



Information Technology

Departmental Report June 2024

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Equip new and existing units with new Technology

Equip units with in new in car video system, and tablet. In Progress about 98 % complete.

Multifactor Authentication

Purchase and configure Multi Factor Authentication to strengthen security posture. Implementation phase.

Public Safety Application

Migrate New World Enterprise PD application and data to new server environment and Upgrade to latest version. Testing Phase. Estimated Go Live August.

Work Orders

IT goal is to close tickets within 48 hours. Priority work orders are worked on first. 463 Work orders closed June 2024.

Windows 10 End of life

Windows 10 is reaching its end of life. All city computers need to be upgraded to windows 11. About 90% Complete.

Tyler Data Archive

Legacy public safety RMS servers and application are end of life. Data needs to be migrated to the hosted Tyler solution. Testing Phase. Estimated Go Live August.

Library Patron Computers

Upgrade hard drives and RAM. Complete

Time Clocks

All time clocks have been installed and online. Complete

Library- E-rate Funding year 2024

Apply for E-rate to replace switches, access points, and UPS's. Funding commitment award letter received. PO has been processed with vendor.



Mission Fire Prevention Bureau
415 W. Tom Landry Ave.
Mission, TX 78572
Phone 956-580-8711
Fax 956-580-8712

Mission Fire Prevention

Monthly Activity Report: June 2024

FIRE INVESTIGATIONS

There was three (3) fire investigation for the month of June.

- On June 7, 2024, Captain/Assistant Fire Marshall Michael Reyes investigated a structure fire at 2808 Santa Lydia St.
Undetermined
- On June 13, 2024, Captain/Assistant Fire Marshall Michael Reyes investigated a structure fire at 3907 El Jardin St.
Undetermined
- On June 15, 2024, Lieutenant Jose Oscar Alanis investigated a structure fire at 1101 Rio Balsas St.
Accidental

Full Investigation: 3 Total

Call out to document of incident: 0 Total

Year to Date: 16 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of June.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

INSPECTIONS

There were sixty-five (65) inspections conducted for the month of June: thirty (30) occupancy, six (6) annual and twenty-nine (29) other forms of inspections.

Year to Date: 714 Total 269 Occupancy 238 Annual 207 Other

Inspection rate to date: 14%

COMPLAINTS

There were zero (0) complaints for the month of June.

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

SUBDIVISION REVIEWS

For the month of June there were thirteen (13) subdivision plan reviews.

Year to Date: 183 Total

SPRINKLER SYSTEM PLAN REVIEWS

For the month of June there were zero (0) sprinkler system plan reviews.

Year to Date: 25 Total

FIRE ALARM SYSTEM PLAN REVIEWS

For the month of June there was two (2) fire alarm system plan review.

Year to Date: 25 Total

EXHAUST HOOD CANOPY PLAN REVIEWS

For the month of June there was zero (0) exhaust hood canopy plan reviews.

Year to Date: 6 Total

HOOD SUPPRESSION PLAN REVIEWS

For the month of June there were zero (0) hood suppression plan reviews.

Year to Date: 14 Total

LP TANK PERMITS

For the month of June there were zero (0) LP tank permits issued.

Year to Date: 5 Total

UNDERGROUND STORAGE TANK REMOVAL PERMITS

There was one (1) underground storage tank removal permits issued for the month of June.

Year to Date: 1 Total

ABOVEGROUND STORAGE TANK REMOVAL PERMITS

There was zero (0) aboveground storage tank removal permits issued for the month of June.

Year to Date: 4 Total

BURNING PERMITS

There were four (4) city burning permits issued for the month of June.

Year to Date: 24 Total

PLAN REVIEWS

We had eight (8) plan reviews for the month of June.

- El Pato – 819 N. Bryan Road
- Stewart Professional Center – 1512 E. Griffin Pkwy, Ste #11
- Renzo Jiu Jitsu – 1514 E. Business 83
- 4 Plex – 4011 N. Inspiration Road
- Stripes – 1800 W. Griffin Pkwy
- Loretto Plaza – 1229 E. Griffin Pkwy, Ste A, B, C, D, E
- Candlewood Suites – 101 S. Grapefruit Blvd.
- Tortilleria Aries LLC – 1300 N. Conway Ave.

