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## **RIO GRANDE VALLEY STATE VETERANS CEMETERY**

### **MONTHLY REPORT**

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# RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956)-583-7887



## Interments March

February - 2026	Double Depth	Standard	Columbarium	In-Ground	Scatter Garden	Memorial Garden	Total
Veterans	1	3	2	5			11
Spouses	3		2	2			7
Family Members							0
<b>Total</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>18</b>
Percentage of Total	22.22%	16.67%	22.22%	38.89%	0.00%	0.00%	100.00%

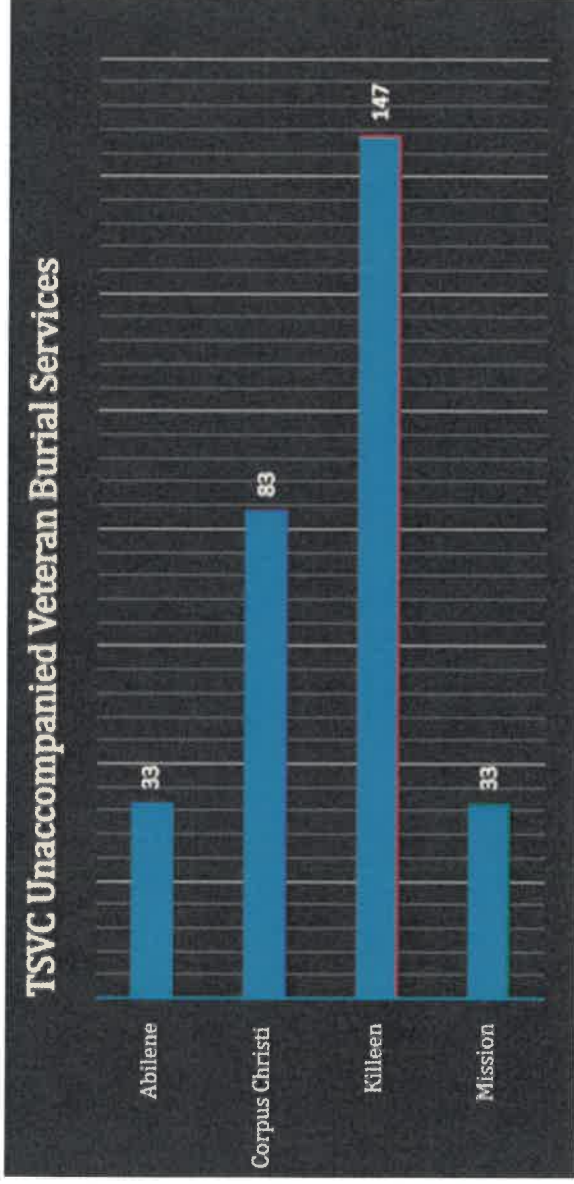
Rio Grande Valley State Veterans Cemetery - Plot Availability and Utilization Report						
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available	
Estimate of Total Plots Planned for RGVSVSVC	25,090	4,442	20,648	17.70%	82.30%	
RGVSVSVC - Total Plots in Developed Areas	9,255	4,442	4,813	48.00%	52.00%	
<b>RGVSVSVC - Availability of Casketed Burial Option in Developed Areas</b>	<b>4,430</b>	<b>2,535</b>	<b>1,895</b>	<b>57.22%</b>	<b>42.78%</b>	
<b>RGVSVSVC - Availability of Cremation Burial Option in Developed Areas</b>	<b>3,825</b>	<b>1,867</b>	<b>1,958</b>	<b>48.81%</b>	<b>51.19%</b>	
<b>RGVSVSVC - Availability of Memorial Plot Option in Developed Areas</b>	<b>1,000</b>	<b>40</b>	<b>960</b>	<b>4.00%</b>	<b>96.00%</b>	



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Current interments as of March 2026 -5355



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**CEMETERY OPERATIONAL STANDARDS AND MEASURES**

**Cemetery Compliance Score by Priority**

The following table summarizes the current results for Rio Grande Valley State Veterans Cemetery.

