

Office of Emergency Management



Overall Status: **Green**

Month end status report

March 2023

Status Code Legend

- On Track: Mission capable to date
- High Risk: At risk, with a high risk of going off track
- At Risk: Milestones missed but date intact
- Off Track: Date will be missed if action not taken

OEM Monthly Status:

- To add a bullet for any status, on the Home tab, in the Styles gallery, select the name of the status of you need.
- To replace any placeholder text (such as this) just tap it and start typing.
- Additional status item.

Issues:

- STEAR Registration is slightly behind schedule, we are working to push the message
- Back-up EOC at PD is inoperable, IT Staff and Media are working with vendor
- Hurricane Preparedness message is being worked with Media
- Connectivity between EOCs

Accomplishments:

- TDEM 147 Registration submitted January 3, 2023 for EMC, Deputy EMC, PIO
- Working with Hidalgo County Local Emergency Planning Committee (LEPC) on EM Planning
- Monitoring TDEM State Operations Center (SOC) for daily updates and situational awareness
- Participated in the LEPC Table-Top Exercise, HazMat scenario

Milestones for the next 30 days:

- STEAR Registration message is pushed out to public and getting responses
- Back-up EOC at PD operable and communication with Primary EOC
- LiveU (drone live feed to EOC) will be operable
- City of Mission EM Org Chart complete
- Recruit City Staff and Volunteers to fill EOC positions
- Identify training for EOC positions to register new EOC members

Milestones for the next 60 days:

- City of Mission Table-Top exercise
- Hurricane preparedness media push (Cable TV, Social Media, Website etc.) educating the public
- City asset list (pumps, generators and other equipment)
- Coordinate with LEPC on the Full-Scale Exercise

Areas/questions for discussion:

Community Emergency Response Teams (CERT), Volunteer Operations Center (VOC), Volunteer Organizations Active in Disaster (VOAD) Long Term Recovery Committee, Incident Management Team (IMT)

Last month's issues forwarded to this month:

N/A

Contact Information

If you want to add any important info about the contacts that follow, you can do that here. If not, just select this placeholder and press Delete to remove it.

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Project Abstract

The Office of Emergency Management (OEM) coordinates with Hidalgo County emergency management program to prepare, prevent, plan, respond and recover from all-hazard events. The OEM develops, maintains and implements the ability to direct, control, manage and coordinate emergency operations in cooperation with local, State and Federal governmental and private sector agencies.

Preparing the County for Emergencies

- County wide Incident Management System: All emergencies within the county are managed in accordance with NIMS/ICS principles.
- Continuity of Operations Planning (COOP): OEM manages the County COOP program, which ensures essential public services are available during/following emergencies.
- Emergency Planning: OEM develops, maintains, and coordinates a comprehensive emergency management plan with Hidalgo County and neighboring Municipalities within the County.
- Training and Exercises: OEM conducts responder and staff training and exercises to test plans and response capabilities to identify areas of improvement.
- Incident Monitoring: OEM monitors local, regional, national incidents for their impact on the county in order to provide decision makers with vital information and warning.

Coordinating Emergency Response and Recovery

- Emergency Operations Center (EOC): During major events the EOC is the focal point for information coordination, resource requests, and decision making.
- Incident Management: OEM provides on-scene command, control, and communications.
- Incident Management Team (IMT): OEM participates in regional Incident Management Team providing regional local jurisdictions with a cadre of NIMS trained staff support to local Incident Commanders.
- Public Warning: OEM coordinates with elected/appointed decision makers, Public Information Officer, and surrounding entities to provide vital warning and information to the public.
- Recovery and Relief: Following an emergency, OEM works with government agencies, businesses, and non-profit organizations providing assistance and relief to citizens in Hidalgo County.

Mission Police Department



Monthly Report
March 2023



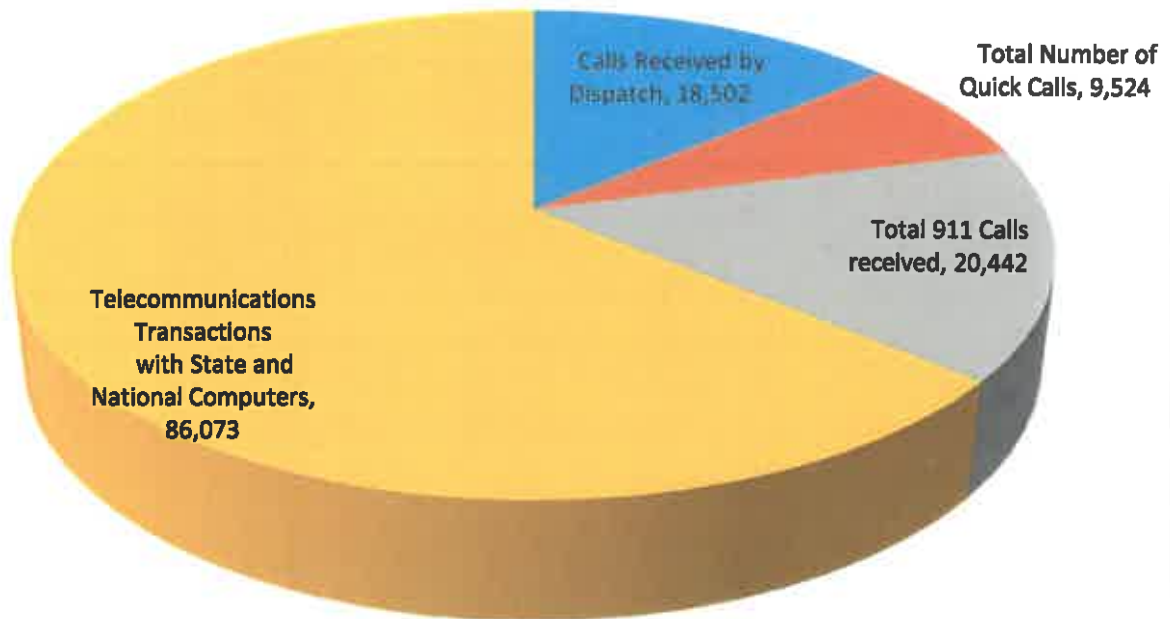
Mission Police Department

Monthly Report for March 2023



Communications Division

	March 23	FY 22-23 YTD
Calls Received by Dispatch	3,244	18,502
Total Number of Quick Calls	1,493	9,524
Total 911 Calls received	4,320	20,442
Telecommunications Transactions with State and National Computers	15,790	86,073





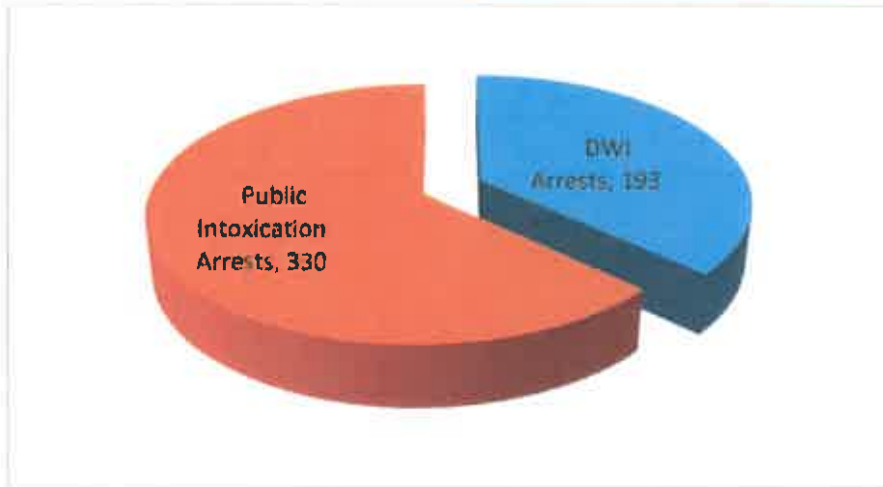
Mission Police Department Monthly Report for March 2023



Patrol Division

DWI Arrests
Public Intoxication Arrests

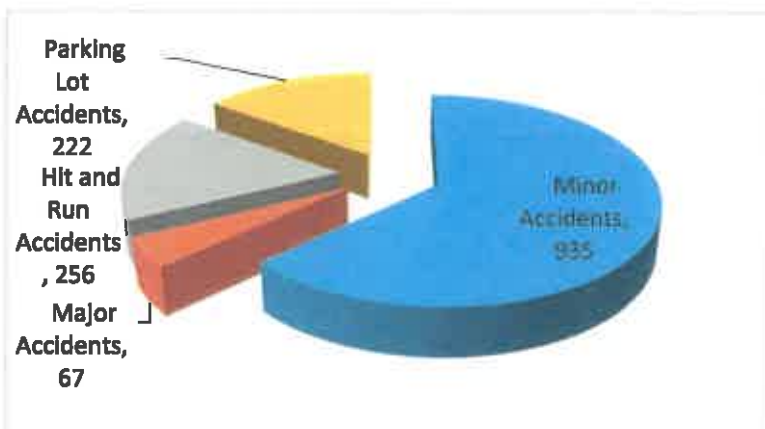
March 23	FY 22-23 YTD
53	193
79	330



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

March 23	FY 22-23 YTD
190	935
2	67
32	256
41	222





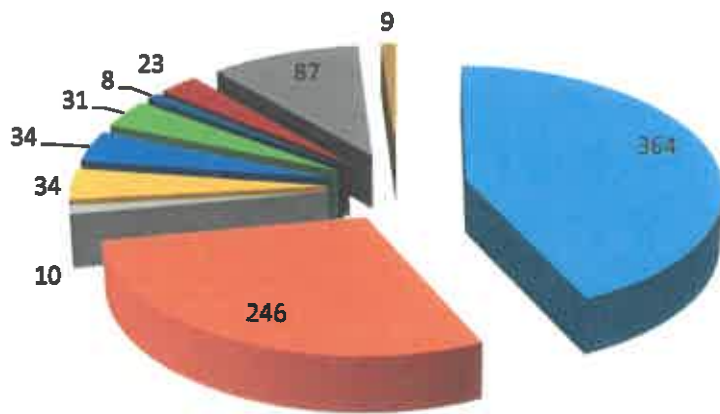
Criminal Investigations Criminal Case Submissions



- Adult Misdemeanor Cases Submitted to DA's Office**
- Adult Felony Cases Submitted to DA's Office**
- Adult Cases Submitted to Mission Municipal Court**
- Adult Misdemeanor Arrests**
- Adult Felony Arrest**
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department**
- Juvenile Felony Cases Submitted to Juvenile Probation Department**
- Juvenile Cases Submitted to Mission Municipal Court**
- Juvenile Misdemeanor Arrests**
- Juvenile Felony Arrests**

	March 23	FY 22-23 YTD
Adult Misdemeanor Cases Submitted to DA's Office	71	364
Adult Felony Cases Submitted to DA's Office	47	246
Adult Cases Submitted to Mission Municipal Court	2	10
Adult Misdemeanor Arrests	3	34
Adult Felony Arrest	3	34
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	3	31
Juvenile Felony Cases Submitted to Juvenile Probation Department	5	8
Juvenile Cases Submitted to Mission Municipal Court	3	23
Juvenile Misdemeanor Arrests	3	87
Juvenile Felony Arrests	5	9

March 23



- Adult Misdemeanor Cases Submitted to DA's Office
- Adult Felony Cases Submitted to DA's Office
- Adult Cases Submitted to Mission Municipal Court
- Adult Misdemeanor Arrests
- Adult Felony Arrest
- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests



Mission Police Department

Monthly Report for March 2023

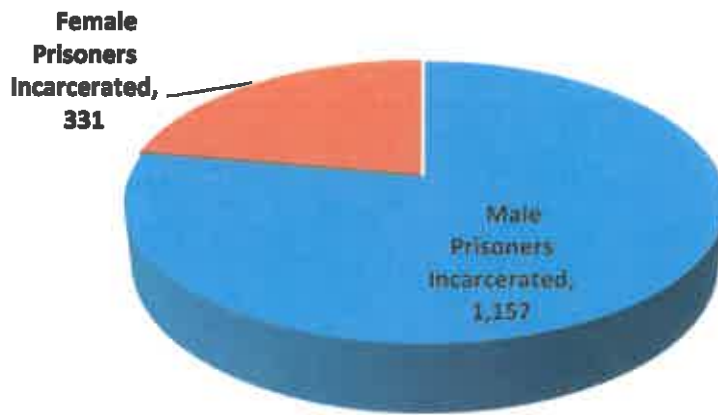


Jail Division

Adults

Male Prisoners Incarcerated
 Female Prisoners Incarcerated
Total

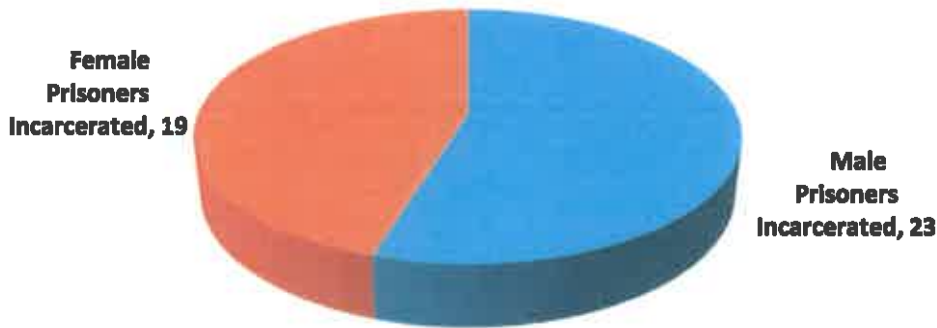
	<u>March 23</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	216	1,157
Female Prisoners Incarcerated	80	331
Total	296	1,488



Juveniles

Male Prisoners Incarcerated
 Female Prisoners Incarcerated
Total

	<u>March 23</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	2	23
Female Prisoners Incarcerated	4	19
Total	6	42





Narcotics Division -DEA

	March 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0.00	370.03
(Street Value -\$506.00 per pound)	\$0.00	\$187,235.18
Cocaine (kilos)	66.8	395.56
(Street Value -\$21,000.00 per Kilo)	\$1,402,800.00	\$8,306,760.00
Fentanyl	0	0.00
(Street Value -\$30,000.00 per Kilo)	\$0.00	\$0.00
Heroin (kilos)	26	51.85
(Street Value -\$17,680.00 per Kilo)	\$889,200.00	\$1,197,461.25
Methamphetamine (kilos)	0	0.18
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$2,158.43
Currency Seizures:	\$0.00	\$460,810.00
Vehicle Seizures:	0	10
Arrest:	17	27

Narcotics Division -Immigration & Customs Enforcement

	March 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	0	255.51
(Street Value -\$21,000.00 per Kilo)	\$0.00	\$5,365,710.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	27	1402.00
(Street Value -\$11,925.00 per Kilo)	\$537,300.00	\$16,934,175.00
Currency Seizures:	\$450,921.00	\$2,300,619.00
Vehicle Seizures:	0	4
Arrest:	2	25



Mission Police and Criminal Investigations

Narcotics

	March 23	FY 22-23 YTD
Marihuana (pounds)	0.05	1.75
(Street Value -\$506.00 per pound)	\$25.30	\$885.50
Cocaine (kilos)	0.0263	0.13
(Street Value -\$21,000.00 per Kilo)	\$552.30	\$2,683.80
Currency	\$1,596.00	\$7,998.13

U.S. Marshal Task Force

	March 23	FY 22-23 YTD
Fugitive Apprehension	172	639
Mission CIB Warrants	4	19
68-A Vehicle Inspections	4	9



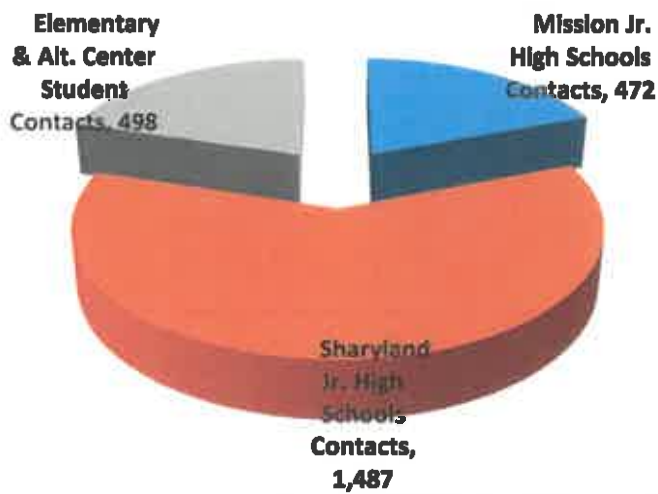
Mission Police Department

Monthly Report for March 2023



Educational Resource Officer Program

	March 23	FY 22-23 YTD
Mission Jr. High Schools Contacts	106	472
Sharyland Jr. High Schools Contacts	87	1,487
Elementary & Alt. Center Student Contacts	56	498



	March 23	FY 22-23 YTD
Mission High Schools	167	976
Sharyland High Schools	125	801

