



MEETING DATE: October 13, 2026
PRESENTED BY: Andy Garcia, Co-Interim City Manager
AGENDA ITEM: Discussion and possible action on matters related to the approval of Resolution No. _____ Adopting the City of Mission Artificial Intelligence (AI) Use Policy – A. Garcia

NATURE OF REQUEST:

The proposed Resolution adopts the City of Mission Artificial Intelligence (AI) Use Policy to establish guidelines for the responsible, secure, ethical, and lawful use of artificial intelligence in the conduct of City business. The policy establishes standards for the use of AI by City employees and officials, including requirements related to confidentiality, data privacy, cybersecurity, Public Information Act and records retention obligations, human oversight, accuracy and verification of AI-generated information, procurement and vendor requirements, and the use of AI in higher-risk governmental functions.

The policy also establishes an AI governance framework, including designation of an AI Risk Officer, departmental responsibilities, AI system inventory and risk assessment requirements, employee training, incident reporting, and periodic review of AI systems. The policy is intended to support compliance with applicable federal and Texas law, including the Texas Department of Information Resources' AI Code of Ethics and applicable requirements governing governmental use of artificial intelligence.

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____