



MEETING DATE: October 28, 2024
PRESENTED BY: Yenni Espinoza, Library Director
AGENDA ITEM: Authorization to use funds from McDonald's Trust Fund 1978 to purchase furniture in the amount not to exceed \$7,753.52 - Espinoza

NATURE OF REQUEST:

The Speer Memorial Library is requesting authorization to purchase furniture for staff to use during their break or lunchtime in an amount not exceeding \$7,753.52. The grant funds are from McDonald's Trust Fund 1978. This purchase will enable staff to sit comfortably, take breaks, or relax during lunchtime.

BUGETED: Yes **FUND:** Speer Memorial Library **ACCT. #:** 22-410-64390

BUDGET: \$7,753.52 **EST. COST:** \$7,753.52 **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____