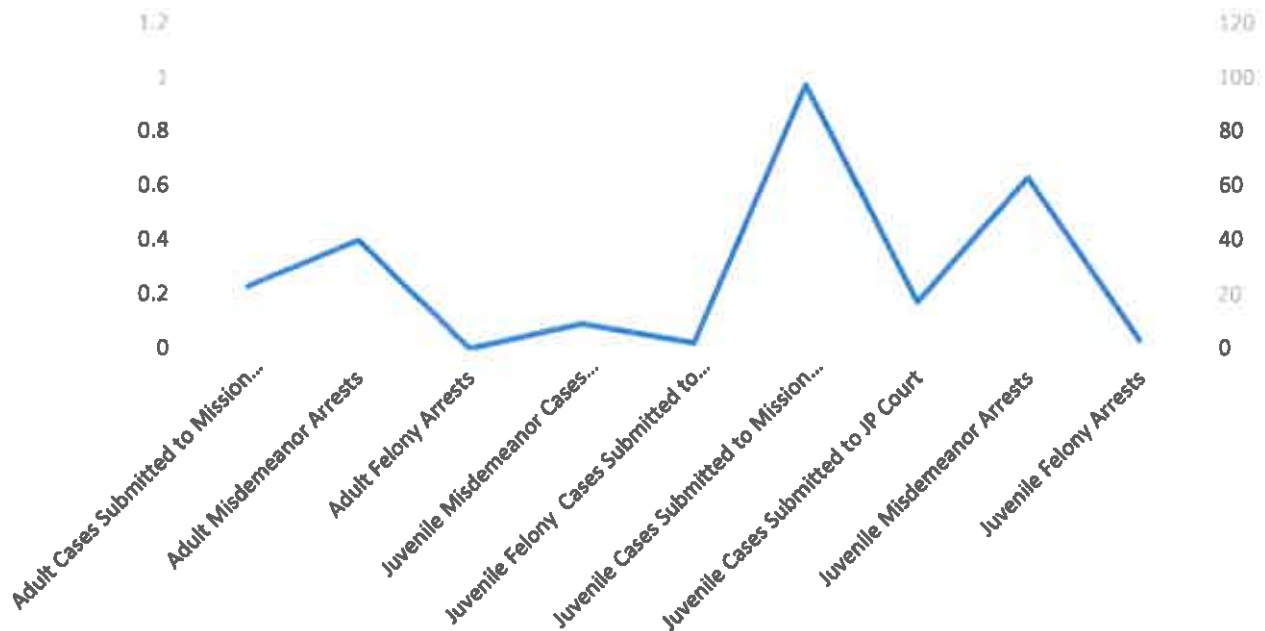


Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharpland Schools



	March 23	FY 22-23 YTD
Adult Cases Submitted to Mission Municipal Court	3	23
Adult Misdemeanor Arrests	9	40
Adult Felony Arrests	0	0
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	0	9
Juvenile Felony Cases Submitted to Juvenile Probation Department	0	2
Juvenile Cases Submitted to Mission Municipal Court	19	97
Juvenile Cases Submitted to JP Court	5	17
Juvenile Misdemeanor Arrests	9	63
Juvenile Felony Arrests	0	3

Adult & Juvenile Cases Submitted by Police Officers





Mission Police Department

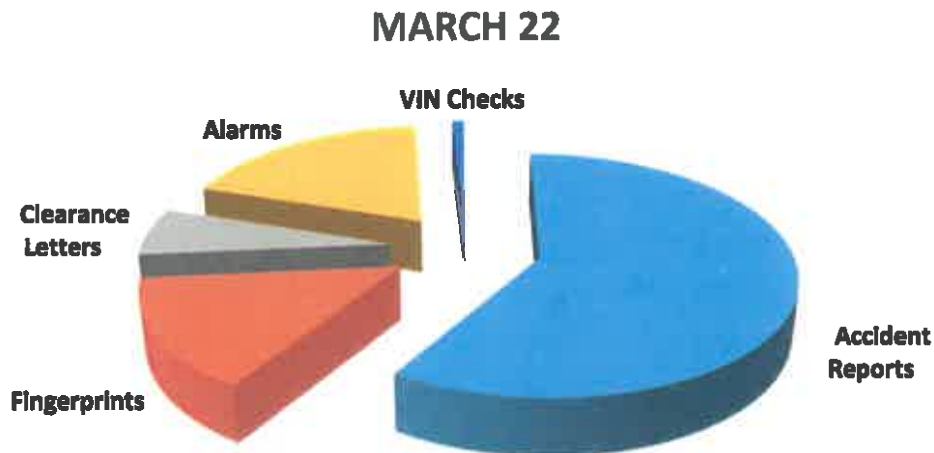
Monthly Report for March 2023



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	<u>March 22</u>	<u>FY 22-23 YTD</u>
Accident Reports	95	525
Fingerprints	30	130
Clearance Letters	10	58
Alarms	26	169
VIN Checks	1	8
TOTAL	162	890



Risk Management Departmental Monthly Report – March 2023

General Liability Claims

There were 2 liability claims filed against the City during the month of March.

Law Enforcement Liability Claims

There were 2 law enforcement liability claims filed against the City during the month of March.

Auto Liability Claims

There were 0 auto liability claims filed against the City during the month of March.

City Property Claims

There were no property claims for the city during the month of March.

Worker's Comp

There have been 5 Workers' Compensation claims filed during the month of March.

- 2 were Civil Service Employees.
 - 0 were Covid-19 Claims.
- 3 were Non-Civil Service Employees.

As of March 31st, we have 3 employees out on Injury leave and 5 employees on Light/Modified Duty. A total of 6 employees returned to full duty in March.

MISSION HISTORICAL MUSEUM

Departmental Report March 2023



PERFORMANCE INDICATORS:

FY 2022-2023						
Performance Indicators	October	November	December	January	February	March
General Attendance	82	20	65	72	111	267
Programs	1,000	0	123	40	183	0
Tours	0	5	0	0	2	0
Social Media	3,789	3,289	9,179	3,783	2,839	12,261
Outreach	0	60	20	0	165	0
Meetings Hosted	0	0	0	0	20	0
Totals	4,851	3,374	9,387	3,895	3,122	12,528

of people served (March 1– March 31)

Public and Educational Programs/Events

Past Programs/Events:

March Spring Break Scavenger History Hunt
 March Spring Break: Staycation
 March Impact of Citrus Industry Exhibit (Annex)

Upcoming Programs/Events:

April Spring Rally
 May Police Memorial Week
 Summer Sports Exhibits
 June Summer Programs
 July Movies on the Lawn

Other Items:

Ongoing History of Mission Loteria Game
 Dec Humanities Texas Relief Grant (in production)
 Summer Sports Exhibit w/Sharyland High School
 Fall Mini Ofrenda Project
 THC Merit Award Nomination





Public Works

March 2023 Monthly Report

Water Distribution Utility Inspections



Sendero



The Shops at 495



Bentsen Palm II



Mayberry Ranch

Street Projects



La Lomita / Levee



San Antonio / Village Square



Canal / Bus 83 Railroad



Public Works Projects



**PUBLIC WORKS
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Animal Control	18-19

Utility Billing and Collection

ANALYTICAL STATISTICAL COMPARISON

‡ UTILITY BILLING ‡

BILLING TYPE	Mar - 2023	Mar - 2022	Y-T-D 22-23	Y-T-D 21-22
Water Consumption (Gals.)	345,486,000	277,791,000	2,044,298,000	2,071,365,000
Number of Customers	30,570	30,139		

WATER & WASTEWATER

Water Sales	\$ 1,176,078	\$ 903,797	\$ 6,397,899	\$ 6,189,964
Water Sales - <i>Granjeno</i>	2,504	2,814	13,546	13,719
Connections	23,205	12,920	104,880	72,343
Reconnect Fees	5,525	18,250	30,650	62,140
Sewage Service	673,988	538,389	3,372,119	3,267,340
Sewage Service - <i>Granjeno</i>	1,246	1,432	7,614	8,531
Industrial Sewer Surcharge	1,209	108	2,103	5,169
Wastewater Assessment	8,920	7,415	46,465	36,310
Service Charge	7,785	5,268	53,803	29,187
Garage Sales & Other	3,885	4,289	27,986	14,569
Total	\$ 1,904,345	\$ 1,494,682	\$ 10,057,065	\$ 9,699,272

SANITATION

Garbage Fees	\$ 658,934	\$ 598,218	\$ 3,705,306	\$ 3,535,161
Brush Fees	66,867	68,608	438,293	406,516
Total	\$ 725,801	\$ 666,826	\$ 4,143,599	\$ 3,941,677

DRAINAGE ASSESSMENT FEE

Drainage Assessment Fee	\$ 104,581	\$ 84,799	\$ 545,235	\$ 508,649
Total	\$ 104,581	\$ 84,799	\$ 545,235	\$ 508,649

Total Billing	\$ 2,734,727	\$ 2,246,307	\$ 14,745,899	\$ 14,149,598
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‡ UTILITY COLLECTIONS ‡

COLLECTIONS	Mar - 2023	Mar - 2022	Y-T-D 22-23	Y-T-D 21-22
Total Collections	\$ 1,825,458	\$ 1,633,486	\$ 9,717,389	\$ 9,706,578

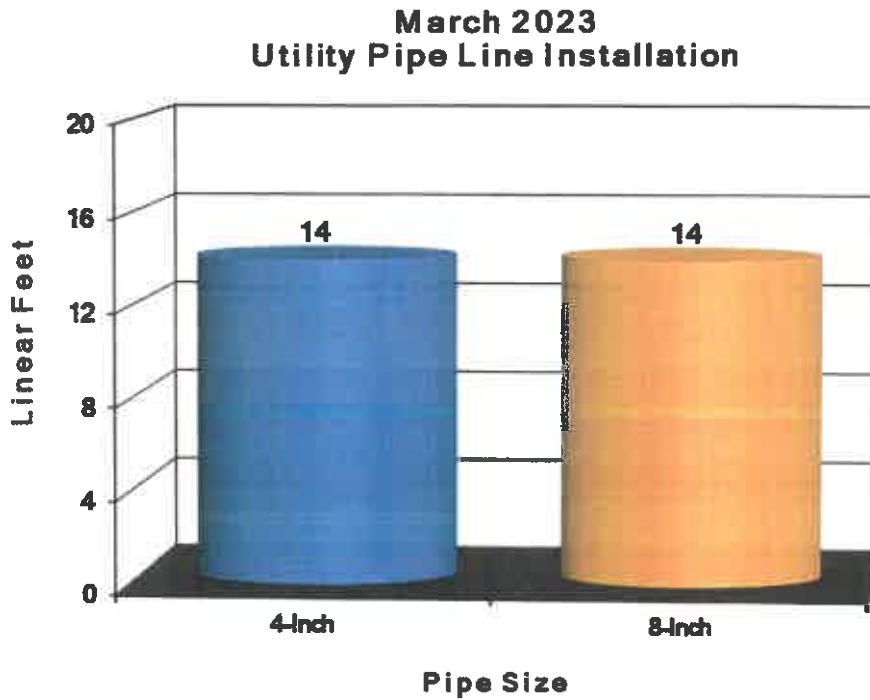
Water Distribution

Utility Line Installation

Water Distribution Crews installed a total of 28 Linear Feet of Utility Line. And maintained 12 major water breaks.

**Water Distribution
Utility Line Installation**

4-Inch	6-Inch
3105 Santa Olvia 14'	801 E 12 th Street 14'
14 LF	14 LF



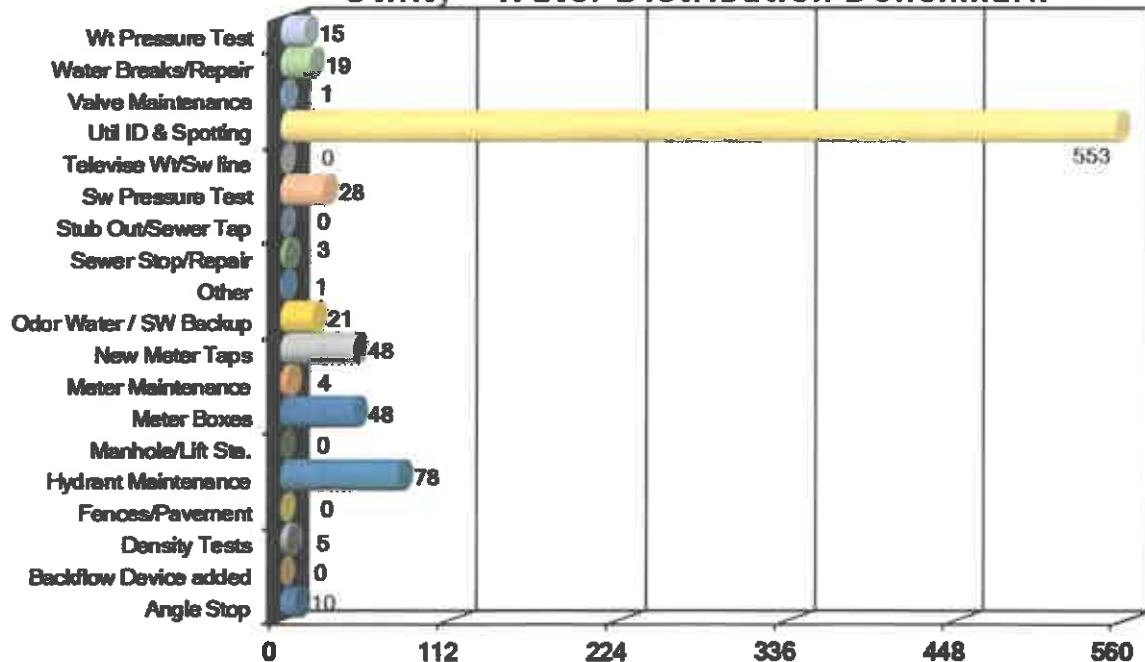
Water Distribution

Water Distribution - Maintenance Benchmark Summary

The following is Water Distribution's maintenance benchmark summary for March 2023.

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Angle Stop	18	9	12	9	6	10	64	154
Backflow Device Added	0	0	0	0	0	0	0	1
Density Tests	64	106	47	0	0	5	222	235
Fences/Pavement	0	1	5	0	2	0	8	16
Hydrant Maintenance	110	61	0	0	61	78	310	307
Manhole/Lift Station	1	0	6	14	0	0	21	60
Meter Boxes	34	32	33	25	51	48	223	498
Meter Maintenance	4	4	4	9	0	4	25	57
New Meter Taps	36	32	35	26	51	48	228	503
Odor Water	26	19	35	32	33	21	166	294
Other	8	6	4	4	0	1	23	96
Sewer Stop/Repair/Tap	2	6	40	31	7	3	89	88
Stub Out	0	0	0	0	0	0	0	0
Sewer Pressure Test	0	16	17	55	8	28	124	23
Televise Sewer line	0	0	0	0	0	0	0	5
Utility ID & Spotting	636	424	538	670	686	553	3,507	5,298
Valve Maintenance	2	3	1	2	0	1	9	24
Water Break/Repair	36	44	34	23	14	19	170	324
Water Pressure Test	3	21	5	33	3	15	80	53
Totals	980	784	816	933	922	834	5,269	8,036

March 2023
Utility - Water Distribution Benchmark



Water Distribution - Utility Inspections Our Utility Inspectors, Mr. Lupe Vela and Mr. Carlos Fuentes, conducted inspections on the twenty-nine (29) sites with 553 inspections, 13 Mandrel Tests, 15 PSI Tests for Sewer and 5 Density Tests.

2022-23 Sites Under Construction

	Site/Subdivision	Start Date	Completion Date	Location	Inspection Description
1	All Heart Church	3/2023		3 Mile / Shary	Under Construction
2	Amber Grove	2/2023		2 ¼ Trosper	Under Construction
3	Augusto Contreras	2/2023		Shary / Bus 83	Under Construction
4	Bentsen Grove	9/2022		Inspiration / 1 Mile South	Under Construction
5	Bentsen Palm PH III	1/2023		Inspiration / 1 Mile South	Under Construction
6	Brilliant Academy PH I	3/2023		Los Ebanos / Charles St.	Under Construction
7	Bryan Pointe PH II	2/2023		Bryan / 1 st Street	Under Construction
8	City of Mission W-A15, S Conway L.S.	7/2020		Trinity / Conway South	Under Construction
9	Capricorn Estates	5/2022		FM495 / Moorefield	Under Construction
10	Coastal Plaza	11/2021		Expressway / Bryan Road	Under Construction
11	Conway Avenue Sewer Project	2/2022		2 Mile / Conway	Under Construction
12	El Millagro PH I	12/2022		Los Indios / Bryan	Under Construction
13	Garden Path	9/2022		Taylor / FM 495	Under Construction
14	IHop	2/2023		North Conway	Under Construction
15	Laguna Oaks	2/2022		1 Mile South / Inspiration	Under Construction
16	Lantana Landing	2/2022		2 ¼ Mile / Trosper	Under Construction
17	Las Esperanzas	1/2023		Glasscock / Frontage 83	Under Construction
18	Lucksinger Apartments	9/2021		Lucksinger / Bus 83	Under Construction
19	Manok Harbor Freight	2/2023		Frontage / Conway	Under Construction
20	Mayberry Ranch	1/2023		3 Mile North Mayberry	Under Construction
21	Plantation Grove Town Homes	9/2022		Plantation Boulevard	Under Construction
22	Ragland Village	1/2023		Business 83 / Ragland	Under Construction
23	Sendero Phase I	1/2023		1 Mile South	Under Construction
24	Sendero Phase II	2/2022		1 Mile South	Under Construction
25	Sharyland Bus Park PH I	3/2022		Anzalduas / Military	Under Construction
26	The Shops At 495	9/2022		FM495 / Conway	Under Construction
27	Speedy Trails	2/2022		West Mile 2 / Holland	Under Construction
28	Stablewood	2/2022		Taylor / FM 495	Under Construction
29	Tanglewood PH4	10/2021	3/2023	Military / Schuerbach	Utilities Complete

2022-23 Water & Wastewater Major Ongoing Construction Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
North Conway Sewer Improvements	5,280 LF (Mile 2 to Mile 3)	90%	90%	\$ 667,110	RDH Site & Concrete LLC
Bentsen Palm Ph III Sewer Improvements	5,280 LF S. Mile 1 (Schuerbach to Inspiration)	95%	95%	\$ 1,853,205	RDH Site & Concrete LLC
SH 365 HCRMA Utility Relocations	5,280 LF South Anzalduas	98%	98%	\$ 1,207,420	Mor-Wil Co.

