

Speer Memorial Library Monthly Report

APRIL 2023

Performance and Circulation Statistics cumulative totals for FY 2022-2023:

Up over last fiscal year...

- Adult Program Audience at 7686 or + 4008
- Library Visits at 60794 or + 16730
- Volunteer Hours Worked at 4579 or + 932
- Applications/Reapplications for Library Cards at 1014 or + 68
- Technical Acquisitions at 1917 or + 108

Down from last fiscal year...

- Children Program Audience at 5967 or - 3819

Status Update

For National Library month we celebrated at the Speer Memorial Library with our community with different events and programs and we were recognized for having the largest number of TAX Returns, this is thanks to our Volunteers who through the Income Tax Assistance (VITA) our site has had another successful tax season helping low to moderate-income families and individuals by preparing their income taxes for FREE! Thank you to all of our volunteers and staff that make this work possible.



Play-Doh Thursday this week, we made Easter Eggs!



Today during our Teen Animanga Club, we finished our Flying Witch marathon and crafted our very own anime-themed paper fans! We hope to see y'all again next week for a game and Haikyuu!!



Autism Awareness Month, our Scavenger Hunt was inspired by Dr. Temple Grandin!





Upcoming

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 10:00 AM Stuart Little 5:30 PM	2 10:00 AM Mars Attacks! 5:30 PM	3 10:00 AM Light Year 5:30 PM	4 10:00 AM The Blue of Faces 5:30 PM	5 10:00 AM Honor's Day 5:30 PM	6 10:00 AM The Blue of Faces 5:30 PM	7 10:00 AM Honor's Day 5:30 PM
8 10:00 AM Stuart Little 5:30 PM	9 10:00 AM Mars Attacks! 5:30 PM	10 10:00 AM Light Year 5:30 PM	11 10:00 AM The Blue of Faces 5:30 PM	12 10:00 AM Honor's Day 5:30 PM	13 10:00 AM The Blue of Faces 5:30 PM	14 10:00 AM Honor's Day 5:30 PM
15 10:00 AM Stuart Little 5:30 PM	16 10:00 AM Mars Attacks! 5:30 PM	17 10:00 AM Light Year 5:30 PM	18 10:00 AM The Blue of Faces 5:30 PM	19 10:00 AM Honor's Day 5:30 PM	20 10:00 AM The Blue of Faces 5:30 PM	21 10:00 AM Honor's Day 5:30 PM
22 10:00 AM Stuart Little 5:30 PM	23 10:00 AM Mars Attacks! 5:30 PM	24 10:00 AM Light Year 5:30 PM	25 10:00 AM The Blue of Faces 5:30 PM	26 10:00 AM Honor's Day 5:30 PM	27 10:00 AM The Blue of Faces 5:30 PM	28 10:00 AM Honor's Day 5:30 PM
29 10:00 AM Stuart Little 5:30 PM	30 10:00 AM Mars Attacks! 5:30 PM	31 10:00 AM Light Year 5:30 PM	SPEER MEMORIAL LIBRARY 801 EAST 12TH ST. MISSION, TEXAS 78572			

ANIME & A CLUB MAY EVENTS AGES 10-14

- May 03 ANIME & CRAFT: DSY EYE DOWNS DRAWING AND
- May 10 ANIME & ART: COLLAGE TRASH ART
- May 17 ANIME & CONTEST: COLORING CONTEST
- May 24 ANIME & GAMES: ANIME TIMELINE
- May 31 ANIME MOVIE: DEMON SLAYER: BREATHING SWORDS

Teen Classes

- MAY 09 6PM** Mother's Day Pop-Up Flower Card
WHERE: Speer Memorial Library's Teen Department
WHEN: May 9th at 6:00PM
ALL MATERIALS WILL BE PROVIDED
- MAY 18 6PM** BOY BLAZING 3D FIGURES
WHERE: Speer Memorial Library's Teen Department
WHEN: May 18th at 6:00PM
ALL MATERIALS WILL BE PROVIDED
- MAY 23 6PM** ANTIPOD WITH CALMING COLORING WITH ELIZA
WHERE: Speer Memorial Library's Teen Department
WHEN: May 23rd at 6:00PM
ALL MATERIALS WILL BE PROVIDED

(956) 580-8750
801 E 12th St. Mission, TX 78572

TEEN SPECIAL EVENT!

