CITY COUNCIL REGULAR MEETING
MISSION CITY HALL
SEPTEMBER 22, 2026 at 4:30 PM

MINUTES

PRESENT:
Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Eden Ramirez Jr., City Attorney
Anna Carrillo, City Secretary
Juan Pablo Terrazas, Co-Interim City Manager
Andy Garcia, Co-Interim City Manager

ABSENT:

ALSO PRESENT:
Daniel Tijerina
Alexis Hernandez
Robert Garcia
Benny Garza
Vanessa Hernandez
Manny Cruz
Noah Flores
Peyton Golden
Tony Castillo
Eloy Reyna
Mike Waltz
Carlos S. Lugo
Maira Salinas

STAFF PRESENT:
Anais Chapa, Assistant City Secretary
Edgar Gonzalez, Deputy City Engineer
Cesar Torres, Chief of Police
Xavier Cervantes, Planning Director
Alex Hernandez, Asst Planning Director
Ruben Hernandez, Media Relations
Miguel A. Rios, Executive
Ezeiza Garcia, Assistant Finance Director
Jesse Mares, Facilities & Fleet Manager
Michael Silva, Fire Chief
Michael Elizalde, Dir. Of Grants & Strategic Dev.
Brad Bentsen, Parks & Recreation Director
Roel Mendiola, Sanitation Director
Rick Venecia, Boys & Girls Club CEO
A. Moctezuma, Police Officer
J. Longoria, Police Officer

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REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:33 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Councilman Alberto Vela led the invocation and Pledge of Allegiance

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Proclamation - Constitution Week – Carrillo

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – Constitution Week as presented. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 4-0.

2. Proclamation - Breast Cancer Awareness Month – Carrillo

Mayor Pro Tem Plata moved to approve the Proclamation – Breast Cancer Awareness Month as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0**.**

3. Proclamation - National GEAR UP Week – Carrillo

Mayor Pro Tem Plata moved to approve the Proclamation – National GEAR UP Week as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

4. Proclamation - Rotary Club 106th Anniversary – Carrillo

Mayor Pro Tem Plata moved to approve the Proclamation – Rotary Club 106th Anniversary as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0**.**

5. Proclamation - National Day of Remembrance for Murder Victims – Torres

Mayor Pro Tem Plata moved to approve the Proclamation – National Day of Remembrance for Murder Victims as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

Councilwoman Jessica Ortega joined the meeting at 5:06 p.m.

6. Proclamation - Mission Fire Department Fire Prevention Week – Silva

Councilwoman Gerlach moved to approve the Proclamation – Mission Fire Department Fire Prevention Week as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

7. Recognition of Mission High School FFA President Benny Garza State Champion in Natural Resources - J. Garcia

Judith Garcia, Media Relations Director, introduced Mission High School FFA President, Benny Garza. Mr. Garza earned 1st place back to back State Champion in the National Resources Division in 2025 and 2026 at the Texas FFA State Public Speaking Events. Benny was also ranked 8th overall out of 1,588 students in the Texas FFA Sr Prepared Public Speaking Development Events out of all Divisions.

8. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Vanessa Hernandez, Greater Mission Chamber of Commerce Vice President of Membership Development and Advocacy, gave a recap of events that had taken place at the chamber throughout the month such as: Ribbon Cutting for Merle Norman, Roundtable Discussion about Healthcare. The Chamber welcomed two new members this month: Global Fox and Reisheba Health & Wellness Spa. They have named the Business Leader of the Year – Marsha Terry and Business of the Year – Ocean Gate Hospitality and Non-Profit of the Year – Children's Advocacy Center. Upcoming events were: Ribbon Cutting for Laguna Heights Subdivision on 10/2/26, Grand Opening for The Ultimate Barber Shop Studio on 10/23/26, Annual Member Awards Banquet 10/8/26, Lunch & Learn – Export Promotion 10/28/26, Ribbon Cutting – Oaks on Bryand Landing 11/4/26 and the Annual Holiday Appreciation Breakfast on 11/19/26.

9. Departmental Reports – Terrazas / A. Garcia

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Councilman Vela moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

9. Citizen's Participation on Specific Agenda Items – Garza

Daniel Tijerina, 1406 Dons Drive, spoke in reference to agenda item 41. He stated that he realized the council agenda for today was very lengthy, and he asked that they be very clear and informative in regards to this item for those who could not be present at the meeting.

ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER

City Manager – Coffee with a Cop on Thursday, September 24, 2026 from 7:30 – 9:30 a.m. at the McDonald's on Shary Road, Fire Safety Fest on September 30, 2026 from 6-9pm at Lion's Park, Family Faith Festival Saturday, October 17, 2026 from 6-9 p.m. at the Mission Event Center, Sandbag Distribution is still underway, every Saturday from 8:00 a.m. – 1:00 p.m. at the Recycling Drop Off Center

City Council – Councilwoman Ortega reminded everyone that the 311 app was still available for residents to use in case they needed to report any issues throughout the city.

Mayor – No Comments

PUBLIC HEARING

10. Public Hearing on 2026 Proposed Property Tax Rate – A. Garcia

The notice of 2026 Tax Year Proposed Property Tax Rate for City of Mission was published in the in the Progress Times on September 11, 2026.

The proposed 2026 tax rate was $0.5653 per $100.

The public hearing was to give the opportunity for citizens to speak on the proposed tax rate.

There were no comments.

No action taken, public hearing only.

11. Public Hearing regarding Denali Water Solutions, LLC's appeal of the City's decision concerning its bid protest for RFB No. 26-523-07-23, Sludge Management Services, including consideration of the appeal and determination of whether to affirm, modify, or reverse the City's prior decision – E. Garcia

The City of Mission received bids for RFB No. 26-523-07-23, Sludge Management Services. Following the City's evaluation and proposed award, Denali Water Solutions, LLC submitted a formal bid protest challenging the City's evaluation and award determination. The City issued a written response to the protest, and Denali subsequently submitted written notice of its intent to proceed with an appeal.

The matter is presented to the City Council for consideration in accordance with the City's solicitation appeal procedures. The City Council may hear information presented by the appellant and City staff, review the relevant procurement records, and take appropriate action regarding the appeal

The City Attorney opened the public hearing regarding Denali Water Solutions, LLC's appeal of the City's decision concerning its bid protest for RFB No. 26-523-07-23, Sludge Management Services.

The City Attorney explained the procedures governing the hearing and advised that each party would be provided twenty (20) minutes to present its position regarding the appeal, followed by

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three (3) minutes for rebuttal. The City Attorney then opened the hearing and invited Denali Water Solutions, LLC to present its appeal.

A representative of Denali Water Solutions, LLC appeared before the City Council and presented the company's appeal concerning the City's prior decision on its bid protest. Denali stated that it had submitted a bid protest and raised concerns regarding the solicitation and procurement process, including the completion of bid documents by the selected vendor, quantities identified in the solicitation, the addendum, and the evaluation of the bids.

Denali expressed concerns regarding the information contained in the bid documents and whether the requirements were sufficiently clear to permit bidders to submit accurate bids. Denali specifically addressed the requirement concerning grit loads, including the quantity identified in the solicitation, and questioned the basis for the quantity and whether the information was properly communicated to the bidders.