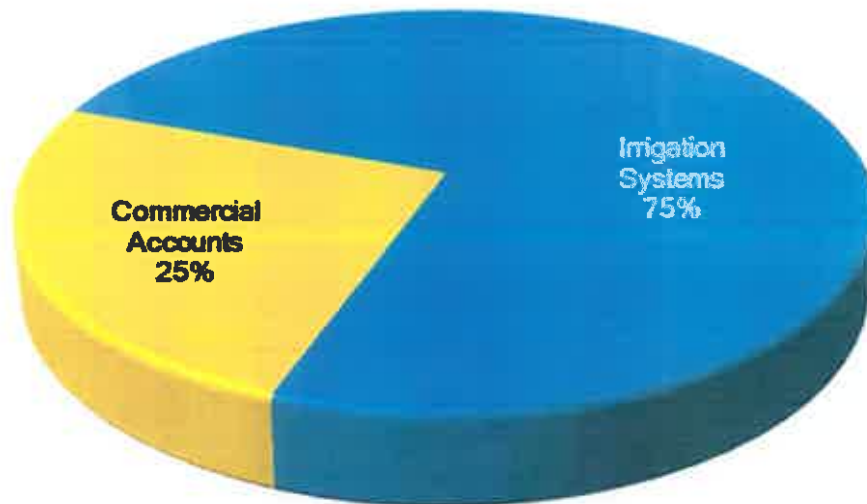
Water Distribution - Backflow Prevention Inspections

Listed below are the sixteen (16) Backflow Prevention Assembly Inspections that Mauro Anzaldua Jr. performed to keep our water lines free from back siphonages and water backflow contamination.

2022-23 Backflow Inspections

Tests / Surveys	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Inspection of <i>Commercial</i> Accounts	6	5	9	6	9	4	39	77
Inspection of <i>Sprinkler</i> Accounts	15	13	18	14	15	12	87	121

March 2023 Backflow Prevention Inspections



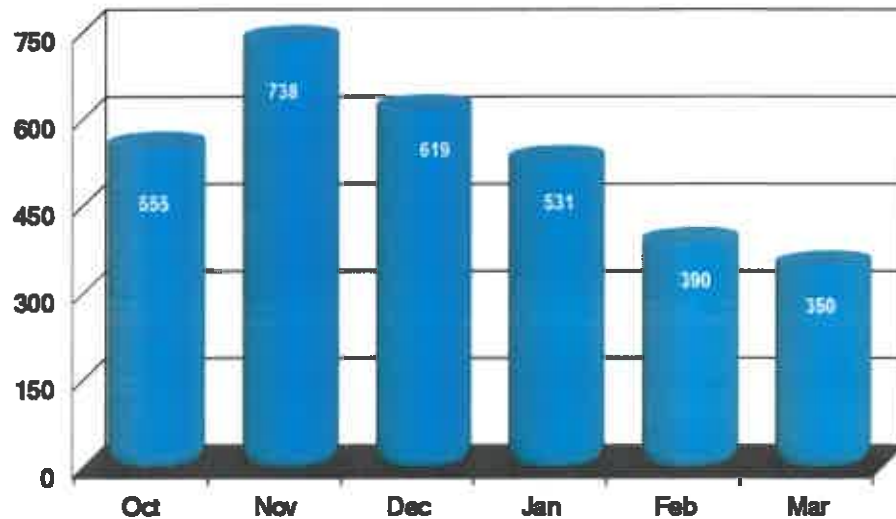
Water Distribution - Sewer Collection

Our Sewer Collection Crews inspected and maintained monthly the City's 40 active Sewer Lift Stations and approximately 369 miles of sewer lines by responding to 21 sewer backups and 350 work orders this month.

2022-23 Sewer Collection Lift Station Inspections

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Lift Stations Inspections	555	738	619	531	390	350	3,183	4,631
Televised Sites	0	0	0	0	0	0	0	5
Televised Feet	0	0	0	0	0	0	0	600

Sewer Collection Lift Station Inspections



Water Treatment Plant

Water Production Water Plant Operators at our North and South Water Treatment Plants treated 382.730 million gallons of water.

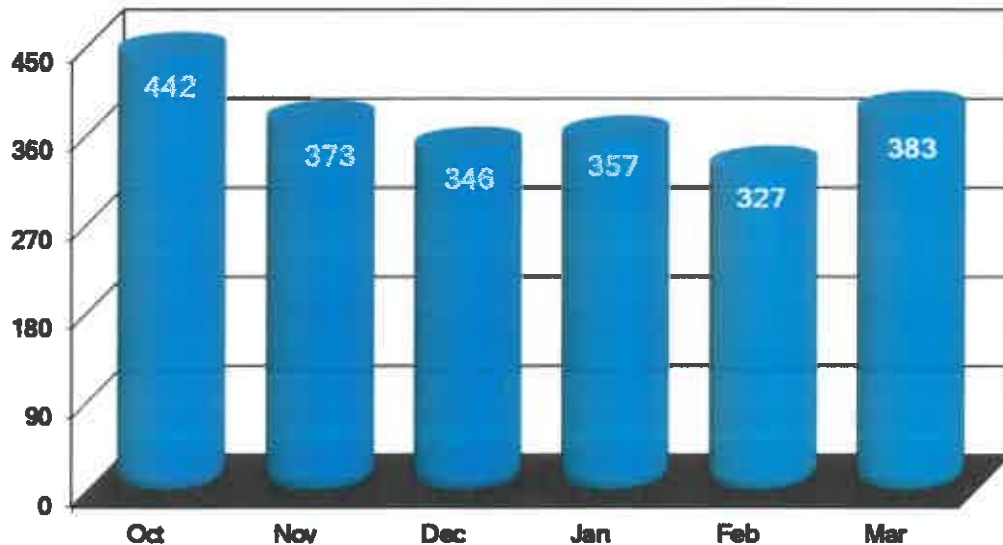
2022-23 Water Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
12	15	11	442	373	346	357	327	383	2,228	4,882

Parameters Exceeded: N/A

Rainfall: 2.80"

2022-23 Water Production Million Gallons (MG)



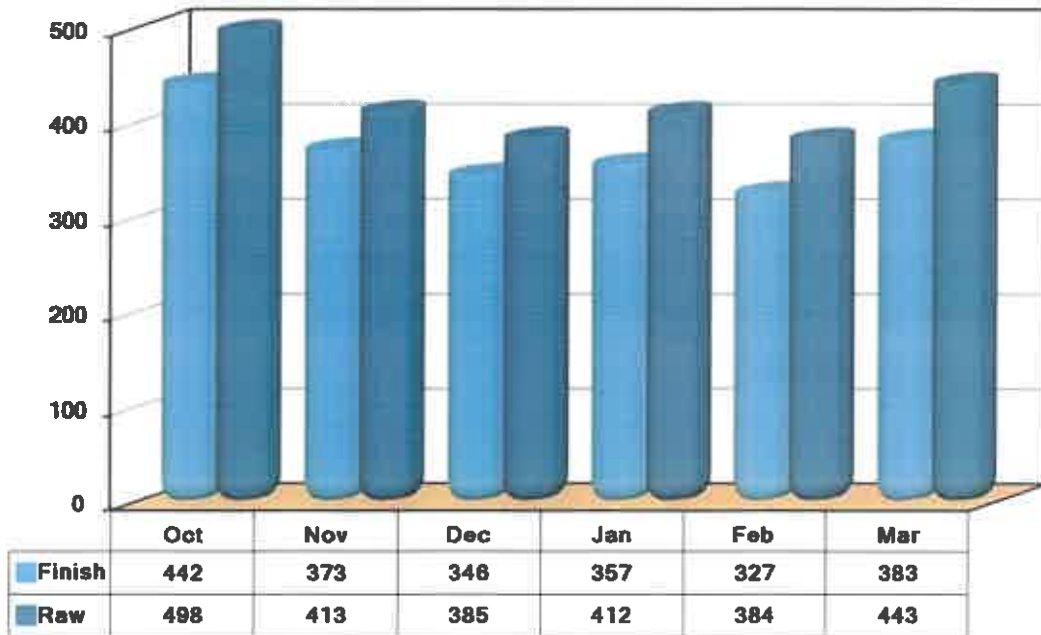
Operations and Maintenance - North Water Treatment Plant

- The International Dioxide (IDI) Company performed the chlorine dioxide generator monthly service and the collected monthly chlorite samples.
- Operators performed required daily and monthly water lab analysis, backwashed and cleaned required filters.
- COVID-19 safety practices continue based on the CDC Guidelines and staff are encouraged to wear masks and practice social distancing.
- JMJ Contractor completed working on Train C by removing underdrains, sand and media and are now currently working on Train B.
- Reviewed water quality lab results from the following certified laboratories:
 1. Ana-Lab (Chlorite, TOC, SUVA)
 2. Eurofins Eaton Analytical (Chlorite)

Operations and Maintenance - South Water Treatment Plant

- The International Dioxide (IDI) Company collected the monthly chlorite samples.
- Operators performed daily and monthly water lab analysis, backwashed and cleaned required filters. Staff performed necessary water plant and reservoir adjustments; such as water influent, water effluent, water levels and chemical adjustments.
- Staff maintained grass trimmed at two treatment plants, reservoirs and distribution water towers.
- Initiated preventive maintenance on equipment as deemed necessary and exercised emergency generators weekly.

**Water Treatment Plants
2022-23 Raw & Finish Water
Million Gals. (MG)**



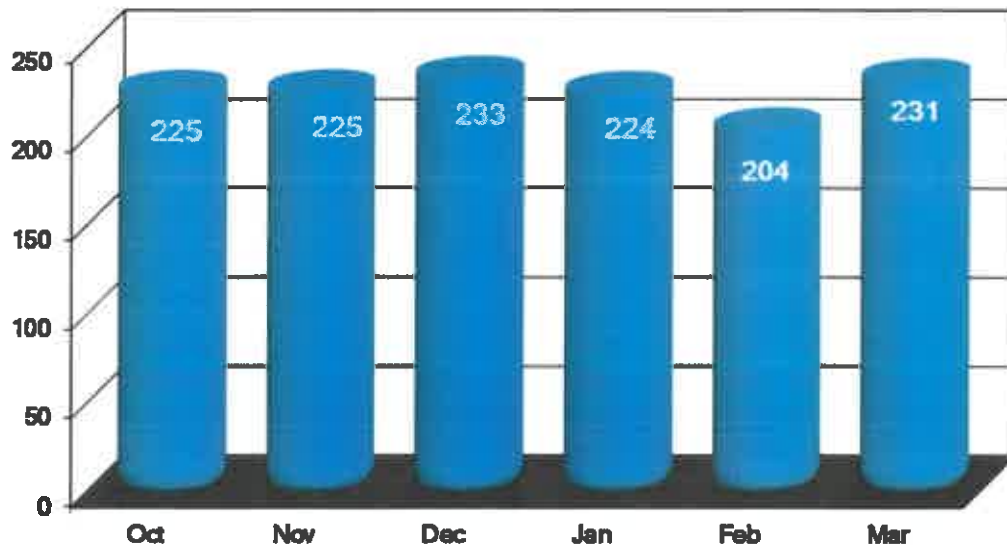
Wastewater Treatment Plant

Wastewater - Treatment Wastewater Plant staff treated 231.320 million gallons of Wastewater.

2022-23 Wastewater Million Gallons (MG)

Avg	Max	Min	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
7.4	10	6.5	225	225	233	224	204	231	1,342	2,722

2022-23 Treated Wastewater Million Gallons (MG)



Wastewater - Wastewater Plant Status

No violations this month. Plant operated at 54.75% capacity and is rated at 13.5 mgd; Yearly averaged 7.391 mgd; There was 3.75 inches of rainfall recorded this month.

Wastewater - Risk Management Program

Wastewater Plant followed the suggested CDC Guidelines for COVID-19, as well as, all employees received Proper Protection Equipment when needed.

Wastewater - Staff Developments

Saith Rodriguez passed the Wastewater Operator "D" Level license exam and continue to strive for his "C" license. Emilio Garcia will take a collections course to obtain his B license from TCEQ. Travis Ray Dunn and Juan Cortez will be testing for their C license and are ready for this next step in their careers. The Plant is seeking two positions; an Operator Trainee and a Plant Laborer.

Wastewater - Facility Activities

The Supervisory Staff continued to support the team with training goals and best practices towards maintaining the Plant in compliance with TCEQ regulatory inspections. The Plant is starting plans on how to upgrade the Plant's UV Disinfection System. Quotes will soon be delivered from Xylem to the City's Wastewater Plant. Plans to rehabilitate the disinfection system will allow the disinfection process to continue for an extended period of time without the added cost of new construction. Other Rehabilitation Projects are being planned for the Main Lift Stations and Clarifier Covers.

Wastewater - General Maintenance Staff maintained grass trimmed, initiated preventive maintenance on equipment as deemed necessary and (automatically) exercised two emergency generators once a week. The following repairs were completed in-house.

1. Odor control systems were monitored and adjusted to reduce malodorous emissions.

2. Operators continue routine cleaning of clarifiers side walls to remove algae buildup.
3. Pumps at our Main Lift Station were exercised for better flow to our Screening System at head works.
4. Operators cleaned "Tea Cup" Grit System at head works daily.
5. Maintenance Crew worked on Aerator 3 for the Pretreatment Pond and checked for oil leakage.
6. Maintenance Crew set up sampler at Rio Grande Juice Company.
7. Maintenance Crew worked on Clarifier 3 for proper function.
8. Plant equipment hours were logged down for the month.
9. Worked on Carrousel Aerator 5, gearbox.
10. Worked on Odor Control Systems 4, to reduce foul odors to the community.

Wastewater - Contract Work The City's contracted electricians worked and/or are working on the following:

1. J&E worked on (a.) Odor control systems 4 VFD control panel; (b.) Aerator 5 for Carrousel and installed gear box.
2. Hill Tex work done at the Plant was as follows.
 - Worked on exhaust fan for thickener pump room.
 - Worked on MCC room cleaning.
 - Worked on pump controls for pretreatment system.
 - Worked on cleaning thickener room control systems.
 - Worked on SCADA System for the Main Lift Station.

Wastewater - Other Contract Work

1. Denali continues to provide the Plant with sludge and grit removal services.
2. Cintas continued to provide uniform services, employee boot purchase option and door mat replacements.
3. Polydine continued to supply us with polymer totes for aiding in sludge de-watering at Belt Press System.
4. Facilities Department worked on roof leaks and restroom air conditioner cleaning.

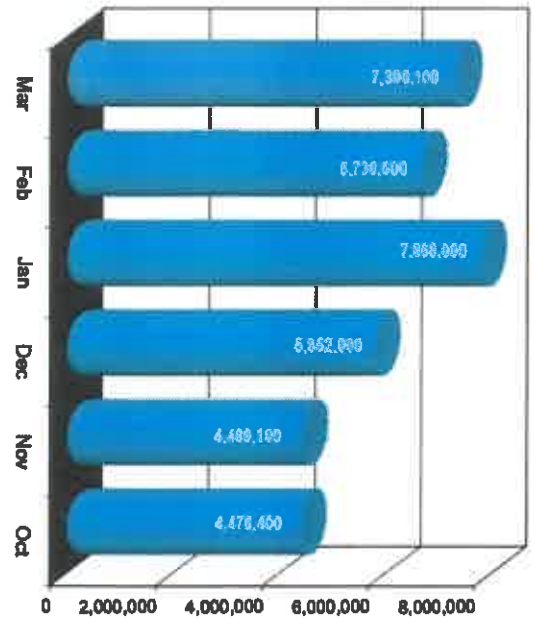
Wastewater - Lab Status All supplies and equipment are meeting TCEQ standards and analysis are concurrent with Standard Methods. Plant Supervisors continue using the EPA Discharge Monitoring Report Federal Reporting System to comply with the TCEQ permit. The Lab is in the process to purchase a DO meter probe.

Wastewater - Special Projects Capital improvements are being discussed for future improvements on Plant's efficiency and promote the permit renewal process. Projects include an upgrade on the UV System, reuse water distribution line, cover for UV protection and other needed projects. Also, Digester System upgrades are being discussed for future improvements, as well as, redundancy for our dewatering sludge system Belt Press. Equipment is needed for the thickener system to be able to be used for daily operations. Main Lift Station work is also being looked at for repairs.

Pre-Treatment

Five surface aerators and motors are operational. Clarifier at Pretreatment was cleaned up of debris on the surface. All industrial flows to the Plant continue to be accounted for by meter totalizers and truck tickets. The Lone Star Citrus Company transported 57 truckloads of 285,000 gallons of citrus wastewater to the Pretreatment System. Pretreatment flow of waste from Rio Grande Juice Company and MPI (Metal Plating Industry) totaled 7,390,100 million gallons. Total sludge hauled was 1,120 cubic yards equivalent to fifty-six (56) roll off containers.

