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## MINUTES

### PRESENT:

Norie Gonzalez Garza, Mayor  
Jessica Ortega, Councilwoman  
Ruben D. Plata, Mayor Pro-Tem  
Abiel Flores, Councilman  
Alberto Vela, Councilman  
Victor A. Flores, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

### ALSO PRESENT:

Ricardo Vela  
Jim & Beth Barnes  
Maricela Martinez  
Charles A. Garrett  
Mary A. Garrett  
Larry Fair  
Victor Anzaldua  
Adela Ortega  
Maria E. Salinas Peña  
Ann Camarillo  
Luis Garcia  
Robert Werner  
Hilda Flores  
Irma S. Lopez  
Sylvia Rodriguez  
Lorraine Gonzalez  
Lisa Larsm  
Sandra Kemp  
Dendee Balli  
James Cardoza  
Belinda Garza  
Irma Flores

### STAFF PRESENT:

Joel Chapa, Police Officer  
Pete Lopez, Parks & Rec Supervisor  
Sgt. Robert Rodriguez  
Lt. David Meza  
Ofc. Eduardo Latin  
Jennifer Zamora  
Michael Silva  
Jesse Mares, Facilities Director

### ABSENT:

### STAFF PRESENT:

Anais Chapa, Assistant City Secretary  
David Flores, Asst. City Manager  
Aida Lerma, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Angie Vela, Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Planning Director  
Alex Hernandez, Asst. Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management Director  
Peter Geddes, Procurement Director  
Joe Enriquez, Utilities Manager  
Alex Fajardo, Media Relations  
Charlie Longoria, Media Relations  
Abram Ramirez, IT Director  
Abel Bocanegra, P.E., City Engineer  
Brad Bentsen, Parks & Recreation Director  
Cesar Torres, Chief of Police  
Douglas Williams, Interim Fire Chief  
Frank Cavazos, Deputy Fire Chief  
Joanne Longoria, CDBG Director  
Mayra Rocha, Speer Memorial Library Director  
Amy Tijerina, Events Manager  
Mario Flores, Golf Director  
Rick Venecia, Boys & Girls Club Director  
Angel Ramos, Veteran's Cemetery Director  
Roel Mendiola, Sanitation Dept. Director  
J. C. Avila, Fleet Director  
Esther Pena, Deputy City Attorney  
Daniel Garza, Health Director  
Jesse Lerma, Civil Service Director  
Ted Rodriguez, Assistant Chief of Police

## **CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:34 p.m.

## **INVOCATION AND PLEDGE ALLEGIANCE**

City Manager Randy Perez led the invocation and Pledge of Allegiance.

## **DISCLOSURE OF CONFLICT OF INTEREST**

None

## **PRESENTATIONS**

### **1. Proclamation - Personal Self Defense Awareness Month – Carrillo**

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – Personal Defense Awareness Month. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

### **2. Presentation of 20, 25, 30 and 35 Year Service Award Recipients – Perez**

Randy Perez, City Manager invited Aida Lerma, Assistant City Manager up to the podium to recognize all of the City of Mission employees who have achieved 20, 25, 30 and 35 years of service. Employees with 20 or more years of service were gifted a watch.

### **3. December 2022 Employee of the Month – Munguia**

Noemi Munguia, Human Resources Director, presented Rick Contreras and Officer Adrian Guerra as the Employees of the Month for December 2022. Rick Contreras and Officer Guerra assisted a member of the Parks & Recreation's pickle ball group by providing the necessary aid such as CPR and an AED to revive him. These two gentlemen acted swiftly and provided the aid without hesitation. Mr. Brad Bentsen, Parks & Recreation Director and Police Cesar Torres thanked both Mr. Contreras and Officer Guerra for their actions. Mr. Randy Hall, via zoom, also thanked both of them for saving his life.

### **4. Presentation by Speer Memorial Library – Rocha**

Mayra Rocha, Library Director announced Belinda Garza's retirement from the City of Mission and recognized her for 44 years of service. Mayra thanked Belinda for all of her hard work and dedication to the City of Mission.

