

**ACCOMODATIONS REVIEW BOARD
OCTOBER 22, 2025
CITY HALL'S COUNCIL CHAMBERS**

ARB PRESENT

Alberto Salazar
Humberto Garza
Heraclio Flores
Dolly Elizondo
William Ueckert Jr.

ARB ABSENT

STAFF PRESENT

Susie De Luna
Jessica Munoz
Elisa Zurita

GUESTS PRESENT

Juana Rodriguez

CALL TO ORDER

Chairman Flores called the meeting to order at 5:17 p.m.

ITEM #3

TO CONSIDER A SPECIAL ACCOMMODATION REQUEST TO ALLOW A 0' FRONT SETBACK INSTEAD OF THE REQUIRED 20' FRONT SETBACK FOR A 21'X18'-5" EXISTING CARPORT, LOCATED AT 611 W. 30TH STREET, BEING LOT 73, TABASCO SUBDIVISION AS REQUESTED BY JUANA RODRIGUEZ

Ms. Susie De Luna stated that the request is for a variance not to comply with Section 1.371 (5) (e) of the Mission Code of Ordinances, which states: Minimum depth of front setback: 20 feet. The site is located along the South side of W. 30th Street approximately 190 feet West of Peace Avenue. The applicant is requesting a variance to keep a 21' by 18' 5" carport within the 20' front setback. The Tabsaco Subdivision was recorded on May 14, 2003. The subject property is a regular lot with a depth of 107.50 feet and a width of 60 feet along West 30th Street. The subject lot has a total area of 6,450 square feet. The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out 36 legal notices to surrounding property owners. The applicant is requesting a special accommodation request to keep the carport. The applicant has limited mobility and severe health problems with her right leg that makes walking in inclement weather dangerous. The Accommodations Review Board may: Review the application and issue a ruling that grants, grants with conditions, or denies the application upon the request.

STAFF RECOMMENDATION:

Staff recommends approval subject to: 1) Sign a hold harmless agreement stating that the structure will remain perpetually "open and to its footprint" and if the structure is ever removed, the prevailing setbacks shall be complied with thereafter; 2) obtaining a building permit; and 3) If the property is sold in the future, Ms. Rodriguez must disclose to the buyer that the carport structure must be removed prior to the sale.

Chairman Flores asked staff if the applicant provided the proof of the medical condition.

Ms. De Luna stated the applicant is supposed to submit a letter from their medical physician.

Chairman Flores stated the board does have a checklist that the board requires the applicant provided the proof of the medical condition.

Ms. Elizondo asked staff if they received a medical letter.

Ms. De Luna stated the applicant did not submit a medical letter.

Mr. Salazar asked if the applicant had a deadline to submit the letter.

Ms. De Luna stated the deadline was when the applicant applied for the Special accommodation board they were supposed to also submit a medical letter.

Ms. Elizondo asked if the applicant is present.

Mr. Rodriguez was present at the meeting for his mother Ms. Rodriguez. He stated she didn't submit anything but she did receive a doctor's note and disability approval.

Staff look over the medical letter and approved of the medical letter.

There being no discussion. Chairman Flores entertained a motion. Ms. Elizondo moved to approve the special accommodations request as per staff recommendation. Mr. Garza seconded the motion. Upon a vote, the motion passed unanimously.

4 ADJOURNMENT

There being no further business, Chairman Flores entertained a motion. Ms. Elizondo moved to adjourn meeting. Mr. Garza seconded the motion. Upon a vote, the motion passed unanimously at 5:17 p.m.

Heraclio Flores, Chairman
Accommodations Review Board