN (SSL/IPsec)
- Deploy FGT71G to protect traffic.
- Configure Fortinet NGFW firewall policy and feature sets per Client requirements and best practices and utilize FGT71G to provide Threat Prevention, Application Control, DNS, Antivirus Protection, VPN (SSL/IPsec)
- Configure IPSEC tunnels in full mesh topology to PD HQ.
- Perform testing and validation of successful implementation.

East/West

- Discover and plan site surveys to collect and add to LLD for installation of new hardware.
- Discover and plan the Client's East/West Layer2 firewall FGT121G implementation.
- Telepro will ensure that all configurations meet CJIS compliance requirements.
- Deploy FGT121G to protect East/West traffic.
- Configure Fortinet NGFW firewall policy and feature sets per Client requirements and best practices and utilize FG121G to provide Threat Prevention, DNS, and Antivirus Protection.
- Perform testing and validation of successful implementation.

Project Scope and Phases

Discovery

Kickoff Meeting

1. Telepro Communications will conduct a kickoff meeting:
   a. Identify and introduce key stakeholders, who will participate in developing the definition of requirements for success.
   b. Identify project goals, success criteria, and timeline, including but not limited to:
      i. Review SOW.
      ii. Confirm contacts needed to gain entry and perform work in the buildings.
      iii. Confirm any holidays or "non-working" hours for the installation.
      iv. Confirm any Client-required change control processes and any potential impacts that these processes may have on the installation schedule.
      v. Schedule technical discovery meeting(s).
      vi. Review and discuss invoicing preferences and applicable billing milestones.

2. Telepro will identify all required information for implementation components, including but not limited to:
   a. Features and functionality.
   b. Integration with an existing network.

3. Telepro will perform inventory discovery to gather hardware information, models, and operating system (OS) validation.

4. Telepro will review the project timeline, target dates, and milestones.

Planning

1. Telepro will meet with the Client to review the key design principles of migration and integrations with the existing Client network and technologies.

2. Telepro will adhere to manufacturers' best practices for logical designs and configurations unless otherwise noted.

3. Telepro will build and present a low-level design (LLD) that includes the following:
4. Telepro will work with the Client to build an implementation plan, target dates, and targetmilestones.
5. Telepro will work with the Client in building a test and acceptance plan.
6. Telepro will receive Client sign-off on items:

    a. Low-level design (LLD)

    b. Implementation plan – associated timelines, dates, and milestones.

    c. Test and acceptance plans.

Implementation

Note: Implementation will begin only after Discovery, Planning, and LLD signed by the client are 100% complete.

During this phase, Telepro will physically install and configure all the hardware needed tocomplete the work included within the scope of this project.

PD HQ

Phase 1: Fortinet FortiGate NGFW install and basic configuration

1. Telepro will rack and install FGT121G:

2. Telepro will configure the FortiGate with basic network information, including:

    a. Management IP address and subnet.

    b. Gateway.

    c. DNS.

    d. NTP.

3. Telepro will set up HTTPS/SSH access
    a. Change default credentials and configure administrative access to ensure remote management capabilities.
    b. Include integrations for RADIUS | AD authentication and MFA if needed.

4.- Telepro will Upgrade all newly installedFortiGate'stothelatest recommended supported code version and patch levels unless otherwise noted.

5. Telepro will apply and verify licenses:
    a. UTP (Unified Threat Protection)

Phase 2: Firewall(s) Configurations

1. Telepro will set up system policies:
    a. Configure email notifications (Client will provide mail relay host and email address, if applicable).
    b. Configure banner (Client will provide banner).
2. Telepro will ensure scheduled backup tasks are in place based on hardening documentation.
    a. Default backup location, The Client will provide a remote backup location.
3. Telepro will ensure Updates are scheduled.
4. Telepro will set up logging destinations based on requirements.
5. Telepro will configure Firewall Devices.
    a. Interface Specific setup: IP Address, interface name, security zones, interface groups.
    b. Routing setup: Static Routes, Dynamic routing protocols setup and filtering.
6. Telepro will set up Object Management (new/migrated).
    a. Define network objects.
    b. Define variable set (Client will provide RFC1918 for its internal LAN).
    c. Define other specific objects necessary for deployment.
    d. Up to 50 New Objects (if we don't have an exact number for the Client).
7. Telepro will set up NATs (new/migrated).
    a. Up to 10 New NAT entries.
8. Telepro will set up Web Filtering, DNS, Application Control, IPS Policies, and Antivirus (new/migrated).
    a. Up to 5 New Web Filtering Policies will be configured.
    b. Up to 5 New DNS Policies will be configured.
    c. Up to 5 New Application Control Policies will be configured.
    d. Up to 5 New Antivirus Policies will be configured.
    e. Up to 5 New IPS policies will be configured.
    b. Features to be implemented depending on licensing UTP (Unified Threat Protection.
        i. Geo-blocking
        ii. Identity-based policies
        iii. Web filtering (URL)
        iv. Antivirus (AMP)
        v. DNS
        vi. Application Control.
9. Configure SSL/IPsec VPN tunnels (new/migrated)
    a. Up to 5 New VPN tunnels will be configured.

