



**MEETING DATE:** July 22, 2024

**PRESENTED BY:** Jesse Mares, Facilities Supervisor

**AGENDA ITEM:** Authorization to award bid to JF Filtration Inc. DBA Joe W. Fly Co., Inc for monthly air conditioner filter service for all city facilities - Mares

**NATURE OF REQUEST:**

The City of Mission has accepted and received three (3) bid responses for the monthly air conditioner filter service. Staff recommends awarding of bid to: JF Filtration Inc. DBA Joe W. Fly Co., Inc. who is the lowest responsible bidder meeting all specifications. The cost is \$25,821.60 for the one-year base term with two one year renewal options.

**BUGETED:** Yes      **FUND:** General Fund      **ACCT. #:** 01-415-44610

**BUDGET:** \$122,250      **EST. COST:** \_\_\_\_\_      **CURRENT BUDGET BALANCE:** \$49,654

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

**Departmental Approval:** Finance, Purchasing

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval *MRP*

**RECORD OF VOTE:**      **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_