Denali also raised concerns regarding the pricing schedule, including whether certain information in its bid submission was complete and whether the City's evaluation of the submitted pricing was appropriate. Denali further questioned the timing of communications and the procurement process, including response deadlines and information provided through the addendum. Denali maintained that the circumstances warranted further consideration of the procurement process and questioned whether the solicitation should have been re-bid.

Following Denali Water Solutions, LLC's presentation, City staff responded to the issues raised during the appeal. Staff stated that the City had reviewed the bid protest, solicitation documents, applicable addenda, and bids received in connection with RFB No. 26-523-07-23. Staff explained that the procurement process was conducted in accordance with the requirements contained in the solicitation and that the applicable information was provided to the bidders.

Regarding the quantity identified for grit loads, staff stated that the quantity was included in the bid documentation and that the same information was made available to all bidders. Staff explained that the quantity was established for purposes of the solicitation and was to be utilized on an as-needed basis and did not represent a guaranteed quantity of work.

Staff also addressed the concerns regarding the pricing schedule and the information provided by Denali in its bid submission. Staff explained that, although a subtotal may not have been entered in a particular portion of the bid, the applicable unit price and extended price were provided, allowing the pricing to be calculated or otherwise determined from the information submitted. Staff stated that the bid remained mechanically ascertainable based upon the information provided and that the City's evaluation was conducted in accordance with the requirements established in the solicitation.

Staff further stated that, based upon its review of the bid documents, addenda, submitted bids, and issues raised in the protest, the City had not identified a basis to overturn the award. Staff explained that the awarded bid remained the lowest-priced bid based upon the applicable solicitation requirements and evaluation and recommended that the City Council consider the information presented and affirm the City's prior decision.

During its rebuttal, Denali Water Solutions, LLC reiterated its concerns regarding the procurement process and the information contained in the bid documents. Denali stated that responses to its emails were delayed and characterized the procurement process as unusual. Denali maintained that, based on the circumstances, the matter should have been addressed through a re-bid rather than proceeding with the award.

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Denali further addressed the grit-load quantity and stated that a bidder could not submit an accurate bid without having the correct quantity or information necessary to prepare the bid. Denali questioned the information reflected in the addendum and maintained that the bid documents continued to reflect 150 gallons, while Denali understood the applicable quantity to be 400 gallons. Denali questioned whether the revised quantity had been properly communicated and whether the bidders received the same information prior to the bid deadline. Denali maintained that the discrepancy affected the accuracy of the bids and reiterated its position that the procurement should be reconsidered.

During its three-minute rebuttal, City staff responded to the concerns raised by Denali regarding the bid documents, timelines, and procurement process. Staff explained that the procurement timelines and requirements were contained within the bid packet and that the same information was provided to all bidders. Staff further explained that the applicable requirements and information were made available consistently to all bidders and that the City's evaluation was based upon the same solicitation documents and requirements for each bidder.

Staff reiterated that the City followed the established procurement process and that the information relied upon in evaluating the bids was contained within the bid documentation provided to the bidders. Staff maintained that, based upon the information provided to the bidders and the City's review of the bids, there was no basis to overturn the award.

Council questioned staff regarding the grit-load quantity and whether the quantity was specifically identified in the bid documents provided to all bidders. Staff confirmed that the quantity was included in the bid documentation and that the same information was provided to all bidders.

Council further questioned whether the bidders were aware of the requirement and whether the information had been communicated consistently during the procurement process. Staff explained the communication and clarification process and referenced the applicable procurement timeline and information that had been provided to the bidders.

Council also questioned whether Denali had an opportunity to raise or clarify its concerns regarding the grit-load quantity prior to the bid deadline. Staff explained the communication and clarification process and referenced the applicable procurement timeline and information provided to the bidders.

The City Attorney opened the floor for public comment regarding the appeal. No public comments were received.

Following the conclusion of the presentations and rebuttals, the City Attorney recessed the public hearing at 6:39 p.m. to allow the City Council to convene in Executive Session for the purpose of receiving legal advice and discussing matters related to the appeal.

Following Executive Session, the City Council reconvened to resume the public hearing and consider its determination regarding Denali Water Solutions, LLC's appeal.

Mayor Pro Tem Plata moved that, after independently considering the appeal, procurement record, and presentations at the public hearing, the City Council deny Denali Water Solutions, LLC's appeal concerning RFB No. 26-523-07-23, Sludge Management Services; affirm the September 2, 2026 administrative protest decision; and sustain the administration's evaluation and award recommendation on the following findings:

First, the solicitation permitted an award of items in combination. Public Works recommended Items 1 through 12, including grit removal and testing, to meet the City's operational needs.

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Council approved that scope on August 25, 2026. The proper comparison includes all awarded items.

Second, the City evaluated both bidders using the quantities in the City-issued revised schedule and their unchanged unit prices. The 400,000-gallon liquid-disposal quantity and 150-load grit estimate appeared in that schedule before bid opening. Applying the common liquid quantity was an evaluation step, not a correction of Denali's arithmetic.

Third, the published grit estimate was applied uniformly under Section 17(D). Based on Public Works' explanation and the hearing record, Denali's 2023 hauling history does not establish a basis to replace that estimate with 19 loads for this procurement.

Fourth, CB3 supplied the required line-item prices. Its omitted base subtotal was mechanically ascertainable from its bid, required no additional bidder input, and gave it no competitive advantage. That omission was a waivable minor informality. Under the solicitation's unit-price provisions, CB3's submitted rate of $525 multiplied by 150 loads controls Item 11, producing $78,750 without changing its unit price or allowing a new pricing election.

Fifth, the discrepancy between the addendum cover and revised liquid quantity did not change the ranking for the awarded scope. At 400,000 gallons, CB3's evaluated total is $639,315 and Denali's is $674,579.55. At 150,000 gallons, CB3 remains lower. These comparisons retain the published 150-load grit estimate.

Sixth, Denali's bid was responsive, and CB3 was the lowest responsive and responsible bidder for Items 1 through 12. In the evaluation matters challenged, the administration applied the solicitation's requirements in all material respects. The hearing record establishes no basis to disturb the award.

It was further moved to adopt these findings as Council's findings; deny the requested reevaluation, award to Denali, and cancellation or solicitation; and leave the August 25, 2026 award to C&C Waste Management & Equipment d/b/a CB3 Consultant undisturbed under the previously approved scope and contracting authority.

This decision concluded the City's administrative appeal process under Section 51. The City Secretary shall record these findings and provide Council's written decision to the parties.

Procurement records shall continue to be preserved, and Denali's separate public-information rights remain unaffected. Motion was seconded by Councilman Vela and approved unanimously 5-0.

PLANNING & ZONING RECOMMENDATIONS

None

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

13. Approval of Minutes – Carrillo

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Regular Meeting – September 8, 2026

Special Meeting – September 15, 2026

14. Acknowledge Receipt of Minutes – Terrazas / A. Garcia

Zoning Board of Adjustments – July 22, 2026

Accommodations Review Board – March 25, 2026

15. Discussion and possible action on matters related to continue purchases for FY 2026-2027 from vendors with forecasted expenditures exceeding the $25,000 threshold through cooperative contracts and sole source – Ramirez

Authorization to continue purchases for FY 2026-2027 from vendors with forecasted expenditures exceeding the 25,000 threshold through cooperative contracts and sole source based on current and operational needs for the fiscal year. Vendors provide a range of essential goods and services, including but not limited to equipment, maintenance and support, software licensing and subscriptions, cybersecurity services, cloud services, network infrastructure support. Vendors are Safeguard, SHI, Toshiba and Smartcom.