Sub Station

Phase 1: Fortinet FortiGate NGFW install and basic configuration

1. Telepro will rack and install FGT71G:
2. Telepro will configure the FortiGate with basic network information, including:
    a. Management IP address and subnet.
    b. Gateway.
    c. DNS.
    d. NTP.
3. Telepro will set up HTTPS/SSH access
    a. Change default credentials and configure administrative access to ensure remote management capabilities.
    b. Include integrations for RADIUS | AD authentication and MFA if needed.
4. Telepro will Upgrade all newly installed FortiGate's to the latest recommended supported code version and patch levels unless otherwise noted.
5. Telepro will apply and verify licenses:
    a. ATP (Advanced Threat Protection)

Phase 2: Firewall(s) Configurations

6. Telepro will set up system policies:
    a. Configure email notifications (Client will provide mail relay host and email address, if applicable).
    b. Configure banner (Client will provide banner).
7. Telepro will ensure scheduled backup tasks are in place based on hardening documentation.
    a. Default backup location, The Client will provide a remote backup location.
8. Telepro will ensure Updates are scheduled.
9. Telepro will set up logging destinations based on requirements.
10. Telepro will configure Firewall Devices.
    a. Interface Specific setup: IP Address, interface name, security zones, interface groups.
    b. Routing setup: Static Routes, Dynamic routing protocols setup and filtering.
11. Telepro will set up Object Management (new/migrated).
    a. Define network objects.
    b. Define variable set (Client will provide RFC1918 for its internal LAN).
    c. Define other specific objects necessary for deployment.
    d. Up to 50 New Objects (if we don't have an exact number for the Client).
12. Telepro will set up NATs (new/migrated).
    a. Up to 5 New NAT entries.

13. Telepro will set up Web Filtering, DNS, Application Control, IPS Policies, and Antivirus (new/migrated).

    a. Up to 5 New DNS Policies will be configured.

    b. Up to 5 New Antivirus Policies will be configured.

    c. Up to 5 New IPS policies will be configured.

    d. Features to be implemented depending on licensing ATP (Advanced Threat Protection)

        i. Geo-blocking

        ii. Identity-based policies

        iii. Antivirus (AMP)

        iv. DNS

14. Configure SSL/IPsec VPN tunnels (new/migrated)

    a.Up to2New VPN tunnels will be configured.

15. Telepro will ensure that allsystems, security profiles,and firewall policies meet CJIS compliance.

East/West

Phase 1: Fortinet FortiGate NGFW install and basic configuration

1. Telepro will rack and install FGT121G:

2. Telepro will configure the FortiGate with basic network information, including:

    a. Management IP address and subnet.

    b. Gateway.

    c. DNS.

    d. NTP.

3. Telepro will set up HTTPS/SSH access

    a. Change default credentials and configure administrative access to ensure remote management capabilities.

    b. Include integrations for RADIUS | AD authentication and MFA if needed.

4. Telepro will Upgrade all newly installed FortiGates to the latest recommended supported code version and patch levels unless otherwise noted.

5. Telepro will apply and verify licenses:

    a. ATP (Advanced Threat Protection) or Enterprise Licenses

Phase 2: Firewall(s) Configurations

10. Telepro will set up system policies:

    a. Configure email notifications (Client will provide mail relay host and email address, if applicable).

    b. Configure banner (Client will provide banner).