CATEGORY	PRIORITY LEVEL											
	Critical			High			Medium					
	Met	Did Not Meet	NA	Met	Did Not Meet	NA	Met	Did Not Meet	NA			
1. Customer Satisfaction	3	0	0	5	0	0	2	0	0			
2. Equipment Maintenance				1	0	0	2	0	0			
3. Facilities Maintenance	1	0	1	5	0	1	7	0	1			
4. Gravesite Assessment Review				5	0	1	2	0	0			
5. Grounds Maintenance				4	1	0	14	0	3			
6. Headstone, Marker, Niche Cover	1	0	0	9	2	0	2	0	3			
7. Interment Operations	2	0	0	2	1	0	7	0	1			
8. Safety				6	0	0	0	0	0			
<b>Totals</b>	<b>7</b>	<b>0</b>	<b>1</b>	<b>37</b>	<b>4</b>	<b>2</b>	<b>36</b>	<b>0</b>	<b>8</b>			
<b>TOTAL PERCENT EFFECTIVE</b>	<b>100%</b>			<b>90%</b>			<b>100%</b>					
<b>TARGET</b>	<b>100%</b>			<b>90-100%</b>			<b>85-100%</b>					
<b>FY23 REVIEW PERCENT EFFECTIVE</b>	<b>100%</b>			<b>79%</b>			<b>93%</b>					



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**Events and Ceremonies Information:**  
**Federal Inspection 2/23/2026 to 2/24/2026 Completed**  
Memorial Day Event May 25, 2026, TBD

**Upcoming Events:**  
Memorial Day Event May 25, 2026, TBD



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## **Completed Projects:**

Irrigation Audit for January 2026 completed  
 2020 File Migration Completed- pending VLB direction  
 2021 File Migration Completed- pending VLB direction  
 Water Conservation Action Plan –On-going 4/2024  
 Electronic Reporting on IPADs- for all staff (7)  
 Working on Section 31-Realignment & Resetting  
 CSR in training for 180 days-Completed

## **Ongoing Projects Pending- VLB OAR- Funded:**

Power washing areas with mold with the cemetery  
 Maintenance Tech II in training for 180 days-Training Plan  
 Winterization Plan Pending approval City of Mission  
 Working on Section 35-Realignment & Resetting  
 Removal of 30% non-usable equipment 11/24/2023  
 Prepping for NCA inspection 2/2026  
 Roof construction to commence –10/6/2025

## **Ongoing Projects Pending:**

Monthly Irrigation Audit-replace broken lines/equipment  
 100% Pre-registration eligibility review-on going project  
 Headstone setting vehicle – revamp 4/2024 in use  
 Staff cross-training -2026  
 Clearing/Mowing of 43.17 acres on the NW side-48% done  
 Digital reporting option (for staff)- currently using this method  
 2023 File Migration pending completion 1/2026  
 Water Conservation Action Plan –On-going 1/2026  
 Irrigation Audit for September 2025 on-going  
 Maintenance Plan for 2026 on-going  
 Electronic Reporting on IPADs- PM Reporting for equipment  
 Current interments 5355 as of March 30, 2026

## **VLB Funded (In-Progress)**

Re-alignment on 44 Flat Marker/ Headstone  
 100% Eligibility Review-Headstone 80% Completed  
 Construction on Roof/Gates/Service Seals till 3/2026

## **VLB Funded (Pending)**

Addition of New Space Force Military Branch of Service Seal and Flag in Assembly Area  
 Casket Transport Vehicle Hearse (Flat)  
 Automatic Gate  
 Water Station – on Cemetery Grounds  
**VLB Funded (Approved)**  
 Bobcat Tool Cat UW56 -2  
 New Privacy Fence Slats Completed  
 Electrical Services for Garrison Flag and offices 8/24-Completed  
 2025-2026 Budget Approved  
 Administration Building Roofing Replacement Insurance approved  
 Administration Building Roofing Replacement 11/2025 on-going  
 Installation of Automatic and Remotely Controlled Entry Gate 11/2025