16. Discussion and possible action on matters related to approval of Resolution # 2083 authorizing the surplus of machinery and equipment - E. Garcia

Request approval to declare identified City machinery and equipment as surplus and authorize disposition in accordance with applicable City procedures and legal requirements.

RESOLUTION NO. 2083

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY TO FURTHER A PUBLIC PURPOSE; AND ESTABLISHING AN EFFECTIVE DATE

17. Discussion and possible action to approve pre-negotiated service agreements establishing hourly labor rates and parts markups for as-needed repairs to City fleet vehicles and specialized equipment during Fiscal Year 2026–2027, and authorize their use in accordance with applicable purchasing requirements and approved budgeted funds – J. Mares

Staff was requesting approval of pre-negotiated service agreements establishing hourly labor rates and parts markups for repairs to City fleet vehicles and specialized equipment during Fiscal Year 2026–2027, beginning October 1, 2026, and ending September 30, 2027.

The proposed agreements were with Action Hydraulic Hoses, Amigo Power Equipment, Admiral Auto Glass, Anderson Equipment Company, Bobcat of the RGV, Vermeer Equipment, Border Engine Rebuilders, Desperado Harley-Davidson, Diesel Fleet Care, Doggett Heavy Machinery, Economy All Compressors, Heil of Texas, Holt Cat, Holt Truck Centers, J's Hydraulics, Lino's Automatic Transmission, Mission Paint & Body Shop, Nueces Power Equipment, Regio Machining, Rio Hydraulics Repair Center, Rush Truck Center, Sames Ford McAllen, South Texas Buick GMC, Spikes Ford, STX Diesel, Taylor Sudden Service, Cyclone Power Solutions, Fleet Line Solutions, 1-800-Radiator & AC, Bert Ogden Chevrolet, and Kinloch Equipment & Supply.

Services and parts would be obtained on an as-needed basis according to operational requirements, vendor capabilities and availability, the approved rate schedules, and the

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availability of budgeted funds. Approval of the agreements did not guarantee any vendor a minimum amount of work or exempt individual purchases from applicable procurement requirements.

When a specific repair was necessary because of unforeseen damage to public machinery or equipment, the City may process that procurement under Texas Local Government Code §252.022(a)(3), subject to appropriate justification and documentation. Other repairs and purchases would be processed under the City's Purchasing Policy and other applicable procurement requirements.

18. Discussion and possible action to authorize the purchase of tires from Hesselbein Tire and Southern Tire Mart through BuyBoard Contract No. 729-24, with aggregate expenditures anticipated to exceed $25,000 during Fiscal Year 2026–2027, subject to operational needs and available budgeted funds – J. Mares

Staff was requesting authorization to purchase tires, tubes, and related products and services from Hesselbein Tire and Southern Tire Mart through BuyBoard Contract No. 729-24 during Fiscal Year 2026–2027.

Aggregate expenditures were anticipated to exceed the City's $25,000 purchasing threshold. Purchases would be made on an as-needed basis to support the maintenance and operation of the City's fleet vehicles and specialized equipment. All purchases would be subject to operational needs, applicable cooperative contract pricing, and the availability of budgeted funds

19. Discussion and possible action to authorize the purchase of automotive parts, fluids, maintenance equipment, and supplies for City fleet preventive maintenance during Fiscal Year 2026–2027 from AutoZone through Region 4 ESC/OMNIA Partners Contract No. R211201; NAPA Auto Parts through BuyBoard Contract No. 715-23, through its current expiration date of November 30, 2026, unless formally renewed or extended; and O'Reilly Auto Parts through Sourcewell Contract No. 100124-ORA, subject to operational needs, applicable cooperative contract terms, and available budgeted funds – J. Mares

Staff was requesting authorization to purchase automotive parts, fluids, maintenance equipment, and supplies for the preventive maintenance of the City's fleet during Fiscal Year 2026–2027 from the following cooperative vendors:

- AutoZone through Region 4 ESC/OMNIA Partners Contract No. R211201;
- NAPA Auto Parts through BuyBoard Contract No. 715-23 (BuyBoard Contract No. 715-23 is currently scheduled to expire on November 30, 2026. Purchases from NAPA Auto Parts after that date will only be made if the contract is formally renewed or extended, or pursuant to another properly procured and approved contract.); and
- O'Reilly Auto Parts through Sourcewell Contract No. 100124-ORA.

Purchases would be made on an as-needed basis according to Fleet Department requirements, applicable cooperative contract pricing, and the availability of budgeted funds. Purchases from each vendor would be limited to the effective term and awarded scope of its applicable cooperative contract.

20. Discussion and possible action to authorize the purchase of janitorial supplies and equipment from Imperial Dade (formerly Gulf Coast Paper) through BuyBoard Contract No. 747-24, with aggregate expenditures anticipated to exceed $25,000 during Fiscal Year 2026–2027, subject to departmental needs and available budgeted funds – J. Mares

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Staff was requesting authorization to purchase janitorial supplies and equipment from Imperial Dade (formerly Gulf Coast Paper) through BuyBoard Contract No. 747-24 during Fiscal Year 2026–2027.

The supplies and equipment would be purchased on an as-needed basis by various City departments to support the maintenance and upkeep of City facilities. Aggregate expenditures were anticipated to exceed the City's $25,000 purchasing threshold. All purchases would be subject to applicable cooperative contract pricing, departmental needs, and the availability of budgeted funds.

21. Discussion and possible action to authorize the purchase of medical equipment and supplies from Bound Tree Medical through BuyBoard Contract No. 804-26, with aggregate expenditures anticipated to exceed $25,000 during Fiscal Year 2026–2027, subject to departmental needs and available budgeted funds – Silva

The Mission Fire Department was requesting authorization to purchase medical equipment and supplies from Bound Tree Medical through BuyBoard Contract No. 804-26 during Fiscal Year 2026–2027.

Aggregate expenditures were anticipated to exceed the City's $25,000 purchasing threshold. Purchases would be made on an as-needed basis to support departmental operations and emergency medical services. All purchases would be subject to operational needs, applicable cooperative contract pricing, and the availability of budgeted funds.

22. Discussion and possible action to authorize the purchase of medical equipment and supplies from Henry Schein through BuyBoard Contract No. 804-26, with aggregate expenditures anticipated to exceed $25,000 during Fiscal Year 2026–2027, subject to departmental needs and available budgeted funds – Silva

The Mission Fire Department was requesting authorization to purchase medical equipment and supplies from Henry Schein through BuyBoard Contract No. 804-26 during Fiscal Year 2026–2027.

Aggregate expenditures were anticipated to exceed the City's $25,000 purchasing threshold. Purchases would be made on an as-needed basis to support departmental operations and emergency medical services. All purchases would be subject to operational needs, applicable cooperative contract pricing, and the availability of budgeted funds.