Ages 12-19 Only

AUTHOR VISIT: CALMING COLORING WITH ELIZA GARZA
WHEN: May 23rd @ 6PM
WHERE: Speer Memorial Library's Community Room
ALL MATERIALS WILL BE PROVIDED

(956) 580-8750 801 E 12th St. Mission, TX 78572

Speer Memorial Library

2023 Adult Programming
18 Years or Older

May

- Tue, May 2 Color Me Calm 10:00-11:00AM
- Wed, May 10 Computer Class: Internet Basics 2:00-3:00PM (Please Register) 6:00-7:00PM (Please Register)
- Fri, May 12 Coffee and Games 10:00-11:00AM
- Tue, May 16 Color Me Calm 10:00-11:00AM
- Tue, May 16 Book Discussion: Yo antes de ti, 5:30PM Me Before You, 6:30PM
- Sat, May 20 Movie: Me Before You 2:00PM
- Wed, May 24 Computer Class: Internet Basics 2:00-3:00PM (Please Register) 6:00-7:00PM (Please Register)
- Fri, May 26 Coffee and Games 10:00-11:00AM

*Dates and times subject to change
For more information please call: 956-580-8750
801 E 12th St Mission, TX 78572

Speer Memorial Library

Computer Class

Computer Basics
2:00 - 3:00pm & 6:00 - 7:00pm
Wednesday, May 10, 2023
Wednesday, May 24, 2023

Must Be 18 Years of Age

Sign up at Circulation Desk

801 E 12th St,
Mission, TX 78572
956-580-8750



Mission Police Department

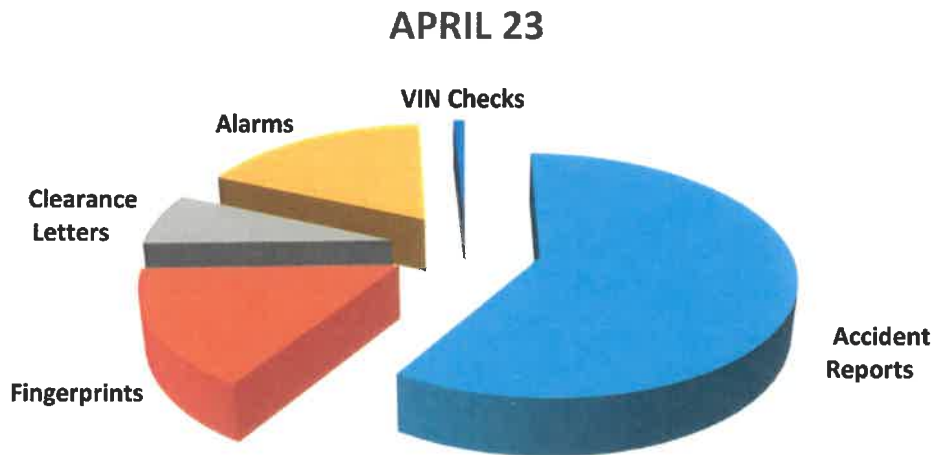
Monthly Report for April 2022



Records Division

The following entries from our records division are actual persons visiting the Mission Police Department facility to obtain copies of reports; getting fingerprinted; job applications; clearance letter for job applications; vehicle identification number clearance letters for people buying used motor vehicles; persons visiting our warrant officers, criminal investigations or administrative personnel for assistance in police related matters.

	April 23	FY 22-23 YTD
Accident Reports	78	603
Fingerprints	31	161
Clearance Letters	15	73
Alarms	10	179
VIN Checks	1	9
TOTAL	135	1,025