### **5. Report from the Greater Mission Chamber of Commerce – Enriquez**

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on upcoming chamber events such as the educational programs they have available like Payroll Compliance, the chamber orientation, the upcoming Mayor's International Brunch and planning for Mission's day in Austin.

### **6. Departmental Reports – Perez**

Mayor Pro Tem Plata moved to approve the Departmental Reports. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **7. Citizen's Participation – Garza**

Jim Barnes had a question regarding a planning process. He's noticed some items come up several times for approval and was wondering how many times they could be presented. He also mentioned that when an item is denied and is brought back again a few months later, he would like for it to be known what type of investigation was made behind the scenes in order to allow for it to be presented again. He wants there to be more transparency.

Irma Flores, 1201 Keralum, presented a bucket of grapefruit as a reminder of the upcoming Texas Citrus Fiesta events such as the coronation and the parade. She also mentioned that she was able to get grapefruit donated to decorate the downtown area as it used to be done in previous years.

Esther Peña Salinas, representing the Lions Club, mentioned that they had gone to about 40 different businesses to advise them of the upcoming events and parades. She left fliers at each business. She also presented Mayor with a basket of fruit.

## **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

#### **8. Re-Designation of Land Use: A 3.91 acre tract of land, situated in Porcion 58, more or less, out of Lot 124, John H. Shary Subdivision, PUD(AO-I) Agricultural Open Interim to PUD(R-3) Multi-Family Residential, Carlos Andrade & Angelica Trevino, and Adoption of Ordinance# \_\_\_\_ - De Luna**

On August 10 2022, the Planning and Zoning Commission held a Public Hearing to consider the re-designation request. The subject site was located approximately 180' west of Shary Road along the south side of Hunt Valley Road. There was public opposition during the P&Z Meeting the concerns voiced were in regards to drainage, privacy, traffic, and flooding problems. The Board unanimously recommended denial.

Staff and City Manager recommended denial.

Susie De Luna, Planning Director, stated that the applicant requested to not consider the item since they were not able to attend the meeting. Mayor requested to proceed with the public hearing.

Mayor Garza asked there were any comments for or against the request.

Charles Garrett, 1908 Trinity St, stated that he was opposed to high rise apartments. He would not mind single family homes, but objected to apartments.

Larry Fair, 122 Rio Grande Drive, states that he was in favor of single-family homes for the area, but was opposed to condos or apartments. He felt that this was not the area for them.

Anita Iglesias, 2113 Pecos St, stated that this item was recommended to be denied at the planning and zoning meeting. She said that it was asked for them to do a study on the affects that this development would have on traffic, schools, water, etc. and asked if anything has changed since then. She also stated she was in favor of single family homes, but not a high-rise building.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to deny the Re-Designation of Land Use: A 3.91 acre tract of land, situated in Porcion 58, more or less, out of Lot 124, John H. Shary Subdivision, PUD(AO-I) Agricultural Open Interim to PUD(R-3) Multi-Family Residential. Motion was seconded by Mayor Pro Tem Plata and denied unanimously 5-0.

## **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions;*

*Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

**9. Approval of Minutes – Carrillo**

Regular Meeting – January 9, 2023

**10. Acknowledge Receipt of Minutes – Perez**

Parks & Recreation Board – December 13, 2022

Zoning Board of Adjustments – October 19, 2022

Planning and Zoning Commission – October 12, October 26, 2022, November 16, 2022, November 21, 2022

**11. Authorization to Execute Second One-Year renewal option for Electrical Repair & Maintenance Services for Water Treatment Plants, Wastewater Treatment Plant, Industrial Pre-Treatment Plant, and Water Distribution Division – Bocanegra**

Staff was seeking authorization to extend the Second Year Renewal Option for Electrical Repair & Maintenance Services with J&E Lift Station Services and Hill-Tex Electric. J&E Lift Station Services provided the regular repairs and Hill-Tex Electric the emergency repairs. The renewal contract terms would be for one year with no increases to rates. The performance of electrical repairs and maintenance would be on a “as needed” basis for emergency services for the remaining one year renewal option.