23. Discussion and possible action on matters related to the authorization to accept the FY 2027 General Grant from the Texas Department of Transportation (TxDOT), in the amount of $142,942.10, with a 23.47% match accepted by TXDOT via in-kind match through fringe benefits and administrative costs. – Torres

The Mission Police Department requested authorization to the FY2027 General Grant from the Texas Department of Transportation (TxDOT). This grant would continue to fund our current nurse phlebotomy program, which allows for an in-house nurse to assist with blood search warrant blood draws. The amount awarded was $142,942.10. Total project costs would be $109,400.00. There was a 23.47% match amount from the city, totaling $33,542.10. The match amount was accepted by TXDOT via in-kind match through fringe benefits and administrative costs. By matching with in-kind, the City of Mission's cash match would be zero.

24. Discussion and possible action on matters related to the authorization to accept the FY 2027 STEP Commercial Motor Vehicle (CMV) Grant from the Texas Department of

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Transportation (TxDOT), in the amount of $53,010.62, with a 15.11% match accepted by TXDOT via in-kind match through fringe benefits and administrative costs. – Torres

The Mission Police Department requested authorization to the FY STEP 2027 Commercial Motor Vehicle (CMV) Grant from the Texas Department of Transportation (TxDOT), in the amount of $53,010.62. This grant would assist the police department to focus on enforcement of commercial vehicle regulations, which was crucial for maintaining road safety and compliance. Total project costs would be $45,000.00. There was a 15.11% match amount from the city, totaling $8,010.62. The match amount was accepted by TXDOT via in-kind match through fringe benefits and administrative costs. By matching with in-kind, the City of Mission's cash match would be zero.

25. Discussion and possible action on matters related to the authorization to accept the FY 2027 STEP Comprehensive Enforcement Grant from the Texas Department of Transportation (TxDOT), in the amount of $52,945.62, with a 15.01% match accepted by TXDOT via in-kind match through fringe benefits and administrative costs. – Torres

The Mission Police Department requested authorization to the FY27 STEP Comprehensive Enforcement Grant from the Texas Department of Transportation (TxDOT), in the amount of $52,945.62. This funding would enhance our traffic enforcement measures and contribute to safer roadways for our community members. Total project costs would be $45,000.00. There was a 15.01% match amount from the city, totaling $7,945.62. The match amount was accepted by TXDOT via in-kind match through fringe benefits and administrative costs. By matching with in-kind, the City of Mission's cash match would be zero.

26. Discussion and Possible Action regarding the Lower Rio Grande Valley Development Council's Request to Waive Rental Fees for Leo Peña Placita Park for the 5th Annual VET Fest on Thursday, November 12, 2026 – Bentsen

Seeking discussion and possible action for approval for the waiving of rental fees for Lower Rio Grande Valley Development Council for Leo Pena Placita Park Thursday, November 12, 2026. Purpose of the event was for the 5th Annual VET Fest hosted by the Health and Human Services Department through the Area Agency on Aging and RIO-Net Aging & Disability Resource Center. Cost of rent for this event would be $800.00.

27. Discussion and possible action on matters related to the Award of RFB 26-584-08-19 for Sand backfill Material for the Public Works Department to R&J Enterprises, LLC.; R.Reyes Trucking & Trailer Svcs – Gonzalez

The City of Mission received and publicly opened two (2) responses for RFB No. 26-584-08-19, Sand Backfill Material for the Public Works Department.

After review of the submitted responses, staff recommended awarding the contract to R&J Enterprises, LLC.; R. Reyes Trucking & Trailer Svcs, as the lowest responsive and responsible bidder meeting all specifications.

The recommendation was based on estimated quantities only. Services would be utilized and purchased on an as-needed basis throughout the contract term. The contract would consist of a one (1) year base term, with two (2) additional one-year renewal options, subject to mutual agreement and approval in accordance with the contract terms.

28. Discussion and possible action on matters related to the approval of Ninth Amendment to the Interim Administrative Services Agreement with Mission Redevelopment Authority/Tax Reinvestment Zone #1 and the City of Mission – Terrazas

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The MRA/TIRZ Zone #1 Board of Directors sought approval of a Ninth Amendment to Interim Administrative Services by the City Manager's Office. Under this Amendment, the MRA/TIRZ Zone #1 would compensate the City of Mission $9,649.00 per month for the duration of the agreement to cover costs associated with administrative services and support. Upon approval, the ninth amendment would be effective through December 31, 2026. The MRA/TIRZ #1 Board's approved the amendment at their special meeting of September 10, 2026.

29. Consideration and action on matters related to approval to enter into an Election Services Contract with the Hidalgo County Elections Administrator for the November 3, 2026 General and Special Election pursuant to Texas Election Code Section 31.092(a) – Carrillo

Contract for election services between the City of Mission and Hidalgo County Elections Administrator to conduct and supervise the General and Special Election to be held on November 3, 2026.

30. Discussion and possible action on matters related to the approval of Resolution No.2084 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for The Pink 5k walk/run in October 2026 – Torres

The agreement was required by the Texas Department of Transportation for the closure of a single southbound lane on Bryan Road (FM 396) from IH 2 Frontage Road to Trinity road, for safety reasons. The original route would be one single southbound lane on Bryan Road (FM 396), westbound on Trinity road, eastbound on Trinity road, northbound on Business Park drive, eastbound on Park drive, southbound lane on Bryan Road (FM 396), and ending at Mission Regional Hospital. The Mission Police Department would be responsible for securing the route and safety of all participants and rerouting traveling vehicular traffic. The Pink 5k walk/run event was scheduled for Saturday, October 10, 2026, from 7:00 AM to 12:00 PM.

Mayor Pro Tem Plata moved to approve all consent agenda items 13 thru 30 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

31. Discussion and possible action to approve an ordinance # 5873 amending Chapter 42, "Health and Sanitation," of the City of Mission Code of Ordinances, Article II- Weedy Lots, Unsanitary, Unsightly Conditions on Private Property by adding definitions to Section 42-31; adding prohibited conditions and/or acts to Section 42-32; removing appeal determination and changing the time to abate the nuisance from seven days to ten days from contents of notice Section 42-39; adding authority to abate dangerous weeds to abatement procedures Section 42-40; and providing for codification, publication, severability, and an effective date - Dimas

This amendment would bring the city's health and sanitation ordinance consistent with the Texas State Health and Safety code for local governments.

Staff and Co-Interim City Managers recommended approval.

Councilman Vela moved to approve ordinance # 5873 amending Chapter 42, "Health and Sanitation," of the City of Mission Code of Ordinances, Article II- Weedy Lots, Unsanitary, Unsightly Conditions on Private Property by adding definitions to Section 42-31; adding prohibited conditions and/or acts to Section 42-32; removing appeal determination and changing the time to abate the nuisance from seven days to ten days from contents of notice Section 42-

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39; adding authority to abate dangerous weeds to abatement procedures Section 42-40; and providing for codification, publication, severability, and an effective date . Motion was seconded by Councilwoman Gerlach and approved unanimously, 5-0.