## **VLB Funded (Received)**

Administration Building Roofing Replacement 11/2025 on-going  
 Installation of Automatic and Remotely Controlled Entry Gate 11/2025

## **VA Grant Applications Pending:**

Public Water Fountains Installed Throughout Grounds  
 Remotely Controlled Public Digital Display Board for Schedules and Events



# Information Technology

## *Departmental Report March 2026*

### **Information Technology Department Overview**

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

#### **Equip new and existing units with new Technology**

Equip units with in new in car video system, and tablet. Pending 1 new units still in production and 6 existing units.

#### **Work Orders**

IT goal is to address tickets within 12 business hours. Priority work orders are worked on first. About 387 Work orders closed March 2026.

#### **Technology Equipment and Application Inventory**

Confirm all technology inventory city wide. About 98% Complete

#### **Data Integrity**

Review accounts on all systems. About 97% complete

#### **Cyber Security Incident Response**

Complete

#### **IT Policies and Procedures**

In progress.

#### **Strengthen Security Posture**

In progress.

#### **Internal Pen Testing**

In Progress.

#### **Erate Speer Memorial Library**

Complete

#### **Replace Yearly End of life Computers**

In progress



# Code Enforcement

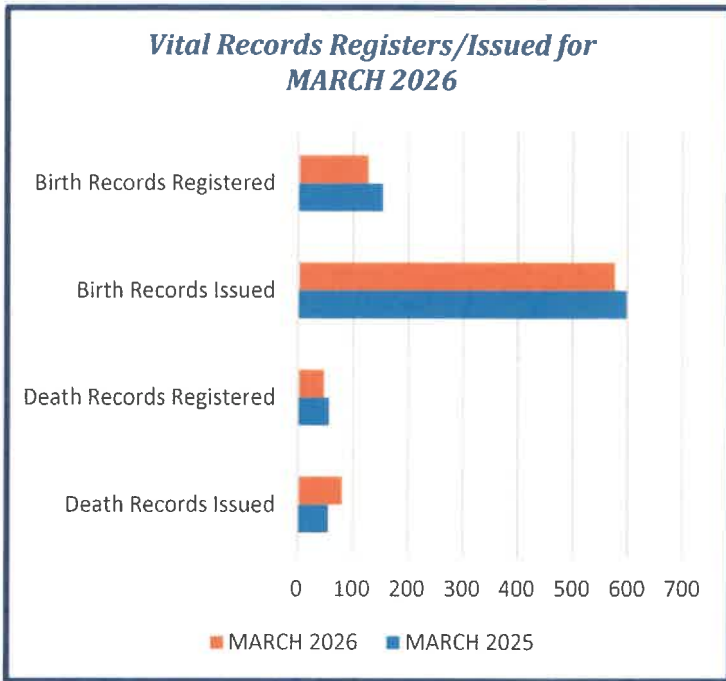
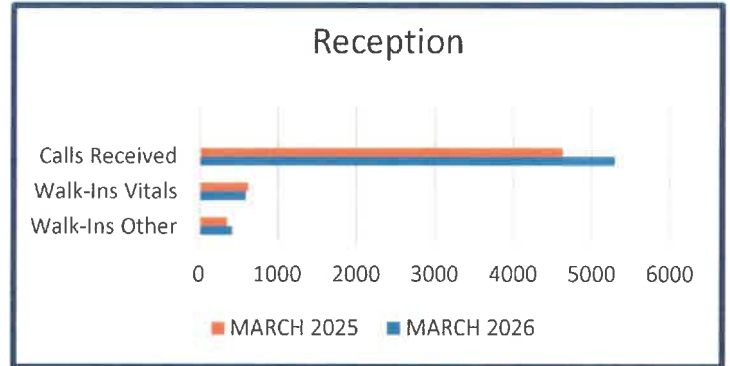
## Monthly Report- March 2026