Year to Date: 90 Total

HOOD SUPPRESSION PLAN REVIEWS

For the month of June there were zero (0) hood suppression plan reviews.

Year to Date: 14 Total

LP TANK PERMITS

For the month of June there were zero (0) LP tank permits issued.

Year to Date: 5 Total

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There was one (1) underground storage tank removal permits issued for the month of June.

Year to Date: 1 Total

ABOVEGROUND STORAGE TANK REMOVAL PERMITS

There was zero (0) aboveground storage tank removal permits issued for the month of June.

Year to Date: 4 Total

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Year to Date: 24 Total

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- Candlewood Suites – 101 S. Grapefruit Blvd.
- Tortilleria Aries LLC – 1300 N. Conway Ave.

Year to Date: 90 Total

FIRE DRILLS

There were zero (0) fire drills conducted for the month of June.

Year to Date: 0 Total

TRAINING

There were one (1) training in the month of June.

- June 13-14 2024 – Fire Marshall Frank Cavazos attended PEER training in Weslaco

Year to Date: 20 Total

MEETINGS ATTENDED

For the month of June there were twelve (12) meetings attended by the Fire Prevention Office.

- June 4, 2024 – Fire Marshall Frank Cavazos attended budget meeting at City Hall with City Manager and Chief Garcia
- June 4, 2024 – Fire Marshall Frank Cavazos notary at City Hall
- June 6, 2024 – Captain/Asst. Fire Marshall Joel Saenz attended SRC meeting
- June 12, 2024 – Fire Marshall Frank Cavazos attended EOC layout meeting in Training Room
- June 12, 2024 – Fire Marshall Frank Cavazos attended meeting at Station 6
- June 13, 2024 – Captain/Asst. Fire Marshall Joel Saenz attended SRC meeting
- June 17, 2024 – Fire Marshall Frank Cavazos attended Command Staff meeting at the Mission Fire Department Administration Conference room
- June 18, 2024 – Fire Marshall Frank Cavazos attended Director's meeting at City Hall
- June 19, 2024 – Fire Marshall Frank Cavazos attended EOC Operations Briefing meeting in Training Room
- June 20, 2024 – Fire Marshall Frank Cavazos attended Fire Prevention Budget Prep in Chief Garcia office
- June 24, 2024 – Fire Marshall Frank Cavazos attended Fire Prevention Budget meeting with Chief Garcia And David Flores in Chief Garcia's office
- June 26, 2024 – Fire Marshall Frank Cavazos attended meeting at Mission Police Station for July 3RD Operation Plan Event

Year to Date: 211 Total

PUBLIC EDUCATION

During the month of June there were three (3) presentations conducted.

| Date | Location | Fire Extinguisher w/Simulator | Fire Safety Trailer | Tours of Stations | Fire Safety Presentation | City Events/Parade |
|------------|---|-------------------------------|---------------------|-------------------|--------------------------|--------------------|
| 06/05/2024 | LITTLE HARVARD EDUCATIONAL CENTER DAYCARE | | | | 25 | |
| 06/21/2024 | KIDS ROCK LEARNING ACADEMY | | | | 15 | |
| 06/28/2024 | FORBEL LEARNING CENTER | | | | 90 | |

Year to Date: 68 Presentations 18,179 Audience
Year to Date w/The Tutor 0 Presentations 0 Audience
Year to Date w/F.S.T. 10 Presentations 1010 Audience
Year to Date w/City Events 9 Presentations 4130 Audience
Year to Date – Other 12 Presentations 1908 Audience
Year to Date Grand Total 99 Presentations 25,227 Audience

Frank Cavazos, Deputy Chief/Fire Marshal



Michael Reyes / Asst Marshal

"Dedicated to the Community We Protect... and Serve"



