



MEETING DATE: June 9, 2026
PRESENTED BY: Michael Elizalde, Director of Grants & Strategic Development
AGENDA ITEM: Discussion and possible action on matters related to the authorization of staff to award and enter into a contract with GrantWorks, Inc. for Grant Writing, Administration, Management, and Consulting Services pertaining to RFP 26-410-05-13 - Elizalde

NATURE OF REQUEST:

City Council previously authorized staff to solicit qualifications for Grant Writing, Administration, Management, and Consulting Services. A total of nine (9) proposals were received pertaining to RFP 26-410-05-13, of which three (3) were deemed incomplete and disqualified from review. Six (6) proposals were determined to be responsive and reviewed by an evaluation committee appointed for this purpose. Based on the committee's evaluation, GrantWorks, Inc. was identified as the highest-ranked firm. Staff is requesting authorization to award and enter into a contract for services with GrantWorks, Inc. as outlined in their cost proposal sheet under RFP 26-410-05-13.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____