CASE NOTES	126
INSPECTIONS	74
IPMC HAZARDOUS STRUCTURES OR PREMISES	8
IPMC CLOSING OF VACANT STRUCTURES	1
FLOODING INTO NEIGHBORS	1
COMMERCIAL PARKING LOT MAINT.	1
DEMOLITION OF UNSAFE BUILDINGS	0
DOUBLE OCCUPANCY/HOOKED RV	0
HEALTH & SANITATION / ACCUMULATION OF ITEMS	34
HOME OCCUPATION	0
ILLEGAL DUMPING	6
ILLEGAL SIGNS (UNSAFE, RIGHT OF WAYS, BANDIT, TELEPHONE & GARAGE)	55
IPMC VIOLATIONS	2
JUNKED VEHICLES/ BOATS	4
NO GARAGE SALE PERMITS	1
NON-RESIDENTIAL PARKING/SEMI TRUCKS	2
PARKING ON LAWN	47
SIGHT OBSTRUCTION/SIDEWALKS/RIGHT OF WAY/DRIVEWAYS	5
STORAGE OF VEHICLES/BOATS/TRAILERS	0
WEEDY LOTS/ LETTERS	20
PROERTIES SENT TO MOWER'S LIST	0
PROPERTIES MOWED	0
GARAGE SALE PERMITS / NO PERMITS	429
CASES FILED IN COURT	11
CASES SEEN IN COURT	52
CASES CLOSED	71

# CITY SECRETARY MONTHLY REPORT - MARCH 2026



<i>Reception</i>		
<b>MARCH</b>	<b>2026</b>	<b>2025</b>
<b>Calls Received</b>	<b>5,302</b>	<b>4,631</b>
<b>Walk-Ins-Vitals</b>	<b>593</b>	<b>622</b>
<b>Walk-Ins Other Departments</b>	<b>423</b>	<b>355</b>



<i>Vital Statistics</i>				
	<b>MAR 2026</b>	<b>YTD 2026</b>	<b>MAR 2025</b>	<b>YTD 2025</b>
<b>Birth Records Registered</b>	<b>127</b>	<b>787</b>	<b>154</b>	<b>914</b>
<b>Birth Records Issued</b>	<b>576</b>	<b>2,686</b>	<b>599</b>	<b>3101</b>
<b>Death Records Registered</b>	<b>47</b>	<b>299</b>	<b>57</b>	<b>252</b>
<b>Death Records Issued</b>	<b>80</b>	<b>378</b>	<b>56</b>	<b>365</b>
<b>Funds Received</b>	<b>\$14,078</b>	<b>\$65,824</b>	<b>\$14,354</b>	<b>\$77,685</b>

## *Cemetery*


<b>2025-2026</b>	<b>Laurel Hill</b>	<b>San Jose</b>	<b>Catholic</b>	<b>Baby Space</b>	<b>YTD 25/26</b>
<b>Burials</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>29</b>
<b>Sold Spaces</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2024-2023</b>	<b>Laurel Hill</b>	<b>San Jose</b>	<b>Catholic</b>	<b>Baby Space</b>	<b>YTD 24/25</b>
<b>Burials</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>30</b>
<b>Sold Spaces</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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## MEMORANDUM

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**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** ANDY GARCIA, CO-CITY MANAGER  
**FROM:** JESSE LERMA, CIVIL SERVICE DIRECTOR  
**SUBJECT:** CIVIL SERVICE REPORT, MARCH 2026  
**DATE:** MARCH 30, 2026 2026



1. Mission Fire Department conducted the physical agility exams and continues with background checks to fill their existing seven (7) openings.
  2. Mission Police Department has ten (10) openings that need to be filled. The physical agility, backgrounds, and oral boards will be conducted in the next few weeks to fill the existing positions.
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1. Pending Hearings-FF Randy Alvarez-Indefinite Suspension-Requested to hold hearing after the disposition of case-we accepted the delay with no back pay.