Grants Activity Report- June 2024

| Grant Name | Funding Agency | Department | Application Amount | Matching Amount | Due Date | Status |
|---|-------------------|-------------------|---------------------|-----------------|----------|-----------------------------------|
| FY22 FEMA Flood Mitigation Assistance (FMA) | TWDB | Executive | \$ 320,000 | 25% | | Submitted-Tracking |
| FY22 Building Resilient Infrastructure and Communities (BRIC) | TDEM | Executive | \$ 415,000 | 25% | | Submitted-Tracking |
| FY25 Bullet-Resistant Shield | OOG | PD | \$ 49,219.00 | None | | Submitted-Tracking |
| FY25 Border Zone Fire Dept. | OOG | Fire | \$ 250,000 | None | | Submitted-Tracking |
| FY25 Rifle Resistant Body Armor | OOG | PD | \$ 189,505.00 | None | | Submitted-Tracking |
| FY25 Criminal Justice Program | OOG | PD | \$ 133,967.64 | None | | Submitted-Tracking |
| FY25 Project Safe Neighborhood | OOG | PD | \$ 49,680.00 | None | | Submitted-Tracking |
| FY24 SHSP-LETPA | OOG | PD | \$ 125,000 | None | | Submitted-Tracking |
| FY24 SHSP-Regular | OOG | PD | \$ 113,911.05 | None | | Submitted-Tracking |
| FY24 SHSP-Regular | OOG | Fire | \$ 133,842 | None | | Submitted-Tracking |
| FY25 Local Border Security Program | OOG | PD | \$ 190,000 | None | | Submitted-Tracking |
| FY25 Operation Lone Star Animal Welfare Organization | OOG Petco Love | PD/FIRE Health | \$ 5,000,000 TBD | None | 7/31/24 | Submitted-Tracking In Progress |
| Energy Efficiency & Conservation Grant (EECBG) | DOE | Executive | \$ 140,450 | None | 10/31/24 | In Progress |
| System Assessment and Validation for Emergency Responders (SAVER) | Homeland Security | Fire | TBD | TBD | | Under Review |



Grants Activity Report- June 2024

| Grant Name | Funding Agency | Department | Application Amount | Award Amount | Matching Amount | Status |
|--|----------------------|------------|------------------------|---------------------|-----------------|----------------|
| FY 24-25 Regional Solid Waste Grant Program | LRGVCDC | Sanitation | \$ 30,000 | \$ 30,000 | 10% | Awarded/Active |
| FY23 Operation Stonegarden | OOG | PD | \$ 325,000 | \$ 325,000 | None | Awarded/Active |
| FY23 COPS Hiring Program | DOJ COPS | Police | \$ 1,771,398.16 | \$ 1,000,000 | 25% | Awarded/Hold |
| FY24 General Victim Assistance Grant Program | OOG | Police | \$ 50,000 | \$ 50,000 | None | Awarded/Active |
| FY24 Local Border Security Program | OOG | Police | \$ 190,000 | \$ 190,000 | None | Awarded/Active |
| FY23 SHSP LETPA | OOG | Police | \$ 56,142.35 | \$ 58,544.24 | None | Awarded/Active |
| FY23 Transportation Alternatives | RGVMPO | Executive | \$ 250,000 | \$ 250,000 | 25% | Awarded/Active |
| OVAG-Victim Services | OAG | Police | \$ 84,000 | \$ 49,500 | None | Awarded/Active |
| Animal Welfare Organization | Petco Love | Health | \$ 35,000 | \$ 30,000 | None | Awarded/Active |
| La Cuchilla Drainage Improvement Project | TXGLO | Executive | \$ 1,000,000 | \$ 997,236.75 | 1% | Awarded/Active |
| Astroland Drainage Improvement Project | TXGLO | Executive | \$ 1,000,000 | \$ 999,162 | 1% | Awarded/Active |
| Trail Connectivity Project | VBLF | Park | \$ 500,000 | \$ 500,000 | None | Awarded/Active |
| FY22 Justice and Mental Health Program | BJA | Police | \$ 388,001.38 | \$ 229,962.91 | (Year 1) 20% | Awarded/Active |
| Better Cities for Pets | Mars Petcare Program | Health | \$ 20,000 | \$ 20,000 | None | Awarded/Active |
| Lions Park Development | AEP | Parks | \$ 30,000 | \$ 30,000 | None | Awarded/Active |
| All-Inclusive Lions Park | TPWD | Parks | \$ 1,500,000 | \$ 750,000 | \$750,000 | Awarded/Active |
| | | | Grand Total: \$ | 5,509,406.00 | | |

**COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT
FISCAL YEAR 10/01/2023-09/30/2024**

| PROGRESS REPORT CDBG | MAY, 2024 UNOFFICIAL | | | | |
|---|--|---|----------------------|---|---------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS \$17,000.00 Funds will be utilized to provide meals to homebound seniors. | \$2,102.76 | Agency submitted April (\$2,102.76) request in May and has been processed. On 06/11/2024 received May's invoice for \$2,198.34 to be processed in June. YTD: 19 clients served 2676 meals | \$14,209.56 | 83.59% | \$2,790.44 |
| AREA AGENCY ON AGING \$3,000.00 Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies. | \$796.80 | Agency submitted April (\$796.80) in May and has been processed. On 06/11/2024 received May's invoice for \$7.95 to be processed in June. YTD: 8 clients served | \$2,992.05 | 99.74% | \$7.95 |
| C.A.M.P. UNIVERSITY \$3,000.00 Funds will be utilized to provide day habilitation providing life skills for adults with special needs. | \$0.00 | Agency exhausted FY 23-24 funds. | \$3,000.00 | 100.00% | \$0.00 |
| COMFORT HOUSE \$3,000.00 Funds will be utilized to provide twenty-four hour palliative care to patients who have a prognosis of four months or less to live. | \$0.00 | Agency did not submit invoices in May. On 06/05/24 received February's invoice for \$2,196.54 to be processed in June and agency would have exhausted the funds. YTD: 3 clients served | \$803.46 | 26.78% | \$2,196.54 |
| HOPE MEDICAL SERVICES \$3,000.00 Funds will be utilized to provide medical services to uninsured and/or low income residents. | \$0.00 | Agency exhausted FY 23-24 funds. | \$3,000.00 | 100.00% | \$0.00 |
| CASA OF HIDALGO COUNTY, INC. \$1,000.00 Funds will be utilized for expenses generated in advocating for abused and neglected children. | \$0.00 | Agency exhausted FY 23-24 funds. | \$1,000.00 | 100.00% | \$0.00 |
| CHILDREN'S ADVOCACY CENTER \$11,000.00 Funds will be utilized to provide counseling services for abused/neglected children and their families. | \$0.00 | Agency continues to screen applicants. YTD: 81 clients served. | \$10,514.32 | 95.58% | \$485.68 |
| EMERGENCY RENTAL ASSISTANCE PROGRAM \$15,000.00 Funding will be utilized to provide short term (no more than 3 months) emergency payments on behalf of individuals or families to prevent homelessness. | \$0.00 | Program staff submitted April (\$0) request for May. On 6/11 received May's invoice for \$1670 to be processed in June. Staff continues to screen applicants for the Rental Assistance Program. YTD: 2 clients served; 1 currently approved | \$5,325.00 | 35.50% | \$9,675.00 |
| SILVER RIBBON \$3,000.00 Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment. | \$0.00 | Agency continues to screen applicants. YTD: 9 clients served. | \$1,410.08 | 47.00% | \$1,589.92 |
| AFFORDABLE HOMES OF SOUTH TEXAS \$100,000.00 Funding will be utilized to provide direct home ownership assistance with subsidizing mortgage principal. | \$60,375.50 | Agency submitted April (\$60,375.50) request in May and has been processed. YTD: 4 clients have closed on subsidy loan | \$61,816.73 | 61.82% | \$38,183.27 |
| HOUSING ASSISTANCE PROGRAM | | | | | |
| REHABILITATION \$50,000.00 | \$0.00 | 3 rehabs have been approved. 1 is pending floorplans, 1 is pending lead-base test results, and 1 is pending title clearance. | \$0.00 | 0.00% | \$50,000.00 |
| RECONSTRUCTION \$636,209.00 | \$1,750.00 | 5 recons approved and contracts signed (\$1750). Construction will commence within 5-10 business days. | \$147,873.35 | 23.24% | \$488,335.65 |
| HOUSING ADMINISTRATION \$103,833.00 | \$7,506.41 | Oversight expense of the Housing Assistance Program | \$60,275.91 | 58.05% | \$43,557.09 |
| PROGRAM ADMINISTRATION \$184,934.00 | \$13,086.78 | Oversight expense of the CDBG Program | \$101,107.60 | 54.67% | \$83,826.40 |
| \$1,133,976.00 | \$85,618.25 | | \$413,328.06 | 37.04% | \$720,647.94 |
| | Community Development Department CDBG / HOUSING | | | | |
| | New Applicants (HAP) | Agencies/Contractor: | Departments: | # of referrals to other agencies/departments: | Walk-ins |
| | 11 | 2 | 0 | 11 | 0 |
| | New Applicants (EAP) | Re-certifications: | Previously Assisted: | Incoming Calls: | Appointments |
| | 2 | 0 | 5 | 51 | 6 |

