



# Public Works

**June 2024  
Monthly Report**



## Streets Paving Project



**Public Works  
Parking Lot**



**Public Works Projects**



**PUBLIC WORKS**  
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**June 2024**

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# Utility Billing and Collection

## ANALYTICAL STATISTICAL COMPARISON

### ‡ UTILITY BILLING ACCRUALS ‡

| BILLING TYPE              | JUN - 2024  | JUN - 2023  | Y-T-D 23-24   | Y-T-D 22-23   |
|---------------------------|-------------|-------------|---------------|---------------|
| Water Consumption (Gals.) | 371,251,000 | 333,290,000 | 3,202,336,000 | 3,013,042,000 |
| Number of Customers       | 30,375      | 29,960      |               |               |

### WATER & WASTEWATER

|                                  |                     |                     |                      |                      |
|----------------------------------|---------------------|---------------------|----------------------|----------------------|
| Water Sales                      | \$ 1,227,610        | \$ 1,153,918        | \$ 10,928,998        | \$ 9,790,837         |
| Water Sales - <i>Granjeno</i>    | 2,332               | 2,118               | 21,766               | 20,235               |
| Water Connections                | 23,215              | 25,190              | 253,395              | 153,785              |
| Reconnect Fees                   | 6,575               | 6,170               | 86,775               | 46,545               |
| Sewage Service                   | 685,006             | 659,853             | 6,077,970            | 5,307,702            |
| Sewage Service - <i>Granjeno</i> | 1,214               | 1,193               | 12,502               | 11,265               |
| Wastewater Connections           | 572                 | 10,010              | 9,022                | 68,405               |
| Industrial Sewer Surcharge       | 8,240               | 1,062               | 89,400               | 5,337                |
| Service Charge                   | 7,060               | 7,325               | 86,060               | 74,198               |
| <b>Total</b>                     | <b>\$ 1,961,824</b> | <b>\$ 1,866,839</b> | <b>\$ 17,565,888</b> | <b>\$ 15,478,309</b> |

### SANITATION

|              |                     |                   |                     |                     |
|--------------|---------------------|-------------------|---------------------|---------------------|
| Garbage Fees | \$ 1,514,822        | \$ 613,694        | \$ 6,893,314        | \$ 5,555,176        |
| Brush Fees   | 103,320             | 103,124           | 1,041,488           | 750,042             |
| <b>Total</b> | <b>\$ 1,618,142</b> | <b>\$ 716,818</b> | <b>\$ 7,934,802</b> | <b>\$ 6,305,218</b> |

### DRAINAGE ASSESSMENT FEE

|                         |                   |                   |                   |                   |
|-------------------------|-------------------|-------------------|-------------------|-------------------|
| Drainage Assessment Fee | \$ 106,358        | \$ 104,152        | \$ 952,253        | \$ 858,025        |
| <b>Total</b>            | <b>\$ 106,358</b> | <b>\$ 104,152</b> | <b>\$ 952,253</b> | <b>\$ 858,025</b> |

|                      |                     |                     |                      |                      |
|----------------------|---------------------|---------------------|----------------------|----------------------|
| <b>Total Billing</b> | <b>\$ 3,686,324</b> | <b>\$ 2,687,809</b> | <b>\$ 26,452,943</b> | <b>\$ 22,641,552</b> |
|----------------------|---------------------|---------------------|----------------------|----------------------|

### ‡ UTILITY COLLECTIONS CASH ‡

| COLLECTIONS              | JUN - 2024          | JUN - 2023          | Y-T-D 23-24          | Y-T-D 22-23          |
|--------------------------|---------------------|---------------------|----------------------|----------------------|
| <b>Total Collections</b> | <b>\$ 1,822,240</b> | <b>\$ 1,632,139</b> | <b>\$ 17,670,988</b> | <b>\$ 15,209,221</b> |

## Water Distribution

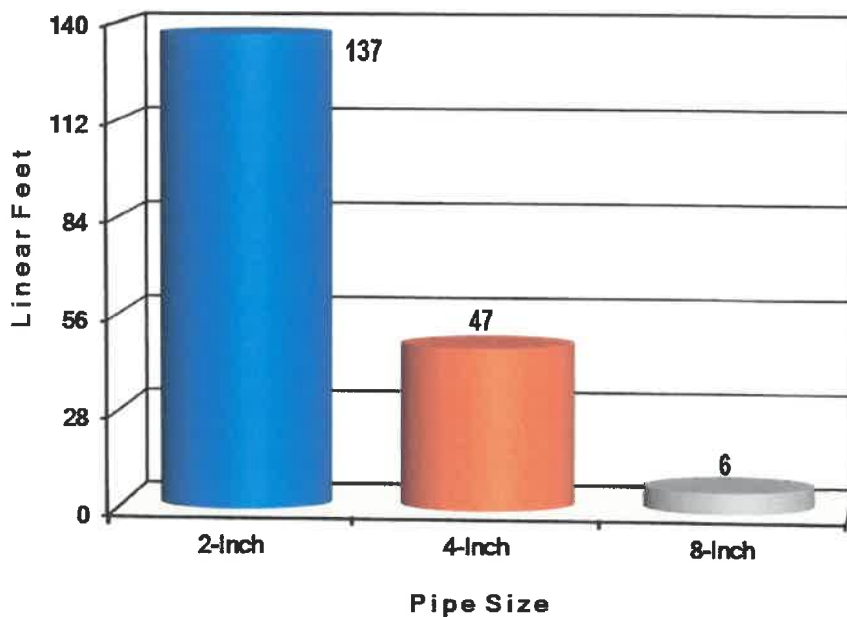
### Utility Line Installation

Water Distribution Crews installed 190 Linear Feet of Utility Line. Below are the locations where the broken line repairs took place. There were fifteen (15) major water line breaks repaired.

### Water Distribution - Utility Line Installation

| 2-Inch                  |     | 4-Inch                     |    | 8-Inch                     |   |
|-------------------------|-----|----------------------------|----|----------------------------|---|
| 2517 S Inspiration      | 130 | 2016 W 30 <sup>th</sup> St | 3  | 1616 W 18 <sup>th</sup> St | 3 |
| East 8 <sup>th</sup> St | 5   | 405 Melba Carter           | 20 | 1707 Stonegate Dr          | 3 |
| 302 Donna Ave           | 2   | 1616 W 18 <sup>th</sup> St | 4  |                            |   |
|                         |     | 2033 Pena St               | 15 |                            |   |
|                         |     | 117 Paseo Del Rey          | 5  |                            |   |
| 137 LF                  |     | 47 LF                      |    | 6 LF                       |   |

June 2024  
Utility Pipe Line Installation

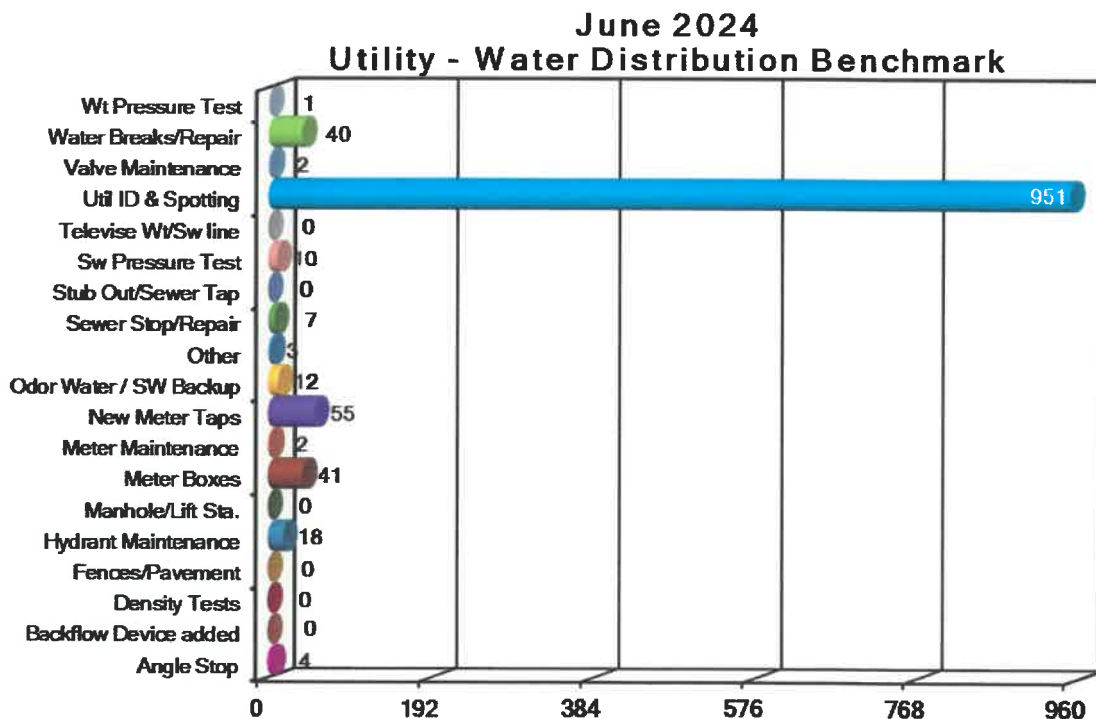


## Water Distribution

### Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for June 2024.

| Service Type          | Oct        | Nov        | Dec        | Jan        | Feb        | Mar        | Apr        | May         | Jun         | YTD 23-24    | FY 22-23      |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|-------------|-------------|--------------|---------------|
| Angle Stop            | 11         | 22         | 13         | 12         | 12         | 12         | 34         | 13          | 4           | 133          | 132           |
| Backflow Device       | 1          | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0           | 1            | 0             |
| Density Tests         | 0          | 2          | 41         | 14         | 26         | 8          | 30         | 3           | 0           | 124          | 529           |
| Fences/Pavement       | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0           | 0            | 10            |
| Hydrant Maintenance   | 81         | 64         | 31         | 17         | 46         | 65         | 48         | 112         | 18          | 482          | 357           |
| Manhole/Lift Station  | 17         | 5          | 1          | 14         | 17         | 2          | 6          | 6           | 0           | 68           | 92            |
| Meter Boxes           | 61         | 76         | 64         | 86         | 37         | 40         | 43         | 83          | 41          | 531          | 499           |
| Meter Maintenance     | 4          | 5          | 18         | 44         | 4          | 32         | 4          | 8           | 2           | 121          | 67            |
| New Meter Taps        | 63         | 77         | 64         | 86         | 44         | 45         | 43         | 82          | 55          | 559          | 507           |
| Odor Water            | 27         | 13         | 17         | 23         | 20         | 19         | 10         | 18          | 12          | 159          | 271           |
| Other                 | 10         | 0          | 1          | 7          | 2          | 4          | 47         | 12          | 3           | 86           | 104           |
| Sewer Stop/Repair/Tap | 12         | 17         | 6          | 16         | 18         | 24         | 17         | 7           | 7           | 124          | 216           |
| Stub Out              | 0          | 1          | 0          | 0          | 0          | 0          | 0          | 0           | 0           | 1            | 0             |
| Sewer Pressure Test   | 0          | 13         | 0          | 0          | 41         | 1          | 0          | 11          | 10          | 76           | 154           |
| Televise Sewer line   | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0           | 0            | 0             |
| Utility ID & Spotting | 363        | 504        | 404        | 535        | 540        | 609        | 515        | 654         | 951         | 5,075        | 7,630         |
| Valve Maintenance     | 2          | 2          | 2          | 0          | 1          | 2          | 8          | 7           | 2           | 26           | 22            |
| Water Break/Repair    | 19         | 40         | 52         | 44         | 31         | 18         | 35         | 26          | 40          | 305          | 340           |
| Water Pressure Test   | 0          | 1          | 1          | 10         | 5          | 8          | 6          | 2           | 1           | 34           | 99            |
| <b>Totals</b>         | <b>671</b> | <b>842</b> | <b>715</b> | <b>908</b> | <b>844</b> | <b>889</b> | <b>846</b> | <b>1044</b> | <b>1146</b> | <b>7,905</b> | <b>11,029</b> |





**Water Distribution - Utility Inspections** Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on thirty-six sites below, performed 10 Sewage Air Tests. There was 951 line locates.

|    | Site/Subdivision                     | Start Date | Completion Date | Location                       | Inspection Description |
|----|--------------------------------------|------------|-----------------|--------------------------------|------------------------|
| 1  | All Heart Church                     | 3/2023     |                 | 3 Mile / Shary                 | Under Construction     |
| 2  | Amber Grove                          | 2/2023     |                 | 2 ¼ Trosper                    | Under Construction     |
| 3  | Anzalduas Industrial Park PH 1       | 4/2024     |                 | Military / Bryan               | Under Construction     |
| 4  | Anzalduas Industrial Park PH 7       | 3/2024     |                 | Military / Bryan               | Under Construction     |
| 5  | Augusto Contreras                    | 2/2023     |                 | Shary / Bus 83                 | Under Construction     |
| 6  | Bentsen Grove                        | 9/2022     |                 | Inspiration / 1 Mile South     | Under Construction     |
| 7  | Bentsen Palm PH III                  | 1/2023     |                 | Inspiration / 1 Mile South     | Under Construction     |
| 8  | Brilliant Academy PH I               | 3/2023     |                 | Los Ebanos / Charles St.       | Under Construction     |
| 9  | Bryan Pointe PH II                   | 2/2023     |                 | Bryan / 1 <sup>st</sup> Street | Under Construction     |
| 10 | Camelias Plaza                       | 9/2023     |                 | FM 495 / Bryan                 | Under Construction     |
| 11 | Cap Storage Victoria Drive, LLC      | 6/2023     |                 | Shary / Victoria               | Under Construction     |
| 12 | City of Mission W-A15, S Conway L.S. | 7/2020     |                 | Trinity / Conway South         | Under Construction     |
| 13 | Coastal Plaza                        | 11/2021    |                 | Expressway / Bryan Road        | Under Construction     |
| 14 | Conway Avenue Sewer Project          | 2/2022     |                 | 2 Mile / Conway                | Under Construction     |
| 15 | Cross Church                         | 7/2023     |                 | Expressway / Glasscock         | Under Construction     |
| 16 | Crystal Estates                      | 9/2023     |                 | Inspiration Rd / Esperanza     | Under Construction     |
| 17 | El Coyote                            | 9/2023     |                 | 4 Mile La Homa Rd              | Under Construction     |
| 18 | El Milagro PH I                      | 12/2022    |                 | Los Indios / Bryan             | Under Construction     |
| 19 | Excel Carriers                       | 7/2023     |                 | 3 Mile / La Homa               | Under Construction     |
| 20 | IHop                                 | 2/2023     |                 | North Conway                   | Under Construction     |
| 21 | Las Esperanzas                       | 1/2023     |                 | Glasscock / Frontage 83        | Under Construction     |
| 22 | Las Misiones De San Jorge            | 9/2023     |                 | S Conway / Military            | Under Construction     |
| 23 | Lucksinger Apartments                | 9/2021     |                 | Lucksinger / Bus 83            | Under Construction     |
| 24 | Mayberry Ranch                       | 1/2023     |                 | 3 Mile North Juneberry         | Under Construction     |
| 25 | Mayfair at Trinity Subd              | 5/2024     |                 | Bryan / Trinity                | Under Construction     |
| 26 | Monarza Estates                      | 9/2023     |                 | 3 ½ N Juneberry                | Under Construction     |
| 27 | Palmetto Estates                     | 9/2023     |                 | Barnes St                      | Under Construction     |
| 28 | Sendero Phase I                      | 1/2023     |                 | 1 Mile South                   | Under Construction     |
| 29 | Sendero Phase II                     | 2/2022     |                 | 1 Mile South                   | Under Construction     |
| 30 | Sharyland Bus Park PH I              | 3/2022     |                 | Anzalduas / Military           | Under Construction     |
| 31 | Shary Town Plaza                     | 7/2023     |                 | Shary / 4 <sup>th</sup> Street | Under Construction     |
| 32 | Speedy Trails                        | 2/2022     |                 | West Mile 2 / Holland          | Under Construction     |
| 33 | Springwood Manor Estates             | 6/2024     |                 | Stewart / School Lane          | Under Construction     |
| 34 | The Reserve at Taylor Subdivision    | 4/2024     |                 | Taylor / FM 495                | Under Construction     |
| 35 | The Shops At 495                     | 9/2022     |                 | FM 495 / Conway                | Under Construction     |
| 36 | Turtle Cove                          | 9/2023     |                 | Mile 3 / White Oak             | Under Construction     |

**2023-24 Water & Wastewater Major Ongoing Construction Projects**

| Project Name                 | Linear Feet                 | Construction Completion | Current Status | Construction Cost Estimate | Contractor              |
|------------------------------|-----------------------------|-------------------------|----------------|----------------------------|-------------------------|
| N. Conway Sewer Improvements | 5,280 LF (Mile 2 to Mile 3) | 90%                     | 90%            | \$ 667,110                 | RDH Site & Concrete LLC |

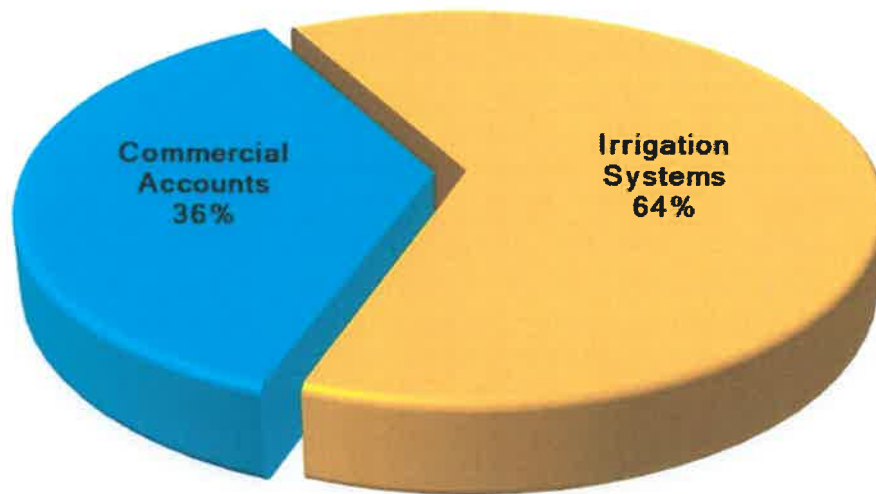
### Water Distribution - Backflow Prevention Inspections

There were eleven (11) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination for June.

