



**MEETING DATE:** October 23, 2023  
**PRESENTED BY:** Michael Elizalde, Grants Administrator  
**AGENDA ITEM:** Authorization to enter into a contract between the City of Mission and GrantWorks, Inc. for Grant Administrative Services. - Elizalde

**NATURE OF REQUEST:**

The city received a grant award from the Texas General Land Office, for the 2018 Community Development Block Grant Disaster Recovery Program. The grant total is \$997,236.75 which will be used for the city's La Cuchilla Drainage Project. The grant allows support of Grant Administrative Services, which has been budgeted as part of the grant award in the amount of \$77,014.40 and awarded to GrantWorks, Inc following bid proposals. The services will include consulting, preparing, and submitting grant related reporting and reimbursements on behalf of the city.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *RP*

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_