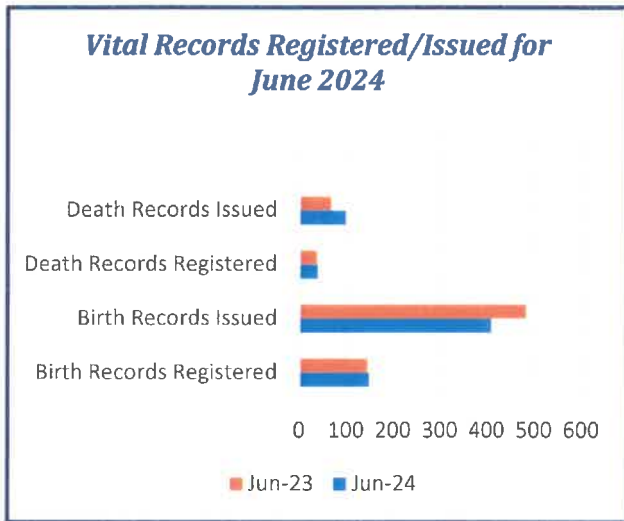
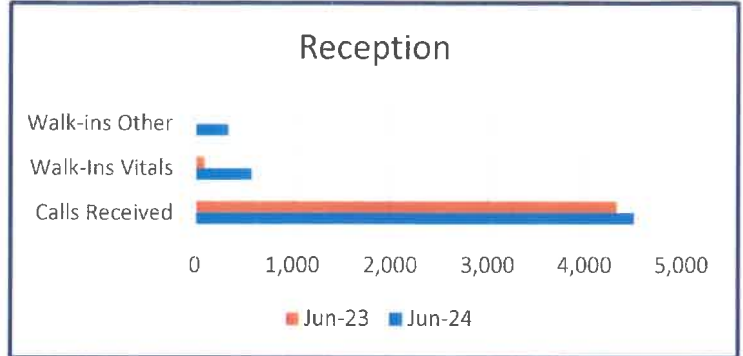
**COMMUNITY DEVELOPMENT DEPARTMENT
 PROGRESS REPORT CV AND CV-3
 FISCAL YEAR 2023-2024 (FUNDING THRU 07/2026)**

| PROGRESS REPORT CV | MAY, 2024 UNOFFICIAL | | | | |
|--|-----------------------------|---|--------------------|---------------|--------------------|
| AGENCY / DEPARTMENT / DESCRIPTION / BUDGET | MONTHLY EXPENDITURE | ACCOMPLISHMENT | YEAR TO DATE | % | BALANCE |
| AMIGOS DEL VALLE - MEALS | | | | | |
| \$0.19 | | | | | |
| Funds will be utilized to assist seniors affected by COVID-19 and expand services for weekend deliveries and/or drive-thru meal pickup due to social distancing. | \$0.00 | Agency completed program | \$0.00 | 0.00% | \$0.19 |
| EMERGENCY ASSISTANCE PROGRAM | | | | | |
| \$16,036.61 | | | | | |
| Funds will be utilized to assist residents affected by COVID-19 with rent/mortgage and utility assistance. | \$0.00 | Program staff submitted April (\$0) in May. In June program submitted (\$1320.23) to be processed. YTD: 3 clients served | \$14,716.38 | 91.77% | \$1,320.23 |
| PROGRAM ADMINISTRATION | | | | | |
| \$310.00 | | | | | |
| | \$0.00 | Staff completed contract hours; program continues | \$0.00 | 0.00% | \$310.00 |
| AFFORDABLE HOMES OF SOUTH TEXAS CV3 | | | | | |
| \$62,715.88 | | | | | |
| Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19. | \$705.65 | Agency submitted April (\$705.65) in May and was processed. YTD 3 clients served. | \$16,863.51 | 26.89% | \$45,852.37 |
| FOOD BANK OF RGV CV3 | | | | | |
| \$2.46 | | | | | |
| Funds will be utilized to purchase food items for distribution of food baskets/boxes to individuals/families affected by COVID-19. | \$0.00 | Agency completed program | \$0.00 | 0.00% | \$2.46 |
| MISSION FIRE DEPARTMENT CV3 | | | | | |
| \$43,938.89 | | | | | |
| Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19 | \$251.00 | Advertisement for bids received (\$251) and contractor awarded for disaster shelter concrete pad and carport. In June FD submitted (\$37,894) invoice for completion of concrete pad and carport. | \$502.00 | 1.14% | \$43,436.89 |
| \$123,004.03 | \$956.65 | | \$32,081.89 | 27.25% | \$90,922.14 |