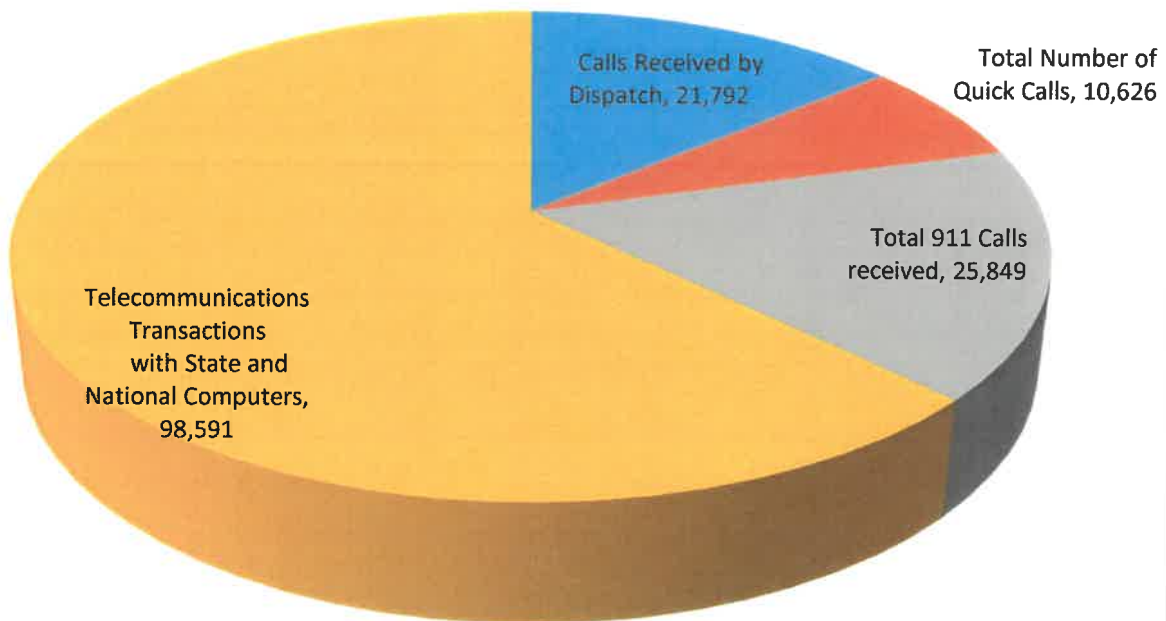
Mission Police Department

Monthly Report for April 2023



Communications Division

	April 23	FY 22-23 YTD
Calls Received by Dispatch	3,290	21,792
Total Number of Quick Calls	1,102	10,626
Total 911 Calls received	5,407	25,849
Telecommunications Transactions with State and National Computers	12,518	98,591





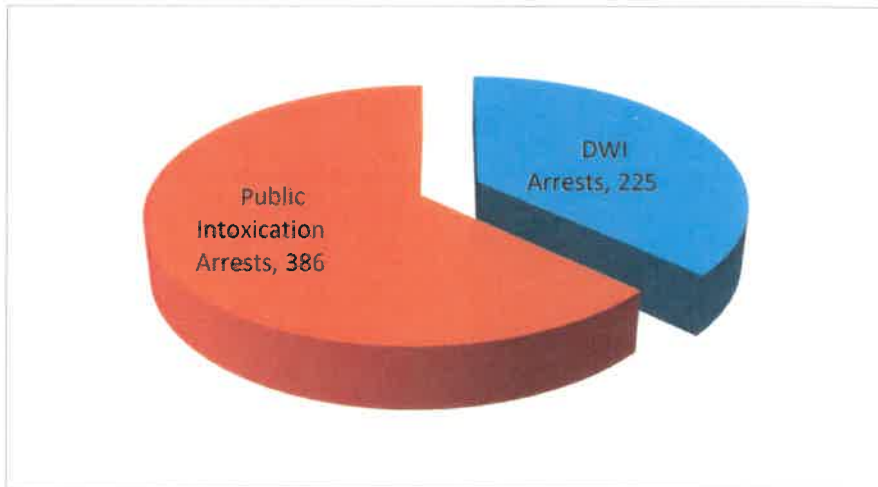
Mission Police Department Monthly Report for April 2023



Patrol Division

DWI Arrests
Public Intoxication Arrests

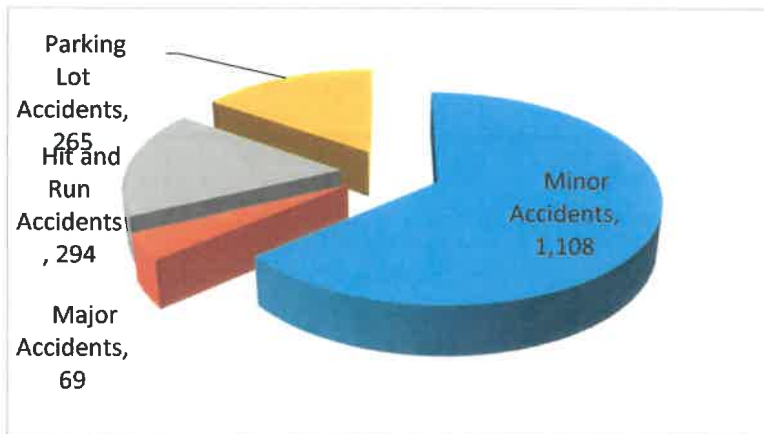
	<u>April 23</u>	<u>FY 22-23 YTD</u>
DWI Arrests	32	225
Public Intoxication Arrests	56	386



