



MEETING DATE: May 8, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Data Use Agreement between the Department of State Health Services, Vital Statistics Office and the City of Mission - Carrillo

NATURE OF REQUEST:

The Data Use Agreement (DUA) with the Department of State Health Services, Vital Statistics Office is required to be executed to continue to allow the city's Vital Statistics Department to continue to have access to create, receive, maintain, process, view, handle, examine, interpret or analyze confidential information from DSHS to the City of Mission.

The City of Mission receives birth and death records which are confidential and therefore, the Data Use Agreement is required to be executed in order to comply with federal law.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____