11. Telepro will ensure scheduled backup tasks are in place based on hardening documentation.
    a. Default backup location, The Client will provide a remote backup location.
12. Telepro will ensure Updates are scheduled.
13. Telepro will set up logging destinations based upon requirements.
14. Telepro will configure Firewall Devices.
    a. Interface Specific setup: IP Address, interface name, security zones, interface groups.
    b. Routing setup: Static Routes, Dynamic routing protocols setup and filtering.
15. Telepro will set up Object Management (new/migrated).
    a. Define network objects.
    b. Define variable set (Client will provide RFC1918 for its internal LAN).
    c. Define other specific objects necessary for deployment.
    d. Up to 50 New Objects (if we don't have an exact number for the Client).
16. Telepro will set up DNS, Application Control, IPS Policies, and Antivirus (new/migrated).
    a. Up to 5 New DNS Policies will be configured.
    b. Up to 5 New Antivirus Policies will be configured.
    c. Up to 5 New IPS policies will be configured.
    b. Features to be implemented depending on licensing ATP (Advanced Threat Protection).
        i. Geo-blocking
        ii. Identity-based policies
        iii. Antivirus (AMP)
        iv. DNS
        v. IPS/IDS.

Testing and Validation

1. Telepro will perform operational testing on all newly installed systems. This testing will include at least the following:
    a. Perform operational testing of the environment.
    b. Perform tests and validation on configuration and policy sets.
    c. Perform and execute the test plan.
2. Telepro will provide testing documentation which will include the following:
    a. Test methodology.
    b. Test procedures.
    c. Test success criteria.
    d. Results review of the test plan.
    e. Modifications to test plan, if required.

Knowledge Transfer

1. Telepro will provide knowledge transfer during the configuration and review before installation. The following topics will be covered:
   a. Features of products and technologies as deployed in the solution.
   b. Review of the as-built documentation to familiarize the Client with the overall solution and key configuration details.
   c. Basic administration and common operational tasks.
   d. Monitoring, testing, and maintaining the products deployed in the solution.
   e. Warranty and support procedures for all products deployed in the solution.
   f. Additional Client questions or topic requests.
2. If it is determined that the duration of knowledge transfer requested by the Client will exceed the hours stated above, then Telepro can provide supplementary session(s) at an additional hourly rate.

Note: Knowledge transfer is intended to provide familiarity and conceptual understanding of the specific technologies deployed within this SOW. It is not intended to be comprehensive technical training. The included session(s) may not provide the Client with all of the necessary knowledge and skills to fully manage, monitor, and maintain the solution. Telepro recommends formal training from the solution vendor(s) to address those needs.

Project Prerequisites

1. The client will fulfill cabling requirements, if applicable. (Telepro will coordinate.)
2. The client will provide Telepro with all necessary hardware and information on the current environment.
3. The client will provide Telepro local and remote administrative credentials (root access) to all equipment to be accessed during the process of this SOW.
4. The client will make available authorized personnel during the project with a working knowledge of existing network infrastructure for facility access, questions, and clarification of issues.
5. The client will provide Telepro access to all work locations, along with safety, access, security, and emergency protocols.
6. The client will obtain all necessary work permits.
7. The client will provide a work area for Telepro to use, as needed, during on-site activities to include internet and public phone access.
8. The client will provide parking passes and adequate parking for the Telepro project team.
9. The client will comply with all physical and environmental requirements per vendor specifications.

Project Documentation

Telepro will provide the Client the following documentation:

High-Level Design (HLD)

Based on presales discussions, preliminary walkthroughs, and data-gathering sessions, an HLD is included within this document. The purpose of the HLD is to present and illustrate the overall solution from an industry best practice and conceptual level. The HLD is subject to change.

Low-Level Design (LLD)

The LLD will replace all existing HLDs upon receipt of a purchase order and subsequent full walkthroughs and formal post-sales planning and design sessions. The LLD will be a fully executed document agreed to by both parties before implementation begins.

Deliverables Acceptance

The client will acknowledge receipt and acceptance or rejection of all deliverables associated with this SOW within 10 business days of delivery (not including federal holidays). If such acknowledgment is not received within this period, then all deliverables will be deemed acknowledged and accepted.

Project Risks and Assumptions

1. The client will participate in all design and planning sessions and be prepared to sign off on all milestones.
2. The client will provide Telepro with full access to the relevant functional, technical, and business resources with adequate skills and knowledge to support the performance of services.
3. If applicable, Telepro will secure access points (APs) with plastic cable zip ties placed through the mounting bracket, unless the Client declines this service in writing via email.
4. Multiple outages may occur due to the nature of this project; however, they will all occur at scheduled and approved times.
5. Client delays in providing Telepro with the necessary data to accomplish each task may result in timeline changes.
6. Telepro is not responsible for project delays caused by other vendors and/or manufacturing issues that may impede the progress and/or closure of Telepro SOWdeliverables.
7. This SOW assumes that the engagement will be a mixture of on-site and remote work to drive efficiency. If the Client requires a 100% on-site engagement, then the Client must notify Telepro before agreeing to this SOW.
8. If the Client requires a copy of Telepro standard Certificate of Insurance (COI) with Client-added endorsements, then it should allow up to 10 business days for delivery.
9. Telepro is not responsible for the functionality of Client-provided existing equipment or licenses and assumes that existing equipment and software is under a valid support contract.
10. Anything not specifically stated in this document is outside the scope of this SOW.