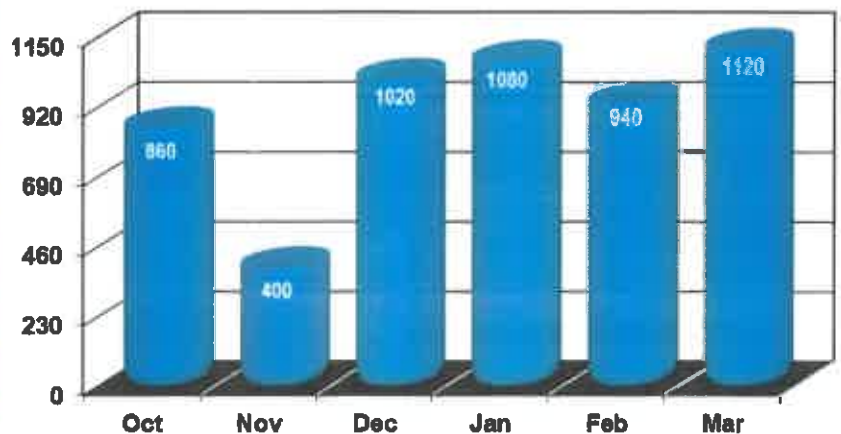
Pretreatment Flow (MG)



2022-23 Sludge Removal

Month	Roll Offs	Cubic Yards
Oct	43	860
Nov	20	400
Dec	51	1,020
Jan	54	1,080
Feb	47	940
Mar	56	1,120
YTD 22-23	271	5,420
F-Y 21-22	446	8,920

2022-23 Sludge Removal - Cubic Yards



Street Division - Benchmark Summary

Our Street Crews paved 1,050 linear feet, patched approximately 650 potholes; placed 61 signs, 40 poles (cemented), 36 clamps, 11 tees/cross pieces; inspected and repaired 91 traffic lights and street lights and street lamps; 1,555 street miles swept; removed 280 tires; street crews cleared right-of-way tree limb obstructions throughout the City. There were 209 customers and a monetary Collection of Debris totaling \$5,687.

Street Improvement & Construction Projects

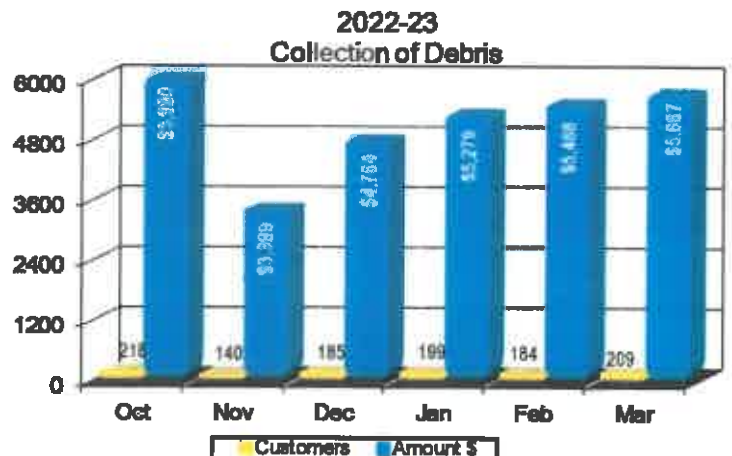
Project Name	Linear Feet	Construction % Completion	Current Status	Project Cost	Contractor
Canal Railroad Tracks	31.69 tons	100%	100%	\$ 2,662	Street Department
Olmo St/TMI South La Lomita/Levee Rd	73.14 tons	100%	100%	\$ 6,144	Street Department
Village Square	162.06 tons	100%	100%	\$ 13,613	Street Department
City Hall Parking Lot	58.06 tons	100%	100%	\$ 4,877	Street Department
Street Maintenance	72.01 tons	100%	100%	\$ 6,056	Street Department

Storm Drainage Improvement Projects

Project Name	Linear Feet	Construction Completion	Current Status	Construction Cost Estimate	Contractor
Esperanza Storm Drainage Improvements	13,635	60%	60%	\$ 5,736,827	Texas Cordia Const. LLC
Gabriel Storm Drainage Improvements	4,479	50%	50%	\$ 2,084,252	Texas Cordia Const. LLC
Stewart Storm Drainage Improvements	8,160	30%	30%	\$ 3,323,780	G&G Contractors
Tulip Storm Drainage Improvements	4,991	85%	85%	\$ 1,818,646	Mor-Will Const. LLC

Collection of Debris There were 209 customers with a collection of debris totaling \$ 5,687.

Month	Customers	Amount \$
Oct	218	\$ 5,990
Nov	140	\$ 3,399
Dec	185	\$ 4,764
Jan	199	\$ 5,279
Feb	184	\$ 5,488
Mar	209	\$ 5,687
YTD 22-23	1,135	\$ 30,607
FY 21-22	2,251	\$ 60,525

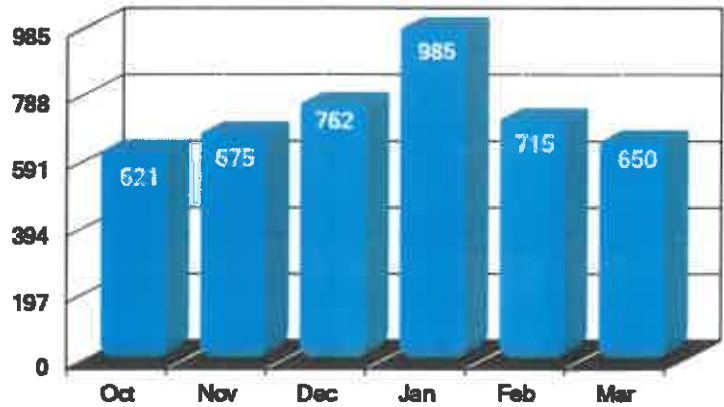


City Pothole Maintenance Street Crews filled a total of 650 potholes.

Pothole Benchmark

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	780	621
Nov	710	675
Dec	820	762
Jan	780	985
Feb	820	715
Mar	875	650
Totals	4,785	4,408

**2022-23
Pothole Count**



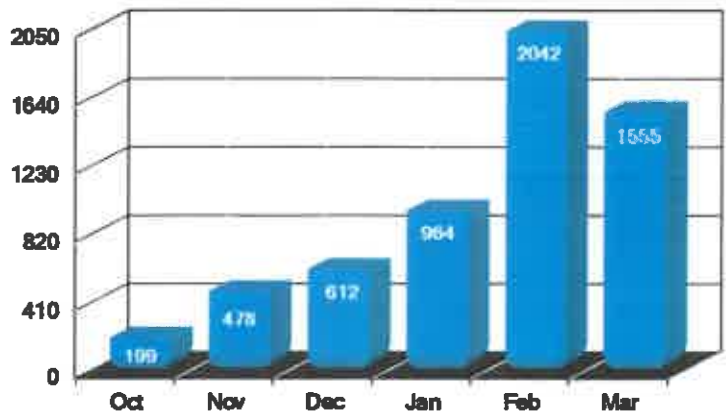
City Street Miles Swept

Mr. Felipe Torres and Mr. Ruben Gutierrez, Sweeper Operators, cleaned 1,555 miles of curbside.

Street Sweeper Miles

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	425	199
Nov	463	478
Dec	494	612
Jan	438	964
Feb	588	2,042
Mar	470	1,555
Totals	2,878	5,850

**2022-23
Street Miles Swept**



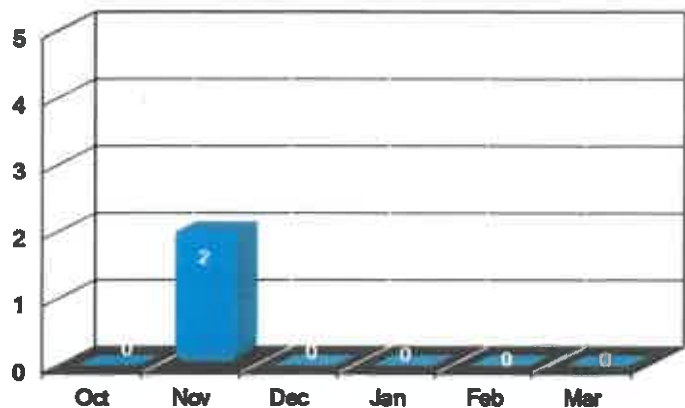
Lot Maintenance / Demolished Home

There were no properties demolished.

**Lot Maintenance/
Demolished Home**

Month	Y-T-D 21-22	Y-T-D 22-23
Oct	0	0
Nov	0	2
Dec	0	0
Jan	0	0
Feb	0	0
Mar	0	0
Totals	0	2

**2022-23
Lot Maintenance / Demolished Home**



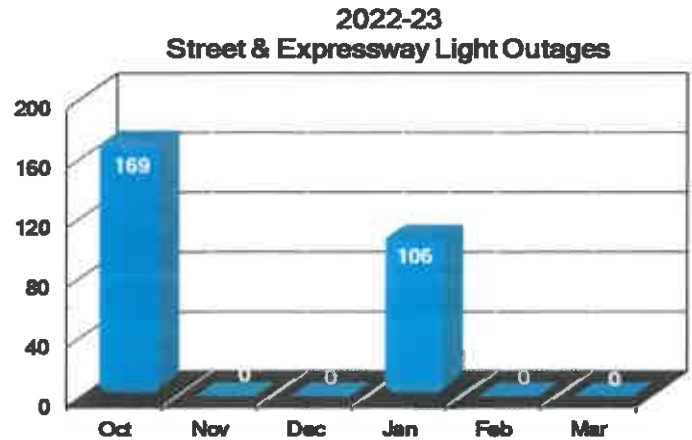
Sign Shop Output Measures Crews installed 61 signs and 40 poles (cemented), 36 clamps, 11 tees and cross pieces.

Month	Sign Installations		22-23 Posts
	Y-T-D 21-22	Y-T-D 22-23	
Oct	55	67	37
Nov	40	32	34
Dec	50	71	31
Jan	45	68	58
Feb	15	64	45
Mar	54	61	40
Totals	259	363	245



Street Light Maintenance There were no Street Light inspections this month.

Month	Street Lights	
	Y-T-D 21-22	Y-T-D 22-23
Oct	285	169
Nov	20	0
Dec	30	0
Jan	295	106
Feb	26	0
Mar	15	0
Totals	671	275



Traffic Signal Light Maintenance Thunderstorms with high winds increased our traffic light maintenance throughout the City. Added LT traffic lights at Bryan and 2 Mile.

Month	School Zone			Traffic Signals Light Changes							
	Light Bulb Replacement	Re-set Controller	School Maint	Green	Red	Amber	Walk / Don't Walk	Trouble shoot Controller	Reg Maint	Misc	Total
Oct	1	1	1	1	0	0	0	0	24	15	43
Nov	0	0	4	0	1	0	4	0	17	19	45
Dec	1	15	17	3	3	4	6	3	0	20	72
Jan	0	3	4	3	1	4	8	5	23	46	97
Feb	0	0	7	1	3	2	3	8	20	48	92
Mar	0	0	0	3	2	1	0	9	27	49	91
YTD 22-23	2	19	33	11	10	11	21	25	111	197	440
FY 21-22	17	10	64	14	17	13	30	46	285	386	882

Storm Drainage

Street Crews cleared debris from storm drains and ditches throughout the City.

City Crew Collect Debris Our Alley Crew cleaned alleyways and averaged 5 trailer loads daily and mowed an average of 2 miles of alleyway.

Tire Removal There were 280 tires removed from the City this month.

Tire Collection		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	1,000	1,200
Nov	1,150	675
Dec	425	365
Jan	375	350
Feb	450	310
Mar	375	280
Totals	3,775	3,180



Fleet Department

2022-23 Maintenance & Cost Summary

Charge Code	Work Orders	Preventive Maintenance	Cost \$
Oil Changes / PM	53	53	\$ 24,500
Repairs	26	0	\$ 33,800
Totals	79	53	\$ 58,300
Y-T-D 22-23	430	328	\$ 267,200
F-Y 21-22	805	574	\$ 475,380

2022-23 Fleet Work Order Benchmark

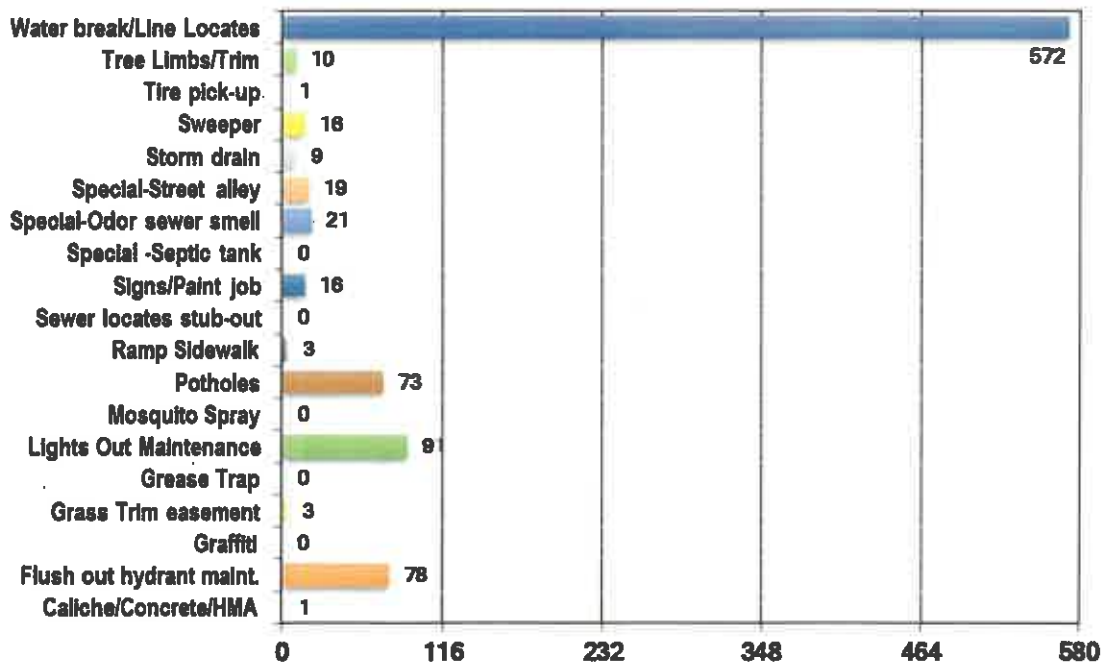


Administration

Request for Service Calls

Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Caliche/Concrete/HMA	2	1	1	0	0	1	5	14
Flush Hydrant Maintenance	110	61	0	0	61	78	310	305
Graffiti	0	0	0	0	0	0	0	2
Grass Trim easement	15	6	6	4	5	3	39	171
Grease Trap	0	0	0	0	0	0	0	8
Lights Out Maintenance	212	45	72	203	92	91	715	2,087
Mosquito spray	0	0	0	0	0	0	0	5
Potholes	114	121	105	49	80	73	542	1,427
Ramp Sidewalk	0	0	0	0	0	3	3	1
Sewer locates stub-out	0	0	0	0	0	0	0	0
Signs/Paint job	3	4	5	4	6	16	38	71
Special -Septic tank	0	0	0	0	0	0	0	0
Special-Odor smell	26	19	35	32	33	21	166	289
Special-Street alley	15	15	2	11	15	19	77	155
Storm drain	5	11	9	6	4	9	44	76
Sweeper	13	10	20	12	9	16	80	128
Tire pick-up	41	1	1	0	7	1	51	66
Tree Limbs/Trim	15	7	4	11	8	10	55	179
Water break/Line locates	672	468	538	670	686	572	3,606	5,339
Total	1,243	769	798	1,002	1,006	913	5,731	10,323

March 2023 Request for Service Calls

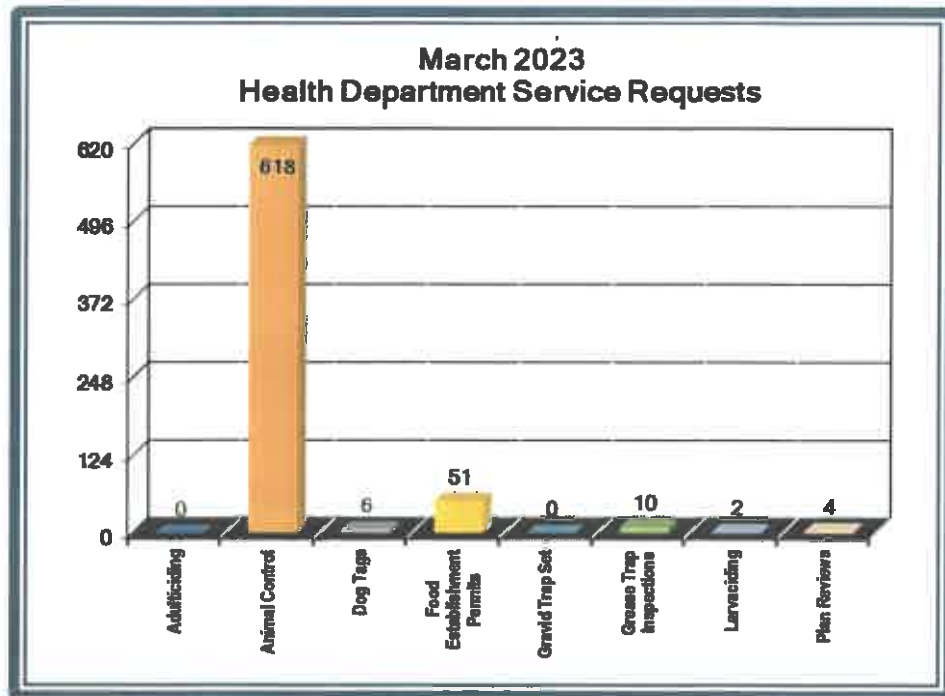


Health Department

Health Department Benchmark Summary

Following are the services provided by the Health Department for March 2023.