**12. Authorization to extend first three-month renewal option for the purchase of Ready Mix Concrete for the Public Works Department – Bocanegra**

Staff was seeking authorization to extend the Three Month Renewal Option for Ready Mix Concrete with no increase in cost to be effective from January 24, 2023, through April 24, 2023. Ready Mix Concrete orders would be placed on an as needed basis throughout the 3-month base term.

**13. Authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from AutoZone Region 4 R211201 for Fleet Department Preventative Maintenance – Avila**

Staff was seeking authorization to purchase Automotive Parts, Fluids, Maintenance equipment and supplies from AutoZone Region 4 R211201 for Fleet Department the remainder of fiscal year 2022-2023 for preventative maintenance on all city vehicles and special equipment.

**14. Authorization to set pre-negotiated hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units – Avila**

Staff was requesting approval of pre-negotiated service agreements with D&R Glass, Superior Oil Express, and French Ellison Truck Center. Service agreements included fleet repair hourly labor rates and parts mark-ups for all the City’s Fleet and special equipment, to include the Sanitation Units, and would be valid for the remainder of the 22-23 fiscal year. Services and parts would be acquired on an as needed basis and would be determined solely by the City of Mission.

**15. Authorization to submit grant application for the FY22 Assistance to Firefighters Grant Program to the US Department of Homeland Security – Elizalde**

The Mission Fire Department was seeking authorization to submit a grant application to DHS, FEMA, for the 2022 Assistance to Firefighters Grant Program (AFG). The program required a 10% cash match and provided support for Firefighter Operations and Safety Equipment.

**16. Approval to accept the 2023 SH Bullet Resistant Shield Grant from the Office of the Governor (OOG# 4679601) - Torres**

This purpose of this grant was to equip the school resource officers with bullet-resistant shields. The total amount of the grant was \$73,761.80

**17. Approval of Resolution No.1810 authorizing the submittal of a grant application for the 2023 State Homeland Security Program- LETPA Grant Program to the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative - Elizalde**

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the 2023 SHSP- LETPA Grant Program and designated the Mayor as the Authorized Representative. The department sought to purchase tactical core flex cameras for the purpose of SWAT related operations. The project total was \$56,142.35 and the grant did not have a match requirement.

**RESOLUTION NO. 1810**

MISSION POLICE CORE TACTICAL CAMERA SYSTEM PROJECT #4756801 UNDER THE SHSP-LETPA GRANT PROGRAM BE OPERATED FOR THE 2023-2024 FISCAL YEAR

**18. Authorization to submit a grant application to Firehouse Subs Public Safety Foundation – Elizalde**

The Mission Fire Department's Fire Prevention Division was seeking authorization for the submission of a grant application to Firehouse Subs Public Safety Foundation. The grant would support its community safety training initiatives by allowing the Fire Prevention Division to expand its program with the purchase of a digital fire extinguisher training system and R.A.C.E (Rescue, Alert, Confine, Extinguish) Station. The total grant requested was in the amount of \$26,822.50 and did not have a match required.

**19. Approval of Resolution No.1811 authorizing the submittal of a grant application for the 2023 State Homeland Security Program (SHSP) to the Office of the Governor (OOG), Public Safety Office and authorizing Mayor as the Authorized Representative- Elizalde**

The Mission Fire Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY2023 SHSP- Regular Projects Grant and designated the Mayor as the Authorized Representative. The department sought to purchase necessary equipment in support of first responder capabilities in response to national priority areas. The grant did not have a match requirement

**RESOLUTION NO. 1811**

MISSION FIRST RESPONDER EQUIPMENT PROJECT UNDER THE SHSP-REGULAR GRANT PROGRAM BE OPERATED FOR THE 2023-2024 FISCAL YEAR

**20. Approval of Resolution No. 1812 requesting financial assistance from the Texas Water Development Board (TWDB); authorizing the filing of an application for such assistance and designating the Mayor as the authorized representative. – Elizalde**

Staff was requesting approval of the resolution requesting financial assistance from the Texas Water Development Board (TWDB); authorizing the filing for an application for such assistance and designating the Mayor as the authorized representative. The application would be filed and authorized with TWDB in the amount not to exceed \$8,400,000 to provide for the cost of the construction of the North Mission EDAP project.