Traffic Division

Minor Accidents
Major Accidents
Hit and Run Accidents
Parking Lot Accidents

	<u>April 23</u>	<u>FY 22-23 YTD</u>
Minor Accidents	173	1,108
Major Accidents	2	69
Hit and Run Accidents	38	294
Parking Lot Accidents	43	265



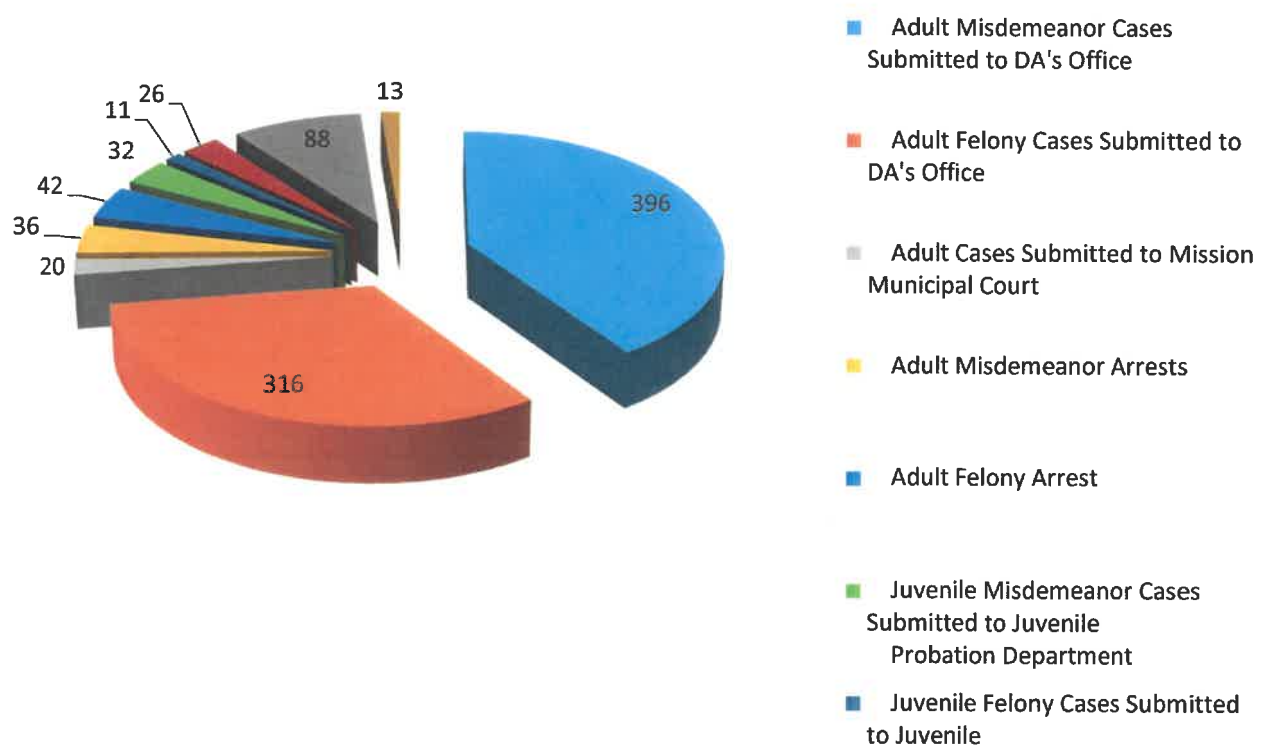


Criminal Investigations Criminal Case Submissions



	April 23	FY 22-23 YTD
Adult Misdemeanor Cases Submitted to DA's Office	32	396
Adult Felony Cases Submitted to DA's Office	70	316
Adult Cases Submitted to Mission Municipal Court	10	20
Adult Misdemeanor Arrests	2	36
Adult Felony Arrest	8	42
Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department	1	32
Juvenile Felony Cases Submitted to Juvenile Probation Department	3	11
Juvenile Cases Submitted to Mission Municipal Court	3	26
Juvenile Misdemeanor Arrests	1	88
Juvenile Felony Arrests	4	13
Total Open Cases	1,882	1,882

April 23





Mission Police Department

Monthly Report for April 2023



Jail Division

Adults

Male Prisoners Incarcerated
 Female Prisoners Incarcerated

Total

	<u>April 23</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	185	1,342
Female Prisoners Incarcerated	38	369
Total	223	1,711