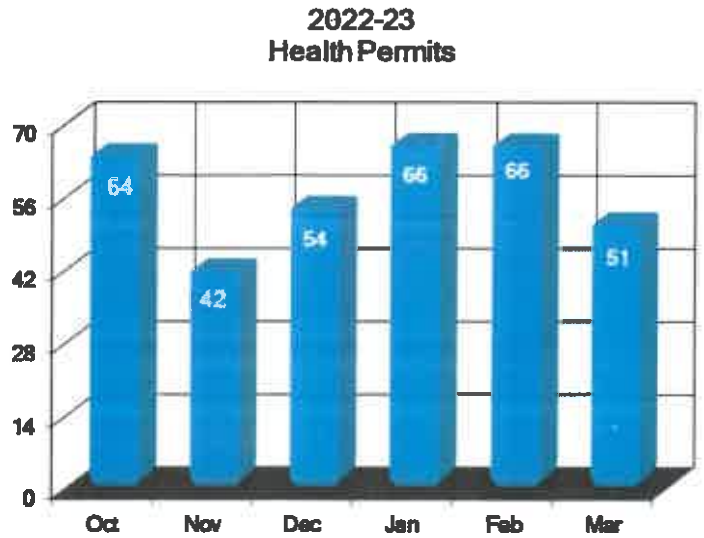
Service Type	Oct	Nov	Dec	Jan	Feb	Mar	Y-T-D 22-23	F-Y 21-22
Adulticiding	0	0	0	0	0	0	0	4
Animal Control	585	394	419	489	422	618	2,927	5,888
Dog Tags	8	16	3	3	3	6	39	89
Food Est. Permits	64	42	54	66	66	51	343	722
Gravid Trap Set	0	0	0	0	0	0	0	3
Grease Trap Inspections	2	2	2	10	8	10	34	16
Larvaciding	0	0	0	0	0	2	2	8
Plan Reviews	8	8	6	7	6	4	39	102
Total	667	462	484	575	505	691	3,384	6,832



Health Permits

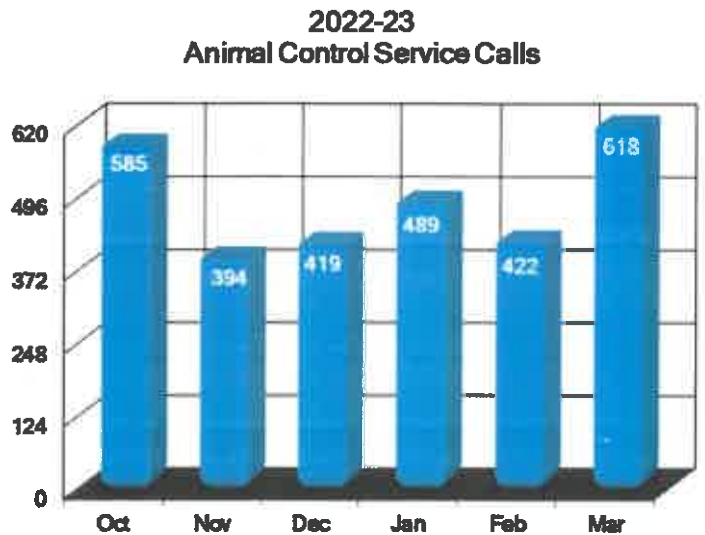
A total of 51 Food Establishment permits were issued this month.

Food Establishment Permits		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	53	64
Nov	33	42
Dec	20	54
Jan	73	66
Feb	48	66
Mar	45	51
Totals	272	343



Animal Control Service Calls Citizens called (618 calls) regarding Animal Control concerns.

Animal Control Calls		
Month	Y-T-D 21-22	Y-T-D 22-23
Oct	479	585
Nov	501	394
Dec	511	419
Jan	546	489
Feb	482	422
Mar	531	618
Totals	3,050	2,927



Health Department Animal Control

Our City's Animal Wellness Officers, David, Aaron, Mabely and Ivan, along with the staff from Alton and Palmview, reported the following animal control for March.

Dogs

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Totals
Mission	76	6	1	8	17	2	110
Alton	9	0	0	0	0	0	9
Palmview	15	1	0	8	1	0	25
Totals	100	7	1	16	18	2	144

Cats

CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Totals
Mission	61	0	0	7	4	0	72
Alton	0	0	0	0	0	0	0
Palmview	0	0	0	3	0	0	3
Totals	61	0	0	10	4	0	75

Wildlife

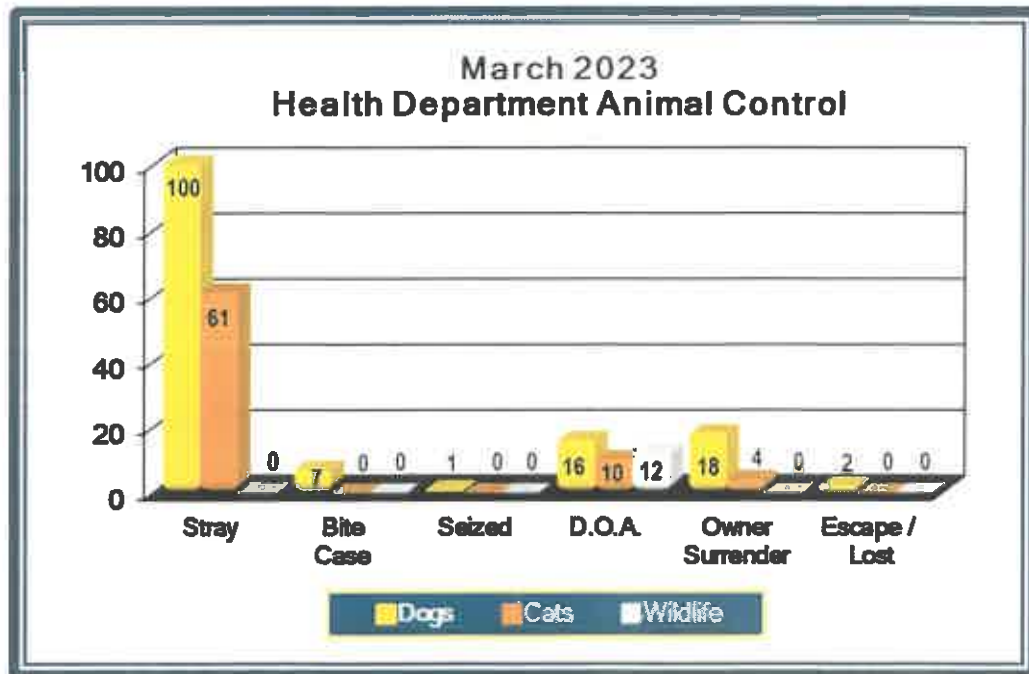
CITY	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape, Lost, Etc.	Totals
Mission	0	0	0	10	0	0	10
Alton	0	0	0	0	0	0	0
Palmview	0	0	0	2	0	0	2
Totals	0	0	0	12	0	0	12

Health Department Animal Control (continued)

Below is our Health Department Animal Control Shelter recap of dogs, cats, and wildlife.

March 2023 Health Department Animal Control

Animal Type	Stray	Bite Case	Seized	D.O.A.	Owner Surrender	Escape / Lost	Totals
Dogs	100	7	1	16	18	2	144
Cats	61	0	0	10	4	0	75
Wildlife	0	0	0	12	0	0	12
Totals	161	7	1	38	22	2	231



SHARY MUNICIPAL GOLF COURSE DEPARTMENTAL REPORT April 2023

**GOLF COURSE USAGE REPORT: Attachment – Golf Course Sales by Department Report for
March 2023**

Tournaments:

April 15 –Leadership Mission Fundraiser

April 22- Mission Boys and Girls Fundraiser

April 29 – Pharr Rotary Fundraiser

Every Thursday in April - MCISD & SISD Jr. High Golf Tournaments

Every Monday and Tuesday In April – Monday Night League

Upcoming Tournaments:

May 5 – Chamber of Commerce Fundraiser

May 6 – Mission Veterans Golf Booster Fundraiser

May 13- Knights of Columbus Fundraiser

Every Monday and Tuesday in April – Monday Night League

Sales By Department

Shary Municipal Golf Course

Wednesday, March 1, 2023 - Friday, March 31, 2023

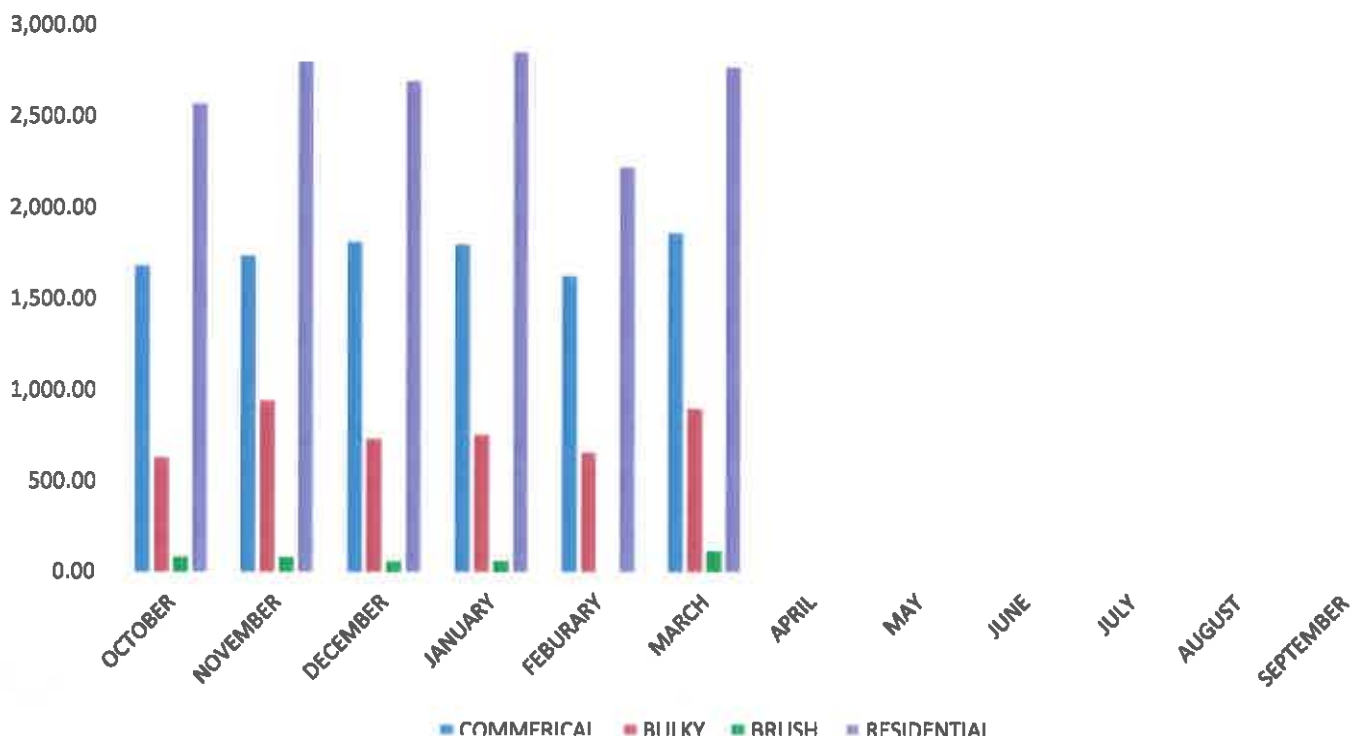
Item by Department, Category, and Sub-Category	Sales					Refunds			Total		
	Qty	Sales	Tax	Cost	Margin	Qty	Sales Refund	Tax Refund	Qty	Sales	Tax
Food & Beverage	6,370	\$13,242.73		\$5,278.58	60.14%				6,370	\$13,242.73	
Beverage	4,865	\$10,238.79		\$4,205.69	58.92%				4,865	\$10,238.79	
Food	1,505	\$3,003.94		\$1,072.87	64.28%				1,505	\$3,003.94	
Green Fees	4,265	\$45,183.00							4,265	\$45,183.00	
League	47	\$235.00							47	\$235.00	
Member	1,247	\$0.00							1,247	\$0.00	
Mini Golf	45	\$272.00							45	\$272.00	
Online	169	\$1,883.00							169	\$1,883.00	
Public	865	\$13,748.00							865	\$13,748.00	
Regular	745	\$15,582.00							745	\$15,582.00	
Specials	1,033	\$12,787.00							1,033	\$12,787.00	
Tournament	114	\$676.00							114	\$676.00	
Package	389								389		
Pro Shop	4,823	\$65,937.38		\$4,675.70	92.91%				4,823	\$65,937.38	
Cart Fees	2,958	\$25,220.56		\$84.00	99.67%				2,958	\$25,220.56	
Driving Range	589	\$3,231.05		\$0.00	100.00%				589	\$3,231.05	
Gift Cards SOLD	109	\$5,122.34							109	\$5,122.34	
Hard Goods	144	\$3,369.00		\$2,252.46	33.14%				144	\$3,369.00	
League	205	\$3,876.24		\$0.00	100.00%				205	\$3,876.24	
Memberships	43	\$10,229.50		\$0.00	100.00%				43	\$10,229.50	
Miscellaneous	8	\$37.85		\$0.00	100.00%				8	\$37.85	
Soft Goods	235	\$3,519.24		\$2,339.24	33.53%				235	\$3,519.24	
Tournament Fees	532	\$11,331.60		\$0.00	100.00%				532	\$11,331.60	
Total	15,847	\$124,363.11	\$3,742.48	\$9,954.26	92.00%			\$0.00	15,847	\$124,363.11	\$3,742.48

SANITATION DEPARTMENT

For the month of March 2023, the City of Mission Sanitation Department disposed of a combined **5883.92** tons of trash/bulky items. In addition, 8876.00 cubic yards of brush was collected at our sanitation landfill.

Month	TONS	CUBIC YARDS	TONS	TONS	TONS
	RESIDENTIAL	BRUSH	BULKY	COMMERICAL	BRUSH
OCTOBER	2,574.99	6,552.00	636.00	1,688.36	88.452
NOVEMBER	2,804.30	6440.00	944.89	1740.00	86.94
DECEMBER	2,694.88	4648.00	735.00	1815.41	62.748
JANUARY	2,853.87	4928.00	758.30	1802.34	66.528
FEBURARY	2,225.51	380.18	662.74	1628.01	5.13243
MARCH	2773.08	8876.00	901.03	1865.25	119.826
APRIL					0
MAY					0
JUNE					0
JULY					0
AUGUST					0
SEPTEMBER					0
Total					

2022 - 2023 SANITATION PICK UP (TONS)



City of Mission – Departmental Report



Department Name	Director Name	Date assumed position
Procurement	Peter Geddes	8/30/2021
REPORTING DATE:	MARCH 2023	

Personnel/Staffing:

Type	Budgeted	Expensed	Balance Remaining	Percent Expensed
Part Time	0	0	0	0
Full Time	\$215,099	\$100,149	\$114,950	46.6%

Welcome New Employees: N/A

Financial: This section will provide the Council with an overview of total budgeted, encumbered amounts with balance remaining and a percentage at the end. These are overall departmental numbers.

Salary & Benefits:

Budgeted	Expensed	Balance Remaining	% used
\$287,239	\$129,902	\$157,337	45.2%

Operations & Maintenance:

Budgeted	Expensed	Balance Remaining	% used
\$49,165	\$23,823	\$25,342	48.5%

Capital Outlay:

Budgeted	Expensed	Balance Remaining	% used
\$0	\$0	\$0	0.0%

Highlights:

Overall budget 48.5% used for the FY through 6 months. On track to meet budget for FY22-23.

City of Mission – Departmental Report

Major Projects:

Project Name/Description	Percent Complete	Total Estimated Budgeted Cost
Vehicle Leases: Receive Round 2 vehicles (received 38 of 39)	97%	\$327k
Vehicle Leases: Receive Round 3 Vehicles; est. for May 2023	0%	\$270k (General Fund)
Paperless: PO's	15%	\$0

Upcoming Events/Projects: 30 Days:

- Scheduled four (4) solicitation openings in April
- Notice to Proceed in April for 3 solicitations:
- Drainage projects: 1 Notice to Proceed for April 1 (4 already issued)
- Utilities Billing Project
 - Completed for all 3 Zones
 - Audits resulted in \$145k annual increase in billing due to corrections

60 Days:

- Paperless PO's with InCode
 - Form has been created and pending approval (along with Utilities Billing and Planning)
 - Form scheduled be completed by the end of April
 - Receiving quotes from software providers through DIR for paperless memo approvals to use until full InCode process can be implemented.
 - Pending implementation into InCode of scanning feature for approvals (18 months)

90 Days:

- Solicitations (ongoing)
- Review and update Purchasing Policy Manual. Target for April.

