



MEETING DATE: October 14, 2024

PRESENTED BY: Abram Ramirez, Information Technology Director

AGENDA ITEM: Authorization to purchase yearly renewal 2024-2025 second year agreement of Microsoft Office 365 from SHI at a cost of \$187,265.00 utilizing DIR-CPO-5237 contract- Ramirez

NATURE OF REQUEST:

Authorization to purchase yearly renewal 2024-2025 second year agreement of Microsoft Office 365 from SHI at a cost of \$187,265.00 utilizing DIR-CPO-237 contract. Agreement 01E73535

-Email (E-discovery, archiving, security); Communications (Chat and cloud collaboration); Document Cloud Storage; Endpoint Security

Two services will be terminated and incorporated into office 365. Barracuda email security and archiving \$93,264.00 and CISCO endpoint security \$26,222.00

Two form factor will be incorporated into email office 365 reducing CISCO DUO yearly renewal by \$6,500.00.

Last year office 365 renewal \$63,194.00 an increase of \$124, 071.00 (\$125,986.00 in reduction of services).

BUDGETED: Yes **FUND:** General **ACCT.#:** 01-426-44640

BUDGET: \$808,820.00 **EST.COST:** \$187,265.00 **CURRENT BUDGE BALANCE:** \$808,820.00

BID AMOUNT \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____