



MEETING DATE: October 23, 2023
PRESENTED BY: Abram Ramirez, Information Technology Director
AGENDA ITEM: Authorization to approve Office 365 contract renewal and purchase from SHI via DIR-TSO-4092 contract - Ramirez

NATURE OF REQUEST:

Authorization to approve Office 365 three-year contract renewal with a purchase cost of \$63,194\year plus \$94.32 yearly for additional users from SHI utilizing DIR-TSO-4092.

BUDGETED: Yes **FUND:** General **ACCT. #:** 01-426-44640

BUDGET: \$850,000.00 **EST. COST:** \$63,194.40\Year **CURRENT BUDGET** \$514,900.00
BALANCE:

BID AMOUNT: 63,194.40\Year

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ **AYES**

_____ **NAYS**

_____ **DISSENTING** _____