Potential Issues: None to report

Statistics:

- Purchase Orders Processed for MAR 1 – MAR 31
 - a. MAR 1 – MAR 28, 2023: 274 PO's
 - b. MAR 1 – MAR 28, 2022: 216 PO's

City of Mission – Departmental Report

Solicitations

#	Type	Number	Description	Council Approval Solicit	Post Solicitation	Bid Opening	Council Approval to Award	Award and Contract	Notice to Proceed
48	RFB	22-501	Drainage - Glassrock	4/21/2022	7/29/2022	8/25/2022	9/29/2022	10/17/2022	4/14/2023
56	RFB	22-284	HAF Phase 22-1	3/23/2023	4/3/2023	4/17/2023	4/27/2023	5/30/2023	4/14/2023
53	RFP	22-256	Delinquent Tax Collector	5/22/2023	2/3/2023	3/16/2023	4/24/2023	4/27/2023	5/9/2023
57	RFB	23-290	Liquid Aluminium Sulfate	3/23/2023	3/16/2023	3/23/2023	4/10/2023	4/19/2023	4/27/2023
58	RFB	23-291	Liquid Ammonium Sulfate	3/23/2023	3/16/2023	3/16/2023	4/10/2023	4/19/2023	4/27/2023
61	RFP	23-218	Lions Park Construction	10/24/2022	3/31/2023	3/23/2023	4/14/2023	4/26/2023	5/16/2023
56	RFP	23-227	Video Message Board CDBG	4/22/2023	4/9/2023	4/19/2023	5/8/2023	5/11/2023	5/25/2023
55	RFB	23-323	RCW Mowing	2/13/2023	4/11/2023	4/14/2023	5/8/2023	5/11/2023	5/25/2023
51	RFP	23-	Golf Maintenance Building	4/28/2023	4/28/2023	5/16/2023	5/22/2023	5/25/2023	6/9/2023
57	RFP	23-	Third Party Admin	5/12/2023	5/9/2023	5/29/2023	6/12/2023	6/15/2023	6/29/2023
51	RFP	23-	Parks Roof Replacement	4/18/2023	5/1/2023	5/23/2023	6/12/2023	6/15/2023	6/29/2023
45	RFB	23-	Parks Restrooms	4/11/2022	5/9/2023	5/27/2023	6/12/2023	6/16/2023	6/29/2023
38	RFB	23-	Bryan Road	4/11/2022	5/5/2023	5/26/2023	6/13/2023	6/16/2023	6/29/2023
38	RFB	23-	Drainage Elm	4/11/2022	5/9/2023	5/27/2023	6/12/2023	6/16/2023	6/29/2023
38	RFB	23-	Drainage Leandro	4/11/2022	5/9/2023	5/27/2023	6/12/2023	6/16/2023	6/29/2023
38	RFB	23-	Holland Road	4/11/2022					

Complete
Due within 2 weeks
Due within 3 days

- 36 Bid Numbers Assigned for March 1 – March 31, 2023

Department	Count of Bids
Fleet	8
IT	7
Water Treatment Plant	5
Police	4
Golf	3
Parks and Recreation	3
Sanitation	3
Media	2
Streets	2
Water Distribution	2
Executive	2
Wastewater Treatment	1
Finance	1
CDBG	1
Facilities	1
(blank)	1
Boys & Girls Club	1
MEC	1
Grand Total	48

- Conducted one (1) pre-bid meeting, four (4) bid openings, two (2) pre-award meetings.
- Held four (4) vendor meetings and processed fifty-three (53) new vendor applications. Total vendors on ProcureWare 3,979.

Speer Memorial Library Monthly Report

March 2023

Performance and Circulation Statistics cumulative totals for FY 2022-2023:

Up over last fiscal year...

- Adult Program Audience at 6837 or + 3809
- Library Visits at 50377 or + 13033
- Volunteer Hours Worked at 4055 or + 930
- Applications/Reapplications for Library Cards at 885 or + 93
- Technical Acquisitions at 1716 or + 182
- Children Program Audience at 3153 or + 4682

Status Update

With a new month came a new series for the Teen Animanga Club! Today we crafted pop-up art and voted for a show we will be viewing for the next few weeks: Monthly Girls' Nozaki-kun! We hope to see you again next week for more manga making hijinks and a game!
Ages 12-19 Only.



Speer Can't Stop Reading! Flipped by Wendelin Van Draanen, a romantic comedy with a film adaptation about the kid next door! The second book that was read was the Ballad of Songbirds and Snakes by Suzanne Collins, a prequel to The Hunger Games!



We hosted Dr. Seuss celebration! The festivities were from 6 PM to 8 PM. We provided snacks and prizes. We want to give a special shout out to our sponsors for our yummy snacks. MK Sweet Crafts and kiki's sugar shack. Follow them on Facebook and give them a thumbs up.



Our Scavenger Hunt was inspired by Women's History Month! After reading a book about Eugenie Clark, a fearless researcher known for swimming with sharks, we made sharks of our own and then hunted down all kinds of marine life in our Children's Department! And for our second Scavenger Hunt was based off of St. Patrick's Day! We made lucky bracelets and searched for pots of gold throughout the Children's Department!

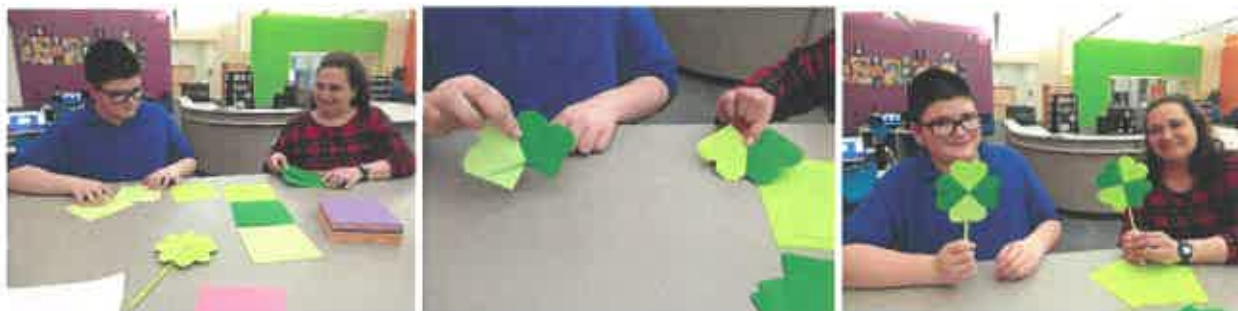


Teen Animanga Club, we played Guess the Anime! All participants had to guess the title of an anime we described terribly, and the player with the most correct guesses took home an anime poster! We hope to

see everyone again next week for more Monthly Girls' Nozaki-Kun and an art craft!



First Teen Craft for the month of March! We crafted four-leaf clovers out of origami paper! We hope to see you all again next time for more teen crafts!



Girl Scout Juliette Group visited the library with their pets to learn about the axolotl and the history of the cat in our library grounds! We wish them and Julia Treviño a fun-filled National Girl Scout Week!



On April 1st, come join us in our annual Easter egg hunt here at Speer Memorial Library for a chance to win the golden egg from the McDonald's Play Van! Don't forget! Whoever finds the golden egg gets to

rent a video arcade game for one week for FREE!



Upcoming

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	WEDNESDAY
APRIL						1 EASTER BUNNIES 9:00AM-1:00PM
2 CLASO 10:00AM-12:00PM	3 The Handed Thief 10:00AM-12:00PM	4 CLASO 10:00AM-12:00PM	5 CLASO 10:00AM-12:00PM	6 CLASO 10:00AM-12:00PM	7 CLASO 10:00AM-12:00PM	8 CLASO 10:00AM-12:00PM
9 CLASO 10:00AM-12:00PM	10 CLASO 10:00AM-12:00PM	11 CLASO 10:00AM-12:00PM	12 CLASO 10:00AM-12:00PM	13 CLASO 10:00AM-12:00PM	14 CLASO 10:00AM-12:00PM	15 CLASO 10:00AM-12:00PM
16 CLASO 10:00AM-12:00PM	17 CLASO 10:00AM-12:00PM	18 CLASO 10:00AM-12:00PM	19 CLASO 10:00AM-12:00PM	20 CLASO 10:00AM-12:00PM	21 CLASO 10:00AM-12:00PM	22 CLASO 10:00AM-12:00PM
23 CLASO 10:00AM-12:00PM	24 CLASO 10:00AM-12:00PM	25 CLASO 10:00AM-12:00PM	26 CLASO 10:00AM-12:00PM	27 CLASO 10:00AM-12:00PM	28 CLASO 10:00AM-12:00PM	29 CLASO 10:00AM-12:00PM
30 CLASO 10:00AM-12:00PM	31 CLASO 10:00AM-12:00PM	SPEER MEMORIAL LIBRARY 501 EAST 14TH ST. DALLAM, TEXAS 75846				

TEEN CALENDAR APRIL
April 15-22

DATE	ACTIVITY
1	CLASO 10:00AM-12:00PM
2	CLASO 10:00AM-12:00PM
3	CLASO 10:00AM-12:00PM
4	CLASO 10:00AM-12:00PM
5	CLASO 10:00AM-12:00PM
6	CLASO 10:00AM-12:00PM
7	CLASO 10:00AM-12:00PM
8	CLASO 10:00AM-12:00PM
9	CLASO 10:00AM-12:00PM
10	CLASO 10:00AM-12:00PM
11	CLASO 10:00AM-12:00PM
12	CLASO 10:00AM-12:00PM
13	CLASO 10:00AM-12:00PM
14	CLASO 10:00AM-12:00PM
15	CLASO 10:00AM-12:00PM
16	CLASO 10:00AM-12:00PM
17	CLASO 10:00AM-12:00PM
18	CLASO 10:00AM-12:00PM
19	CLASO 10:00AM-12:00PM
20	CLASO 10:00AM-12:00PM
21	CLASO 10:00AM-12:00PM
22	CLASO 10:00AM-12:00PM

Speer Memorial Library
2023 Adult Programming
12 Years or Older

April

- Tue, Apr 4 **Color Me Calm 10:00-11:30AM**
- Thu, Apr 11 **Book Discussion: The Keeper of Lost Things 6:00PM**
- Wed, Apr 15 **Computer Class: Computer Basics 2:00-3:30PM Plus Refresh 6:00-7:30PM Pizza Included**
- Fri, Apr 18 **Coffee and Games 10:00-11:00AM**
- Wed, Apr 22 **Color Me Calm 10:00-11:30AM**
- Fri, Apr 25 **Books: A League of Their Own 2:00PM**
- Wed, Apr 28 **Computer Class: Computer Basics 2:00-3:30PM Plus Refresh 6:00-7:30PM Pizza Included**
- Fri, Apr 30 **Coffee and Games 10:00-11:00AM**

Día de los Niños. Día de los Libros
 Children's day | Book Day
Speer Memorial Library

would like to invite you for Games and Crafts.

FREE BOOKS
 available throughout event

FREE GAMES
 available throughout event

FREE CRAFTS
 available throughout event

WEDNESDAY April 12, 2023
 10:00am - 12:00pm

WALK-INS

By The Arts & Crafts Studio, June 2022

SPEER CAN'T STOP READING!

Apr. 05 @ 9pm

Apr. 19 @ 7pm

WATCH US REVIEW, LOVE, AND DISCUSS MIDDLE GRADE & YOUNG ADULT BOOKS OF ALL GENRES ON FACEBOOK!

0041 000-8780

001 E 12TH ST., MINNERS, TX 78572

SPEER MEMORIAL LIBRARY
 801 E 12TH STREET, MINNERS, TX 78572

BOOK DISCUSSION

THE KEEPER OF LOST THINGS
 RUTH HOGAN

Sign Up at the Reference Desk or Call (855) 880-8784

Tuesday, April 11, 2023 @ 6:30 p.m.
 Community Room

MARIOKART DELUXE

GAMING TOURNAMENT FOR TEENS
 13-17 YEARS OLD ONLY

WEDNESDAY Speer Memorial Library's Teen Department
 WEDNESDAY April 12th at 6:00PM
 ALL MATERIALS WILL BE PROVIDED

0041 000-8780

001 E 12TH ST., MINNERS, TX 78572

Teen Crafts:
 Ages 13-17

April 04 6PM
DECORATE EGGS
 WEDNESDAY Speer Memorial Library's Teen Department
 WEDNESDAY April 04th at 6:00PM
 ALL MATERIALS WILL BE PROVIDED

April 13 6PM
DIY BTS PHOTOCARDS
 WEDNESDAY Speer Memorial Library's Teen Department
 WEDNESDAY April 13th at 6:00PM
 ALL MATERIALS WILL BE PROVIDED

April 18 6PM
DIY RAINCLOUD HAT
 WEDNESDAY Speer Memorial Library's Teen Department
 WEDNESDAY April 18th at 6:00PM
 ALL MATERIALS WILL BE PROVIDED

0041 000-8780

001 E 12TH ST., MINNERS, TX 78572

Speer Memorial Library

Computer Class

Computer Basics
 2:00 - 3:00pm & 6:00 - 7:00pm
 Wednesday, April 12, 2023
 Wednesday, April 26, 2023

Must Be 18 Years of Age

Sign Up at Circulation Desk

001 E 12TH ST., MINNERS, TX 78572
 800-880-8780

Media Relations- Departmental Report/March 2023

Kenia:

- Mission Day at the State Capitol Video
- Smoke Alarms Video
- Produced a video on Glasscock Road Drainage Project
- Produced video on Mental Health
- Produced a video on Spring Break safety
- Produce a promo for Staycation
- Wrote/produced a video on Amnesty Program
- Wrote/produced an English video on Mission Resource Center.
- Interview with KRGV in their studio to promote Staycation
- MC for Mission Police Department pinning ceremony
- MC for Lt. Gabriel Zuñiga retirement ceremony
- MC for Music at the Park
- Interviews at Mayor's Walk
- MC for Taco Ole ceremony
- Live interview for Entravision's La Salud del Valle to promote city events
- Coordinated all media advisories, footage, photos, and press events for Mission city events and police department events
- Wrote a news release for Mission Police Department
- Wrote news release on Staycation
- Created daily content on the City of Mission's social media platforms- Facebook, Instagram, and Twitter
- Wrote talking points and welcome remarks for the Mayor and City Manager for city events

Charlie

- Covered City Council Meetings, special meetings, and all city-sponsored events.
- Edited English Food Bank Package
- Edited Spanish Food Bank Package
- Edited and shot the Smoke Alarms Videos
- Edited Staycation Astroland video
- Shot and edited Winter Texan Fiesta
- Shot and Edited Staycation Nelle Tolle Park Day 2
- Shot and edited Humane Society video
- Edited a recap video on Staycation
- Shot video for Glasscock Drainage Project
- Shot and edited Mission Day Austin 2023

- Edited multiple videos for YouTube platform
- Carried city meetings live on social media
- Maintained and updated the city's website and added events to the city's website calendar.
- Maintains job announcements on the city website
- Produced and edited videos for multiple public service announcements
- Produced dozens of graphics for all social media platforms

Alex

- Covered City Council Meetings, Special Meetings, and all city-sponsored events with video and still photos
- Edited Lt. Gabriel Zuniga Retirement Video
- Shot and edited PSA Amnesty Program
- Shot the CDBG Open House

- Edited and shot the Mental Health PSA
- Shot and edited the Spring Break safety videos
- Shot and edited the Staycation Astroland Day 1 video
- Shot the Winter Texan Fiesta video for 1300 channel
- Shot and edited the Mental Health PSA
- Shot and edited the Staycation Nelle Tolle Park Day 2
- Shot the Mission PD Pinning Ceremony
- Shot the Mission PD Motorcycle Unveiling AS IS
- Shot video for the Glasscock Drainage Project
- Edited videos for YouTube and all social media platforms
- Maintained and updated the city's website.
- Ordered updated gear and organized outdated equipment for surplus, responsible for purchasing procedures
- Produced dozens of graphics for all social media platforms
- Responsible for audio and video production for council meetings and continuing improvements to Master Control and PEG channel

Humberto

- Photo coverage for Library Director's Retirement.
- Photo coverage for Esperanza Daniels, the January Employee of the Month.
- Photo coverage for The Sharyland Pioneer Diamondback Cheer team
- Photo coverage for the City of Mission collaboration with the Food Bank RGV INC, has opened the Mission Resource Center.
- Photo coverage for Taco Ole 50th anniversary
- Photo coverage for Winter Texan Fiesta 2023.
- Photo coverage for It's Time Texas Community Challenge.