### **RESOLUTION NO. 1812**

A RESOLUTION OF THE CITY OF MISSION, TEXAS REQUESTING FINANCIAL ASSISTANCE FROM THE TEXAS WATER DEVELOPMENT BOARD; AUTHORIZING THE FILING OF AN APPLICATION FOR ASSISTANCE; AND MAKING CERTAIN FINDINGS IN CONNECTION THEREWITH.

#### **21. Authorization to purchase rugged laptops via DIR Contract #DIR-TSO-4025- Ramirez**

Staff was seeking authorization to purchase laptops to outfit 5 new patrol units from South Texas Communications at a cost of \$35,999.24 via DIR Contract #DIR-TSO-4025.

#### **22. Authorization to provide the required notice to terminate an existing contract with King, Guerra, Davis, & Garcia P.C. and subsequently solicit proposals for delinquent tax collection services - Vela**

The City of Mission entered into an agreement with King, Guerra, Davis & Garcia, P.C. Authorization is being requested to provide the required notice to terminate existing contract and solicit proposals for delinquent tax collection services.

Randy Perez, City Manager requested to discuss item 20 in executive session. Victor Flores, City Attorney stated item 20 would be discussed under Section 551.072, Deliberation regarding real property.

Mayor Pro Tem Plata moved to table item 20. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Councilman Abiel Flores asked to remove item 22 from the list and be discussed individually.

Mayor Pro Tem Plata moved to approve all consent agenda items 10 thru 21, with the exception of items 20 and 22 as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve consent agenda 22. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

After reconvening from executive session, Mayor Pro Tem Plata moved to remove item 20 from the table. Motion was seconded by Councilman Flores and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve consent agenda item 20. Motion was seconded by Councilwoman Flores and approved unanimously 5-0.

### **APPROVALS AND AUTHORIZATIONS**

#### **23. Approval of Ordinance # 5274 amending Ordinance #5224 adopting the addition of EMS Administration Pay – J. Lerma**

Authorization to Amend Ordinance #5224 which would add EMS Administration Pay to exhibit “H”. This additional pay would be paid to designated individuals of the Department that were taking on additional duties in the transition to a full time EMS Fire Department.

Staff and City Manager recommended approval.

Councilman Alberto Vela moved to approve Ordinance 5274 amending Ordinance #5224 adopting the addition of EMS Administration Pay. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **ORDINANCE NO. 5274**

#### **AN ORDINANCE AMENDING ORDINANCE #5224 ADOPTING THE ADDITION OF EMS ADMINISTRATION PAY TO EXHIBIT “H” EMS ASSIGNMENT PAY**

#### **24. Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 200105 – Ramirez**

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Telepro utilizing TIPS Contract # 200105. Annual spend estimated to be 95,000 exceeding the \$25,000 threshold requiring City Council Approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the purchase of subscription renewals, maintenance and repair hours, equipment, supplies and related products and service from Telepro utilizing TIPS Contract #200105. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

#### **25. Authorization to purchase security cameras and server from Telepro utilizing TIPS Contract # 200105- Ramirez**

Staff was seeking authorization to purchase security cameras and server to replace and add at PD and Fire buildings from Telepro at a cost of \$126,984.00 utilizing TIPS Contract # 200105.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the purchase of security cameras and server from Telepro utilizing TIPS Contract #200105. Motion was seconded by Councilman Flores and approved unanimously 5-0.