CITY SECRETARY MONTHLY REPORT – JUNE 2024



| <i>Reception</i> | | | |
|------------------------------------|-------------|-----------------------|--------------|
| Calls Received | 4506 | JUNE 2024 | |
| Walk-Ins – Vitals | 583 | Calls Received | 4,328 |
| Walk- Ins Other Departments | 344 | Walk-Ins | 98 |



| Vital Statistics | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|
| | June 2024 | YTD 2024 | June 2023 | YTD 2023 |
| Birth Records Registered | 149 | 1,381 | 146 | 1424 |
| Birth Records Issued | 409 | 4,156 | 484 | 4,853 |
| Death Records Registered | 39 | 374 | 38 | 429 |
| Death Records Issued | 99 | 642 | 68 | 708 |
| Funds Received | \$10,842 | \$102,468 | \$11,825 | \$118,366 |

| Cemetery: | | | | | |
|--------------------|--------------------|-----------------|-----------------|-------------------|------------------|
| 2023-2024 | Laurel Hill | San Jose | Catholic | Baby Space | YTD 23/24 |
| Burials | 2 | 0 | 1 | 0 | 46 |
| Sold Spaces | 0 | 0 | 0 | 0 | 0 |
| 2022-2023 | Laurel Hill | San Jose | Catholic | Baby Space | YTD 23/24 |
| Burials | 2 | 0 | 0 | 0 | 43 |
| Sold Spaces | 0 | 0 | 0 | 0 | 0 |

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: MIKE PEREZ, CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, JUNE 2024
DATE: JULY 1, 2024

1. Mission Fire Department ENG's promotional examination was held on June 28, 2024. We had twelve (12) participants, with five passing. (scores attached) We are pending five-day appeal process then CS Commission approval July 11, 2024. Top four will be promoted immediately and then list will be good until June 28, 2025 or when exhausted
2. Mission Fire Department has two openings that will be filled by July 8, 2024. Once ENG's are promoted, we will need to fill those slots to be fully staffed.
3. Mission Police Departments has eight (8) openings, background checks have started and positions should be filled within thirty days.
4. Pending Hearings
 1. PO Roel Velasquez-Indefinitely Suspended June 7, 2023-pending legal
 2. PO Esteban Jara-Indefinitely Suspended March 28, 2024-Arbitrator has been selected-pending date
 3. FF Roberto Martinez-Suspended three (3) shift days without pay December 22, 2023-**RESOLVED**
 4. FF Jorge Balderas-Suspended four (4) shift days without pay December 22, 2023-Hearing set for August 15, 2024-**RESOLVED**



FIRE - CIVIL SERVICE
ENGINEER PROMOTIONAL WRITTEN EXAMINATION
Date Administered: June 28, 2024