THANKS

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## MEMORANDUM

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**TO:** MAYOR AND CITY COUNCIL  
**THROUGH:** ANDY GARCIA, CO-CITY MANAGER  
**FROM:** JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR  
**SUBJECT:** 311 REPORT, MARCH 2026  
**DATE:** MARCH 30, 2026

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We have a total of 866 submissions for March 2026, with a total of 26,445 since we began. The system is fully functional and very user friendly. We can customize the system to meet the needs of our daily operations. Our staff have bought into the system and are working on improvements every day. We can find problematic areas using the system and it allows us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

1. We continue with our weekly distribution of flyers for our Bryan Rd project.
2. Meeting with residents along the Bryan Rd project.

Our media department has been pushing the 311-program encouraging our citizens to utilize the program.

Thank you!

Topic Counts of Opened Requests  
For Date Period From 03/01/2026 Through 03/30/2026

Topic	Count
Animal Control	656
Animal Control	7
Bee Complaint	7
<b>Total - Animal Control</b>	<b>663</b>
Code Enforcement	0
Accumulation of Items	0
Commercial Parking Lot Maintenance	0
Demolition For Unsafe Buildings	0
Double Occupancy/Hooked RV	10
Health & Sanitation (Nuisance)	0
Home Occupation (Business in a Residential)	5
Illegal Dumping	1
Illegal Signs (Right of Ways, Bandit, Telephone and Garage)	2
IPMC Violations (Property Maintenance)	4
Junked Vehicle on private property	1
No Garage Sales Permit	0
Non Residential Parking/Semi-Truck	7
Parking on Lawn - Grass	4
Sight Obstruction/Sidewalks/Right of Way/Driveway	0
Storage of Vehicles/Boats/Trailers	5
Unsafe/Unsecured Building	12
Weedy Lot	51
<b>Total - Code Enforcement</b>	<b>51</b>
Health	1
Food Complaint	0
Food Truck Complaint	0
Grease Trap Complaint	10
Mosquitoes	11
<b>Total - Health</b>	<b>11</b>
Obstructions -Tree/Branches	2
MOWING	2
<b>Total - Obstructions -Tree/Branches</b>	<b>2</b>
Parks & Rec	0
Graffiti	8
Parks	0
Restrooms	0
Right of way ( mowing )	0
Trails	0
<b>Total - Parks &amp; Rec</b>	<b>8</b>
Planning	1
Commercial Landscaping	3
Construction Concerns	1
No Business License	1
No Conditional Use Permit	0
P&Z Zoning Violations/Subdivision	6
<b>Total - Planning</b>	<b>6</b>
Police Department	2
Illegal Parking	5
Junk/Abandon Vehicle on street	7
<b>Total - Police Department</b>	<b>7</b>
Public Works	3
Flooded area/Roadway and streets	0
Foul smell	0
Lift Station	17
Low Water Pressure	1
Mowing (Drainage & Alleys)	2
Obstruction Tree Signs/Tree Trimming	6
Pot Holes	0
Sandbag ( Elderly And Disabled )	1
Sewer Concerns	29
Side Walk	15
Street Light	6
Streets/Signs	3
Tires	0
Traffic Signals	4
Water Leaks	4

3/30/26, 5:00 PM

Reports

<b>Total - Public Works</b>	<b>87</b>
Sanitation	15
Brush	3
Bulky Items	5
Garbage	3
Obstruction/ Brush	5
Trash	31
<b>Total - Sanitation</b>	<b>31</b>
All Topics	866
<b>Total All Topics</b>	