4

- **Photo coverage for Lt. Gabriel Zuñiga retirement.**
- **Photo coverage for the Mission Police Department pinning ceremony.**
- **Photo coverage for Mission Fire Department's second ambulance.**
- **Photo coverage for Smoke Detectors Story.**
- **Photo coverage for Music at the Park.**
- **Photo coverage for Staycation March 13th 15th, and 16th.**
- **Photo coverage for Mission Police Chief Cesar Torres visiting Marcell Elementary School**
- **Translated graphics and multiple posts for the City of Mission social media platforms**
- **Translated city messages**
- **Photo coverage for photos for The Texas General Land Office grant**
- **Takes photos for video creation, city proclamations, social media posts, and the City of Mission website**
- **Handled all Spanish language media interviews**

MISSION FIRE DEPARTMENT

MONTHLY REPORTS

MARCH 2023



“Dedicated to the Community we Protect... and Serve”

MISSION Fire Department

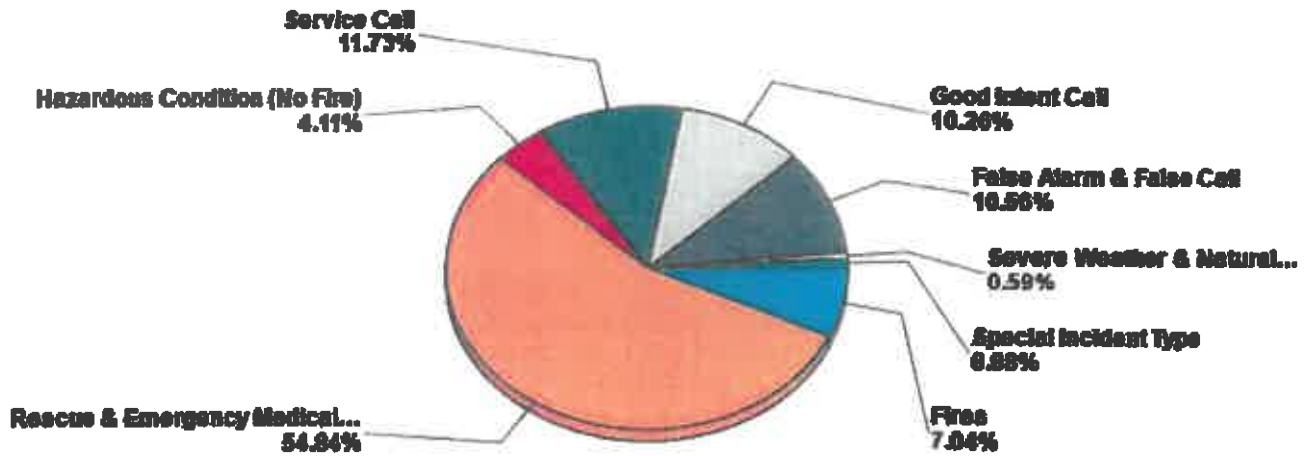
MISSION, TX

This report was generated on 4/12/2023 3:51:19 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	24	7.04%
Rescue & Emergency Medical Service	187	54.84%
Hazardous Condition (No Fire)	14	4.11%
Service Call	40	11.73%
Good Intent Call	35	10.26%
False Alarm & False Call	36	10.58%
Severe Weather & Natural Disaster	2	0.59%
Special Incident Type	3	0.88%
TOTAL	341	100%

Mission Fire Department

Mission, TX

This report was generated on 4/17/2023 9:25:49 AM



Incident Type Count per Station for Date Range
 Start Date: 03/01/2023 | End Date: 03/31/2023

INCIDENT TYPE	# INCIDENTS
Station: 1 - CENTRAL	
130 - Mobile property (vehicle) fire, other	1
131 - Passenger vehicle fire	1
162 - Outside equipment fire	1
311 - Medical assist, assist EMS crew	4
320 - Emergency medical service, other	12
321 - EMS call, excluding vehicle accident with injury	44
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries	1
444 - Power line down	1
445 - Arcing, shorted electrical equipment	1
551 - Assist police or other governmental agency	1
554 - Assist invalid	3
561 - Unauthorized burning	1
600 - Good Intent call, other	2
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
651 - Smoke scars, odor of smoke	1
735 - Alarm system sounded due to malfunction	1
740 - Unintentional transmission of alarm, other	1
745 - Alarm system activation, no fire - unintentional	2
911 - Citizen complaint	2
# Incidents for 1 - Central:	
	88
Station: 2 - STATION 2	
121 - Fire in mobile home used as fixed residence	1
143 - Grass fire	4
311 - Medical assist, assist EMS crew	1
320 - Emergency medical service, other	4
321 - EMS call, excluding vehicle accident with injury	27
322 - Motor vehicle accident with injuries	3
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries	4
412 - Gas leak (natural gas or LPG)	1
440 - Electrical wiring/equipment problem, other	1
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	2
445 - Arcing, shorted electrical equipment	1
500 - Service Call, other	1
510 - Person in distress, other	2
522 - Water or steam leak	1
531 - Smoke or odor removal	1
541 - Animal problem	1
550 - Public service assistance, other	2
551 - Assist police or other governmental agency	1
553 - Public service	1
554 - Assist invalid	7
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	1
651 - Smoke scars, odor of smoke	2

Only REVIEWED incidents included.

652 - Steam, vapor, fog or dust thought to be smoke	1
731 - Sprinkler activation due to malfunction	2
733 - Smoke detector activation due to malfunction	3
735 - Alarm system sounded due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for 2 - Station 2:	87

Station: 3 - STATION 3

131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
151 - Outside rubbish, trash or waste fire	1
311 - Medical assist, assist EMS crew	2
320 - Emergency medical services, other	2
321 - EMS call, excluding vehicle accident with injury	26
322 - Motor vehicle accident with injuries	4
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	4
331 - Lock-In (If lock out, use 511)	1
412 - Gas leak (natural gas or LPG)	1
442 - Overheated motor	1
500 - Service Call, other	2
511 - Lock-out	1
553 - Public service	1
554 - Assist Invalid	6
611 - Dispatched & cancelled en route	3
622 - No incident found on arrival at dispatch address	1
700 - False alarm or false call, other	1
733 - Smoke detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	2
814 - Lightning strike (no fire)	1
900 - Special type of incident, other	1
# Incidents for 3 - Station 3:	68

Station: 4 - STATION 4

100 - Fire, other	1
113 - Cooking fire, confined to container	1
131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
142 - Brush or brush-and-grass mixture fire	4
143 - Grass fire	2
150 - Outside rubbish fire, other	1
311 - Medical assist, assist EMS crew	2
321 - EMS call, excluding vehicle accident with injury	19
322 - Motor vehicle accident with injuries	5
324 - Motor vehicle accident with no injuries.	2
331 - Lock-In (If lock out, use 511)	1
440 - Electrical wiring/equipment problem, other	2
445 - Arcing, shorted electrical equipment	1
500 - Service Call, other	1
551 - Assist police or other governmental agency	2
554 - Assist Invalid	1
551 - Unauthorized burning	2
600 - Good Intent call, other	2
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	1
631 - Authorized controlled burning	1
651 - Smoke scars, odor of smoke	1
661 - EMS call, party transported by non-fire agency	1
730 - System malfunction, other	1

733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	3
743 - Smoke detector activation, no fire - unintentional	2
744 - Detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
814 - Lightning strike (no fire)	1
# incidents for 4 - Station 4:	68

Station: 5 - STATION 5

131 - Passenger vehicle fire	1
142 - Brush or brush-and-grass mixture fire	1
321 - EMS call, excluding vehicle accident with injury	9
322 - Motor vehicle accident with injuries	2
324 - Motor vehicle accident with no injuries	1
352 - Extrication of victim(s) from vehicle	1
440 - Electrical wiring/equipment problem, other	1
511 - Lock-out	1
551 - Assist police or other governmental agency	1
611 - Dispatched & cancelled en route	4
622 - No incident found on arrival at dispatch address	1
700 - False alarm or false call, other	1
730 - System malfunction, other	1
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	2
# incidents for 5 - Station 5:	30

Mission Fire Department

Mission, TX

This report was generated on 4/17/2023 9:28:27 AM



Incident Count per Primary Action Taken for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023

ACTION TAKEN	# INCIDENTS	PERCENTAGE
00 - Action taken, other	2	0.59%
10 - Fire control or extinguishment, other	7	2.05%
11 - Extinguishment by fire service personnel	8	2.35%
12 - Salvage & overhaul	1	0.29%
16 - Control fire (wildland)	1	0.29%
30 - Emergency medical services, other	14	4.11%
31 - Provide first aid & check for injuries	98	28.74%
32 - Provide basic life support (BLS)	25	7.33%
33 - Provide advanced life support (ALS)	2	0.59%
40 - Hazardous condition, other	1	0.29%
52 - Forcible entry	2	0.59%
55 - Establish safe area	4	1.17%
63 - Restore fire alarm system	4	1.17%
64 - Shut down system	1	0.29%
65 - Secure property	3	0.88%
70 - Assistance, other	15	4.40%
71 - Assist physically disabled	17	4.99%
73 - Provide manpower	10	2.93%
76 - Provide water	1	0.29%
80 - Information, investigation & enforcement, other	19	5.57%
81 - Incident command	23	6.74%
82 - Notify other agencies	1	0.29%
96 - Investigate	58	17.01%
97 - Investigate fire out on arrival	5	1.47%
98 - Standby	1	0.29%
99 - Cancelled en route	19	5.57%
TOTAL:	342	

Calculates the number of incidents for the PRIMARY ACTION TAKEN valued provided on Basic Info 5 of an Incident. For summation of ALL ACTIONS TAKEN, click SEARCH from the main Reports module page, and enter DocID 668. Only REVIEWED Incident

Mission Fire Department

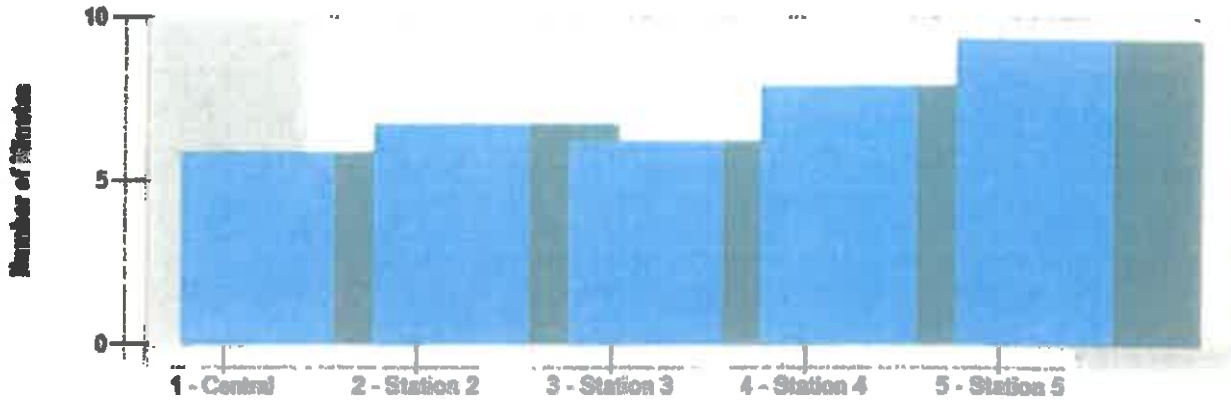
Mission, TX

This report was generated on 4/17/2023 9:31:33 AM



Average Response Time per Station for Date Range

Start Date: 03/01/2023 | End Date: 03/31/2023



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
1 - Central	6:53
2 - Station 2	6:45
3 - Station 3	6:13
4 - Station 4	7:57
5 - Station 5	9:21



Mission Fire Department

Training Division

Monthly Report for March 2023

To: Adrian Garcia, Fire Chief
From: Richard A. Cruz, Captain
Re: Training Division Report for March 2023

The training topics for the month were Caring for Patients with Special Challenges for the EMS portion, and SCBA's for the Fire portion. Each topic counts for 2 hours of continuing education hours for the yearly total. The trainings were posted on our online Training software and each personnel completed the trainings on their assigned shift days.

EMS training has been our top priority this month. We have been training around the clock to keep our skills sharp. We have been utilizing our newly purchased training equipment to be able to perform hands-on skills and train. The Training Division has also been ordering new medical supplies and training equipment for our new EMS program. As the supplies and equipment have been coming in, we are organizing them for future usage.

This month, three of our staff members who are already Emergency Medical Technicians at the Basic level, are in month two of a six-month Paramedic course that is being held in Mercedes, TX. These students will be attending class 8 to 12 hours each day, Monday through Friday each week for the duration of the program. The course includes classroom instruction, hands-on skills, hospital rotations, and ambulance ride-outs. When students complete the course in July of this year, they will be eligible to test out with the National Registry of EMTs and be certified as Paramedics. In turn, they will be able to fill in the role of "lead" medic on our ambulance unit. This is to maintain the level of Mobile Intensive Care Unit status and provide the best care possible to the citizens of Mission.

This month the Training Division hosted a CPR/AED Course for our City staff members. At the end of the course, each member was able to perform CPR and show proficiency in the use of an AED in the event of a sudden cardiac arrest.

We hosted several courses for the Regional Fire Academy. We assisted in the Live Fire training evolutions that were held at the Edinburg Training Field. Mission also assisted in administering exams for the academy.

We recently purchased new AED units for all of our front-line responding fire apparatus. These devices are compatible with the cardiac monitor/defibrillator that is on our ambulance unit. All crews were given hands on training on the new AED devices. Once all 3 shifts completed the training, the devices were placed in-service on all of our fire apparatus.

"Train Like Your Life Depends on it...Because It Does!"

Each shift was given a refresher class on our EMS report writing system. The lead Paramedics for each shift got their secondary medics together and reviewed report writing techniques.

The Training Division assisted in this year's annual Public Safety Conference in Edinburg, Tx. We were the lead instructors for 2 courses over the 4-weekend training conference, Search & Rescue/RIT and Cottage Fire scenarios.

This month, Hidalgo County office of Emergency Management held the annual South Texas All Hazards conference in McAllen, Tx. Several of our department staff attended this great conference. There were several classes held over a two-day period. Topics included Emergency Management, Public Health and Emergency Response. We were also able to showcase our newly purchased ambulance at the Vendors Expo.

A few of our staff members that are part of the Emergency Operations Center for the city attended several training opportunities. This included personnel from the fire department and other city departments as well. Trainings like these help improve our abilities to assist in the event that the EOC is activated.

Crews at their respective stations also have been doing in-service training as single-engine companies. Training has included: SCBA's, search and rescue, rescue equipment familiarization, ropes and knots, pumping fire apparatus, hose practices, ladders, and other topics.

Training Hours for March 2023 - TOTAL: 871

Fire: 501 hours
Classroom/Online: 61 hours
Hands-On/Skills: 420 hours Drone: 0 hours
EMS: 292 hours
Special Ops: 78 hours
Haz-Mat: 0 hours

Respectfully,



Richard A. Cruz
Captain - Training Division

"Train Like Your Life Depends on it...Because It Does!"

MISSION

FIRE DEPARTMENT

Emergency Ambulance Response Report

MARCH 2023



“Dedicated to the Community we Protect... and Serve”



Previous Month ▾

Mar 1, 2023 - Mar 31, 2023 ▾

	Counts	% Rows	% Columns	% All										
Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
Abdominal Pain	1	2	2		2									7
Acute Respiratory Distress (Dyspnea)		1			1									2
Allergic Reaction			1											1
Altered Mental Status				1	2									3
Anxiety reaction/Emot. upset	4	1			1									6
Back Pain	1	2	2	1	2									8
Cardiac arrest	1	1												2
Cardiac arrhythmia/dy..			1											1
Chest Pain / Discomfort		1	2	2										5
Convulsions			2											2
Diabetic Hyperglycemia				1	1									2
Diabetic Hypoglycemia			1											1
Dizziness			1											1
Electrocution					1									1
Extremity Pain		3	2		1									6
Fever		1	1	1	1									4
Generalized Weakness	1	3	1		2									10
Headache		3												3
Hypertension					1									1
Hypotension		1		1										2
Injury	3	9	4	5	2									23
Laceration/Ab... (minor surface trauma)	1			1										2
Multiple injuries	2	1		1										4
Nausea	1													1
No Complaints or Injury/Illness Noted	4	1	1	1	1									8

Week Ending:	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
Inn (Non-Traumatic)			1											1
Pregnancy related conditions	1													1
Respiratory Arrest		1												1
Respiratory Failure	1													1
Seizures with status epilepticus		2												2
Septic/Sepsis	1													1
Stroke				1										1
Suicide attempt				1										1
Syncope / Fainting	1	1	1		1									4
Toothache	1													1
Total	27	34	29	17	19									129



Previous Month ▾ Mar 1, 2023 - Mar 31, 2023 ▾

07:20

MASS

11:00

MASS
90th Percentile
Response Time

31

DAYS
In Selected Time Slice

119

UNIT RESPONSES
In Selected Time Slice



	Count	% Rows	% Columns	% All										
Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
00:00 - 04:59	3	4	3	4	3									17
05:00 - 07:59	12	15	5	7	8									48
08:00 - 08:59	3	2	6	2	1									14
09:00 - 09:59	2	3	3	2	4									14
10:00 - 11:59	2	7	5	1	2									17
12:00 - 14:59	1	2	1	3	1									8
15:00 - 15:59		1												1
17:00 - 17:59														
18:00 - 18:59														
19:00 - 19:59														
20:00 - 20:59														
21:00 - 21:59														
22:00 - 22:59														
23:00 - 23:59														
Total	24	34	23	19	19									119
Exceptions														7

Previous Month ▾ Mar 1, 2023 | Mar 31, 2023 ▾

101

RECORDS
In Selected Time Slice

31

DAYS
In Selected Time Slice



	Counts		% Rows	% Columns	% All									
Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
DHR Health	4	4	3	1	1									19
Mission Regional Medical Center	8	18	9	8	7									50
Rio Grande Regional ER 24/7 McAllen			2											2
Rio Grande Regional Hospital	2		1		3									6
South Texas Health System Children's		1												1
South Texas Health System ER - Mission	4	1	4											9
South Texas Health System Heart			1	1										2
South Texas Health System McAllen Hospital	2	5	2	3	6									18
Total	20	29	22	13	17									101