PROMOTIONAL EXAMINATION TEST SCORES

| # | EMPLOYEE NAME | JOB TITLE | WRITTEN EXAM SCORE | SENIORITY POINTS | TOTAL SCORE |
|----|--------------------------|-------------|--------------------|------------------|-------------|
| 1 | ALVAREZ, Randy | Firefighter | 91 | 5 | 96 |
| 2 | GARCIA JR., Rodolfo | Firefighter | 64 | | 64 |
| 3 | GRANADOS, Alex M. | Firefighter | 62 | | 62 |
| 4 | LAVOIE, Evan M. | Firefighter | 70 | 3 | 73 |
| 5 | LERMA III, Arturo Andres | Firefighter | 55 | | 55 |
| 6 | LONGORIA JR., Horacio | Firefighter | 84 | 3 | 87 |
| 7 | LOZA III, Joe E. | Firefighter | 64 | | 64 |
| 8 | MARTINEZ, Roberto M. | Firefighter | 69 | | 69 |
| 9 | REYNA, Carlissa M. | Firefighter | 54 | | 54 |
| 10 | TORRES, Ricardo J. | Firefighter | 78 | 5 | 83 |
| 11 | VILLALON, Roberto C. | Firefighter | 73 | 6 | 79 |
| 12 | VILLARREAL JR., Juan J. | Firefighter | 54 | | 54 |

All applicants who receive a grade of at least 70 points shall be determined to have passed the examination.

*Scores are pending Appeal process and Civil Service Commission approval.

***TIEBREAKERS:**

1. Time in Civil Service
2. Seniority in rank
3. Highest Raw Score
4. Time in military
5. Best score on first thirty questions of exam



FIRE - CIVIL SERVICE
ELIGIBILITY LIST - ENGINEER



Written Examination Administered: June 28, 2024

| # | EMPLOYEE NAME | WRITTEN EXAM SCORE | SENIORITY POINTS | TOTAL SCORE |
|---|-----------------------|--------------------|------------------|-------------|
| 1 | ALVAREZ, Randy | 91 | 5 | 96 |
| 2 | LONGORIA JR., Horacio | 84 | 3 | 87 |
| 3 | TORRES, Ricardo J. | 78 | 5 | 83 |
| 4 | VILLALON, Roberto C. | 73 | 6 | 79 |
| 5 | LAVOIE, Evan M. | 70 | 3 | 73 |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |

Expires: 6/28/2025 or when list is exhausted.

Approved by Civil Service Commission on XX/XX/2024.

Jesse Lerma Jr.
Civil Service Director

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: MIKE PEREZ, CITY MANAGER
FROM: JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR
SUBJECT: 311 REPORT, JUNE 2024
DATE: JULY 1, 2024

We have a total of 674 submission for June of 2024 with a total of 8692 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Our media department has been pushing the 311-program encouraging our citizens to utilize the program.

Thank you!

Topic Counts of Opened Requests
For Date Period From 06/01/2024 Through 06/30/2024

| Topic | Count |
|--|------------|
| Health | |
| Animal Control | 515 |
| Mosquitoes | 21 |
| Total - Health | 536 |
| Obstructions -Tree/Branches | |
| MOWING | 8 |
| Total - Obstructions -Tree/Branches | 8 |
| Parks & Rec | |
| Graffiti | 2 |
| Mowing (Drainage & Alleys) | 1 |
| Parks | 4 |
| Restrooms | 0 |
| Right of way (mowing) | 0 |
| Trails | 0 |
| Total - Parks & Rec | 7 |
| Planning | |
| Construction Concerns | 2 |
| Dilapidated Home/Structure | 1 |
| Garage Sales | 0 |
| Health & Sanitation | 3 |
| Illegal Dumping | 8 |
| Junked Vehicle on private property | 2 |
| Sewer Concerns | 9 |
| Unsafe Building | 0 |
| Weedy Lot | 20 |
| Total - Planning | 45 |
| Police Department | |
| Illegal Parking | 2 |
| Total - Police Department | 2 |
| Public Works | |
| Flooded area/Roadway and streets | 5 |
| Foul smell | 1 |
| Junk Vehicle | 1 |
| Lift Station | 0 |
| Lift Stations | 0 |
| Low Water Pressure | 3 |
| Obstruction Tree Signs/Tree Trimming | 6 |
| Pot Holes | 12 |
| Sandbag (Elderly And Disabled) | 1 |
| Side Walk | 1 |
| Street Light | 18 |
| Streets/Signs | 4 |
| Tires | 3 |
| Traffic Signals | 0 |
| Water Leaks | 6 |
| Total - Public Works | 61 |
| Sanitation | |
| Brush | 8 |
| Bulky Items | 1 |
| Garbage | 4 |
| Obstruction/ Brush | 2 |
| Trash | 0 |
| Total - Sanitation | 15 |

TOTAL 674