ORDINANCE NO. 5873

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING CHAPTER 42 "HEALTH & SANITATION," "ARTICLE II- WEEDY LOTS, UNSANITARY, UNSIGHTLY CONDITIONS ON PRIVATE PROPERTY" OF THE CITY OF MISSION CODE OF ORDINANCES; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

32. Discussion and possible action on matters related to authorize the Mayor to sign an Interlocal Agreement between the City of Mission and the Sharyland Water Supply Corporation regarding water service for the proposed The Grove on Moorefield Subdivision located along the East side of Moorefield Road approximately 500 feet South of Tiffany Drive, Developer: CSL Construction and Development, Engineer: M2 Engineering, PLLC – Cervantes

The request was to allow the proposed The Grove on Moorefield Subdivision that is within the Water CCN of the Sharyland Water Supply Corporation (SWSC) to connect to the City of Mission's water main lines on a temporary basis due to the SWSC not having adequate water infrastructure in the area at this time. The proposed subdivision is within the city limits and was designed to have 52 single-family lots after it gets recorded. The subdivision got plat approval by the City Council subject to conditions on July 28, 2025 and was under construction at this time. As per the agreement the SWSC shall provide sixty (60) days written notice to the City of Mission that it intends to disconnect the water line from the city's system to provide water service to the customers. The transfer of the water meters would take place after the sixty (60) days notice. Our legal department had expressed concern about the long-term obligations of this agreement in case of city water capacity issues in the future, but because this was a small subdivision with only 52 lots, city staff does not see any potential future problems.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to authorize the Mayor to sign an Interlocal Agreement between the City of Mission and the Sharyland Water Supply Corporation regarding water service for the proposed The Grove on Moorefield Subdivision located along the East side of Moorefield Road approximately 500 feet South of Tiffany Drive, Developer: CSL Construction and Development, Engineer: M2 Engineering, PLLC. Motion was seconded by Councilman Vela and approved unanimously, 5-0.

33. Discussion and Possible Action on Matters Related to Adoption of Ordinance # 5874 Amending Ordinance No. 5862 amending the City's fee schedule to establish a Permit Technology & Administrative Fee for a new software applicable to building permits, garage sale permits, health permits, fire permits, alarm system permits, other designated permits, licenses, inspections, and other regulatory services – Cervantes

The City of Mission used various software applications and technology systems to administer building permits, inspections, garage sale permits, fire permits, alarm system permits, payments, and other regulatory services for the community. The new software would allow city staff to process these tasks online.

These systems require ongoing expenditures for software licensing, subscriptions, maintenance, technical support, hosting upgrades, cybersecurity, data storage, equipment, system integration, and other technology-related services.

UNOFFICIAL

As the City's reliance on technology continues to increase, staff recommended establishing a Permit Technology & Administrative Fee to recover a portion of the City's costs for the software and infrastructure used to provide these services.

The proposed fee was not intended to fund or be limited to any particular software vendor or software platform. Rather, the revenue would help support the City's overall technology and administrative needs associated with any permitting, inspections, and related regulatory services.

The proposed ordinance amendment would amend and establish a technology and administrative fee applicable to designated permits and inspection services, including: building permits, garage sale permits, health permits, fire permits, alarm system permits and other permits or inspections designated by the City Council.

The funds generated from the proposed fees would go into the Planning Technology fee account to fund the new software.

The proposed Permit Technology & Administrative Fee for New Software are the following:

Building Permits - $5.00 + $0.05 for each square foot of construction

Fire Permits -$10.00 + permit fee

Alarm System Permit - $10.00 + permit fee

The funds generated from the proposed fees would go to the Permit Technology Fee to fund the new software & administrative personnel

Health Permits - $10.00 for annual permits & $5.00 for temporary permits + permit fee.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve ordinance # 5874 amending Chapter 42, "Health and Sanitation," of the City of Mission Code of Ordinances, Article II- Weedy Lots, Unsanitary, Unsightly Conditions on Private Property by adding definitions to Section 42-31; adding prohibited conditions and/or acts to Section 42-32; removing appeal determination and changing the time to abate the nuisance from seven days to ten days from contents of notice Section 42-39; adding authority to abate dangerous weeds to abatement procedures Section 42-40; and providing for codification, publication, severability, and an effective date . Motion was seconded by Councilman Vela and approved unanimously, 5-0.

ORDINANCE NO. 5874

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING ORDINANCE NO. 5862 AMENDING THE CITY'S FEE SCHEDULE TO ESTABLISH A PERMIT TECHNOLOGY & ADMINISTRATIVE FEE FOR A NEW SOFTWARE APPLICABLE TO BUILDING PERMITS, GARAGE SALE PERMITS, HEALTH PERMITS, FIRE PERMITS, ALARM SYSTEM PERMITS, INSPECTIONS, AND OTHER DESIGNATED PERMITS, LICENSES, INSPECTIONS, AND REGULATORY SERVICES; PROVIDING FOR THE ASSESSMENT, COLLECTION, ADMINISTRATION, AND USE OF THE FEE TO SUPPORT PERMITTING, INSPECTION, LICENSING, RECORDS MANAGEMENT, SOFTWARE, ELECTRONIC PLAN REVIEW, ONLINE SERVICES, AND RELATED TECHNOLOGY SYSTEMS; PROVIDING FOR EXEMPTIONS, SEVERABILITY, PUBLICATION, EFFECTIVE DATE, AND OTHER RELATED MATTERS

Councilwoman Ortega stepped out of the meeting at 6:53 p.m.

UNOFFICIAL

34. Discussion and possible action on matters related to authorizing the purchase of a three-year subscription and implementation services for GovWell software from Carahsoft Technology Corporation through OMNIA Partners Contract No. R240303, in an amount not to exceed $202,000, and authorizing the City Manager or designee to execute the necessary agreements or contracts – Cervantes

The City of Mission was seeking to purchase and implement GovWell software to modernize and streamline the City's permitting, licensing, inspections, and related development services. The software would provide a centralized platform intended to improve workflow efficiency, reduce manual processes, enhance communication between City departments, and provide residents and businesses with improved online access to City services.

The proposed purchase includes a three-year software subscription, implementation, configuration, data migration, training, integrations, and support. The purchase will be made from Carahsoft Technology Corporation through OMNIA Partners Contract No. R240303.

The total three-year cost was $202,000, consisting of $82,000 for the first year, including implementation and data migration services, and $60,000 annually for years two and three.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve the purchase of a three-year subscription and implementation services for GovWell software from Carahsoft Technology Corporation through OMNIA Partners Contract No. R240303, in an amount not to exceed $202,000, and authorizing the City Manager or designee to execute the necessary agreements or contracts. Motion was seconded by Councilwoman Gerlach and approved unanimously, 4-0.

Councilwoman Ortega rejoined the meeting at 6:57 p.m.