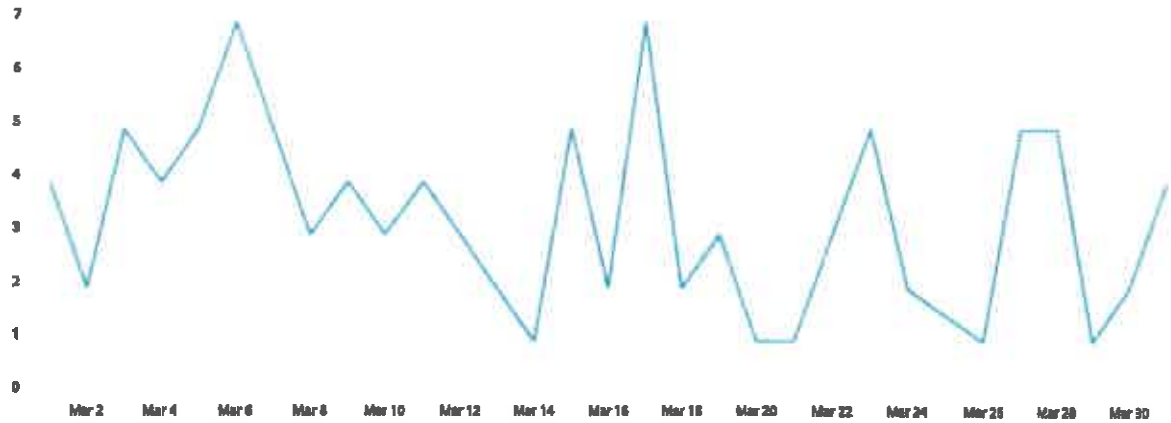
Previous Month ▾ Mar 1, 2023 - Mar 31, 2023 ▾

101

RECORDS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts % Rows % Columns **4.0**

Week-Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
DHR Health	3.96%	3.96%	2.97%	0.99%	0.99%									12.87%
Mission Regional Medical Center	7.92%	17.82%	8.91%	7.92%	8.91%									49.5%
Rio Grande Regional ER 2477 McAllen			1.98%											1.98%
Rio Grande Regional Hospital	1.98%		0.99%		2.97%									5.94%
South Texas Health System Children's		0.99%												0.99%
South Texas Health System ER - Mission	3.96%	0.99%	3.96%											8.91%
South Texas Health System Heart			0.99%	0.99%										1.98%
South Texas Health System McAllen Hospital	1.98%	4.95%	1.98%	2.97%	3.96%									17.82%
Total	19.8%	28.71%	21.78%	12.87%	16.83%									100%



**216 City of Mission
Executive Summary - 10/01/22 to 03/31/23**

	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Totals
Gross Charges	\$51,980.01	\$81,700.00	\$142,000.00	\$170,920.00	\$120,770.00	\$161,895.00	\$728,905.01
Cash Collections	(\$17,877.22)	(\$7,883.65)	(\$17,522.19)	(\$11,501.85)	(\$30,809.28)	(\$17,204.57)	(\$102,908.89)
Gross Charge/Trp	\$1,435.55	\$1,361.67	\$1,405.94	\$1,400.98	\$1,404.30	\$1,395.13	\$1,399.05
Cash/Trp (CPT)	\$498.59	\$131.86	\$173.49	\$94.28	\$359.41	\$148.32	\$197.52
Payer Mix							
Medicare	44.4%	55.0%	44.6%	42.6%	38.4%	27.6%	40.5%
Medicaid	25.0%	10.0%	19.8%	22.1%	29.1%	12.1%	19.4%
Insurance	13.9%	15.0%	13.9%	16.4%	9.3%	6.9%	12.3%
Private Pay	13.9%	18.3%	21.8%	16.4%	20.9%	10.3%	16.9%
Level of Service							
ALS - Advanced Life Support A0427	91.67%	63.33%	78.22%	79.51%	84.89%	77.59%	78.69%
ALS-2 Emergency A0433	0.00%	5.00%	1.98%	4.10%	1.16%	1.72%	2.50%
BLS - Basic Life Support A0429	8.33%	31.67%	19.80%	16.39%	13.95%	20.69%	18.61%
Level of Service Volume							
Total	36	60	101	122	86	116	521
ALS - Advanced Life Support A0427	33	38	79	97	73	90	410
ALS-2 Emergency A0433	0	3	2	5	1	2	13
BLS - Basic Life Support A0429	3	19	20	20	12	24	98
Ground Mileage A0425	259	328	654	711	403	636	3,051



Previous Month

Mar 1, 2023 - Mar 31, 2023

80%

TRANSPORTS
Percentage of Patient Encounters

10%

NON TRANSPORTS
Percentage of Patient Encounters

10%

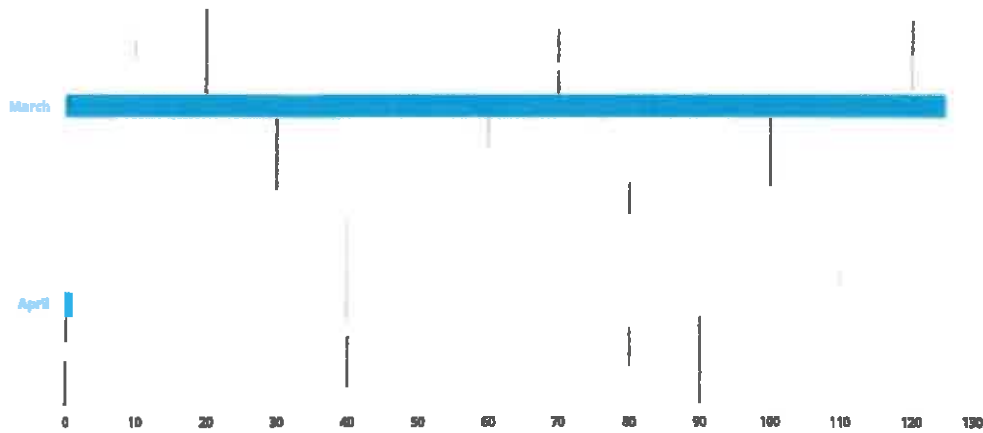
OTHER DISPOSITIONS
Percentage of Patient Encounters

126

RECORDS
In Selected Time Slice

31

DAYS
In Selected Time Slice



Counts
 % Rows
 % Columns
 % All

Week Ending	3/5/23	3/12/23	3/19/23	3/26/23	4/2/23	4/9/23	4/16/23	4/23/23	4/30/23	5/7/23	5/14/23	5/21/23	5/28/23	Total
March	27	35	24	20	19									125
April					1									1
Total	27	35	24	20	20									126



Closing Balance Summary for Period

04/10/23

Page 1 of 1

Transaction Date	GreaterThanOrEqualTo	3/1/2023
Transaction Date	LessThanOrEqualTo	3/31/2023
Company Code	Equal	216 City of Mission

216 City of Mission

AR Previous Balance:

\$443,587.79

Charges In Period	\$138,895.00
Credits	(\$40,895.15)
Charge Adjustments	\$22,940.00
Total AR Change for	\$120,839.85

Charges In Period	\$138,895.00
Credits	(\$40,895.15)
Charge Adjustments	\$22,940.00
Accounts Receivable Change	\$120,839.85

Total Balance Forward:

\$564,427.64

**HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
February 2023**

PERSONNEL								Monthly Totals	YTD Totals
Number of Employees, Volunteers, and Others	Hired	TRANSFERRED	RESIGNED	DISMISSED	RETIRED	DECREASED	OTH		
Regular Full-Time (506 budgeted slots for fiscal year)	7		8	1	3			690	727
Regular Part-Time (65 budgeted slots for fiscal year)								52	53
Temporary Full-Time								1	1
Temporary Part-Time								0	0
	56		33	4	12	1		743	781
Reserve Police Officers								15	15
Volunteer Firefighters								25	25
Texas Workforce Solutions/Work Experience								0	0
AARP Participants							1	7	16
Community Service - Processed								0	0
Volunteers							4	158	178
								205	234
Staffing									
Request for Positions Processed								7	68
Positions Advertised								22	123
Application for Employment Processed								142	637
Volunteer Applications Processed								4	62
Interviews Processed								55	218
Job Offers Processed								7	56
New Hire Enrollments Processed								7	56
Pre-Employment Screenings									
Driver License Checks (MVR)								5	54
Mission Police/Mission Municipal Court Record Check								5	54
Hidalgo County Courthouse								5	54
Criminal History Background/Sex Offender Check (DPS)								9	116
Drug Testing, Physical and Pre-placement Screening								7	56
PERSONNEL, con't									
Human Resources Department Visitors:									
Employees, Citizens, Vendor/Representatives Assisted								303	1137
Exit Interviews Conducted:									
Employee Exit Interview								8	23
Supervisor Exit Interview								2	12
Family and Medical Leave Act (FMLA) Forms Processed:									
FMLA Requests								8	48
-- Employee's Serious Health Condition								6	26
-- Family Member's Serious Health Condition								0	11
-- Birth of a Child								2	11
-- Military Family Leave								0	0
-- Injury or Illness of Covered Servicemember								0	0
FMLA Approvals								7	39
FMLA Denials/Withdrawals								1	2
FMLA Return-to-Work								6	25
Employees out on FMLA								20	67
Forms Processed									
Employee Changes of Status Forms Processed								50	961
Employee Requests for Personnel Information Processed								4	14
Employee Disciplinary Forms Processed								7	27
Employee Grievance's Processed								0	1
Employment Verifications Processed								10	59
Unemployment Claims Processed								0	1
Public Information Requests Processed								9	35

**HUMAN RESOURCES DEPARTMENT
MONTHLY REPORT
February 2023**

PERSONNEL TRAINING SEMINARS	Training Seminars	Employees Attended
Fiscal YTD Personnel Training Seminars		
10/13/2022 - DOL - FMLA Training	1	28
10/13/2022 - DOL - Wage & Hour	1	31
10/14/2022 - Director Leadership Retreat	1	45
11/09/2022 - HR Consortium Supervisor Seminar	1	36
11/10/2022 - TML Webinar: Ethics & Integrity in City Government	1	45
HEALTH & WELLNESS SEMINARS/EVENTS		
Fiscal YTD Health & Wellness Seminars		
10/03/2022 - Breast Cancer Awareness Luncheon	1	113
10/18/2022 - Delta Dental Informational Session	2	53
10/18/2022 - Airrosti - Health at Your Desk	1	8
10/25/2022 - BCBS Informational Sessions (8)	8	380
10/26/2022 - BCBS Informational Sessions (5)	5	210
10/26/2022 - Health Fair	1	168
11/02/2022 - Airrosti - On-site treatment	1	5
11/04/2022 - Pickleball Tournament	1	12
11/08/2022 - BCBS Virtual Informational Session	2	10
11/08/2022 - BCBS Mobile App Demo	1	4
11/08/2022 - Airrosti - On-site treatment	1	5
11/10/2022 - Veterans Luncheon	1	60
11/15/2022 - Employee Appreciation Luncheon	1	250
11/16/2022 - Lab Work Consultation	1	120
11/16/2022 - Employee Turkey Distribution	1	600
11/17/2022 - Health and Wellness Seminar - Diabetes Awareness	1	18
11/30/2022 - No Shave November	1	38
12/02/2022 - Airrosti - On-site treatment	1	5
12/06/2022 - Airrosti - Muscle and Joint Pain Webinar	1	3
12/08/2022 - Airrosti - Muscle and Joint Pain Webinar	1	4
12/13/2022 - Airrosti - Muscle and Joint Pain Webinar	1	2
12/15/2022 - Airrosti - Muscle and Joint Pain Webinar	1	4
01/11/2023 - Visit with the Doctor - Lab Results	1	90
01/12/2023 - Health and Wellness Seminar - Mental & Physical Awareness	1	33
01/19/2023 - Pre-Retirement Seminar	1	34
01/23/2023 - Bowling Tournament	1	150
02/07/2023 - CPR Training	1	30
02/07/2023 - Airrosti - Knee Pain	1	3
02/09/2023 - Airrosti - Knee Pain	1	4
02/09/2023 - Shingles Vaccine - Single Dose	1	10
02/15/2023 - Healthy Heart Awareness Luncheon	1	58
02/17/2023 - Kickball Tournament	4	48
02/21/2023 - Airrosti - Knee Pain	1	3
02/23/2023 - Airrosti - Knee Pain	1	2
02/24/2023 - Kickball Tournament	2	24
02/24/2023 - CPR Training	1	11
02/25/2023 - Bike Riding	1	5
02/27/2023 - Employee Appreciation Luncheon	1	400

MEMORANDUM

TO: RANDY PEREZ, CITY MANAGER
FROM: SUSANA DE LUNA, PLANNING DIRECTOR
DATE: APRIL 6, 2023
SUBJ: MONTHLY REPORT MARCH 2023

ACTIVITY REPORT FOR THE PLANNING DIVISION IS PROVIDED FOR THE PREVIOUS MONTH.

MARCH 2023

REZONINGS:	6
CONDITIONAL USE PERMIT:	7
HOMESTEAD APPROVALS:	0
SUBDIVISIONS:	1
SINGLE LOT VARIANCES:	1
VARIANCES (ZBA):	9
SITE PLAN APPROVALS:	1
OTHER P&Z REQUESTS:	1

CODE ENFORCEMENT
MONTHLY REPORT
MARCH 2023

	Notices Sent
COMPLAINTS RECEIVED	161
WEEDY LOT LETTERS	31
PROPERTIES SENT TO MOWER'S LIST	9
PROPERTIES MOWED	11
SIGNS	189
JUNKED VEHICLES / BOATS	52
CONSTRUCTION W/OUT A PERMIT/SETBACKS	46
HEALTH & SANITATION/STAGNANT WATER/OVERGROWN VEG./GARBAGE/ DEAD TREES	42
HOME OCCUPATION/SIGNAGE	3
SIGHT OBSTRUCTION (SIDEWALKS / RIGHT-A-WAY)	0
UNSAFE/UNSECURED BLDG	1
DOUBLE OCCUPANCY/HOOKED UP RV	1
ILLEGAL DUMPING	0
NON RESIDENTIAL PARKING/SEMI TRUCKS	7
NO BUSINESS LICENSE/CUP REQ'D / NO GARAGE SALE PERMITS-INVOICES	27
STORAGE OF VEHICLES/BOATS/TRAILERS	4
DEMOLITION FOR UNSAFE BUILDINGS	0
POTHoles /PARKING LOT MAINTENANCE/LIGHTING	2
IPMC VIOLATIONS	8
ZBA VIOLATIONS	3
POLITICAL SIGNS	2
CASES FILED IN COURT	5
CASES SEEN IN COURT	57
CASES CLOSED	131
CALL IN'S	107
WALK-IN'S	18
311-COMPLAINTS	16
INTERNAL COMPLAINTS/ E-MAILS	20

**Building Permit and Inspections
Activity Report for
The Month of March 2023**

Total # of Building Permits	Building Permit Value	Building Permit Fee	Types of Building Permits
16	\$2,867,055.00	\$6,089.30	New Dwelling
4	\$866,640.00	\$4,544.45	Commercial
2	\$300,000.00	\$2,122.44	Assembly
			Apartments
			Warehouse
2	\$53,000.00	\$210.00	Move Out Houses/Move Within
3	\$133,000.00	\$315.00	Move In Houses
			Move In Mobile Homes
8	\$205,160.00	\$2,440.00	Schools
6	\$15,747.07	\$329.50	Swimming Pools
6	\$27,444.68	\$352.50	Sheds
12	\$34,715.00	\$454.75	Signs
2	\$237,943.65	\$1,789.58	Fence
			Tower
3	\$243,000.00	\$165.00	Gas Tanks Pumps
			Demolition
			Water Well/Recreation Const.
64	\$4,983,705.40	\$18,812.52	Totals

Additions / Remodeling			
42	\$2,140,823.00	\$8,542.43	Residential Buildings
3	\$702,550.00	\$5,284.13	Commercial Buildings
2	\$300,000.00	\$2,122.44	Apartment Buildings
			Assembly Buildings
			School Buildings
2	\$4,300.00	\$89.80	Awnings/Decks
13	\$117,494.00	\$1,304.15	Carports/Concrete
15	\$92,600.00	\$1,236.18	Porches/Driveways/Sidewalks
2	\$2,600.00	\$221.20	Garages/Canopies
			Hobby Shops
79	\$3,360,367.00	\$18,800.33	Totals

Total Building Permits	143
Total Building Valuation	\$8,344,072.40
Total Building Permit Fees	\$37,612.85

Prepared By: Rachel Alvarez
Date: 4/3/2023

I. Permits Issued

A. Building	
Number	143
Value	<u>\$8,344,072.40</u>
Permit Fees	<u>\$37,612.85</u>

B. Electrical, T-Pole, & T-Clear	
Number	155
Permit Fees	<u>\$17,605.00</u>

C. Mechanical	
Number	51
Value	<u>\$1,212,705.00</u>
Permit Fees	<u>\$5,592.50</u>

D. Plumbing, Gas & Sprinkler System	
Number	88
Permit Fees	<u>\$7,180.00</u>

TOTALS

Total Permits Issued	437
Total Valuation	<u>\$9,556,777.40</u>
Total Permit Fees	<u>\$67,990.35</u>

II. Number of Inspections Conducted	<u>640</u>
--	------------

Monthly Report for March 2023

III. Other Fees

A. Business License Application	
Number	24
Permit Fees	<u>\$1,200.00</u>
B. Garage Sale Permits	
Number	369
Permit Fees	<u>\$3,810.00</u>
C. Health Cards	
Number	
Permit Fees	
D. Builder Registration	
Number	
Permit Fees	
E. Electrician Registration	
Number	0
Permit Fees	<u>\$0.00</u>
F. Plumbing Registration	
Number	0
Permit Fees	<u>\$0.00</u>
G. Mechanical Registration	
Number	0
Permit Fees	<u>\$0.00</u>
H. House Inspections	
Number	2
Permit Fees	<u>\$200.00</u>
I. Planning & Zoning Applications	
Number	36
Permit Fees	<u>\$7,850.00</u>