#### 2023-24 Backflow Inspections

| Tests / Surveys                          | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD<br>23-24 | FY<br>22-23 |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|--------------|-------------|
| Inspection of <i>Commercial</i><br>Accts | 9   | 7   | 5   | 7   | 8   | 4   | 3   | 5   | 4   | 52           | 80          |
| Inspection of <i>Sprinkler</i><br>Accts  | 14  | 16  | 11  | 13  | 10  | 12  | 9   | 9   | 7   | 101          | 165         |

June 2024  
Backflow Prevention Inspections



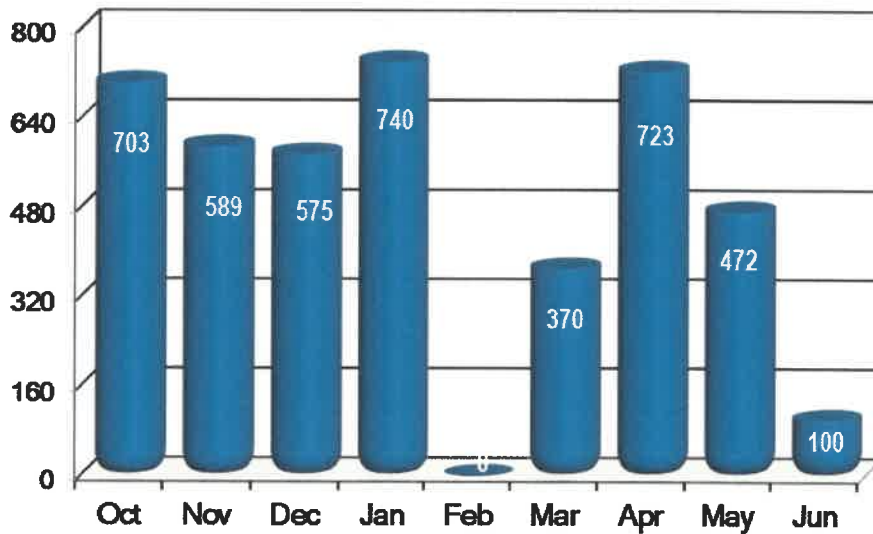
### Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City’s 40 active Sewer Lift Stations and approximately 374.58 miles of sewer lines by responding to 12 sewer backups and 100 work orders for this month.

#### 2023-24 Sewer Collection Lift Station Inspections

| Service Type              | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD 23-24 | FY 22-23 |
|---------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|----------|
| Lift Stations Inspections | 703 | 589 | 575 | 740 | 0   | 370 | 723 | 472 | 100 | 4,272     | 6,280    |
| Televised Sites           | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0         | 0        |
| Televised Feet            | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0         | 0        |

#### Sewer Collection Lift Station Inspections





## Water Treatment Plant

**Water Production** Water Plant Operators at our North and South Water Treatment Plants treated 411.432 million gallons of water.

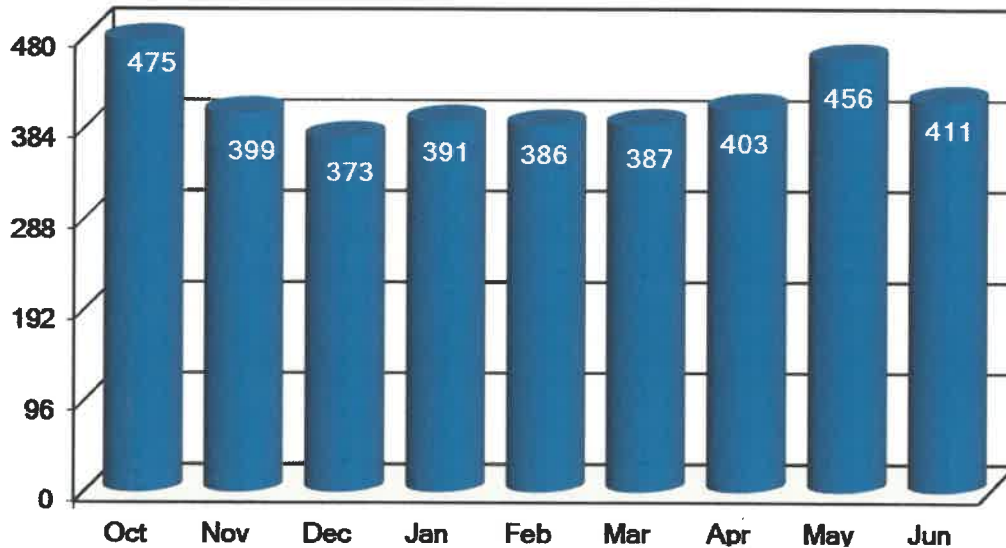
### 2023-24 Water Million Gallons (MG)

| Avg | Max | Min | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD 23-24 | FY 22-23 |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|----------|
| 14  | 17  | 11  | 475 | 399 | 373 | 391 | 386 | 387 | 403 | 456 | 411 | 3,681     | 4,915    |

Parameters Exceeded: N/A

Rainfall: 5.9"

### 2023-24 Water Production Million Gallons (MG)



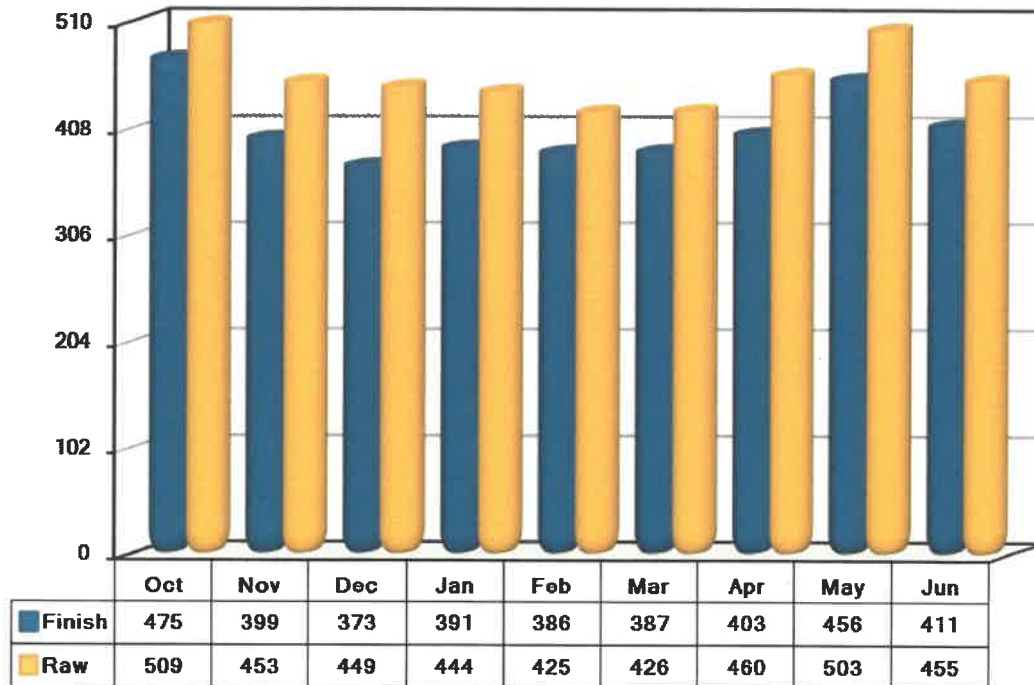
### Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Staff continued with performing maintenance on pumps and motors.
- Operators started cutting trees around North Plant Reservoir.
- Staff is getting prepared for emergency operations in case we receive severe storm weather.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- Reviewed water quality lab results from the following certified laboratories:
  1. Ana-Lab (Chlorite, TOC, SUVA)
  2. Eurofins Eaton Analytical (Chlorite)

### Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators continued with regular maintenance of pump and motors, as well as, kept up with mowing grass in the facilities and towers.
- Raw water pump and motor 2800 got repaired and was re-installed by contractor; still waiting for motor support for 2250 motor and for the repair metal ladder to gain access to pump rooms.
- Currently, Falcon Reservoir water level is at 13.6% and Amistad Reservoir water level is at 24.2%, respectively. The average of both water reservoir levels is at 18.9%.
- Staff is getting prepared for emergency operations procedures in case we receive severe storm weather.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters.
- Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants  
2023-24 Raw & Finish Water  
Million Gals. (MG)**



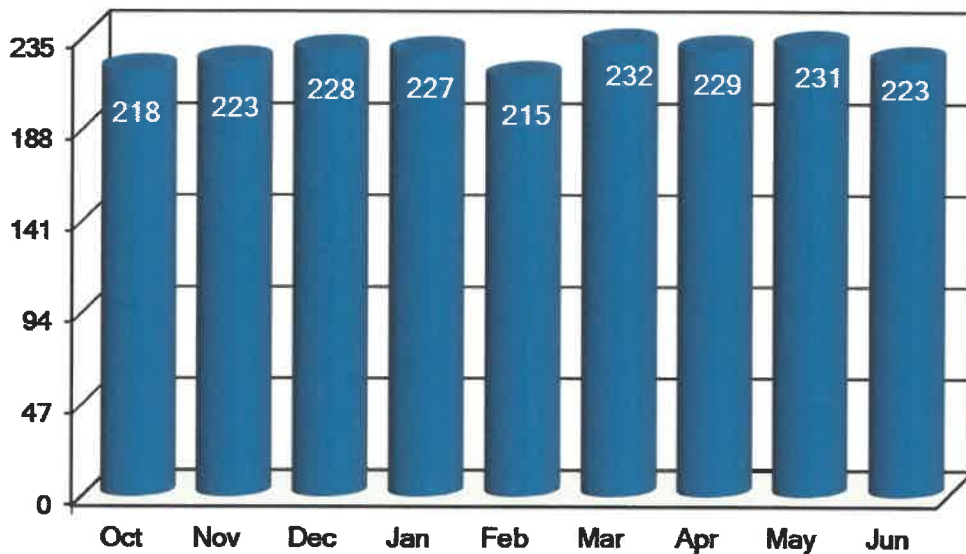
## Wastewater Treatment Plant

**Wastewater - Treatment** Wastewater Plant staff treated 222.950 million gallons of Wastewater.

**2023-24 Wastewater Million Gallons (MG)**

| Avg | Max  | Min | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | YTD 23-24 | FY 22-23 |
|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|----------|
| 7.4 | 10.2 | 6.7 | 218 | 223 | 228 | 227 | 215 | 232 | 229 | 231 | 223 | 2,026     | 2,719    |

**2023-24 Treated Wastewater Million Gallons (MG)**



**Wastewater - Wastewater Plant Status** No violations this month and Plant operated at 54.53% capacity; Plant is rated at 13.5 mgd; Yearly averaged 7.362 mgd. There was 7.2 inches of rainfall this month.

**Wastewater - Risk Management Program** Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed. Disinfectant spray was used to clean common areas. Facilities Department checked all filters for buildings with climate control systems and also checked safety equipment for fire hazard preparation.

**Wastewater - Staff Developments** Carlos Jasso and Wilson Santana are new employees in training that are working towards their first Wastewater license. Ramiro Ortiz, WWTP Chief Operator, is responsible for the process control of the Plant, all processing samples, and TCEQ compliances, a critical role for all Treatment Plant operations.

**Wastewater - Facility Activities** The Supervisory Staff continues to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant continues to finalize the UV Disinfection Systems Project. Plans to rehabilitate the Disinfection System will allow the disinfection process to continue for an extended period of time without the added cost of new construction to main structures. The Main Lift Station No. 2 Rehabilitation Project was completed by Mor-Wil and final report documentation will be completed.

**Wastewater - General Maintenance** Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary; (automatically) exercised two emergency generators once a week. In-house repairs were completed as follows.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.
2. Operators continued routine cleaning of Clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works on a weekly basis.
5. Maintenance Crew worked on Lift Station; pumps were exercised at Main Well System.

6. Maintenance Operators worked clarifiers that needed the rubber skimmer parts replaced.
7. Operators worked on maintaining a proper level at the Pretreatment Pond.
8. Maintenance greased bearings on schedule.
9. Clarifiers were cleaned weekly and ground keeping done by all Operators.

**Wastewater - Contract Work**

City's Contracted out electricians worked on the following.

1. J&E had no work done this month.
2. Hill-Tex work done at the Plant was as follows.
  - Worked on Rotor 1 East at the digester.
  - Worked on the Air Conditioner unit at the Wedeco UV control room.
  - Worked on security system.
  - Worked on the auger screw bar screen number 2.

**Wastewater - Other Contract Work**

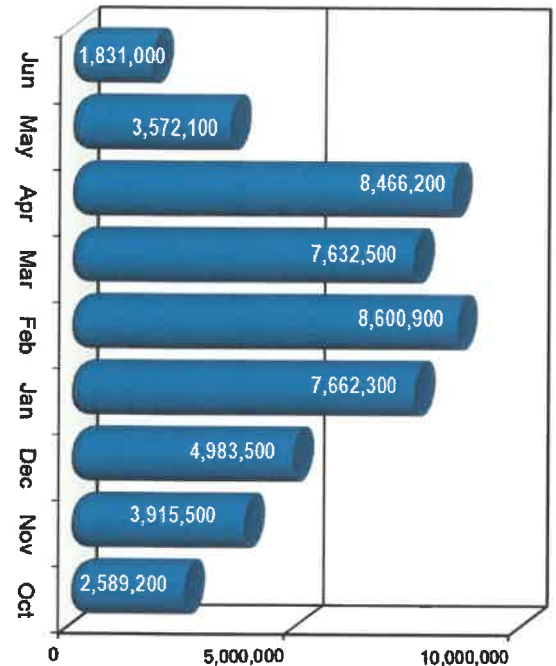
1. CB3 continued to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services and entrance door mat replacements on a weekly basis.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on the Administration building air filter exchanges for the Plant.

**Wastewater - Lab Status** All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. ERA annual testing will start in June. All supplies have been received. Plant Supervisor continued using the EPA Discharge Monitoring Report federal reporting system to comply with TCEQ regulations; Plant is following all TCEQ rules and regulations, its cleaning water reintroduction back to the environment.

**Wastewater - Special Projects** Capital Improvement Projects include an upgrade on the UV Systems, covers for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our Dewatering Sludge System (Belt Press). Mor-Wil Engineering finalized the rehabilitation of the Plant's Main Lift Station. Lawson Products worked on Main Lift Station foundation bottom wall.

**Pre-Treatment** Four surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continued to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 25 truckloads of 125,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 1,831,000 million gallons. Total sludge hauled was 29 cubic yards equivalent to 406 roll off containers.

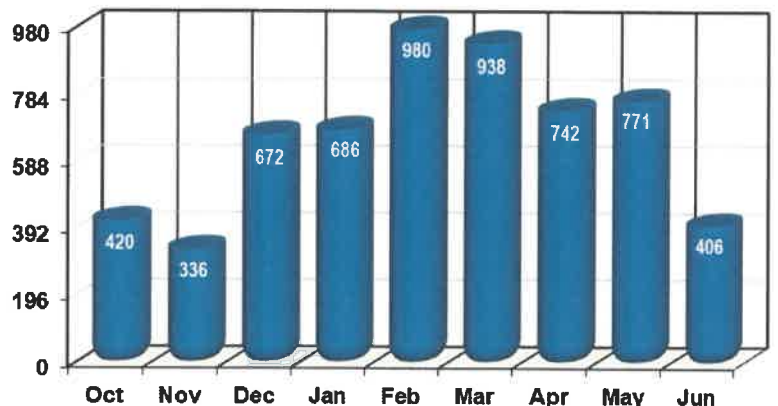
**Pretreatment Flow (MG)**



**2023-24 Sludge Removal**

| Month     | Roll Offs | Cu/Yds |
|-----------|-----------|--------|
| Oct       | 30        | 420    |
| Nov       | 24        | 336    |
| Dec       | 48        | 672    |
| Jan       | 49        | 686    |
| Feb       | 70        | 980    |
| Mar       | 67        | 938    |
| Apr       | 53        | 742    |
| May       | 56        | 771    |
| Jun       | 29        | 406    |
| YTD 23-24 | 426       | 5,951  |
| FY 22-23  | 511       | 10,220 |

**2023-24 Sludge Removal - Cubic Yards**



### Street Division - Benchmark Summary

Our Street Crews paved 186 linear feet and maintained streets utilizing 161.19 tons of hot mix asphalt (HMA), patched approximately 720 potholes; placed a total of 22 signs, 22 poles (cemented); inspected and repaired 100 traffic lights and street lamps; 1,065 street miles was swept; removed 265 tires; street crews cleared right-of-way tree limb obstructions throughout the City. There were 210 customers and a monetary Collection of Debris totaling \$ 5,788.

### Street Improvement & Construction Projects

| Project Name               | Linear Feet        | Construction % Completion | Current Status | Project Cost | Contractor        |
|----------------------------|--------------------|---------------------------|----------------|--------------|-------------------|
| Public Works (parking lot) | 186 LF<br>151 tons | 100%                      | 100%           | \$ 11,135    | Street Department |
| Citywide Maintenance       | 10.19 tons         | 100%                      | 100%           | \$ 661       | Street Department |

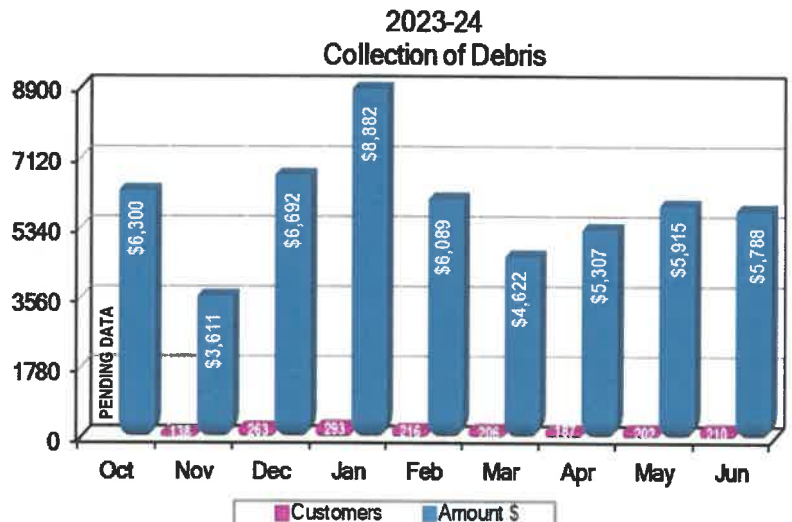
### Storm Drainage Improvement Projects

| Project Name                          | Linear Feet | Construction Completion | Current Status | Construction Cost Estimate | Contractor          |
|---------------------------------------|-------------|-------------------------|----------------|----------------------------|---------------------|
| Glasscock Storm Drainage Improvements | 11,865      | 96%                     | 96%            | \$ 3,712,513               | Mor-Will Const. LLC |

**Collection of Debris** There were 210 customers with a collection of debris totaling \$ 5,788.

#### Collection of Debris

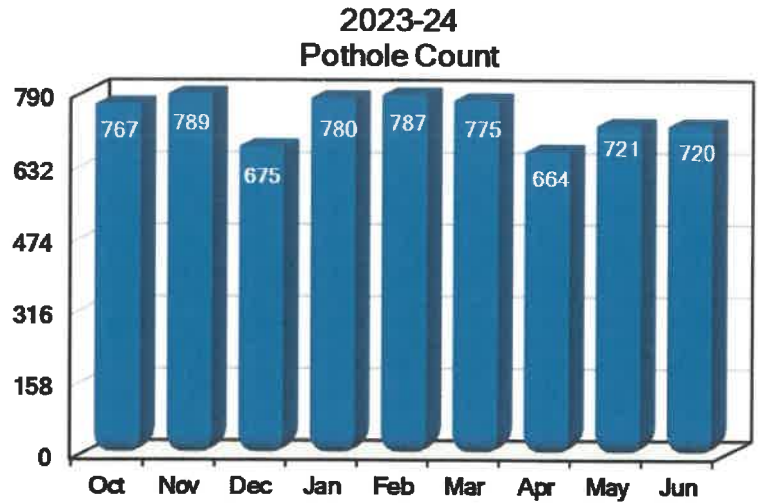
| Month | Customers | Amount \$ |
|-------|-----------|-----------|
| Oct   | pending   | \$ 6,300  |
| Nov   | 138       | \$ 3,611  |
| Dec   | 263       | \$ 6,692  |
| Jan   | 293       | \$ 8,882  |
| Feb   | 216       | \$ 6,089  |
| Mar   | 206       | \$ 4,622  |
| Apr   | 187       | \$ 5,307  |
| May   | 202       | \$ 5,915  |
| Jun   | 210       | \$ 5,788  |
| 23-24 | 1,715     | \$ 53,206 |
| 22-23 | 2,592     | \$ 69,562 |





**City Pothole Maintenance** Street Crews filled a total of 720 potholes.

| Month         | 22-23        | 23-24        |
|---------------|--------------|--------------|
| Oct           | 621          | 767          |
| Nov           | 675          | 789          |
| Dec           | 762          | 675          |
| Jan           | 985          | 780          |
| Feb           | 715          | 787          |
| Mar           | 650          | 775          |
| Apr           | 675          | 664          |
| May           | 740          | 721          |
| Jun           | 676          | 720          |
| <b>Totals</b> | <b>6,499</b> | <b>6,678</b> |



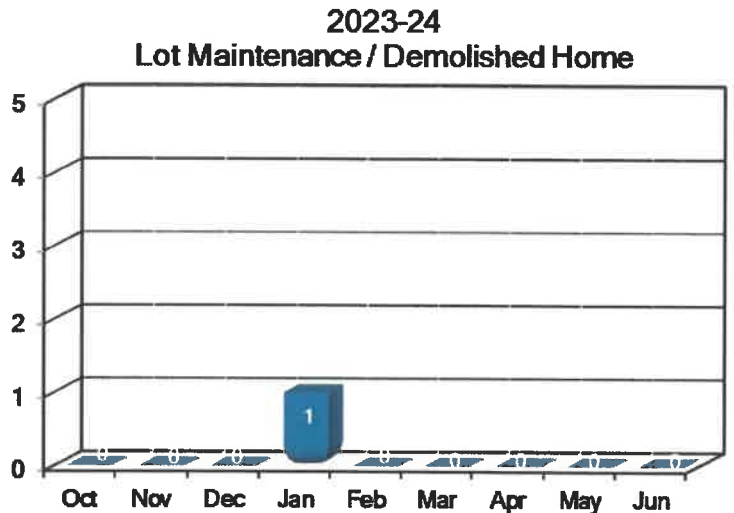
**City Street Miles Swept** Mr. Torres and Mr. Gutierrez, Sweeper Operators, cleaned 1,056 miles.

| Month         | 22-23        | 23-24        |
|---------------|--------------|--------------|
| Oct           | 199          | 1,048        |
| Nov           | 478          | 837          |
| Dec           | 612          | 1,239        |
| Jan           | 964          | 1,043        |
| Feb           | 2,042        | 985          |
| Mar           | 1,555        | 735          |
| Apr           | 405          | 888          |
| May           | 1,515        | 1,252        |
| Jun           | 509          | 1,056        |
| <b>Totals</b> | <b>8,279</b> | <b>9,083</b> |



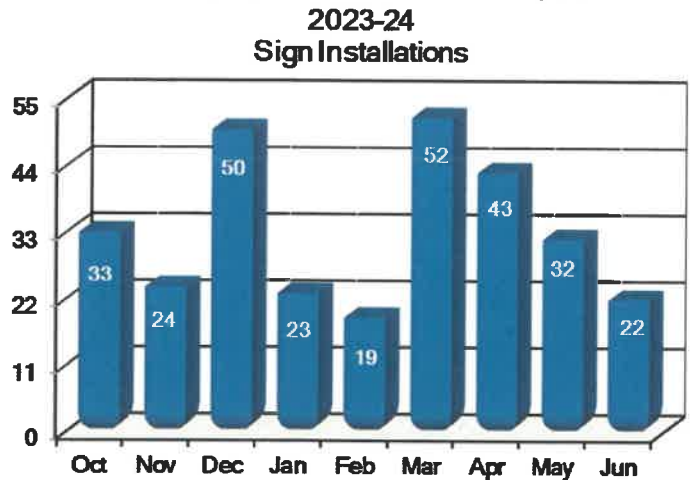
**Lot Maintenance / Demolished Home** There were no lot maintenance or properties demolished.

| Month         | 22-23    | 23-24    |
|---------------|----------|----------|
| Oct           | 0        | 0        |
| Nov           | 2        | 0        |
| Dec           | 0        | 0        |
| Jan           | 0        | 1        |
| Feb           | 0        | 0        |
| Mar           | 0        | 0        |
| Apr           | 0        | 0        |
| May           | 0        | 0        |
| Jun           | 0        | 0        |
| <b>Totals</b> | <b>2</b> | <b>1</b> |



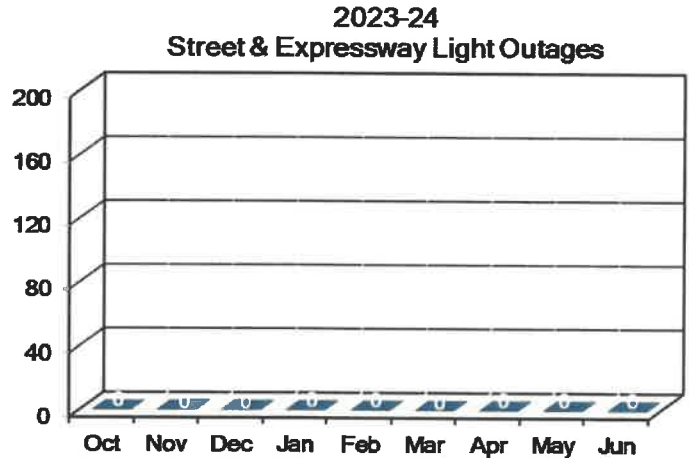
**Sign Shop Output Measures** Crews installed 22 signs (11 stop signs) and 22 cemented poles.

| Month         | 22-23      | 23-24      | Posts      |
|---------------|------------|------------|------------|
| Oct           | 67         | 33         | 33         |
| Nov           | 32         | 24         | 24         |
| Dec           | 71         | 50         | 50         |
| Jan           | 68         | 23         | 18         |
| Feb           | 64         | 19         | 24         |
| Mar           | 61         | 52         | 39         |
| Apr           | 30         | 43         | 45         |
| May           | 57         | 32         | 28         |
| Jun           | 32         | 22         | 22         |
| <b>Totals</b> | <b>482</b> | <b>298</b> | <b>283</b> |



**Street Light Maintenance** There were no Street Light inspections this month.

| Month         | 22-23      | 23-24    |
|---------------|------------|----------|
| Oct           | 169        | 0        |
| Nov           | 0          | 0        |
| Dec           | 0          | 0        |
| Jan           | 106        | 0        |
| Feb           | 0          | 0        |
| Mar           | 0          | 0        |
| Apr           | 0          | 0        |
| May           | 0          | 0        |
| Jun           | 0          | 0        |
| <b>Totals</b> | <b>275</b> | <b>0</b> |



**Traffic Signal Maintenance** Replaced Ped Pole at Mayberry and 2 Mile, car accident. Replaced street lamp LED's on Shary and in City intersections. Pending are flushing beacons replacement.

| Month        | School Zone            |                   |              | Traffic Signals Light Changes |           |           |                   |                          |            |            |            |
|--------------|------------------------|-------------------|--------------|-------------------------------|-----------|-----------|-------------------|--------------------------|------------|------------|------------|
|              | Light Bulb Replacement | Re-set Controller | School Maint | Green                         | Red       | Amber     | Walk / Don't Walk | Trouble shoot Controller | Reg Maint  | Misc       | Total      |
| Oct          | 2                      | 0                 | 8            | 1                             | 1         | 0         | 0                 | 4                        | 30         | 38         | 84         |
| Nov          | 0                      | 0                 | 26           | 1                             | 1         | 0         | 0                 | 2                        | 26         | 34         | 90         |
| Dec          | 4                      | 1                 | 4            | 2                             | 2         | 4         | 8                 | 6                        | 38         | 44         | 113        |
| Jan          | 2                      | 4                 | 10           | 0                             | 2         | 2         | 4                 | 5                        | 26         | 28         | 83         |
| Feb          | 0                      | 2                 | 15           | 2                             | 1         | 1         | 2                 | 6                        | 35         | 45         | 109        |
| Mar          | 3                      | 3                 | 6            | 1                             | 2         | 1         | 6                 | 7                        | 46         | 71         | 146        |
| Apr          | 0                      | 0                 | 10           | 1                             | 0         | 1         | 1                 | 0                        | 42         | 41         | 96         |
| May          | 0                      | 0                 | 7            | 1                             | 0         | 1         | 1                 | 9                        | 25         | 34         | 78         |
| Jun          | 0                      | 0                 | 0            | 1                             | 2         | 0         | 2                 | 3                        | 51         | 41         | 100        |
| <b>23-24</b> | <b>11</b>              | <b>10</b>         | <b>86</b>    | <b>10</b>                     | <b>11</b> | <b>10</b> | <b>24</b>         | <b>42</b>                | <b>319</b> | <b>376</b> | <b>899</b> |
| <b>22-23</b> | <b>9</b>               | <b>34</b>         | <b>119</b>   | <b>23</b>                     | <b>38</b> | <b>27</b> | <b>40</b>         | <b>71</b>                | <b>242</b> | <b>376</b> | <b>979</b> |

**Storm Drainage** Street Crews cleared debris from storm drains and ditches throughout the City.

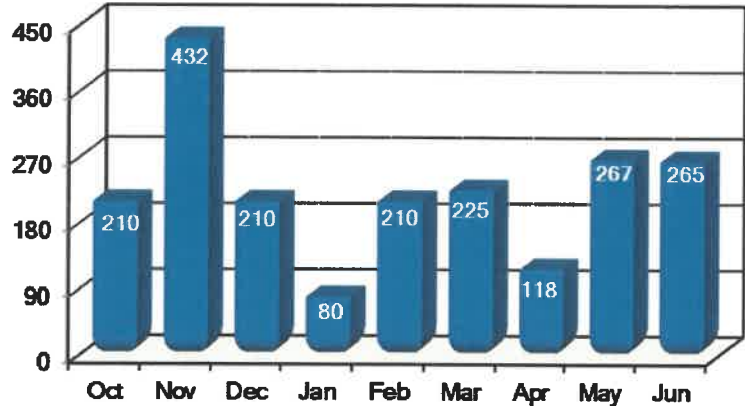
**City Crew Collect Debris** Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

**Tire Removal** Our Streets Crew removed 265 tires from the City this month.

**Tire Collection**

| Month         | 22-23        | 23-24        |
|---------------|--------------|--------------|
| Oct           | 1,200        | 210          |
| Nov           | 675          | 432          |
| Dec           | 365          | 210          |
| Jan           | 350          | 80           |
| Feb           | 310          | 210          |
| Mar           | 280          | 225          |
| Apr           | 120          | 118          |
| May           | 200          | 267          |
| Jun           | 180          | 265          |
| <b>Totals</b> | <b>3,680</b> | <b>2,017</b> |

**2023-24  
Tire Removal**



**2023-24 Fleet Maintenance & Cost Summary**

| Charge Code      | Work Orders | Preventive Maintenance | Cost \$          |
|------------------|-------------|------------------------|------------------|
| Oil Changes / PM | 56          | 56                     | \$ 23,000        |
| Repairs          | 8           | 0                      | \$ 14,500        |
| <b>Totals</b>    | <b>64</b>   | <b>56</b>              | <b>\$ 37,500</b> |
| YTD 23-24        | 801         | 541                    | \$ 413,500       |
| FY 22-23         | 895         | 715                    | \$ 514,600       |

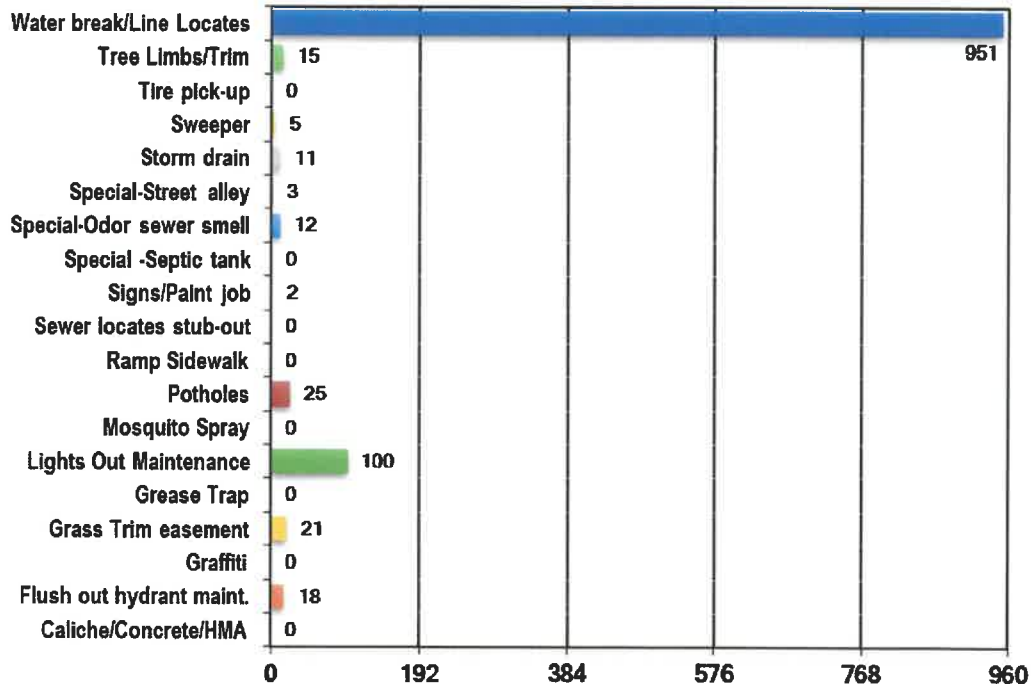
**2023-24 Fleet Work Order Benchmark**



### Administration Request for Service Calls

| Service Type             | Oct        | Nov        | Dec        | Jan        | Feb        | Mar        | Apr        | May        | Jun         | YTD 23-24    | FY 22-23      |
|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|--------------|---------------|
| Caliche/Concrete/HMA     | 2          | 0          | 0          | 0          | 0          | 4          | 0          | 1          | 0           | 7            | 10            |
| Flush Hydrant Maint.     | 81         | 64         | 31         | 17         | 46         | 65         | 48         | 112        | 18          | 482          | 357           |
| Graffiti                 | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0            | 0             |
| Grass Trim easement      | 1          | 1          | 0          | 0          | 2          | 5          | 4          | 3          | 21          | 37           | 161           |
| Grease Trap              | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0            | 0             |
| Lights Out Maintenance   | 84         | 90         | 113        | 83         | 109        | 146        | 96         | 78         | 100         | 899          | 1,254         |
| Mosquito spray           | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0            | 0             |
| Potholes                 | 45         | 82         | 61         | 36         | 33         | 54         | 55         | 30         | 25          | 421          | 810           |
| Ramp Sidewalk            | 1          | 0          | 2          | 0          | 2          | 0          | 0          | 3          | 0           | 8            | 6             |
| Sewer locates stub-out   | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0            | 0             |
| Signs/Paint job          | 6          | 4          | 6          | 1          | 1          | 6          | 1          | 2          | 2           | 29           | 79            |
| Special -Septic tank     | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0            | 0             |
| Special-Odor smell       | 27         | 12         | 17         | 23         | 20         | 19         | 10         | 18         | 12          | 158          | 285           |
| Special-Street alley     | 6          | 5          | 5          | 8          | 5          | 9          | 5          | 6          | 3           | 52           | 132           |
| Storm drain              | 6          | 4          | 0          | 2          | 4          | 8          | 10         | 9          | 11          | 54           | 102           |
| Sweeper                  | 21         | 15         | 10         | 10         | 13         | 11         | 3          | 7          | 5           | 95           | 135           |
| Tire pick-up             | 0          | 5          | 3          | 6          | 0          | 6          | 24         | 1          | 0           | 45           | 69            |
| Tree Limbs/Trim          | 21         | 10         | 16         | 20         | 7          | 8          | 14         | 22         | 15          | 133          | 212           |
| Water break/Line locates | 382        | 544        | 456        | 579        | 571        | 627        | 550        | 680        | 951         | 5,340        | 7,840         |
| <b>Total</b>             | <b>683</b> | <b>836</b> | <b>720</b> | <b>785</b> | <b>813</b> | <b>968</b> | <b>820</b> | <b>972</b> | <b>1163</b> | <b>7,760</b> | <b>11,452</b> |

### June 2024 Request for Service Calls

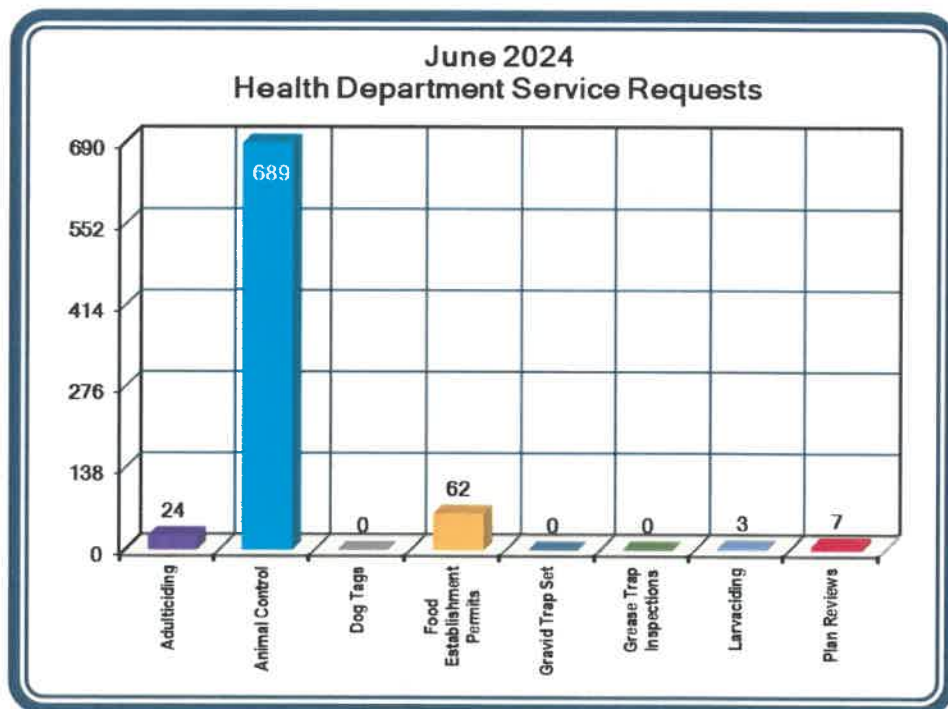


## Health Department

### Health Department Benchmark Summary

Following are the services provided by the Health Department for June 2024.

| Service Type            | Oct        | Nov        | Dec        | Jan        | Feb        | Mar        | Apr         | May        | Jun        | YTD 23-24    | FY 22-23     |
|-------------------------|------------|------------|------------|------------|------------|------------|-------------|------------|------------|--------------|--------------|
| Adulticiding            | 0          | 0          | 0          | 0          | 0          | 37         | 11          | 0          | 24         | 72           | 5            |
| Animal Control          | 756        | 560        | 600        | 644        | 675        | 894        | 974         | 858        | 689        | 6,650        | 6,813        |
| Dog Tags                | 3          | 3          | 3          | 8          | 3          | 0          | 8           | 3          | 0          | 31           | 44           |
| Food Est. Permits       | 114        | 66         | 41         | 96         | 70         | 47         | 105         | 54         | 62         | 655          | 720          |
| Gravid Trap Set         | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0          | 0          | 0            | 0            |
| Grease Trap Inspections | 0          | 0          | 0          | 0          | 0          | 0          | 0           | 0          | 0          | 0            | 36           |
| Larvaciding             | 0          | 0          | 2          | 1          | 0          | 0          | 0           | 2          | 3          | 8            | 7            |
| Plan Reviews            | 8          | 7          | 4          | 7          | 7          | 7          | 11          | 5          | 7          | 63           | 74           |
| <b>Total</b>            | <b>881</b> | <b>636</b> | <b>650</b> | <b>756</b> | <b>755</b> | <b>985</b> | <b>1109</b> | <b>922</b> | <b>785</b> | <b>7,479</b> | <b>7,699</b> |

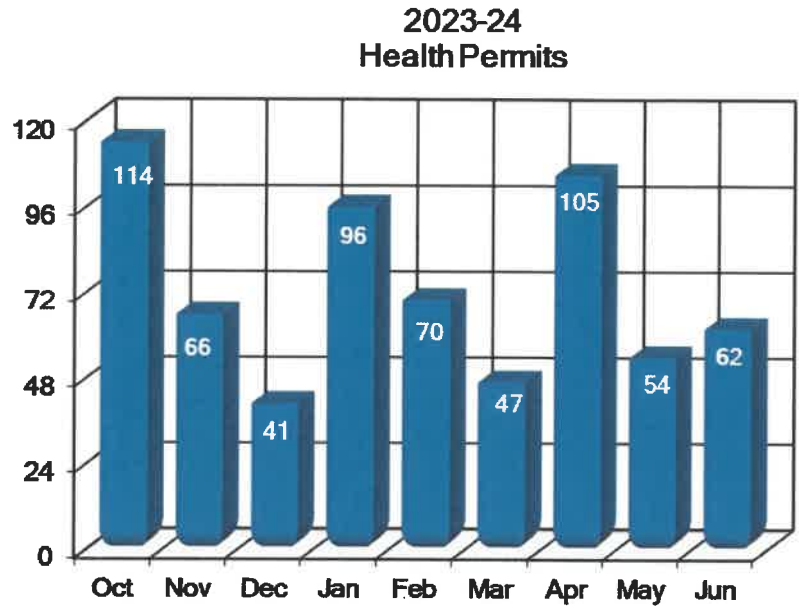




### Health Permits

A total of 62 Food Establishment permits were issued this month.

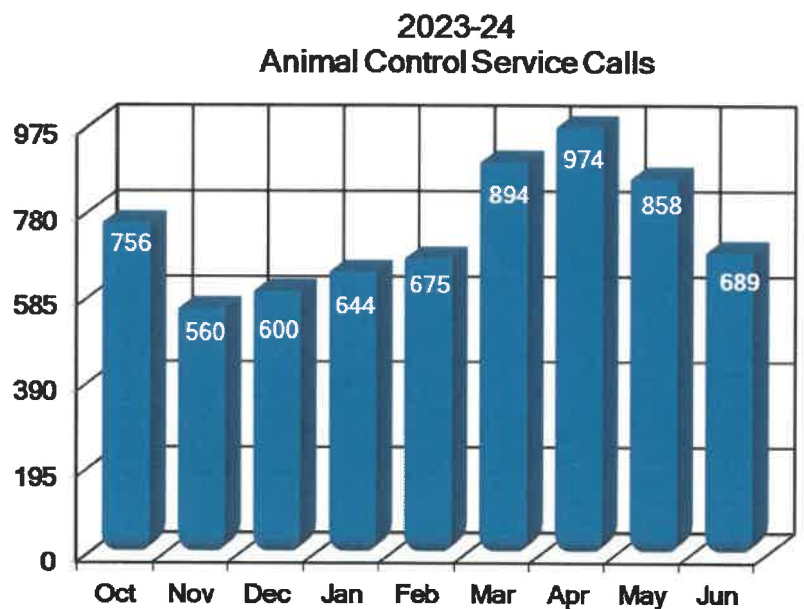
| Food Establishment Permits |            |            |
|----------------------------|------------|------------|
| Month                      | YTD 22-23  | YTD 23-24  |
| Oct                        | 64         | 114        |
| Nov                        | 42         | 66         |
| Dec                        | 54         | 41         |
| Jan                        | 66         | 96         |
| Feb                        | 66         | 70         |
| Mar                        | 51         | 47         |
| Apr                        | 38         | 105        |
| May                        | 52         | 54         |
| Jun                        | 63         | 62         |
| <b>Totals</b>              | <b>496</b> | <b>655</b> |



### Animal Control Service Calls

Citizens called (689 calls) regarding Animal Control concerns.

| Animal Control Calls |              |              |
|----------------------|--------------|--------------|
| Month                | YTD 22-23    | YTD 23-24    |
| Oct                  | 585          | 756          |
| Nov                  | 394          | 560          |
| Dec                  | 419          | 600          |
| Jan                  | 489          | 644          |
| Feb                  | 422          | 675          |
| Mar                  | 618          | 894          |
| Apr                  | 609          | 974          |
| May                  | 677          | 858          |
| Jun                  | 607          | 689          |
| <b>Totals</b>        | <b>4,820</b> | <b>6,650</b> |



### Health Department Animal Control

Our City’s Animal Wellness Officers, Aaron and Ivan reported the following Animal Control for June. The staff from Alton and Palmview did not report again this month. There were 209 service orders completed by City staff this month.

#### Dogs

| CITY      | Stray | Bite Case | Seized | D.O.A. | Owner Surrender | Escape, Lost, Etc. | June | YTD 23-24 |
|-----------|-------|-----------|--------|--------|-----------------|--------------------|------|-----------|
| Mission   | 88    | 5         | 0      | 21     | 1               | 0                  | 115  | 1,013     |
| Alton     | 0     | 0         | 0      | 0      | 0               | 0                  | 0    | 8         |
| Palmview  | 0     | 0         | 0      | 0      | 0               | 0                  | 0    | 15        |
| June      | 88    | 5         | 0      | 21     | 1               | 0                  | 115  |           |
| YTD 23-24 | 800   | 66        | 7      | 111    | 52              | 0                  |      | 1,036     |
| FY 22-23  | 675   | 48        | 3      | 195    | 122             | 5                  |      | 1,048     |

#### Cats

| CITY      | Stray | Bite Case | Seized | D.O.A. | Owner Surrender | Escape, Lost, Etc. | June | YTD 23-24 |
|-----------|-------|-----------|--------|--------|-----------------|--------------------|------|-----------|
| Mission   | 40    | 0         | 0      | 35     | 0               | 0                  | 75   | 768       |
| Alton     | 0     | 0         | 0      | 0      | 0               | 0                  | 0    | 3         |
| Palmview  | 0     | 0         | 0      | 0      | 0               | 0                  | 0    | 3         |
| June      | 40    | 0         | 0      | 35     | 0               | 0                  | 75   |           |
| YTD 23-24 | 614   | 4         | 3      | 145    | 8               | 0                  |      | 774       |
| FY 22-23  | 525   | 4         | 0      | 181    | 20              | 0                  |      | 730       |

#### Wildlife

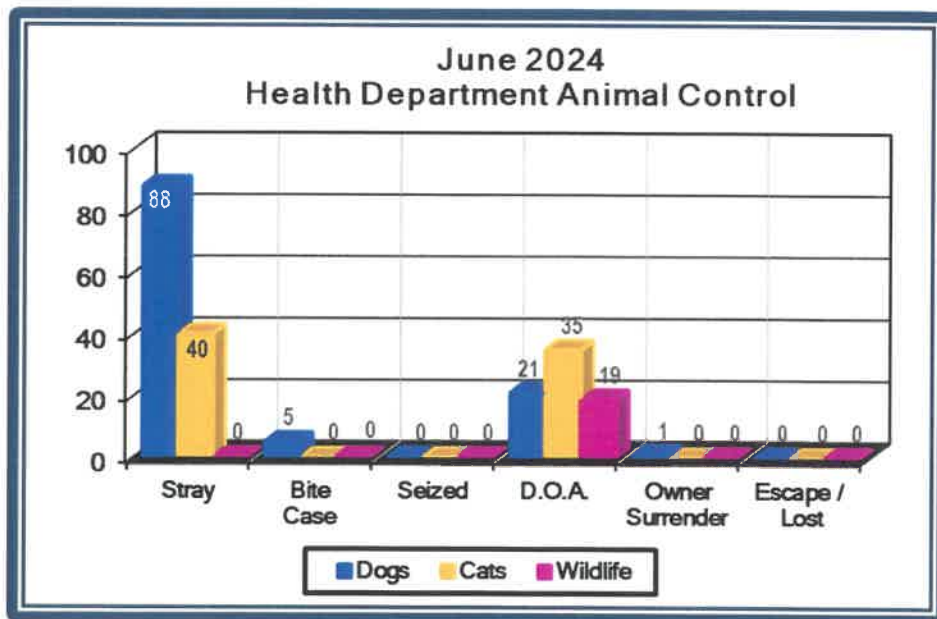
| CITY      | Stray | Bite Case | Seized | D.O.A. | Owner Surrender | Escape, Lost, Etc. | June | YTD 23-24 |
|-----------|-------|-----------|--------|--------|-----------------|--------------------|------|-----------|
| Mission   | 0     | 0         | 0      | 19     | 0               | 0                  | 19   | 113       |
| Alton     | 0     | 0         | 0      | 0      | 0               | 0                  | 0    | 1         |
| Palmview  | 0     | 0         | 0      | 0      | 0               | 0                  | 0    | 3         |
| June      | 0     | 0         | 0      | 19     | 0               | 0                  | 19   |           |
| YTD 23-24 | 23    | 0         | 0      | 94     | 0               | 0                  |      | 117       |
| FY 22-23  | 51    | 0         | 0      | 128    | 3               | 0                  |      | 182       |

### Health Department Animal Control Summary

Below is our Health Department Animal Control Shelter summary of dogs, cats, and wildlife.

#### June 2024 Health Department Animal Control

| Animal Type | Stray | Bite Case | Seized | D.O.A. | Owner Surrender | Escape / Lost | June | YTD 23-24 |
|-------------|-------|-----------|--------|--------|-----------------|---------------|------|-----------|
| Dogs        | 88    | 5         | 0      | 21     | 1               | 0             | 115  | 1,036     |
| Cats        | 40    | 0         | 0      | 35     | 0               | 0             | 75   | 774       |
| Wildlife    | 0     | 0         | 0      | 19     | 0               | 0             | 19   | 117       |
| June        | 128   | 5         | 0      | 75     | 1               | 0             | 209  |           |
| YTD 23-24   | 1,437 | 70        | 10     | 350    | 60              | 0             |      | 1,927     |
| FY 22-23    | 1,251 | 52        | 3      | 504    | 145             | 5             |      | 1,960     |



# Mission Police Department



**Monthly Report**  
**June 2024**



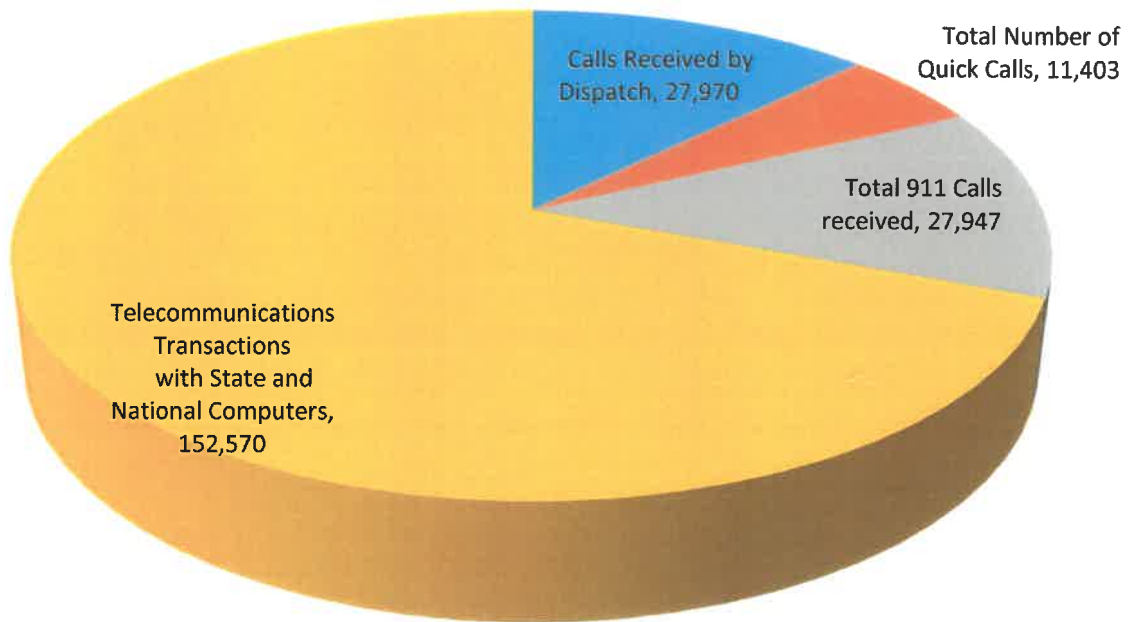
# Mission Police Department

## Monthly Report for June 2024



### *Communications Division*

|   | <u>June 24</u> | <u>FY 23-24 YTD</u> |
|---|----------------|---------------------|
| Calls Received by Dispatch  | 2,986          | 27,970              |
| Total Number of Quick Calls                                       | 1,656          | 11,403              |
| Total 911 Calls received  | 2,567          | 27,947              |
| Telecommunications Transactions with State and National Computers | 18,015         | 152,570             |







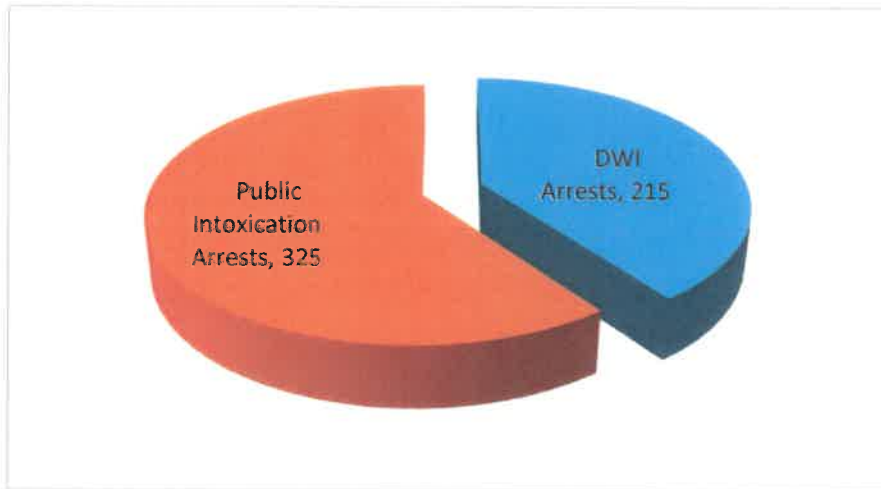
# Mission Police Department Monthly Report for June 2024



## Patrol Division

**DWI Arrests**  
**Public Intoxication Arrests**

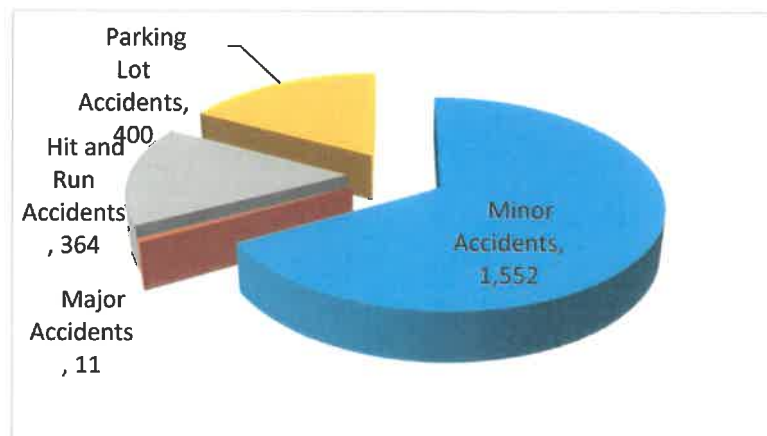
|                             | <b>June 24</b> | <b>FY 23-24 YTD</b> |
|-----------------------------|----------------|---------------------|
| DWI Arrests                 | 22             | 215                 |
| Public Intoxication Arrests | 17             | 325                 |



## Traffic Division

**Minor Accidents**  
**Major Accidents**  
**Hit and Run Accidents**  
**Parking Lot Accidents**

|                       | <b>June 24</b> | <b>FY 23-24 YTD</b> |
|-----------------------|----------------|---------------------|
| Minor Accidents       | 142            | 1,552               |
| Major Accidents       | 1              | 11                  |
| Hit and Run Accidents | 36             | 364                 |
| Parking Lot Accidents | 39             | 400                 |



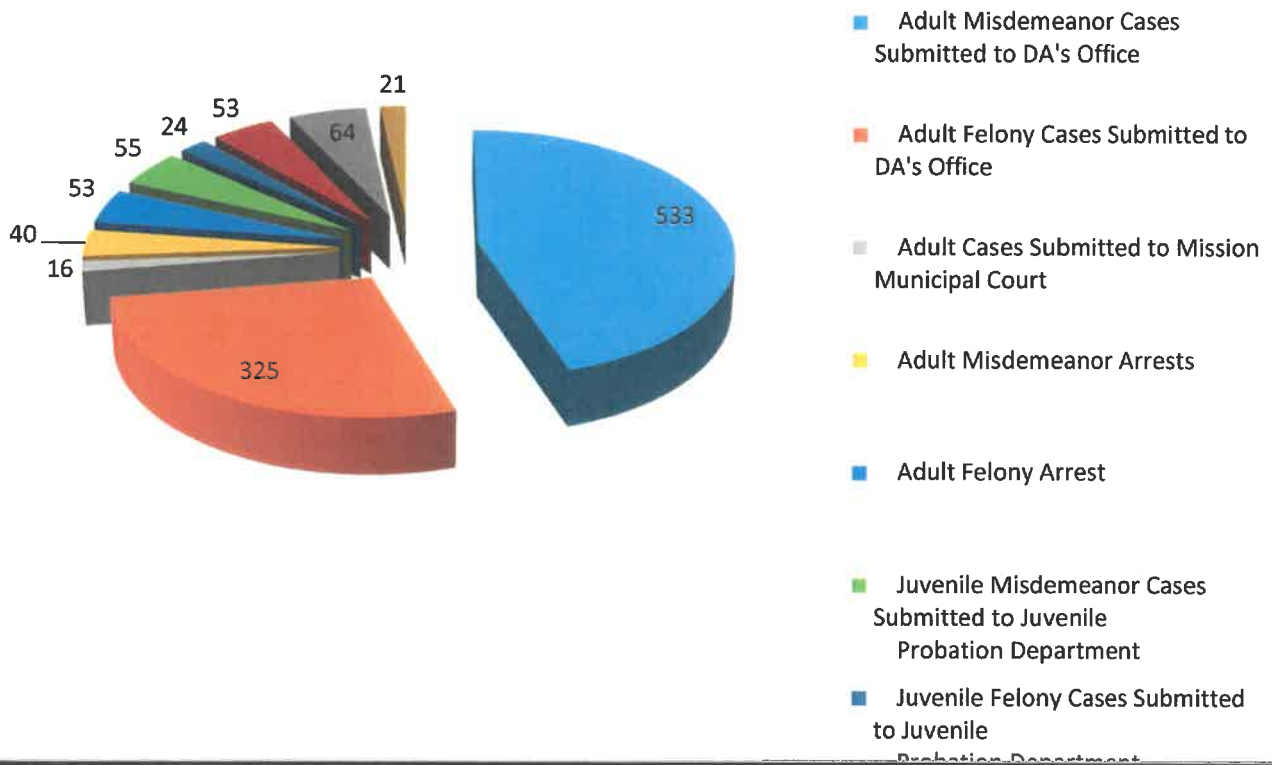


## Criminal Investigations Criminal Case Submissions



|   | <b>June 24</b> | <b>FY 23-24 YTD</b> |
|---|----------------|---------------------|
| Adult Misdemeanor Cases Submitted to DA's Office                      | 60             | 533                 |
| Adult Felony Cases Submitted to DA's Office                           | 31             | 325                 |
| Adult Cases Submitted to Mission Municipal Court                      | 2              | 16                  |
| Adult Misdemeanor Arrests   | 8              | 40                  |
| Adult Felony Arrest   | 8              | 53                  |
| Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department | 6              | 55                  |
| Juvenile Felony Cases Submitted to Juvenile Probation Department      | 3              | 24                  |
| Juvenile Cases Submitted to Mission Municipal Court                   | 2              | 53                  |
| Juvenile Misdemeanor Arrests  | 6              | 64                  |
| Juvenile Felony Arrests   | 0              | 21                  |
| <b>Total Open Cases</b>   | <b>220</b>     | <b>220</b>          |

### June 24





# Mission Police Department

## Monthly Report for June 2024



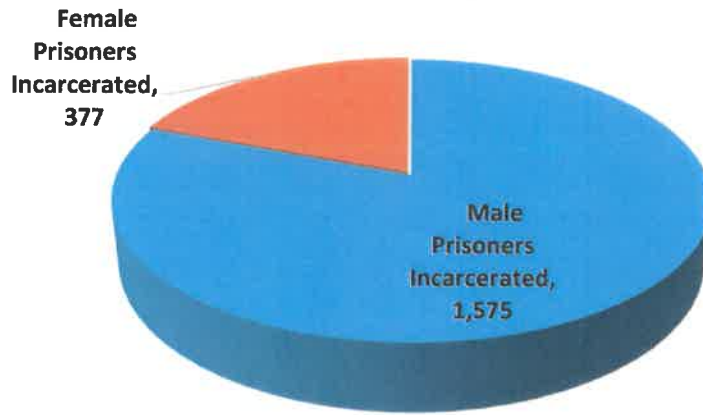
### Jail Division

#### Adults

Male Prisoners Incarcerated  
 Female Prisoners Incarcerated

#### Total

|                               | <u>June 24</u> | <u>FY 23-24 YTD</u> |
|-------------------------------|----------------|---------------------|
| Male Prisoners Incarcerated   | 162            | 1,575               |
| Female Prisoners Incarcerated | 31             | 377                 |
| <b>Total</b>                  | <b>193</b>     | <b>1,952</b>        |

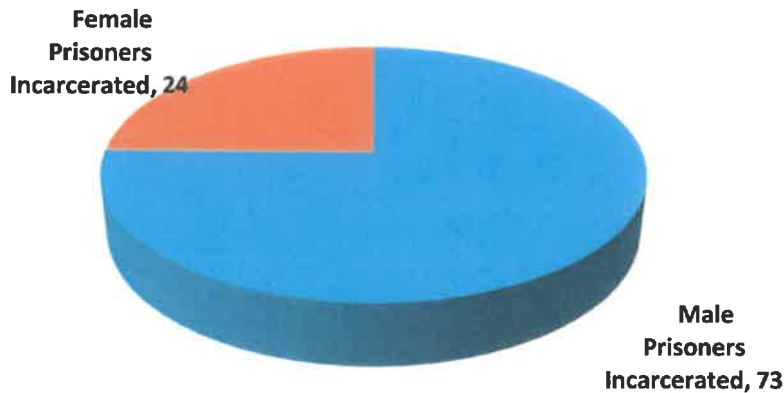


#### Juveniles

Male Prisoners Incarcerated  
 Female Prisoners Incarcerated

#### Total

|                               | <u>June 24</u> | <u>FY 23-24 YTD</u> |
|-------------------------------|----------------|---------------------|
| Male Prisoners Incarcerated   | 4              | 73                  |
| Female Prisoners Incarcerated | 0              | 24                  |
| <b>Total</b>                  | <b>4</b>       | <b>97</b>           |





### Narcotics Division -DEA

|                                      | June 24      | FY 23-24 YTD    |
|--------------------------------------|--------------|-----------------|
| <b>Seizures</b>                      |              |                 |
| Marihuana (lbs)                      | 0.00         | 0.13            |
| (Street Value -\$506.00 per pound)   | \$0.00       | \$65.78         |
| Cocaine (kilos)                      | 40.71        | 628.72          |
| (Street Value -\$21,000.00 per Kilo) | \$854,910.00 | \$13,203,120.00 |
| Fentanyl                             | 0.03         | 0.03            |
| (Street Value -\$30,000.00 per Kilo) | \$900.00     | \$900.00        |
| Heroin (kilos)                       | 0            | 0.00            |
| (Street Value -\$34,200.00 per Kilo) | \$0.00       | \$0.00          |
| Methamphetamine (kilos)              | 0            | 771.00          |
| (Street Value -\$19,900.00 per Kilo) | \$0.00       | \$15,342,900.00 |
| Currency Seizures:                   | \$406,555.00 | \$1,245,500.00  |
| Vehicle Seizures:                    | 1            | 7               |
| Arrest:                              | 5            | 38              |

### Narcotics Division -Immigration & Customs Enforcement

|                                      | June 24         | FY 23-24 YTD    |
|--------------------------------------|-----------------|-----------------|
| <b>Seizures</b>                      |                 |                 |
| Marihuana (lbs)                      | 0               | 0.00            |
| (Street Value -\$506.00 per pound)   | \$0.00          | \$197.80        |
| Cocaine (kilos)                      | 33.45           | 300.32          |
| (Street Value -\$21,000.00 per Kilo) | \$702,450.00    | \$6,306,720.00  |
| Heroin (kilos)                       | 0               | 0.00            |
| (Street Value -\$34,200.00 per Kilo) | \$0.00          | \$0.00          |
| Methamphetamine (kilos)              | 1356            | 1401.00         |
| (Street Value -\$19,900.00 per Kilo) | \$26,984,400.00 | \$27,879,900.00 |
| Currency Seizures:                   | \$351,814.78    | \$2,911,895.78  |
| Vehicle Seizures:                    | 0               | 0               |
| Arrest:                              | 4               | 49              |



## **Mission Police and Criminal Investigations**

### **Narcotics**

|                                      | <b>June 24</b> | <b>FY 23-24 YTD</b> |
|--------------------------------------|----------------|---------------------|
| Marihuana (pounds)                   | 0.64           | 1.89                |
| (Street Value -\$506.00 per pound)   | \$325.36       | \$955.83            |
| Cocaine (kilos)                      | 0.0600         | 3.78                |
| (Street Value -\$21,000.00 per Kilo) | \$1,260.00     | \$79,422.00         |
| Currency                             | \$1,962.00     | \$4,686.00          |

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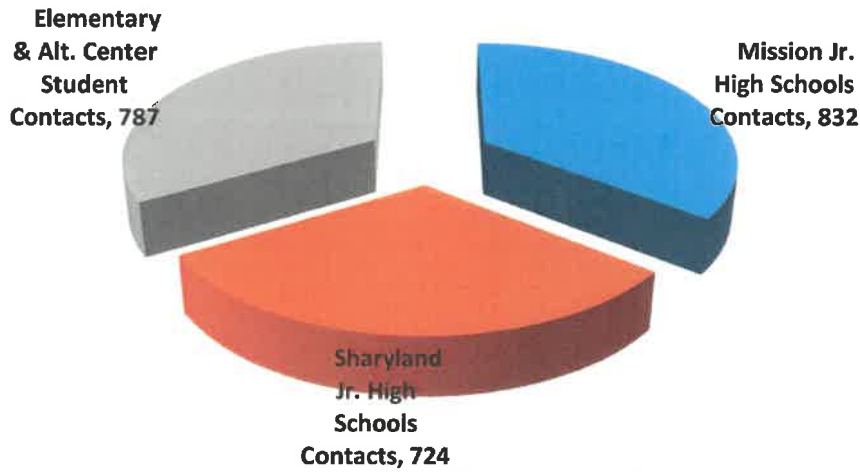
# Mission Police Department

## Monthly Report for June 2024



### ***Educational Resource Officer Program***

|   | <b>June 24</b> | <b>FY 23-24 YTD</b> |
|---|----------------|---------------------|
| Mission Jr. High Schools Contacts         | 0              | 832                 |
| Sharyland Jr. High Schools Contacts       | 0              | 724                 |
| Elementary & Alt. Center Student Contacts | 0              | 787                 |



|                                 | <b>June 24</b> | <b>FY 23-24 YTD</b> |
|---------------------------------|----------------|---------------------|
| Mission High Schools Contacts   | 0              | 1,229               |
| Sharyland High Schools Contacts | 0              | 870                 |



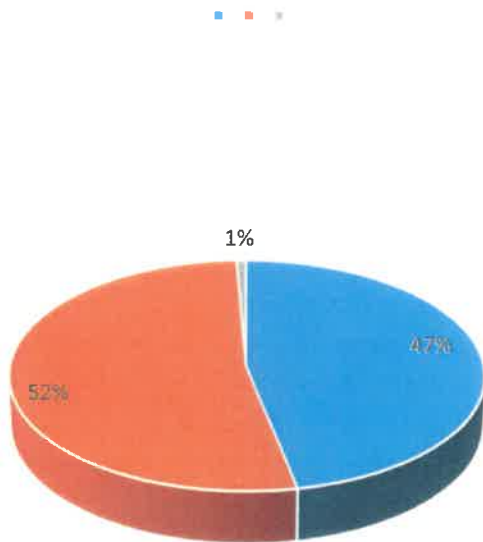


## **Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools**



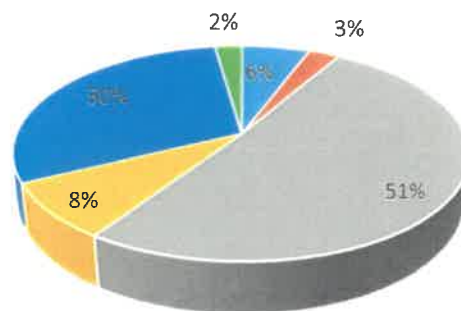
|   | <b>June 24</b> | <b>FY 23-24 YTD</b> |
|---|----------------|---------------------|
| Adult Cases Submitted to Mission Municipal Court                      | 0              | 66                  |
| Adult Misdemeanor Arrests   | 0              | 74                  |
| Adult Felony Arrests  | 0              | 1                   |
| Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department | 0              | 20                  |
| Juvenile Felony Cases Submitted to Juvenile Probation Department      | 0              | 9                   |
| Juvenile Cases Submitted to Mission Municipal Court                   | 0              | 178                 |
| Juvenile Cases Submitted to JP Court                                  | 0              | 29                  |
| Juvenile Misdemeanor Arrests  | 0              | 105                 |
| Juvenile Felony Arrests   | 0              | 8                   |

FY 23-24 YTD



FY 23-24 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





# Mission Police Department

## Monthly Report for June 2024

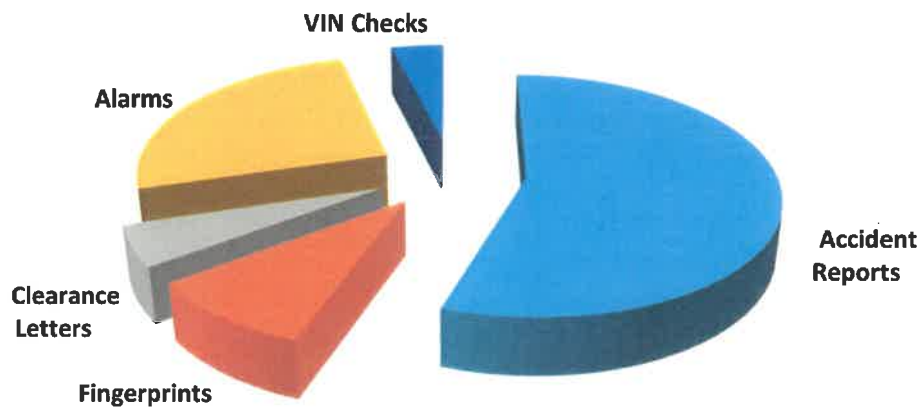


### *Records Division*

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

|                   | <b>June 24</b> | <b>FY 23-24 YTD</b> |
|-------------------|----------------|---------------------|
| Accident Reports  | 130            | 925                 |
| Fingerprints      | 15             | 158                 |
| Clearance Letters | 9              | 91                  |
| Alarms            | 48             | 429                 |
| VIN Checks        | 13             | 67                  |
| <b>TOTAL</b>      | <b>215</b>     | <b>1,670</b>        |

### JUNE 24



**Mission Event Center Revenue Ledger**  
06/01/2024 - 06/30/2024

| Event - Name                                   | Event Date | Room Rental Charges | Alcoholic Beverage Charges | Equipment Charges | Security Fee (old rate) | Refundable Damage Deposit | Use of Kitchen Charges | Function Total | Adjustments and Discounts | Total Payments Received | Balance Due |
|--|------------|---------------------|----------------------------|-------------------|-------------------------|---------------------------|------------------------|----------------|---------------------------|-------------------------|-------------|
| Vestido Bojo Luncheon                          | 06/01/2024 | \$2,500.00          | \$0.00                     | \$350.00          | \$0.00                  | \$500.00                  | \$375.00               | \$3,725.00     | \$0.00                    | \$3,725.00              | \$0.00      |
| City of Mission Fire Department Photo Shoot    | 06/03/2024 | \$0.00              | \$0.00                     | \$0.00            | \$0.00                  | \$0.00                    | \$0.00                 | \$0.00         | \$0.00                    | \$0.00                  | \$0.00      |
| IMAT Graduation                                | 06/04/2024 | \$2,500.00          | \$0.00                     | \$350.00          | \$0.00                  | \$500.00                  | \$0.00                 | \$3,350.00     | \$0.00                    | \$3,350.00              | \$0.00      |
| Naturalization Ceremony                        | 06/05/2024 | \$2,850.00          | \$0.00                     | \$350.00          | \$0.00                  | \$0.00                    | \$0.00                 | \$3,200.00     | \$0.00                    | \$3,200.00              | \$0.00      |
| Sharyland Pioneer High School Kicker Dance     | 06/06/2024 | \$4,000.00          | \$6,712.00                 | \$1,350.00        | \$800.00                | \$500.00                  | \$250.00               | \$13,612.00    | \$0.00                    | \$13,612.00             | \$0.00      |
| Speedy Memorial 5K                             | 06/08/2024 | \$0.00              | \$0.00                     | \$0.00            | \$0.00                  | \$0.00                    | \$0.00                 | \$0.00         | (\$2,500.00)              | \$0.00                  | \$0.00      |
| Garza/Lemes Wedding Reception                  | 06/08/2024 | \$550.00            | \$648.00                   | \$0.00            | \$0.00                  | \$500.00                  | \$375.00               | \$2,073.00     | \$0.00                    | \$2,073.00              | \$0.00      |
| ClearWater Hiring Event                        | 06/11/2024 | \$1,100.00          | \$0.00                     | \$0.00            | \$0.00                  | \$500.00                  | \$375.00               | \$1,975.00     | \$0.00                    | \$1,975.00              | \$0.00      |
| Red Gold Recruiting                            | 06/13/2024 | \$350.00            | \$0.00                     | \$0.00            | \$0.00                  | \$500.00                  | \$0.00                 | \$850.00       | \$0.00                    | \$850.00                | \$0.00      |
| IOC Company Safety Meeting                     | 06/13/2024 | \$2,500.00          | \$0.00                     | \$350.00          | \$0.00                  | \$500.00                  | \$0.00                 | \$3,350.00     | \$0.00                    | \$3,350.00              | \$0.00      |
| Hernandez Graduation Party                     | 06/14/2024 | \$1,500.00          | \$893.00                   | \$0.00            | \$300.00                | \$500.00                  | \$375.00               | \$3,568.00     | \$0.00                    | \$3,568.00              | \$0.00      |
| STS Training Seminar                           | 06/15/2024 | \$1,350.00          | \$0.00                     | \$0.00            | \$0.00                  | \$500.00                  | \$250.00               | \$2,100.00     | \$0.00                    | \$2,100.00              | \$0.00      |
| Graduation for Brianna Trevino                 | 06/15/2024 | \$1,250.00          | \$1,493.05                 | \$0.00            | \$300.00                | \$500.00                  | \$375.00               | \$3,918.05     | \$0.00                    | \$3,918.05              | \$0.00      |
| Hispanic Chamber of Commerce Men's Conference  | 06/19/2024 | \$2,500.00          | \$614.00                   | \$350.00          | \$0.00                  | \$500.00                  | \$375.00               | \$4,339.00     | \$0.00                    | \$4,339.00              | \$0.00      |
| City of Mission Planning Meeting - Grito Event | 06/27/2024 | \$0.00              | \$0.00                     | \$0.00            | \$0.00                  | \$0.00                    | \$0.00                 | \$0.00         | (\$1,350.00)              | \$0.00                  | \$0.00      |
| Help Me Grow Summit                            | 06/28/2024 | \$1,250.00          | \$0.00                     | \$350.00          | \$0.00                  | \$500.00                  | \$375.00               | \$2,475.00     | \$0.00                    | \$2,475.00              | \$0.00      |
| Annual Retiree Dinner                          | 06/29/2024 | \$0.00              | \$0.00                     | \$0.00            | \$0.00                  | \$0.00                    | \$0.00                 | \$0.00         | (\$1,425.00)              | \$0.00                  | \$0.00      |
| <i>17 events hosted</i>                        |            |                     |                            |                   |                         |                           |                        |                |                           |                         |             |
| <b>TOTAL</b>                                   |            | \$24,200.00         | \$10,360.05                | \$3,450.00        | \$1,400.00              | \$6,000.00                | \$3,125.00             | \$48,535.05    | (\$5,275.00)              | \$48,535.05             | \$0.00      |
| <b>TOTAL</b>                                   |            | \$9,500.00          | \$2,393.00                 | \$350.00          | \$850.00                | \$1,000.00                | \$750.00               | \$14,843.00    | (\$10,400.00)             | \$14,843.00             | \$0.00      |

Jun-23  
14 events hosted



# MISSION HISTORICAL MUSEUM

Departmental Report June 2024

"It's a side of museums that many people don't see and sometimes don't understand when they see it in your budget. It's something that happens out of the way and it's not flashy but we're ensuring the long-term health of the cultural legacy of the area."



## PERFORMANCE INDICATORS:

| FY 2023-2024           |               |              |              |               |              |              |              |              |              |
|------------------------|---------------|--------------|--------------|---------------|--------------|--------------|--------------|--------------|--------------|
| Performance Indicators | October       | November     | December     | January       | February     | March        | April        | May          | June         |
| General Attendance     | 62            | 70           | 55           | 189           | 123          | 73           | 59           | 31           | 62           |
| Programs               | 1,350         | 0            | 65           | 65            | 63           | 0            | 42           | 0            | 17           |
| Tours                  | 0             | 6            | 0            | 0             | 0            | 0            | 0            | 80           | 20           |
| Social Media           | 19,420        | 1166         | 8,378        | 13,600        | 5,700        | 1,500        | 6,700        | 5,800        | 7,100        |
| Outreach               | 0             | 90           | 0            | 0             | 255          | 870          | 0            | 0            | 0            |
| Meetings Hosted        | 0             | 0            | 0            | 0             | 0            | 0            | 0            | 0            | 2            |
| <b>Total:</b>          | <b>20,832</b> | <b>1,332</b> | <b>8,498</b> | <b>13,854</b> | <b>6,141</b> | <b>2,443</b> | <b>6,801</b> | <b>5,911</b> | <b>7,201</b> |

(# of people served June 1– June 30)

## Public and Educational Programs/Events

### Past Programs/Events:

June-Aug Summer Scavenger Hunt event

### Upcoming Programs/Events:

July Wednesday Craft Days  
 August Dog Days of Summer Event

### Other Items:

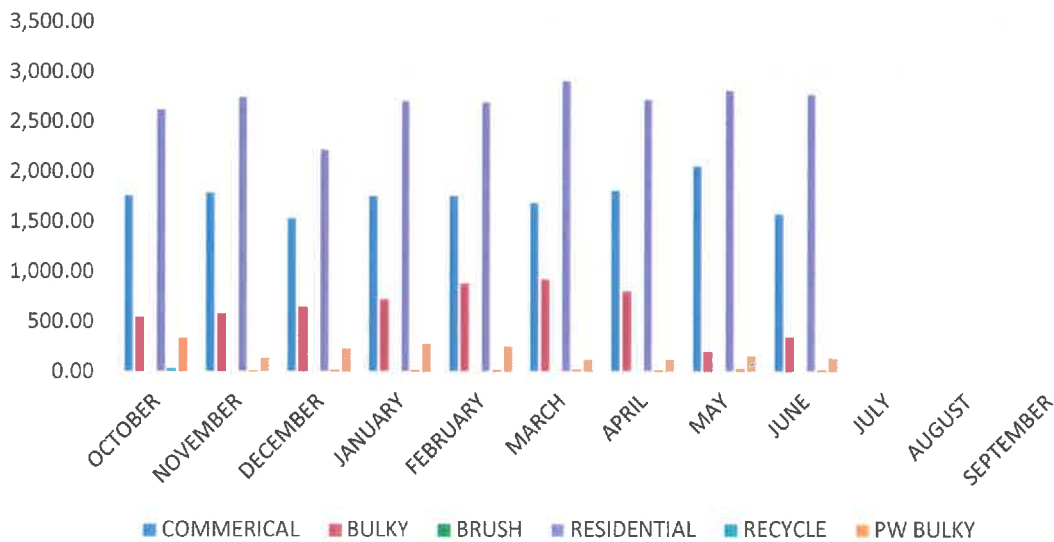
Ongoing History of Mission Loteria /possible work with chamber  
 Completed Permanent Annex Post Office Exhibit development  
 Ongoing Development of Book Review Program  
 Completed TML submission  
 Completed BINGO report/Operator renewal  
 Ongoing Epidemic Exhibit  
 Ongoing Research of new Database CatalogIt  
 Ongoing Boys & Girls Club project  
 Ongoing Moorefield Exhibit  
 Ongoing Ramirez Collection-Archiving

## SANITATION DEPARTMENT

For the month of June, the City of Mission Sanitation Department disposed of a combined **4705.76** tons of trash/bulky items. In addition, a total of **9,884.00** brush was collected at our sanitation landfill.

| Month        | TONS<br>RESIDENTIAL | CUBIC YARDS<br>BRUSH | TONS<br>BULKY | TONS<br>COMMERCIAL | TONS<br>RECYCLE | TONS<br>PW BULKY |
|--------------|---------------------|----------------------|---------------|--------------------|-----------------|------------------|
| OCTOBER      | 2,630.89            | 7,952.00             | 541.01        | 1,770.93           | 39.12           | 336.86           |
| NOVEMBER     | 2,756.31            | 7224.00              | 580.63        | 1797.15            | 16.47           | 137.01           |
| DECEMBER     | 2,229.85            | 5964.00              | 642.14        | 1543.28            | 23.65           | 221.90           |
| JANUARY      | 2,719.18            | 4172.00              | 726.11        | 1763.99            | 25.26           | 280.81           |
| FEBRUARY     | 2,707.38            | 4928.00              | 887.67        | 1765.87            | 26.58           | 258.68           |
| MARCH        | 2918.29             | 4676.00              | 929.59        | 1695.02            | 29.15           | 117.59           |
| APRIL        | 2732.01             | 6136                 | 806.3         | 1817.05            | 18.2            | 120.38           |
| MAY          | 2821.84             | 2,296.00             | 193.99        | 2060.69            | 33.49           | 151.42           |
| JUNE         | 2781.99             | 9884.00              | 340.60        | 1583.17            | 16.99           | 129.82           |
| JULY         |                     |                      |               |                    |                 |                  |
| AUGUST       |                     |                      |               |                    |                 |                  |
| SEPTEMBER    |                     |                      |               |                    |                 |                  |
| <b>Total</b> | 24297.74            | 53232                | 5648          | 15797.15           | 288.91          | 1,754.47         |

### 2023 - 2024 SANITATION PICK UP (TONS)



# SPEER MEMORIAL LIBRARY

DOOR COUNT



25,634

JUNE  
2024



58,568  
BOOKS CHECKED OUT



753

ADULT PROGRAM AUDIENCE



VOLUNTEER HOURS WORKED

504



TEENS PROGRAM AUDIENCE

181



1,105

GENERAL AUDIENCE

USE OUR  
ONLINE RESOURCES

[WWW.MISSION.LIB.TX.US](http://WWW.MISSION.LIB.TX.US)



Kicking off for June 2024 we had our first scavenger hunts where we found dinosaurs! Thank you to everyone that participated and we hope to see you at our other events. Please view our children's calendar for more information! 🦕



Thank you to everyone who participated in today's Game Day! We added a new giant checkers game to our collection and everyone enjoyed it. Join us on Sundays at 2pm for more Game Day! 🎲



A huge thank you to the Boys and Girls Club of Mission-Winkler as well as all teen participants who came to our Teen Department yesterday's Adulting for Teens. How to Tie a Tie! 🎀



For today's Arts & Crafts we made our very own lanterns! Join us next week for a compass craft. Remember to register for our Arts & Crafts and Cooking with Kids in order to participate. Call at (956)580-8753 to register, we hope to see you there!



Thank you to everyone who participated in our Summer Eingo and congrats to all our winners who went home with a prize. We hope to see you at our other events, please view our children's calendar for more information! 🎲



Thank you to everyone who participated in our Arts & Crafts today! It was so much fun making these cute little library passports and decorating them! Remember, be sure to register for our Arts & Crafts and Cooking with Kids in order to participate. Call at (956)580-8753 to register or if you have any questions, we hope to see you next time!



A huge thank you to Edinburg Scenic Wetlands & World Birding Center as well as everyone who stopped by to learn about and visit Regina the snake! 🐍 We hope to see y'all again next month for the tarantula presentation! 🕷️



We hope the Boys and Girls Club of Mission Athletics and all other teens who participated in this Tuesday's Morton's Cat Comedy Battle Royale had fun! 🐱



What a turnout for our Teen Ramen & Anime Movie Night! We hope everyone is enjoying their ramen and the film Dragon Ball Super: Super Hero! 🍜🎬





**Speer Memorial Library**  
★ Favorites Jun 4 at 5:14 PM

Thank you so much Maria Gomez for stopping by and reading your three wonderful books during story time. We appreciate you and you always leave us with a smile. The kids were very happy and they loved your books. 📖📖📖



**Speer Memorial Library**  
★ Favorites Jun 2 at 12:15 PM

Thank you to everyone who showed up today for our Camp Bingo! We hope you all had fun and we hope to see you next time!