#### **26. Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Safeguard utilizing TIPS Contract # 200203 – Ramirez**

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Safeguard utilizing TIPS Contract # 200203.

Annual spend estimated to be 60,000 exceeding the \$25,000 threshold requiring City Council Approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the purchase of subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Safeguard utilizing TIPS Contract #200203. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**27. Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Insight utilizing DIR Contract # TSO-3763, TSO-4160, TSO-4167, TSO-4343, CPO-4877, CPO-5030 and Omnia Contract #4400006644 – Ramirez**

Authorization to purchase subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Insight utilizing DIR Contract # TSO-3763, TSO-4160, TSO-4167, TSO-4343, CPO-4877, CPO-5030 and Omnia Contract #4400006644.

Annual spend estimated to be 70,000 exceeding the \$25,000 threshold requiring City Council Approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the purchase of subscription renewals, maintenance and repair hours, equipment, supplies, and related products and service from Insight utilizing DIR Contract # TSO-3763, TSO-4160, TSO-4167, TSO-4343, CPO-4877, CPO-5030 and Omnia Contract #4400006644. Motion was seconded by Councilwoman Flores and approved unanimously 5-0.

**28. Authorization to approve the Purchase and Installation of Sun Shades Via State Approved Buy Board Vendor – Bentsen**

Requesting approval for purchase and installation of four (4) sun shades over exercise station and playground equipment from Tenzo McAllen LLC in the amount of \$135,108.00 via State Approved Buy Board Contract # 679-22. This purchase would be made utilizing ARPA Funds. Sun Shades would be installed to cover newly installed exercise equipment at Hollis Rutledge Sr. Park and playscape equipment at Hollis Rutledge Sr., Jaycee and Arnulfo "Tatan" Rodriguez Jr. Parks.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the purchase and installation of sun shades via state approved Buy Board Vendor. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**29. Authorization to approve Change Order #3 for the construction of the Esperanza Drainage Improvements Project as part of the 2021 Bond Drainage Projects for the City of Mission, approving an increase to the original contract amount of \$5,411,430.00 by an additional amount not to exceed \$54,925.05, for a total current contract amount not to exceed \$5,791,752.29, including all previously approved change orders– Bocanegra**

The City of Mission was seeking authorization to approve Change Order for the Esperanza Drainage Improvement Project as part of the 2021 Bond Drainage Projects for the City of Mission. Due to the revision of project plans, work consisted installation of sewer line to tie in sewer services that were in conflict with storm line and cut and restore pavement. Because of these revisions and additions, the amount for the project increased by \$54,925.05. Therefore, City Staff was recommending Change Order for the total amount of \$5,791,752.29.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Change Order #3 for the construction of the Esperanza Drainage Improvements Project as part of the 2021 Bond Drainage Projects for the City of Mission, approving an increase to the original contract amount of \$5,411,430.00 by an additional amount not to exceed \$54,925.05, for a total current contract amount not to exceed \$5,791,752.29, including all previously approved change orders. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **30. Approval of negotiated cost with Denali Water Solutions, LLC for Sludge Management Services for South Water Treatment Plant Reservoir – Bocanegra**

Authorization to award Sludge Management Services for the South Water Treatment Plant Reservoir for the transport and disposal of sludge in liquid and solid form. Denali Water Solutions, LLC was the sole bidder for RFB-23-008-10-24 with an original bid amount of \$2,662,500.00. After negotiations the award amount was \$800,000.00 to remove half of the sludge from the South Water treatment plant or 25,000 cy's of material, whichever came first.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the negotiated cost with Denali Water Solutions, LLC for Sludge Management Services for South Water Treatment Plant Reservoir. Motion was seconded by Councilman Vela and approved unanimously 5-0.