Service Level Agreement

Hours of Operation

- Standard hours of operation are **8:00 AM to 5:00 PM local time Monday through Friday**. Telepro Communications understands that due to the nature of the industry and work performed, after-hours and weekend availability are often required. In the event Telepro Communications resources are required to perform work outside of the standard hours of operation, agreed-upon workwindows will be discussed and subsequently documented via email. A Client project stakeholderor technical contact must be either on location or on call during the agreed-upon after-hoursand/or weekend work window(s).

Pricing and Fees

Fee Type

Fixed Price: The proposed hours are fixed. Additional hours required for in-scope work will not be invoiced unless OOS work is required.

Invoicing Type

Invoice terms are described in milestone billing below.

Unless specifically noted in the master services agreement (MSA) between Client and Telepro Communications, if applicable, Telepro Communications will use the following invoicing type:

Telepro Communications will send Client invoice(s) on Net 30 terms for all applicable hardware, supplemental
material, and licenses immediately after delivery and receipt of signed packing/delivery slips.

Project Milestones

This price is based on work taking place during standard hours of operations, **8:00 AM to 5:00 PM local time Monday through Friday**. Additional charges may be incurred for efforts that must be performed outside of this time frame.

Agreed By

By signature below, Client and Telepro Communications acknowledge and agree to this statement of work
(SOW).

_____   _____
Client Contact Signature   Telepro Communications Contact Signature

_____   _____
Printed Name   Printed Name

_____   _____
Title   Title

                                                                     Telepro Communications
_____   _____
Company Name   Company Name

_____   _____
Date   Date

Appendix

Appendix A

1. 1200 E. 8th St., Mission, Texas
2. SubStation 1
3. Substation 2

QUOTE #:	TPCQ4722
DATE:	Mar 18, 2025

Telepro Communications
12005 N Bryan Rd.
Mission, TX 78573

TIPS Contract# 230105

Prepared For:

City of Mission

Mission Police Department
1200 E. 8th St.
Mission, TX 78572

Your Telepro Team:

Edgar Rodriguez
Project Estimator
erodriguez@teleprocommunications.com

Payment Terms	Valid Through
NET 30	Apr 18, 2025

Thank you for the opportunity to provide this quote. Please let us know if you have any questions.

Qty	Description	Unit Price	Ext. Price
MISSION PD HQ			
1	FORTIGATE-121G 18 X GE RJ45 PORTS (INCLUDING 1 X MGMT PORT, 1 X HA PORT, 16 X SWITCH PORTS), 8 X GE SFP SLOTS, 4 X 10GE SFP+ SLOTS, SP5 HARDWARE ACCELERATED, 480GB ONBOARD SSD STORAGE, DUAL AC POWER SUPPLIES FORTINET, INC. - FG-121G	$2,682.95	$2,682.95
1	FORTIGATE-121G ENTERPRISE PROTECTION (IPS, AIBASED INLINE MALWARE PREVENTION, INLINE CASB DATABASE, DLP, APP CONTROL, ADV MALWARE PROTECTION, URL/DNS/VIDEO FILTERING, ANTISPAM, ATTACK SURFACE SECURITY, CONVERTER SVC, FORTICARE PREMIUM) FORTIGATE-121G 1 YEAR ENTERPRISE PROTECTION (IPS, AI-BASED INLINE MALWARE PREVENTION, INLINE CASB DATABASE, DLP, APP CONTROL, ADV MALWARE PROTECTION, URL/DNS/VIDEO FILTERING, ANTI-SPAM, ATTACK SURFACE SECURITY, CONVERTER SVC, FORTICARE PREMIUM) FORTINET, INC. - FC-10-F121G-809-02-12	$1,658.55	$1,658.55
1	FORTIGATE-121G UPGRADE FORTICARE PREMIUM TO ELITE (REQUIRE FORTICARE PREMIUM) FORTIGATE-121G 1 YEAR UPGRADE FORTICARE PREMIUM TO ELITE (REQUIRE FORTICARE PREMIUM) FORTINET, INC. - FC-10-F121G-204-02-12	$134.15	$134.15