35. Discussion and possible action to authorize the purchase and installation of a custom-built MCI-Flowtronex irrigation pump station for Shary Municipal Golf Course from Pump Mechanical Technical Services, LLC, through BuyBoard Contract No. 770-25, in an amount not to exceed $271,966.00, contingent upon the approval and execution of the FY 2026–2027 MEDC Reimbursement Agreement; and authorize the Co-Interim City Manager to execute all related documents – M. Fernuik

The existing irrigation pump station at Shary Municipal Golf Course was approximately 20 years old and had reached the end of its useful life. Replacement was necessary due to deterioration and unsafe operating conditions. In June 2026, independent irrigation designer Les Hill conducted a site visit to evaluate the existing pump station. Based on the assessment, a complete, custom-built replacement pump station was recommended due to metal fatigue, pipe corrosion, and the overall unsafe condition of the existing facility. Pump Mechanical Technical Services, LLC submitted a proposal for the purchase and installation of a custom-built MCI-Flowtronex pump station through BuyBoard Contract No. 770-25, in an amount not to exceed $271,966.00.

On August 27, 2026, the MEDC Board approved funding for the project as part of its FY 2026–2027 budget. The approved budget included $350,000 for improvements at Shary Municipal Golf Course. The City's purchase remains contingent upon the approval and execution of the applicable MEDC reimbursement agreement.

Staff and Co-Interim City Managers recommended approval.

UNOFFICIAL

Mayor Pro Tem Plata moved to authorize the purchase and installation of a custom-built MCI-Flowtronex irrigation pump station for Shary Municipal Golf Course from Pump Mechanical Technical Services, LLC, through BuyBoard Contract No. 770-25, in an amount not to exceed $271,966.00, contingent upon the approval and execution of the FY 2026–2027 MEDC Reimbursement Agreement; and authorize the Co-Interim City Manager to execute all related documents. Motion was seconded by Councilwoman Gerlach and approved unanimously, 5-0.

36. Discussion and possible action regarding approval of Ordinance # 5875 of the City Council of the City of Mission establishing the Rates and Fees for the Shary Municipal Golf Course for Fiscal Year 2026-2027 repealing prior rate ordinances; and providing for an effective date. – Fernuik

Staff was seeking approval to increase daily Shary Municipal Course Fees including Starlight proposed rate adjustments as followed:

	Current Rate	Proposed Rate
Twilight Fee w/Cart	$28.00	$29.00
18 Holes 1/2 cart w/tax	$14.00	$15.00
9 Holes 1/2 cart w/tax	$8.50	$10.00
Small Bucket (appx. 35 Balls)	$5.00	$6.00
Medium Bucket (appx. 70 Balls)	$8.00	$10.00
Large Bucket (appx. 105 balls)	$10.00	$12.00
Single Monthly – Driving Range	$60.00	$90.00
Single Annual – Driving Range	$400.00	$449.00
9 Hole Green Fee – Starlight	$19.00	$20.00
9 Hole Cart Fee – Starlight	$11.00	$13.00
Daytime with ½ Cart – Starlight	$25.00	$30.00

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance # 5875 of the City Council of the City of Mission establishing the Rates and Fees for the Shary Municipal Golf Course for Fiscal Year 2026-2027 repealing prior rate ordinances; and providing for an effective date. Motion was seconded by Councilwoman Gerlach and approved unanimously, 5-0.

ORDINANCE NO. 5875

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, ESTABLISHING THE RATES AND FEES FOR SHARY MUNICIPAL GOLF COURSE AND STARLIGHT AT SHARY FOR FISCAL YEAR 2026–2027; RESCINDING ORDINANCE NO. 5693; AND PROVIDING FOR AN EFFECTIVE DATE

37. Discussion and possible action on matters related to the approval of Ordinance # 5876 amending the City of Mission Code of Ordinances Chapter 90, Solid Waste, Article II, Collection Regulations by adding Section 90-60, establishing requirements for the placements, removal and storage of residential garbage containers – Mendiola

The objective of requiring containers to be retrieved promptly in a timely manner, after service was to maintain a clean, orderly and professional appearance throughout the city. Preventing containers from becoming hazards during severe weather or high winds. Reduce the risk of containers being lost, damaged or displaced.

Staff and Co-Interim City Managers recommended approval.

UNOFFICIAL

Mayor Pro Tem Plata moved to approve Ordinance # 5876 amending the City of Mission Code of Ordinances Chapter 90, Solid Waste, Article II, Collection Regulations by adding Section 90-60, establishing requirements for the placements, removal and storage of residential garbage containers. Motion was seconded by Councilman Vela and approved 3-2, with Councilwoman Ortega and Councilwoman Gerlach voting against.

Councilwoman Gerlach asked if there was enough personnel to enforce this.

Mr. Mendiola, Sanitation Director, stated that they would be receiving assistance from the Code Enforcement Department.

ORDINANCE NO. 5876

AN ORDINANCE AMENDING THE CITY OF MISSION CODE OF ORDINANCES CHAPTER 90, “SOLID WASTE,” ARTICLE II, "COLLECTION REGULATIONS," BY ADDING A NEW SECTION 90-[60] ESTABLISHING REQUIREMENTS FOR THE PLACEMENT, REMOVAL, AND STORAGE OF RESIDENTIAL GARBAGE CONTAINERS; PROVIDING A PENALTY OF A FINE NOT TO EXCEED $[2,000.00] FOR EACH VIOLATION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR CODIFICATION; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE

Councilman Vela stepped out of the meeting at 7:02 p.m.

38. Discussion and action regarding approval of Fiscal Year 2025-2026 year-end Budget Amendments – E. Garcia

Request approval of year-end amendments necessary to align the Fiscal Year 2025-2026 budget with final and anticipated financial activity, including interfund transfers, reimbursements, appropriations, reversals, revenue and expenditure adjustments, and other Council-authorized financial actions. The amendment will also establish the final budgeted amounts for actions authorized separately by Council, including adjustments involving Drainage, Solid Waste, Fund 31, Group Health, CAR, Event Center, Golf Course, Designated Purpose, and other affected funds.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve Fiscal Year 2025-2026 year-end Budget Amendments. Motion was seconded by Councilwoman Gerlach and approved unanimously, 4-0.

39. Discussion and action regarding approval of amendments to the City of Mission Purchasing Policy and Procurement Manual – E. Garcia

Request approval of updated Citywide purchasing and procurement requirements to address FY2025 audit corrective actions and strengthen internal controls. Revisions would address departmental responsibilities, grant-funded purchasing, pre-purchase authorization, purchase orders before costs were incurred, allowable-cost review, SAM.gov exclusion and suspension/debarment verification, vendor eligibility, required procurement documentation, record retention, and coordination among requesting departments, Grants Administration, Purchasing, and Finance. The audit identified weaknesses in both documented suspension/debarment verification and advance purchase-order authorization for federally funded costs.

Staff and Co-Interim City Managers recommended approval.

UNOFFICIAL

Mayor Pro Tem Plata moved to approve amendments to the City of Mission Purchasing Policy and Procurement Manual. Motion was seconded by Councilwoman Gerlach and approved unanimously, 4-0.

40. Consideration and action on the Ratification of the Engagement Letter with Burton McCumber & Longoria, LLP for Professional Auditing Services for the City of Mission's Annual Financial Audit – E. Garcia

This item was presented for Council consideration to ratify the Engagement Letter with Burton McCumber & Longoria, LLP for professional auditing services related to the City of Mission's annual financial audit.