### **31. Authorization to award bid for Mission City Hall re-roof project – Bocanegra**

The City of Mission accepted and opened three (3) bid responses for the City Hall re-roof project. Staff recommendation was to award bid to CS Advantage USAA, Inc. who was the lowest, responsible bidder meeting all specifications. Construction Cost Base Bid of \$889,000.00 plus Alternate No. 1 at a cost of \$40,000; Alternate No. 2 at a cost of \$20,000 and Alternate No. 3 at a cost of \$20,000 for a Total bid of \$969,000.00.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve to award bid for Mission City Hall re-roof project. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **32. Approval of November 2022 Tax Collection Report – Vela**

Acceptance of monthly property tax report for the month of November 2022.

The 2022 total adjusted tax levy for taxes was \$29,191,041.69 and the amount of the collections as of November 30, 2022 is \$2,047,392.13 which represents 7.01% of the total 2022 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,388,328.56 and the amount of collections as of November 30, 2022 is \$93,734.69 which represents 3.92% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the November 2022 Tax Collection Report. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**33. Approval October 2022 Financial Statements – Vela**

Finance Director Angie Vela presented the October 2022 Financial Statements. Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the October 2022 Financial Statements. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**34. Approval of Budget Amendment: CDBG Fund, Police State Sharing Fund, Police Federal Sharing Fund, and Designated Purpose Fund – Vela**

Finance Director Vela presented Budget Amendments BA-23-01 thru BA-23-04.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Budget Amendments BA-23-01 thru BA-23-04. Motion was seconded by Councilman Flores and approved unanimously 5-0.

**34. Authorization to enter into contract with the Rio Grande Valley Humane Society for operation of the Mission Animal Shelter - Perez**

The City would retain ownership of the Mission Animal Shelter and the Rio Grande Valley Humane Society would operate it under the supervision of the City Health Director. The contract shall commence upon signature of all parties and shall continue thereafter for three (3) years and shall have the option to extend the term by up to three (3) twelve (12) month extension periods by giving written notice not more than 90 days prior to the expiration of the initial term.

The Society shall operate the shelter at a minimum of 8 hours per day, 7 days a week. The City agreed to pay the total sum of \$400,000 annually in 12 monthly installments of \$33,333.33 each on or before the 10<sup>th</sup> day of the calendar month.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve entering into contract with the Rio Grande Valley Humane Society for operation of the Mission Animal Shelter. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**UNFINISHED BUSINESS**

None

**ROUTINE MATTERS**

City Manager Comments – RGV Food Bank will be distributing food on Tuesday, January 24, 2023 at Nelle Tolle Park, The Texas Citrus Fiesta will be having the Coronation on Thursday, January 26, 2023, Mayor's International Brunch to be held on Saturday, January 28, 2023 at the Mission Event Center, Texas Citrus Parade to begin at noon on Saturday, January 28, 2023, Parade Walk registration is open for the It's Time Texas Challenge and first 100 participants will receive a free shirt, A vaccine clinic will be held next month at Banworth Park, Parks & Rec will be hosting Music at the Park on Friday, February 10, 2023 at La Placita

Mayor's Comments – looking forward to the Texas Citrus Fiesta Parade and events. She hoped to see everyone come out and show support at the Coronation and Parade.

City Council Comments – Councilwoman Ortega – Everyone be safe.

At 6:16 p.m., Councilwoman Ortega moved to convene into Executive Session. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **EXECUTIVE SESSION**

1. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.074 (Personnel Matters) regarding legal issues related to the implementation and enforcement of various City of Mission Personnel Policies.

2. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) related to the City's adopted Code of Ethics.

3. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) regarding legal issues related to the City Manager's contract.

Upon conclusion of Executive Session at 7:44 p.m., Councilwoman Ortega moved to reconvene the regular meeting. Motion was seconded by Councilman Flores and approved unanimously 5-0.

### **POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

1. Consideration and action, if any, regarding the implementation and enforcement of various City of Mission personnel policies.

No Action was taken.

2. Consideration and action, if any, related to the City's adopted Code of Ethics.

No Action was taken.

### **ADJOURNMENT**

At 7:46 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Flores and approved unanimously 5-0.

\_\_\_\_\_  
Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary