



MEETING DATE: August 26, 2024

PRESENTED BY: Yenni Espinosa, Library Director

AGENDA ITEM: Authorization to enter into a Contract with Insignia Software Corporation for the implementation of the Insignia Library System With Speer Memorial Library - Espinoza

NATURE OF REQUEST:

This contract is made between Insignia Software Corporation, an Alberta corporation with its principal place of business at #204 1074 103A Street, Edmonton, AB, T6W 2P6 (hereinafter referred to as "Insignia"), and Speer Memorial Library (hereinafter referred to as the "Customer"). Insignia has developed a library automation system and related software provided by Insignia (hereinafter referred to as "Insignia ILS") consisting of hardware and software and related services, and the Customer intends to license such hardware, software, and related services at its location(s).

BUGETED: Yes **FUND:** Designated **ACCT. #:** 15-420-44640

BUDGET: \$1,538.46 **EST. COST:** \$1,538.46 **CURRENT BUDGET BALANCE:** \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *WRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____