The engagement provided for the independent audit of the City's financial statements and related financial records in accordance with applicable auditing standards and governmental accounting requirements. Council was requested to ratify the Engagement Letter and authorize the continuation of auditing services pursuant to the terms and conditions of the agreement.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve the Ratification of the Engagement Letter with Burton McCumber & Longoria, LLP for Professional Auditing Services for the City of Mission's Annual Financial Audit. Motion was seconded by Councilwoman Gerlach and approved unanimously, 4-0.

41. Consideration and action to approve Ordinance No. 5878 adopting the 2026 Property Tax Rate for the City of Mission, Texas – A. Garcia

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2026-2027 PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED.

The Tax Rate for the fiscal year 2026-2027 was $0.5653 per $100 property value. In addition to establishing the tax rate, this ordinance provided a $10,000 exemption for the elderly and a $10,000 exemption for the disabled. The City would also continue the tax freeze established in 2005 for the elderly and disabled, ensuring the total amount of ad valorem taxes paid would not increase.

Interest & Sinking Rate (I&S)	$0.0706
Maintenance & Operation (M&O)	$0.4947
Total Tax Rate	$0.5653

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega asked if this item could be discussed in executive session as she had a legal question.

Mayor Garza stated that they would have to postpone the vote because Councilman Vela had stepped out of the meeting.

City Attorney, Eden Ramirez, stated that they could continue with the rest of the items and then discuss this item in executive session along with all other executive session items.

UNOFFICIAL

Mayor Pro Tem Plata moved to approve the Interest and Sinking Rate (I&S) rate at 0.0706. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve the Maintenance and Operation (M&O) rate at 0.4947. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve the total Tax Rate at 0.5653. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5878

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2026-2027; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED.

Councilman Vela rejoined the meeting at 7:07 p.m.

42. Discussion and action related to approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. in the amount not to exceed $442,000 – A. Garcia

Request approval of the City's annual Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, including the approved level of financial support and applicable performance and reporting requirements.

The 2026-2027 agreement to be effective October 1, 2026 through September 30, 2027 in the amount not to exceed $442,000.00

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega suggested that a representative from the Chamber be present for any future items regarding their organization in case council had questions for them.

Mayor Pro Tem Plata moved to approve the Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. in the amount not to exceed $442,000. Motion was seconded by Councilwoman Gerlach and approved unanimously, 5-0.

43. Discussion and action related to the approval of Agreement between the City of Mission and the Boys and Girls Club of Mission, Inc. for Fiscal Year 2026-2027 – A. Garcia

Request approval of the annual agreement with the Boys and Girls Club of Mission for Fiscal Year 2026-2027, including City financial support, services to be provided, and applicable performance and reporting requirement.

Under the Agreement, the City of Mission shall provide BGCM with the following specified services: The City of Mission shall provide BGCM funding in the amount of $700,000 each fiscal year for administrative and utility expenses.

Term of the agreement shall be from October 1, 2026 to September 30, 2027.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Gerlach commented that she would like for these organizations to provide consisting reporting.

UNOFFICIAL

Mayor Pro Tem Plata moved to approve the Agreement between the City of Mission and the Boys and Girls Club of Mission, Inc. for Fiscal Year 2026-2027. Motion was seconded by Councilwoman Gerlach and approved unanimously, 5-0.

44. Discussion and action related to Meet and Confer Agreement with Mission Firefighters Association, IAFF Local 3609 – A. Garcia

Request consideration and approval of the negotiated Meet and Confer Agreement establishing the applicable terms and conditions agreed upon between the City and Mission Firefighters Association, IAFF Local 3609.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve the Meet and Confer Agreement with Mission Firefighters Association, IAFF Local 3609. Motion was seconded by Councilman Vela and approved unanimously, 5-0.

45. Discussion and action related to approval of allowance methodology for Emergicon EMS billing – A. Garcia

Request approval of the methodology used to establish and account for allowances associated with EMS billings administered through Emergicon to provide a consistent and supportable basis for receivable valuation and financial reporting.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Gerlach inquired as to how often the financials would be updated.

Andy Garcia, Co-Interim City Manager, stated that they were currently working on reconciling all of the balance sheets. The intent was to provide them annually then quarterly then monthly.

Mayor Pro Tem Plata moved to approve the allowance methodology for Emergicon EMS billing. Motion was seconded by Councilwoman Gerlach and approved unanimously, 5-0.

46. Discussion and action related to approval of Resolution # 2085 amending and restating Resolution No. 1294, as amended, establishing the City's Fund Balance Policy. – A. Garcia

Request approval to amend the City's Fund Balance Policy to require a formal corrective action plan when a fund, interfund balance, or other applicable financial condition remains out of compliance beyond an established cure period. The action plan would identify the amount requiring correction, responsible funds or departments, repayment or restoration methodology, funding sources, implementation timeline, monitoring requirements, and periodic reporting until compliance is restored. The amendment would also retain and clarify the City's existing fund-balance, reserve, replenishment, and assignment requirements. Resolution No. 1294 currently provides the City's two-month General Fund unrestricted fund-balance requirement and replenishment provisions.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata asked if the external auditors recommend this.

Mayor Garza stated this was a self imposed mandate.

Andy Garcia stated this was something he was implementing to make sure that we were in compliance and it was a self-imposed mandate.

UNOFFICIAL

Councilwoman Gerlach moved to approve the Resolution # 2085 amending and restating Resolution No. 1294, as amended, establishing the City's Fund Balance Policy. Motion was seconded by Councilman Vela and approved unanimously, 5-0.

RESOLUTION NO. 2085

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING AND RESTATING THE CITY'S FUND BALANCE POLICY; ESTABLISHING FUND BALANCE CLASSIFICATIONS CONSISTENT WITH GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENT NO. 54; ESTABLISHING A MINIMUM GENERAL FUND UNRESTRICTED FUND BALANCE; DESIGNATING AUTHORITY FOR ASSIGNED FUND BALANCE; PROVIDING FOR THE ORDER OF EXPENDITURE OF FUND BALANCE; PROVIDING FOR ANNUAL REVIEW; SUPERSEDING PRIOR INCONSISTENT FUND BALANCE POLICY PROVISIONS; AND PROVIDING AN EFFECTIVE DATE.

47. Discussion and action related to approval of the Fiscal Year 2026-2027 Texas Citrus Fiesta Agreement – A. Garcia

Request approval to continue the City's annual renewal of support for Texas Citrus Fiesta for Fiscal Year 2026-2027, including City financial support, authorized uses of funding, performance expectations, and applicable financial and program reporting requirements.

Staff and Co-Interim City Managers recommended approval.

Andy Garcia stated that this item was a place holder. Their agreement was not up for renewal until May.

No action taken on this item.

48. Discussion and action related to approval of the Fiscal Year 2026-2027 National Butterfly Center Agreement – A. Garcia

Request approval to continue the City's annual renewal of support for the National Butterfly Center for Fiscal Year 2026-2027, including City financial support, authorized uses of funding, performance expectations, and applicable financial and program reporting requirements.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata recommended that they be asked to provide a quarterly presentation to council.

Mayor Pro Tem Plata moved to approve the Fiscal Year 2026-2027 National Butterfly Center Agreement with the recommendation that they provide a quarterly presentation. Motion was seconded by Councilman Vela and approved unanimously, 5-0.