**Speer Memorial Library**  
★ Favorites Jun 2 at 11:25 AM

What a huge turnout we had today for our Camp Bingo Day! Everyone enjoyed some fresh made popcorn and we watched The Bad Guys! Thank you to everyone who attended and we hope to see you at our other showings on Mondays at 4pm in our Children's Department. 🍿📺



**Speer Memorial Library**  
★ Favorites Jun 6 at 11:00 AM

Yesterday's Book Taste event for teens has resulted in the exploration of new genres and formats! We hope everyone had fun flipping through pages and letting us know if they would check out the book or not!



**Speer Memorial Library**  
★ Favorites Jun 6 at 11:55 AM

As always, thank you to our friends from the Food Bank for sponsoring today's Cooking with Kids! Today was an adorable car made out of bananas, grapes, a pretzel and a cookie! Remember to register for future classes at (956)580-8753. We hope to see you next time! 🍌🍇🍪



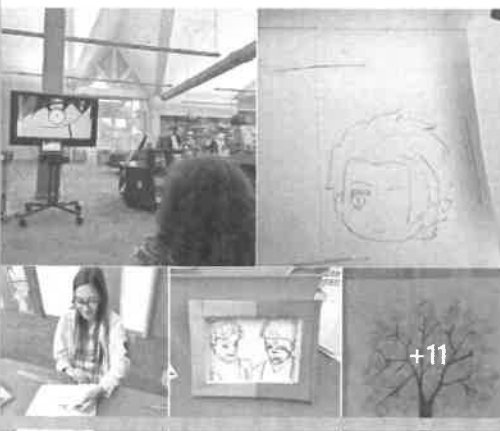
**Speer Memorial Library**  
★ Favorites Jun 21 at 11:29 AM

Don't forget that today we kick off the summer with child safety! We have community resources: child ID bracelets and of course the first 50 children get a backpack. You'll have a chance to win door prizes as well as you get to meet Chase, McGuff, and the author Ray Portales. 📖🎒



**Speer Memorial Library**  
★ Favorites Jun 6 at 11:00 AM

Our Teen Summer Reading Program is ready for a whole new series to venture into! Join us for anime-related activities such as framing manga panels and painting cherry blossoms, and marathoning a series chosen by teens! In order to participate, all teens (ages 12-18 only) must sign a waiver with their guardian! Each activity attended counts as 3 Participation Points for all Teen Summer Reading program participants! We hope to see you here!



**Speer Memorial Library**  
★ Favorites Jun 6 at 11:00 AM

Congratulations to the winner of our Teen Summer Reading Program First Day Raffle! We hope you enjoy all the cool books and Squishmallow prizes! 📖🧸 Also! Today is the first day of our Teen Summer Reading Program activities! All Teen participants will receive participation points for every activity they attend! For any questions about our teen activities and how to register to our Teen Summer Reading Program, please call our Teen Department at (956) 580-8479. Ages 12-18 Only.



**Speer Memorial Library**  
★ Favorites Jun 23 at 11:00 AM

For today's Camp Scavenger Hunt we made little foxes and then searched for forest animals! Thank you to everyone who attended and congrats to our winners! Please view our children's calendar for more information on our other events. 🦊📅





# Speer Memorial Library would like to thank all our

## Sponsors for sponsoring our

### Summer Reading Program 2024

*thank you*



eat better. feel better.



*Fighting Hunger. Feeding Hope*



801 East 12th Street, Mission, Texas 78572

956.580.8753



# **Risk Management Departmental Monthly Report – June 2024**

## **General Liability Claims**

There were 7 liability claims filed against the City during the month of June.

## **Law Enforcement Liability Claims**

There were 0 law enforcement liability claims filed against the City during the month of June.

## **Auto Liability Claims**

There was 1 auto liability claim filed against the City during the month of June.

- Police

## **City Property Claims**

There were 0 property claims for the city during the month of June.

## **Worker's Comp**

There have been 5 Workers' Compensation claims filed during the month of June.

- 2 were a Civil Service Employee.
- 3 were Non-Civil Service Employees.

As of June 30<sup>th</sup>, we have 3 employees out on injury leave and 3 employees on Light/Modified Duty.

## Media Relations- Departmental Report/May 2024

### **Kenia:**

- Created daily content on the City of Mission's social media platforms and PEG channel- Facebook, Instagram, Twitter, and YouTube
- Created the script for the May 13<sup>th</sup> & 28<sup>th</sup> council meeting recap videos
- Created flyers for traffic alerts on social media
- Created flyer for the Paint Mission Beautiful Program seeking volunteers
- Produced video for the Mission Police Department's "Operation Chill" program
- Produced video on the first Inside Mission: Employee Spotlight highlighting a library employee
- Produced video on the Just Breathe event
- Produced video on the Mission Fire Department's Push-in Ceremony
- Produced video on Mission Police Department's Memorial Ceremony
- Produced video for hurricane preparedness
- Produced video for swearing-in ceremonies
- Created graphics for public hearings
- Attended and took photos of the Rio Grande Valley State Veterans Cemetery's new monument
- Conducted a live video at the Mission Event Center to promote the Just Breathe event
- Coordinated interviews with city staff to keep residents informed on projects, programs, and events
- Wrote talking points and welcome remarks for the Mayor for city events
- Created graphics for all social media platforms
- Conducted various interviews with the media
- Coordinated with consultant KM International for assistance when needed
- Served as MC for various city events
- Coordinated all media advisories, footage, photos, and press events for Mission City events and police department events, including...

- News release for police memorial event
- News release for the Just Breathe event
- News release for the Mission Fire Department's Push-in ceremony
- News release for Operation Chill
- News release for swearing-in ceremonies

## **Charlie**

- Edited video on Inside Mission: Employee Spotlight
- Recorded and edited video of Mission Police Department's Memorial Ceremony
- Recorded and edited swearing-in ceremonies
- Edited multiple videos for YouTube
- Edited video/b-roll to provide to local news stations
- Carried city meetings live
- Maintained and updated the city's website
- Created graphics for all social media platforms

## **Alex**

- Covered City Council Meetings, Special Meetings, and city-sponsored events with video and still photos
- Edited the May 13<sup>th</sup> & 28<sup>th</sup> council meeting recap videos
- Recorded video at the Hurricane Preparedness Joint Regional Press Conference
- Edited a story on the Hurricane Preparedness Joint Regional Press Conference
- Recorded and edited video on the Mission Police Department's "Operation Chill" program
- Recorded and edited video on the Meet & Confer Agreement signing at the Council Chambers
- Recorded and edited video for the "Just Breathe" event



- Recorded and edited video of the Mission Fire Department's push-in ceremony
- Recorded video at the Mission Police Department's Memorial Ceremony
- Recorded and edited video for hurricane preparedness
- Recorded and edited video for swearing-in ceremonies
- Ordered updated gear and equipment
- Responsible for purchasing procedures
- Produced graphics for all social media platforms
- Responsible for audio and video production for council meetings and continuing improvements to Master Control and PEG channel

### **Humberto**

- Photo coverage of multiple city events, including...
  - Took photos at the Hurricane Preparedness Joint Regional Press Conference
  - Took photos at the Mission EDC and Ocean Gate Hospitality check presentation
  - Took photos for City Council Meetings
  - Took photos of the Meet & Confer Agreement signing at the Council Chambers
  - Took photos for groundbreaking and ribbon-cutting ceremonies
  - Took photos of a school touring the Recycling Drop-off Center
  - Took photos at the Just Breathe event at the Mission Event Center
  - Took photos at Music at the Park at Leo Pena Placita Park
  - Took photos at the Mission Fire Department's Push-in Ceremony
  - Took photos at the Texas Municipal League Intergovernmental Risk Pool's 22nd Texas Sergeant Academy
  - Took photos at the Mission Police Department's Memorial Ceremony

- Took photos at the Recorded and edited swearing-in ceremonies
- Took photos at the police memorial event
- Took photos at the Boys & Girls Club of Mission's Baseball Opening Ceremony
- Translated graphics, documents, and multiple posts for the City of Mission social media platforms
- Conducted interviews with staff and residents to be utilized for videos
- Photos for video creation, city proclamations, social media posts, and the City of Mission website
- Conducted various Spanish interviews with the local media



**BOYS & GIRLS CLUB  
OF MISSION**

## **Directors Report June 2024**

- **Programs**
  - BGCM began Summer Program June 10
  - BGCM registered over 500 members for summer program
  - BGCM secured summer food program partnerships with Mission CISD and Sharyland ISD.
  
- **Athletics**
  - Concluded baseball/softball leagues
  - BGCM had over 700 participants in baseball/softball leagues
  - BGCM began prepping for fall sports
  - BGCM athletics has reached out to Mission CISD and Sharyland ISD about merging elementary leagues
  
- **General**
  - BGCM continued Americorp Volunteer partnership. Will be receiving an additional spot for 24-25 year. Grant total will save 100k in staffing costs.
  - BGCM is partnering with various youth mental health organizations that are currently providing services for our summer program.
  - BGCM is assisting Casa of Hidalgo County in a shoe drive for foster children around the area. BGCM is also currently researching possibilities of providing no cost programming for foster children.

**MEMORANDUM**

**TO:** MIKE PEREZ, CITY MANAGER  
**FROM:** SUSANA DE LUNA, PLANNING DIRECTOR  
**DATE:** JULY 5, 2024  
**SUBJ:** MONTHLY REPORT MAY 2024

\*\*\*\*\*  
**ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.**

**JULY 2024**

|                                |           |
|--------------------------------|-----------|
| <b>REZONINGS:</b>              | <b>2</b>  |
| <b>CONDITIONAL USE PERMIT:</b> | <b>10</b> |
| <b>HOMESTEAD APPROVALS:</b>    | <b>0</b>  |
| <b>SUBDIVISIONS:</b>           | <b>2</b>  |
| <b>SINGLE LOT VARIANCES:</b>   | <b>0</b>  |
| <b>VARIANCES (ZBA):</b>        | <b>16</b> |
| <b>SITE PLAN APPROVALS:</b>    | <b>0</b>  |
| <b>OTHER P&amp;Z REQUESTS:</b> | <b>2</b>  |



**CODE ENFORCEMENT**  
**MONTHLY REPORT**  
**JUNE 2024**

|   |     |
|---|-----|
| COMPLAINTS RECEIVED                                   | 171 |
| WEEDY LOT LETTERS                                     | 199 |
| PROPERTIES SENT TO MOWER'S LIST                       | 67  |
| PROPERTIES MOWED                                      | 36  |
| SIGNS   | 106 |
| JUNKED VEHICLES/ BOATS                                | 2   |
| CONSTRUCTION W/OUT PERMIT/SETBACKS                    | 31  |
| HEALTH & SANITATION/STAGNANT WATER                    | 9   |
| HOME OCCUPATION                                       | 4   |
| SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS    | 0   |
| UNSAFE/UNSECURED BUILDING                             | 5   |
| DOUBLE OCCUPANCY/HOOKED RV                            | 0   |
| ILLEGAL DUMPING                                       | 1   |
| NON RESIDENTIAL PARKING/SEMI-TRUCKS                   | 2   |
| NO BUSINESS LICENSE/CUP REQ'D/NO GARAGE SALE PERMITS  | 8   |
| STORAGE OF VEHICLES/BOATS/TRAILERS                    | 2   |
| DEMOLITION FOR UNSAFE BUILDINGS                       | 0   |
| PARKING LOT MAINTENANCE/POTHoles/LIGHTING/LANDSCAPING | 11  |
| IPMC VIOLATIONS                                       | 4   |
| P&Z ZONING VIOLATIONS/SUBDIVISION                     | 0   |
| PARKING ON LAWN                                       | 28  |
| CASES FILED IN COURT/PENDING APPROVAL WITH ATTORNEY   | 16  |
| CASES SEEN IN COURT                                   | 56  |
| CASES CLOSED  | 55  |
| CALL-IN'S   | 117 |
| WALK-IN'S   | 8   |
| 311-COMPLAINTS  | 29  |
| INTERNAL COMPLAINTS/E-MAILS                           | 17  |



**Building Permit and Inspections  
Activity Report for  
The Month of June 2024**

| <b>Total # of Building Permits</b> | <b>Building Permit Value</b> | <b>Building Permit Fee</b> | <b>Types of Building Permits</b> |
|------------------------------------|------------------------------|----------------------------|----------------------------------|
| 29                                 | \$7,667,410.00               | \$13,395.50                | New Dwelling                     |
| 1                                  | \$1,300,000.00               | \$1,554.65                 | Commercial                       |
| 6                                  | \$470,000.00                 | \$6,371.25                 | Assembly                         |
| 1                                  | \$6,600.00                   | \$105.00                   | Apartments                       |
| 1                                  | \$74,700.00                  | \$105.00                   | Warehouse                        |
| 3                                  | \$130,900.00                 | \$315.00                   | Move Out Houses/Move Within      |
| 6                                  | \$244,970.00                 | \$1,830.00                 | Move In Houses                   |
| 7                                  | \$68,200.00                  | \$177.80                   | Move in Mobile Homes             |
| 7                                  | \$53,025.00                  | \$405.00                   | Schools                          |
| 7                                  | \$30,080.00                  | \$35.00                    | Swimming Pools                   |
|                                    |                              |                            | Sheds                            |
|                                    |                              |                            | Signs                            |
|                                    |                              |                            | Fence                            |
|                                    |                              |                            | Tower                            |
|                                    |                              |                            | Gas Tanks Pumps                  |
|                                    |                              |                            | Demolition                       |
|                                    |                              |                            | Water Well/Recreation Const.     |
| <b>68</b>                          | <b>\$10,045,885.00</b>       | <b>\$24,294.20</b>         | <b>Totals</b>                    |

| <b>Additions / Remodeling</b> |                       |                    |                             |
|-------------------------------|-----------------------|--------------------|-----------------------------|
| 16                            | \$1,201,197.50        | \$2,294.50         | Residential Buildings       |
| 8                             | \$3,440,673.00        | \$15,964.96        | Commercial Buildings        |
| 2                             | \$60,000.00           | \$60.00            | Apartment Buildings         |
| 1                             | \$300.00              | \$0.00             | Assembly Buildings          |
| 14                            | \$66,343.00           | \$1,018.75         | School Buildings            |
| 16                            | \$71,625.00           | \$764.90           | Awnings/Decks               |
| 1                             | \$11,000.00           | \$91.40            | Carports/Concrete           |
|                               |                       |                    | Porches/Driveways/Sidewalks |
|                               |                       |                    | Garages/Canopies            |
|                               |                       |                    | Hobby Shops                 |
| <b>58</b>                     | <b>\$4,851,138.50</b> | <b>\$20,194.51</b> | <b>Totals</b>               |

|                                   |                        |
|-----------------------------------|------------------------|
| <b>Total Building Permits</b>     | <b>126</b>             |
| <b>Total Building Valuation</b>   | <b>\$14,897,023.50</b> |
| <b>Total Building Permit Fees</b> | <b>\$44,488.71</b>     |

Prepared By: Rachel Alvarez  
Date: 7/1/2024

**I. Permits Issued**

|                    |                        |
|--------------------|------------------------|
| <b>A. Building</b> |                        |
| Number             | 126                    |
| Value              | <u>\$14,897,023.50</u> |
| Permit Fees        | <u>\$44,488.71</u>     |

|   |                    |
|---|--------------------|
| <b>B. Electrical, T-Pole, &amp; T-Clear</b> |                    |
| Number                                      | 118                |
| Permit Fees                                 | <u>\$13,275.00</u> |

|                      |                     |
|----------------------|---------------------|
| <b>C. Mechanical</b> |                     |
| Number               | 45                  |
| Value                | <u>\$427,547.00</u> |
| Permit Fees          | <u>\$4,158.50</u>   |

|  |                   |
|--|-------------------|
| <b>D. Plumbing, Gas &amp; Sprinkler System</b> |                   |
| Number   | 85                |
| Permit Fees                                    | <u>\$9,482.00</u> |

**TOTALS**

|                             |                        |
|-----------------------------|------------------------|
| <b>Total Permits Issued</b> | 374                    |
| <b>Total Valuation</b>      | <u>\$15,324,570.50</u> |
| <b>Total Permit Fees</b>    | <u>\$71,404.21</u>     |

|  |            |
|--|------------|
| <b>II. Number of Inspections Conducted</b> | <u>533</u> |
|--|------------|

**III. Other Fees**

**A. Business License Application**

|             |                   |
|-------------|-------------------|
| Number      | 24                |
| Permit Fees | <u>\$1,200.00</u> |

**B. Garage Sale Permits**

|             |                   |
|-------------|-------------------|
| Number      | 300               |
| Permit Fees | <u>\$3,145.00</u> |

**C. Health Cards**

|             |               |
|-------------|---------------|
| Number      | 0             |
| Permit Fees | <u>\$0.00</u> |

**D. Builder Registration**

|             |                   |
|-------------|-------------------|
| Number      | 18                |
| Permit Fees | <u>\$1,700.00</u> |

**E. Electrician Registration**

|             |                             |
|-------------|-----------------------------|
| Number      | 0                           |
| Permit Fees | <u>                    </u> |

**F. Plumbing Registration**

|             |                             |
|-------------|-----------------------------|
| Number      | 0                           |
| Permit Fees | <u>                    </u> |

**G. Mechanical Registration**

|             |               |
|-------------|---------------|
| Number      | 0             |
| Permit Fees | <u>\$0.00</u> |

**H. House Inspections**

|             |                 |
|-------------|-----------------|
| Number      | 4               |
| Permit Fees | <u>\$400.00</u> |

**I. Planning & Zoning Applications**

|             |                   |
|-------------|-------------------|
| Number      | 32                |
| Permit Fees | <u>\$7,850.00</u> |

