

RESOLUTION NO. ____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, ADOPTING THE CITY OF MISSION ARTIFICIAL INTELLIGENCE USE POLICY; ESTABLISHING REQUIREMENTS FOR THE RESPONSIBLE, SECURE, ETHICAL, AND LAWFUL USE OF ARTIFICIAL INTELLIGENCE BY THE CITY; DESIGNATING RESPONSIBILITIES FOR AI GOVERNANCE AND RISK MANAGEMENT; REQUIRING COMPLIANCE WITH APPLICABLE FEDERAL AND STATE LAW, INCLUDING TEXAS ARTIFICIAL INTELLIGENCE REQUIREMENTS; PROVIDING FOR TRAINING, OVERSIGHT, RECORDS MANAGEMENT, DATA PRIVACY, CYBERSECURITY, AND HUMAN REVIEW; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Mission, Texas (the “City”), recognizes that artificial intelligence (“AI”) technologies are increasingly being used by governmental entities to improve administrative efficiency, customer service, research, communication, data analysis, and the delivery of municipal services; and

WHEREAS, AI systems may provide significant benefits to the City when used appropriately, but may also create risks involving inaccurate information, privacy, cybersecurity, discrimination, intellectual property, confidential information, public records, transparency, and governmental decision-making; and

WHEREAS, the 89th Texas Legislature enacted legislation establishing requirements applicable to the use of artificial intelligence by governmental entities, including Senate Bill 1964 and House Bill 3512; and

WHEREAS, Texas Government Code Chapter 2054 and 1 Texas Administrative Code Chapter 219 establish requirements relating to the ethical use, governance, risk management, procurement, development, deployment, and use of artificial intelligence systems by governmental entities; and

WHEREAS, 1 Texas Administrative Code §219.11 requires state agencies and local governments to adopt the AI Code of Ethics established by the Texas Department of Information Resources (“DIR”) and to follow the applicable ethical principles when procuring, developing, deploying, or using AI systems; and

WHEREAS, the City desires to establish an internal framework governing the authorized use of AI by City employees, officials, departments, contractors, and other authorized users while maintaining appropriate human oversight and protecting the public's rights and the City's information resources; and

WHEREAS, the City recognizes that AI-generated information is not necessarily accurate, complete, current, unbiased, or legally sufficient and therefore must not substitute for the professional judgment, legal responsibilities, or accountability of City personnel; and

WHEREAS, the City Council finds that establishing an AI Use Policy will provide employees and officials with clear expectations regarding the appropriate use of AI technologies in the conduct of City business and will assist the City in complying with applicable law and administrative requirements; and

WHEREAS, the City Council desires to adopt the City of Mission Artificial Intelligence Use Policy attached hereto as **Exhibit “A”**, which is incorporated herein for all purposes;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

SECTION 1. Adoption of AI Use Policy.

The City Council hereby adopts the **City of Mission Artificial Intelligence Use Policy**, attached hereto as **Exhibit “A”**, as the City's official policy governing the authorized use of artificial intelligence systems in the conduct of City business.

SECTION 2. Compliance with State AI Requirements.

The City shall administer the Policy in a manner consistent with applicable federal and Texas law, including applicable provisions of Texas Government Code Chapter 2054, the Texas Department of Information Resources' AI Code of Ethics and minimum standards, and applicable provisions of the Texas Administrative Code.

Nothing in this Resolution or the attached Policy shall be construed to authorize the City to regulate artificial intelligence in a manner prohibited or preempted by state law.

SECTION 3. AI Risk Officer.

The City Manager, or designee, shall designate an employee to serve as the City's **AI Risk Officer**, consistent with applicable requirements of 1 Texas Administrative Code Chapter 219. The AI Risk Officer shall coordinate AI governance activities with the Information Technology Department, City Attorney's Office, City Secretary's Office, Human Resources Department, and affected departments, as appropriate.

SECTION 4. Departmental Responsibility.

Each Department Director shall be responsible for ensuring that employees within the department comply with the Policy and applicable AI requirements.

No department shall procure, develop, implement, or deploy an AI system for City business without following the City's applicable procurement, information technology, cybersecurity, legal, records management, and risk assessment procedures.

SECTION 5. Training.

The City shall provide and require AI awareness training as required by applicable Texas law and DIR requirements.

Employees and officials who are required by law or City policy to complete AI training shall do so within the applicable time period.

SECTION 6. Administrative Procedures.

The City Manager, or designee, is authorized to establish administrative procedures, forms, training requirements, approval processes, inventories, and other implementation materials necessary to administer the Policy, provided that such procedures are consistent with this Resolution, the Policy, and applicable law.

SECTION 7. Periodic Review.

The Policy shall be reviewed periodically by the City Manager or designee, in consultation with the City Attorney and appropriate City departments, to ensure continued compliance with changes in federal law, Texas law, DIR requirements, cybersecurity standards, and emerging AI risks.

Material amendments to the Policy shall be presented to the City Council for consideration when required by law or when determined appropriate by the City Manager or City Attorney.

SECTION 8. Severability.

If any provision of this Resolution or the Policy attached hereto is determined to be invalid, unlawful, or unenforceable, such determination shall not affect the remaining provisions, which shall remain in full force and effect to the fullest extent permitted by law.

SECTION 9. Repeal of Conflicting Policies.

All prior City administrative policies or procedures that are inconsistent with this Resolution or the attached Policy are repealed or superseded to the extent of the inconsistency.

SECTION 10. Effective Date.

This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED this 13th day of September, 2026.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

APPROVED AS TO FORM:

Eden Ramirez, Jr., City Attorney