Qty	Description	Unit Price	Ext. Price
1	FORTIGATE-121G FORTICONVERTER SERVICE FOR ONE TIME CONFIGURATION CONVERSION SERVICE FORTIGATE-121G 1 YEAR FORTICONVERTER SERVICE FOR ONE TIME CONFIGURATION CONVERSION SERVICE FORTINET, INC. - FC-10-F121G-189-02-12	$97.56	$97.56

2	10GE SFP+ TRANSCEIVER MODULE, SHORT RANGE
	    10GE SFP+ TRANSCEIVER MODULE, SHORT RANGE
	    10 GE SFP+ TRANSCEIVER MODULE, SHORT RANGE
	    300M, LC CONNECTOR, MMF, 850NM, 0C TO 70C,
	    FOR SYSTEMS WITH SFP+ SLOTS
	    FORTINET, INC. - FN-TRAN-SFP+SR
		$58.54	$117.08

ADDITIONAL			

1	FORTIGATE-121G 18 X GE RJ45 PORTS (INCLUDING
	    1 X MGMT PORT, 1 X HA PORT, 16 X SWITCH
	    PORTS), 8 X GE SFP SLOTS, 4 X 10GE SFP+
	    SLOTS, SP5 HARDWARE ACCELERATED, 480GB
	    ONBOARD SSD STORAGE, DUAL AC POWER SUPPLIES
	    FORTINET, INC. - FG-121G
		$2,682.95	$2,682.95

1	FORTIGATE-121G ADVANCED THREAT PROTECTION
	    (IPS, ADVANCED MALWARE PROTECTION SERVICE,
	    APPLICATION CONTROL, AND FORTICARE PREMIUM)
	    FORTIGATE-121G 1 YEAR ADVANCED THREAT
	    PROTECTION (IPS, ADVANCED MALWARE PROTECTION
	    SERVICE, APPLICATION CONTROL, AND FORTICARE
	    PREMIUM) FORTINET, INC. - FC-10-F121G-928-02-12
		$1,207.34	$1,207.34

1	FORTIGATE-121G UPGRADE FORTICARE PREMIUM
	    TO ELITE (REQUIRE FORTICARE PREMIUM)
	    FORTIGATE-121G 1 YEAR UPGRADE FORTICARE
	    PREMIUM TO ELITE (REQUIRE FORTICARE PREMIUM)
	    FORTINET, INC. - FC-10-F121G-204-02-12
		$134.15	$134.15

2	10GE SFP+ TRANSCEIVER MODULE, SHORT RANGE
	    10GE SFP+ TRANSCEIVER MODULE, SHORT RANGE
	    10 GE SFP+ TRANSCEIVER MODULE, SHORT RANGE
	    300M, LC CONNECTOR, MMF, 850NM, 0C TO 70C,
	    FOR SYSTEMS WITH SFP+ SLOTS
	    FORTINET, INC. - FN-TRAN-SFP+SR
		$58.54	$117.08

2	ORTIGATE-71G 10 X GE RJ45 PORTS (INCLUDING
	    7 X INTERNAL PORTS, 2 X WAN PORTS, 1 X DMZ
	    PORT). 64GB SSD STORAGE. FORTINET, INC. - FG-71G
		$787.00	$1,574.00

2	FORTIGATE-71G ADVANCED THREAT PROTECTION
	    (IPS, ADVANCED MALWARE PROTECTION SERVICE,
	    APPLICATION CONTROL, AND FORTICARE PREMIUM) FORTIGATE-71G 1
	YEAR ADVANCED THREAT PROTECTION (IPS, ADVANCED MALWARE
	PROTECTION SERVICE, APPLICATION CONTROL, AND FORTICARE
	PREMIUM)-FORTINET, INC. - FC-10-GT71G-928-02-12
		$354.16	$708.32

LABOR			

Qty	Description	Unit Price	Ext. Price
80	LABOR (1) SENIOR SYSTEMS ENGINEER	$150.00	$12,000.00
80	LABOR (1) SYSTEMS ENGINEER	$131.25	$10,500.00

To place an order, please reach out to Edgar Rodriguez at erodriguez@teleprocommunications.com

SubTotal	$33,614.13
Tax	$0.00
Shipping	$0.00
TOTAL	**$33,614.13**