**MISSION FIRE DEPARTMENT  
MONTHLY REPORT**

**June 2024**

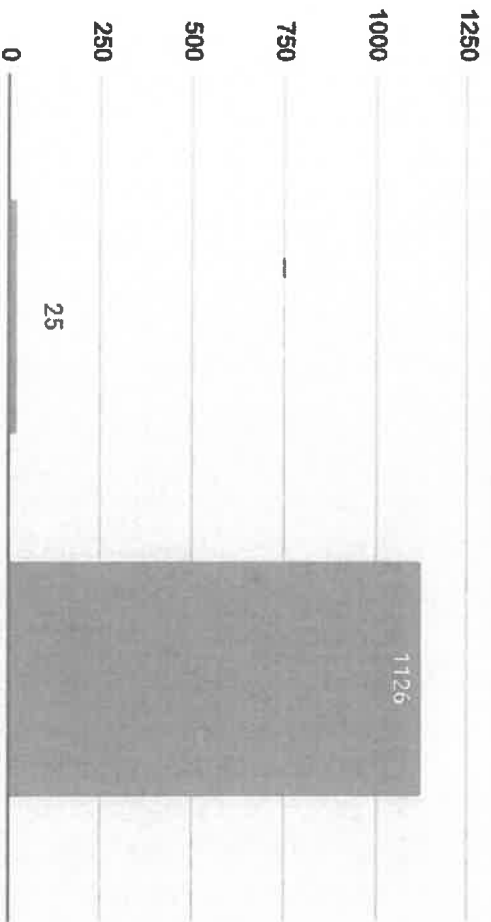


**“Dedicated to the Community we Protect... and Serve”**

# Fire Apparatus Times

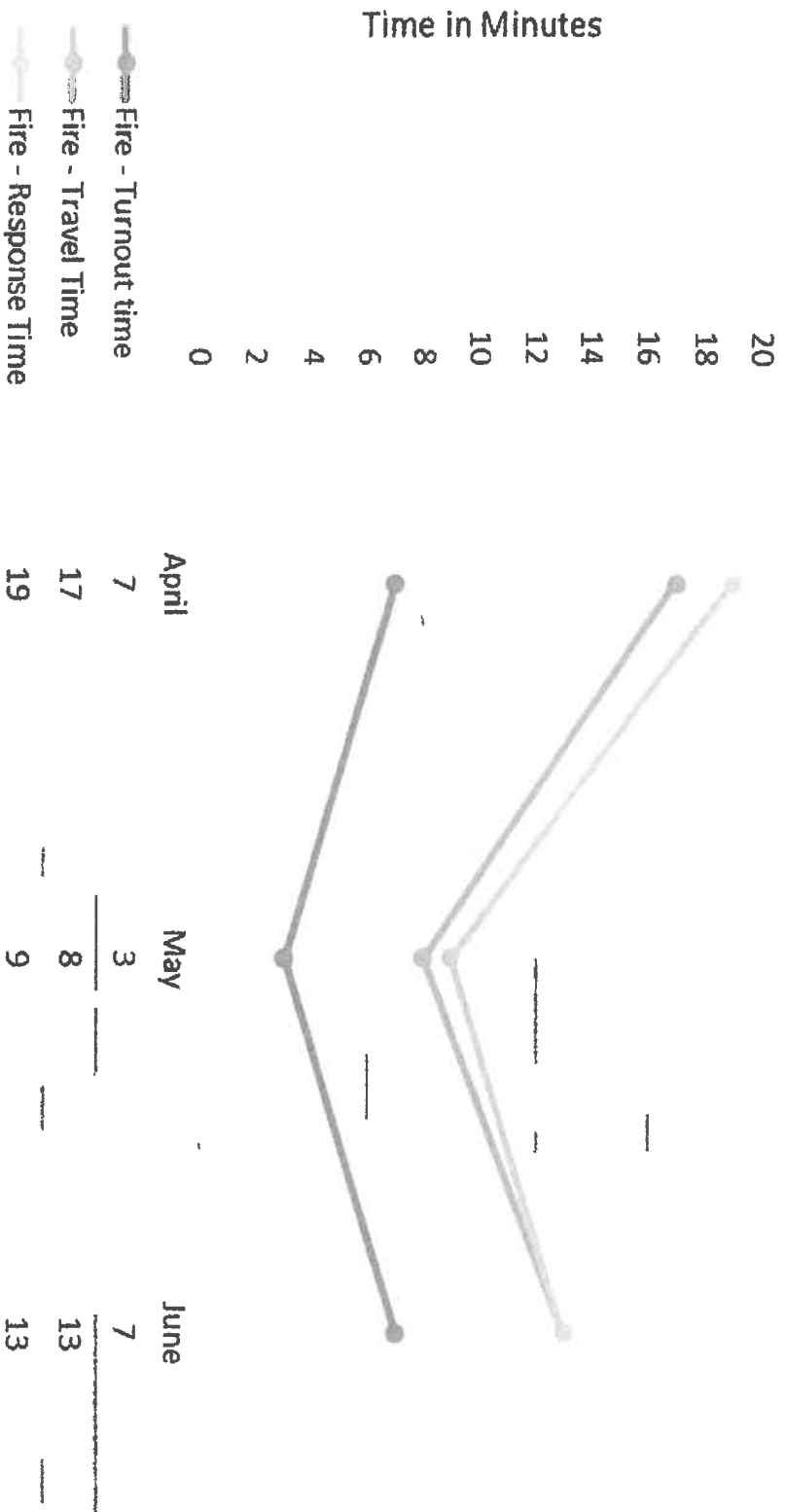
25 Fire Incidents  
1126 EMS Incidents

Fire & EMS Incidents - June 2024





# Fire Response Time



# Fire Index - Incident Type Breakdown

The redshift comes from the ESO Fire Index. See national performance at <https://www.eso.com/resources/fireindex>

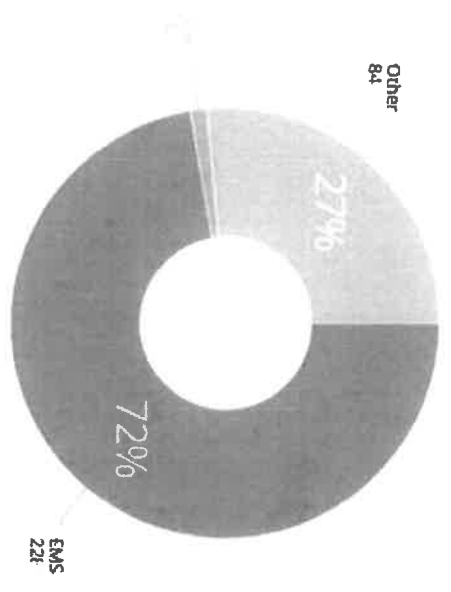
Count of Total Incidents in Categories

Count of Incidents  
**316**  
Count of Expenses: 316

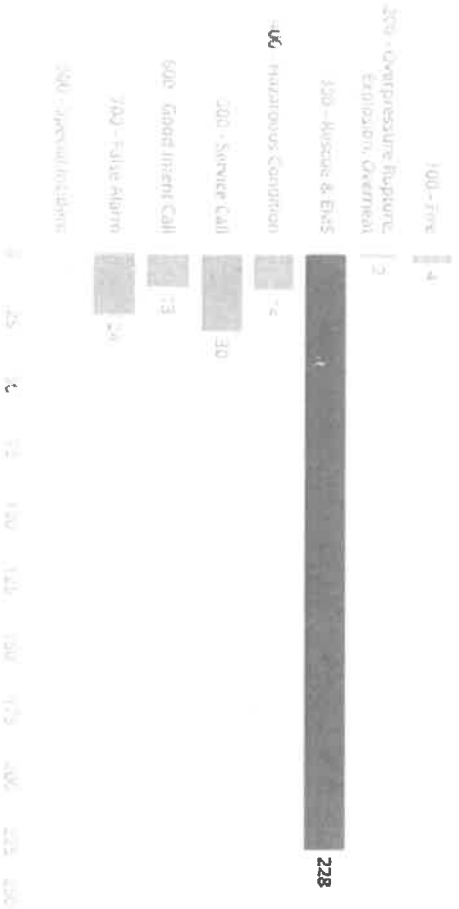
Aid Given/Received

Aid Given  
**1**  
Aid Received: 315

Breakdown of Incident Types



Count of Incidents by Incident Type



# June 2024

Incident Count by Station





# Mission Fire Department Career Development Section

*Monthly Report for June 2024*

**To:** Adrian Garcia, Fire Chief

**From:** Richard A. Cruz, Deputy Chief

**Re:** Career Development Section Report for June 2024

The training topics for the month were Cardiology A&P for the EMS portion, and Ventilation for the Fire portion. Each topic counts for 2 hours of continuing education hours for the yearly total. The trainings were posted on our online Training software and each personnel completed the trainings on their assigned shift days.

EMS training has been our top priority this month. We have been training around the clock to keep our skills sharp. We have been utilizing our newly purchased training equipment to be able to perform hands-on skills and train.

The CDS hosted several CPR Classes throughout the month. The first was an event called "Vestido Rojo", an event specifically focused on women's heart health. Another class was for the Regional Fire Academy Cadets, which is conducted every time there is a new academy class. The CDS also hosted a class for the Boys & Girls Club staff, so they can be prepared for summer classes. The last class hosted for the month was for Mission Police Department Explorer program.

All three shifts participated in a full-scale training exercise conducted at Mission Regional Medical Center. The training focused on High Rise Operations. Fire crews simulated a fire on the roof of the hospital. Fire crews worked together with hospital staff to coordinate response efforts. Trainings like these help our staff prepare for emergency response efforts in the future.

Texas EMS school came in and hosted their Paramedic Skills Lab. Students in the Paramedic course come together and review and demonstrate the skills they have learned up to this point in the course. It also helps reinforce concepts they are learning in the course as well.

Recently some of our Special Ops personnel attend a small boat repair class. This month, those members gave a class for their respective shifts on how to identify and repair parts of our small boat we have in our fleet.

Some crews had a review of a rescue training scenario that was conducted at the city water plant last month. By doing this, it gives crews a chance to review their response efforts and see what went well and what can be improved.

The CDS coordinated an elevator training. Rio Elevator company came in and gave our crews training on safety features and rescue mode operations for elevator rescue situations. By our crews having this knowledge, it helps us attend to the rescue patient but it also helps us maintain the integrity of the elevator equipment.

The last week of the month, crews were rotated to have the NFPA Physicals done. Each year, each fire personnel has a thorough medical screening performed.

*"Train Like Your Life Depends on it...Because It Does!"*

Crews at their respective stations also have been doing in-service training as single-engine companies. Training has included: SCBA's, search and rescue, rescue equipment familiarization, ropes and knots, pumping fire apparatus, hose practices, ladders, and other topics.

**Training Hours for June 2024 TOTAL: 725**

**Fire:** 476 hours  
Classroom/Online: 90 hours  
Hands-On/Skills: 386 hours      Drone: 0 hours  
**EMS:** 249 hours  
**Special Ops:** 0 hours  
**Ha.-Mat:** 0 hours

**Training Hours for Year-to-Date 2023 - TOTAL: 6,353**

**Fire:** 3,619 hours  
Classroom/Online: 540 hours  
Hands-On/Skills: 3,051 hours      Drone: 20 hours  
**EMS:** 1,326 hours  
**Special Ops:** 0 hours  
**Ha.-Mat:** 905 hours

Respectfully,



Richard A. Cruz  
Deputy Chief  
Career Development Section

*"Train Like Your Life Depends on it...Because It Does!"*

# **MISSION FIRE DEPARTMENT**

## **Emergency Ambulance Response Report**

**June 2024**



**"Dedicated to the Community we Protect... and Serve"**





|   |  |                       |
|---|--|-----------------------|
| <b>Undefined</b>                                |  |                       |
| Charge Adjustments                              |  | \$57,795.81           |
| Charges in Period                               |  | \$737,960.00          |
| Credits   |  | (\$516,092.13)        |
| <b>Total AR Change for Undefined</b>            |  | <b>\$279,663.68</b>   |
| <b>Mission</b>                                  |  |                       |
| AR Previous Balance for Mission                 |  | \$1,642,078.76        |
| Charge Adjustments                              |  | \$57,795.81           |
| Charges in Period                               |  | \$737,960.00          |
| Credits   |  | (\$516,092.13)        |
| Accounts Receivable Change for Mission - 202406 |  | \$279,663.68          |
| <b>Total Balance Forward for Mission</b>        |  | <b>\$1,921,742.44</b> |



Executive Summary for 216 - Mission

|                         | Oct-23     | Nov-23     | Dec-23     | Jan-24     | Feb-24     | Mar-24    | Apr-24     | May-24      | Jun-24      | Grand Total |
|-------------------------|------------|------------|------------|------------|------------|-----------|------------|-------------|-------------|-------------|
| Gross Charges           | \$142,800  | \$85,885   | \$124,960  | \$105,322  | \$207,260  | \$381,113 | \$780,712  | \$830,968   | \$795,756   | \$3,454,776 |
| Cash Collections        | (\$40,404) | (\$15,034) | (\$37,981) | (\$31,480) | (\$27,963) | (\$8,704) | (\$62,028) | (\$209,331) | (\$198,912) | (\$631,897) |
| Gross Charge per Trip   | \$1,373    | \$1,363    | \$1,358    | \$1,549    | \$1,818    | \$1,798   | \$1,791    | \$1,776     | \$1,851     | \$1,739     |
| Cash/Txp (CPT)          | \$388      | \$239      | \$413      | \$463      | \$245      | \$41      | \$142      | \$447       | \$463       | \$318       |
| Payer Mix               |            |            |            |            |            |           |            |             |             |             |
| Insurance               | 11.5%      | 19.0%      | 19.6%      | 16.2%      | 11.4%      | 19.3%     | 19.5%      | 14.5%       | 7.7%        | 14.7%       |
| Medicaid                | 18.3%      | 14.3%      | 14.1%      | 19.1%      | 18.4%      | 6.6%      | 11.5%      | 11.8%       | 4.2%        | 10.7%       |
| Medicare                | 40.4%      | 52.4%      | 41.3%      | 58.8%      | 39.5%      | 49.5%     | 51.4%      | 50.9%       | 20.2%       | 42.9%       |
| Private Pay             | 20.2%      | 14.3%      | 21.7%      | 20.6%      | 29.8%      | 23.6%     | 17.4%      | 16.5%       | 4.7%        | 16.2%       |
| Govt Misc               | 1.0%       | 1.6%       | 0.0%       | 2.9%       | 2.6%       | 1.9%      | 0.7%       | 1.1%        | 0.0%        | 1.0%        |
| Payer Research          | 9.6%       | 0.0%       | 3.3%       | 0.0%       | 0.9%       | 0.9%      | 0.2%       | 6.4%        | 63.3%       | 15.6%       |
| Level of Service        |            |            |            |            |            |           |            |             |             |             |
| ALS Non-Emergency       | 0.0%       | 0.0%       | 0.0%       | 0.0%       | 0.0%       | 0.0%      | 0.0%       | 0.0%        | 0.2%        | 0.1%        |
| ALS Emergency           | 76.9%      | 71.4%      | 65.2%      | 77.9%      | 72.8%      | 75.5%     | 74.3%      | 71.8%       | 77.9%       | 74.3%       |
| ALS-2                   | 0.0%       | 4.8%       | 4.3%       | 4.4%       | 4.4%       | 1.9%      | 1.1%       | 0.6%        | 0.5%        | 1.5%        |
| BLS Non-Emergency       | 0.0%       | 0.0%       | 0.0%       | 0.0%       | 0.0%       | 0.5%      | 0.7%       | 0.6%        | 0.9%        | 0.6%        |
| BLS Emergency           | 23.1%      | 23.8%      | 30.4%      | 17.6%      | 22.8%      | 22.2%     | 23.9%      | 26.9%       | 20.5%       | 23.7%       |
| SCT A0429               | 0.0%       | 0.0%       | 0.0%       | 0.0%       | 0.0%       | 0.0%      | 0.0%       | 0.0%        | 0.0%        | 0.0%        |
| Facility Base           | 0.0%       | 0.0%       | 0.0%       | 0.0%       | 0.0%       | 0.0%      | 0.0%       | 0.0%        | 0.0%        | 0.0%        |
| Level of Service Volume |            |            |            |            |            |           |            |             |             |             |
| Total Service Volume    | 104        | 63         | 92         | 68         | 114        | 212       | 436        | 468         | 430         | 1,987       |
| ALS Non-Emergency TXP   | 0          | 0          | 0          | 0          | 0          | 0         | 0          | 0           | 1           | 1           |
| ALS Emergency TXP       | 80         | 45         | 60         | 53         | 83         | 160       | 324        | 336         | 335         | 1,476       |
| ALS-2 Emergency TXP     | 0          | 3          | 4          | 3          | 5          | 4         | 5          | 3           | 2           | 29          |
| BLS Non-Emergency TXP   | 0          | 0          | 0          | 0          | 0          | 1         | 3          | 3           | 4           | 11          |
| BLS Emergency TXP       | 24         | 15         | 28         | 12         | 26         | 47        | 104        | 126         | 88          | 470         |
| Sct A0429 TXP           | 0          | 0          | 0          | 0          | 0          | 0         | 0          | 0           | 0           | 0           |
| Service Others Cnt      | 0          | 0          | 0          | 0          | 0          | 0         | 0          | 0           | 0           | 0           |
| Facility Base TXP       | 0          | 0          | 0          | 0          | 0          | 0         | 0          | 0           | 0           | 0           |
| Ground Mileage          | 506        | 354        | 408        | 410        | 668        | 1,165     | 2,697      | 2,809       | 2,601       | 11,618      |