49. Discussion and action related to approval of Resolution # 2086 amending Resolution No. 1935 regarding reporting requirements for organizations receiving City funding– A. Garcia

Request approval to consolidate and standardize financial reporting, documentation, accountability, submission, and compliance expectations for all nonprofit and other external organizations receiving financial support from the City of Mission. The amendment would establish consistent annual reporting standards, documentation requirements, submission deadlines, cure procedures, and administrative oversight.

Staff and Co-Interim City Managers recommended approval.

UNOFFICIAL

Mayor Pro Tem Plata moved to approve Resolution # 2086 amending Resolution No. 1935 regarding reporting requirements for organizations receiving City funding. Motion was seconded by Councilwoman Gerlach and approved unanimously, 5-0.

RESOLUTION NO. 2086

AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, SUPERSEDING AND REPLACING RESOLUTION NO. 1935; ESTABLISHING FINANCIAL, PERFORMANCE, AND ACCOUNTABILITY REPORTING REQUIREMENTS FOR CERTAIN NONPROFIT AND OTHER EXTERNAL ORGANIZATIONS RECEIVING CITY FUNDING OR OPERATING UNDER JOINT ADVISORY ARRANGEMENTS; REQUIRING WRITTEN FUNDING AGREEMENTS; ESTABLISHING COMPONENT-UNIT REPORTING REQUIREMENTS; PROVIDING FOR ADMINISTRATION AND COMPLIANCE; PROVIDING A REPEALER AND SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE**.**

50. Discussion and action related to approval of Resolution # 2087 amending the existing Solid Waste Fund reimbursement authorization and related reimbursement parameters – A. Garcia

Request approval to revise the existing Solid Waste Fund reimbursement authorization to permit a higher maximum reimbursement to the General Fund for eligible City services and resources provided in support of Solid Waste operations. The revised resolution would establish the new maximum authorization while allowing the actual reimbursement to be based on documented eligible costs, available fund resources, and final year-end accounting.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve Resolution # 2087 amending Resolution No. 1935 regarding reporting requirements for organizations receiving City funding. Motion was seconded by Councilwoman Gerlach and approved unanimously, 5-0.

RESOLUTION NO. 2087

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING RESOLUTION NO. 2077 RELATING TO REIMBURSEMENTS AND TRANSFERS FROM THE SOLID WASTE FUND TO THE GENERAL FUND; INCREASING THE MAXIMUM AUTHORIZED ANNUAL AMOUNT TO $2,000,000; REVISING RELATED REIMBURSEMENT AND TRANSFER PARAMETERS; AUTHORIZING IMPLEMENTATION BY THE CITY MANAGER AND FINANCE DIRECTOR; RATIFYING ALL REMAINING PROVISIONS OF RESOLUTION NO. 2077; AND PROVIDING FOR AN EFFECTIVE DATE.

51. Discussion and action related to approval of Ordinance # 5877 amending Ordinance No. 5710, as amended, as it relates to Fund 31 – Fire Replacement Fund – A. Garcia

Request approval to expand and clarify the authorized uses of Fund 31 resources for eligible Fire Department expenses; authorize reimbursements or transfers to the General Fund or other City funds that have incurred eligible Fire Department costs; clarify the disposition and use of Fund 31 revenues and remaining fund balance; and authorize administrative closure once available resources have been fully depleted, outstanding obligations have been satisfied, and final accounting and reconciliation are complete.

Staff and Co-Interim City Managers recommended approval.

UNOFFICIAL

Mayor Pro Tem Plata moved to approve Ordinance # 5877 amending Ordinance No. 5710, as amended, as it relates to Fund 31 – Fire Replacement Fund. Motion was seconded by Councilman Vela and approved unanimously, 5-0.

ORDINANCE NO. 5877

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING ORDINANCE NO. 5586, AS IT RELATES TO FUND 31 – FIRE REPLACEMENT FUND; CLARIFYING AND EXPANDING AUTHORIZED USES OF FUND 31 RESOURCES; REVISING THE DISPOSITION OF FIRE DEPARTMENT AND EMERGENCY MEDICAL SERVICES REVENUES; AUTHORIZING TRANSFERS AND REIMBURSEMENTS FOR ELIGIBLE FIRE DEPARTMENT AND EMERGENCY MEDICAL SERVICES EXPENDITURES; AUTHORIZING THE USE AND TRANSFER OF AVAILABLE FUND 31 RESOURCES; AMENDING ORDINANCE NO. 5710, AS AMENDED, TO THE EXTENT NECESSARY TO IMPLEMENT SUCH ACTIONS; AUTHORIZING ADMINISTRATIVE CLOSURE OF FUND 31; PROVIDING FOR REPEALER; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

UNFINISHED BUSINESS

None

At. 7:29 p.m., Mayor Pro Tem Plata moved to convene into executive session to discuss Items 12 and 41, The motion was seconded by Councilman Vela and approved unanimously 5-0.

EXECUTIVE SESSION

At 8:04 p.m., Mayor Pro Tem Plata motioned to reconvene into open session and proceeded to discuss items 12 and 41. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Council proceeded to discuss items 12 and 14.

1. Closed session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) to receive updates regarding pending and contemplated litigation involving the City of Mission, including matters being handled through the Texas Municipal League (TML)

2. Closed session pursuant to Texas Government Code Section 551.071 (Consultation with Attorney) to receive legal advice, discuss and provide direction regarding a pending Equal Employment Opportunity Commission (EEOC) claim filed against the City of Mission.

3. Consultation and deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, compensation, resignation, complaints involving, or dismissal of public officers and employees, including discussions regarding City organizational structure, staffing matters, Council-appointed officials, and related personnel issues pursuant to Texas Government Code § 551.074.

4. Consultation with legal counsel and deliberation regarding governance matters, Council operations, duties and responsibilities of elected officials, charter interpretation, ethics matters, board and commission appointments, intergovernmental relations, and other matters involving the official conduct or responsibilities of the City Council pursuant to Texas Government Code §§ 551.071 and 551.074.

5. Deliberation regarding the purchase, exchange, lease, value, acquisition, disposition, development, use, or potential acquisition or disposition of real property interests and related negotiations pursuant to Texas Government Code § 551.072.

UNOFFICIAL

6. Consultation with the City Attorney regarding pending or contemplated litigation, settlement offers, contractual matters, legal risks, privileged communications, statutory interpretation, charter interpretation, enforcement matters, and other legal issues in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Act pursuant to Texas Government Code § 551.071.

7. Discussion regarding complaints, grievances, allegations, administrative investigations, workplace conduct matters, and related personnel or employment issues involving City officers or employees pursuant to Texas Government Code §§ 551.071 and 551.074.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, regarding updates on pending litigation involving the City of Mission, including matters being handled through the Texas Municipal League (TML), and any resulting direction to legal counsel.

No Action

2. Consideration and action, if any, regarding the pending Equal Employment Opportunity Commission (EEOC) claim filed against the City of Mission, including direction to legal counsel.

No Action

ADJOURNMENT

At 8:11 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 5-0.

_____
Norie Gonzalez Garza, Mayor

ATTEST:

_____
Anna Carrillo, City Secretary

UNOFFICIAL