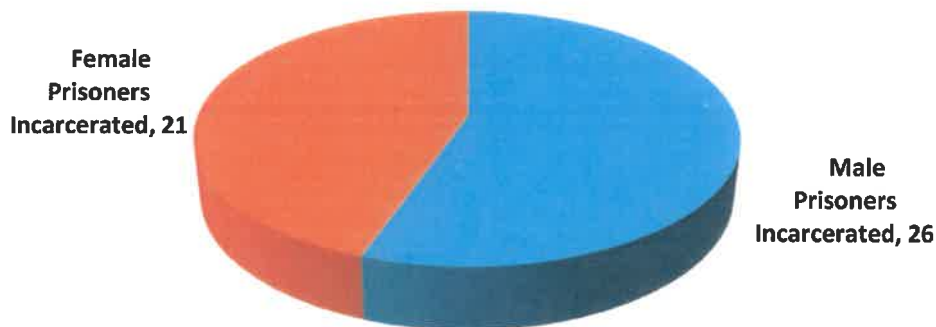


Juveniles

Male Prisoners Incarcerated
 Female Prisoners Incarcerated

Total

	<u>April 23</u>	<u>FY 22-23 YTD</u>
Male Prisoners Incarcerated	3	26
Female Prisoners Incarcerated	2	21
Total	5	47





Narcotics Division -DEA

	April 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0.00	370.03
(Street Value -\$506.00 per pound)	\$0.00	\$187,235.18
Cocaine (kilos)	181.25	576.81
(Street Value -\$21,000.00 per Kilo)	\$3,806,250.00	\$12,113,010.00
Fentanyl	6.25	6.25
(Street Value -\$30,000.00 per Kilo)	\$187,500.00	\$187,500.00
Heroin (kilos)	0	51.85
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$1,197,461.25
Methamphetamine (kilos)	0	0.18
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$2,158.43
Currency Seizures:	\$0.00	\$460,810.00
Vehicle Seizures:	2	12
Arrest:	6	33

Narcotics Division -Immigration & Customs Enforcement

	April 23	FY 22-23 YTD
Seizures		
Marihuana (lbs)	0	0.00
(Street Value -\$506.00 per pound)	\$0.00	\$0.00
Cocaine (kilos)	10	265.51
(Street Value -\$21,000.00 per Kilo)	\$210,000.00	\$5,575,710.00
Heroin (kilos)	0	0.00
(Street Value -\$17,680.00 per Kilo)	\$0.00	\$0.00
Methamphetamine (kilos)	0	1402.00
(Street Value -\$11,925.00 per Kilo)	\$0.00	\$16,934,175.00
Currency Seizures:	\$198,902.00	\$2,499,521.00
Vehicle Seizures:	0	4
Arrest:	5	30



Mission Police and Criminal Investigations

Narcotics

	<u>April 23</u>	<u>FY 22-23 YTD</u>
Marihuana (pounds)	0.35	2.10
(Street Value -\$506.00 per pound)	\$177.10	\$1,062.60
Cocaine (kilos)	153.6900	153.82
(Street Value -\$21,000.00 per Kilo)	\$3,227,490.00	\$3,230,173.80
Currency	\$0.00	\$7,998.13

U.S. Marshal Task Force

	<u>April 23</u>	<u>FY 22-23 YTD</u>
Fugitive Apprehension	93	732
Mission CIB Warrants	5	24
68-A Vehicle Inspections	3	12



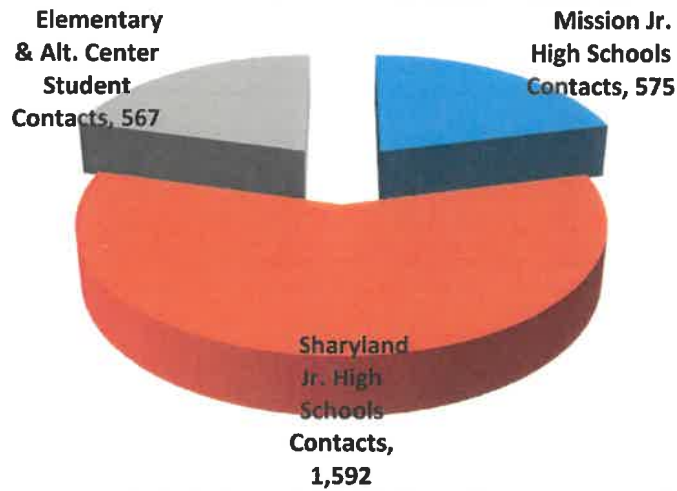
Mission Police Department

Monthly Report for April 2023



Educational Resource Officer Program

	April 23	FY 22-23 YTD
Mission Jr. High Schools Contacts	103	575
Sharyland Jr. High Schools Contacts	105	1,592
Elementary & Alt. Center Student Contacts	69	567



	April 23	FY 22-23 YTD
Mission High Schools	173	1,149
Sharyland High Schools	114	915





Adult & Juvenile Cases Submitted by Police Officers Assigned to Mission & Sharyland Schools



Adult Cases Submitted to Mission Municipal Court

Adult Misdemeanor Arrests

Adult Felony Arrests

Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department

Juvenile Felony Cases Submitted to Juvenile Probation Department

Juvenile Cases Submitted to Mission Municipal Court

Juvenile Cases Submitted to JP Court

Juvenile Misdemeanor Arrests

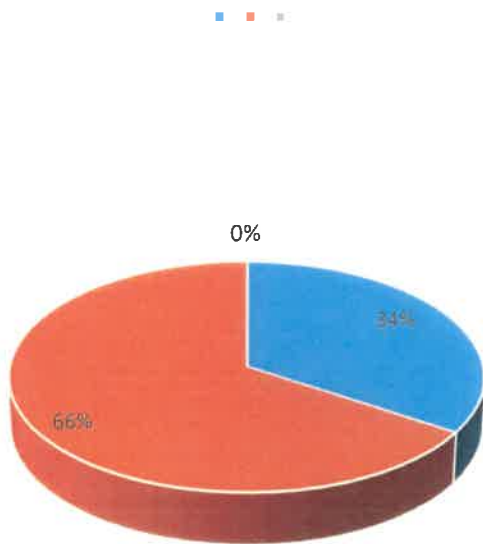
Juvenile Felony Arrests

April 23

FY 22-23 YTD

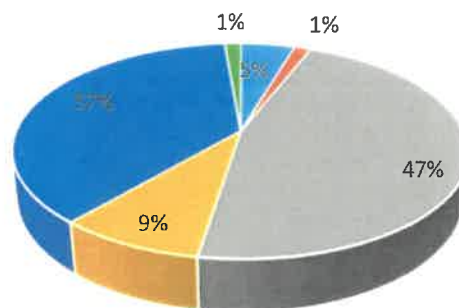
4	27
12	52
0	0
1	10
1	3
4	101
2	19
18	81
0	3

FY 22-23 YTD



FY 22-23 YTD

- Juvenile Misdemeanor Cases Submitted to Juvenile Probation Department
- Juvenile Felony Cases Submitted to Juvenile Probation Department
- Juvenile Cases Submitted to Mission Municipal Court
- Juvenile Cases Submitted to JP Court
- Juvenile Misdemeanor Arrests
- Juvenile Felony Arrests





Mission Police Department

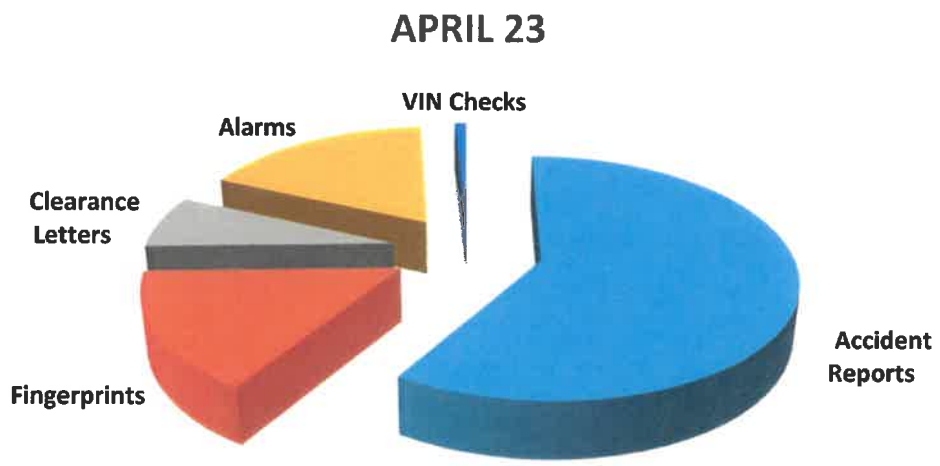
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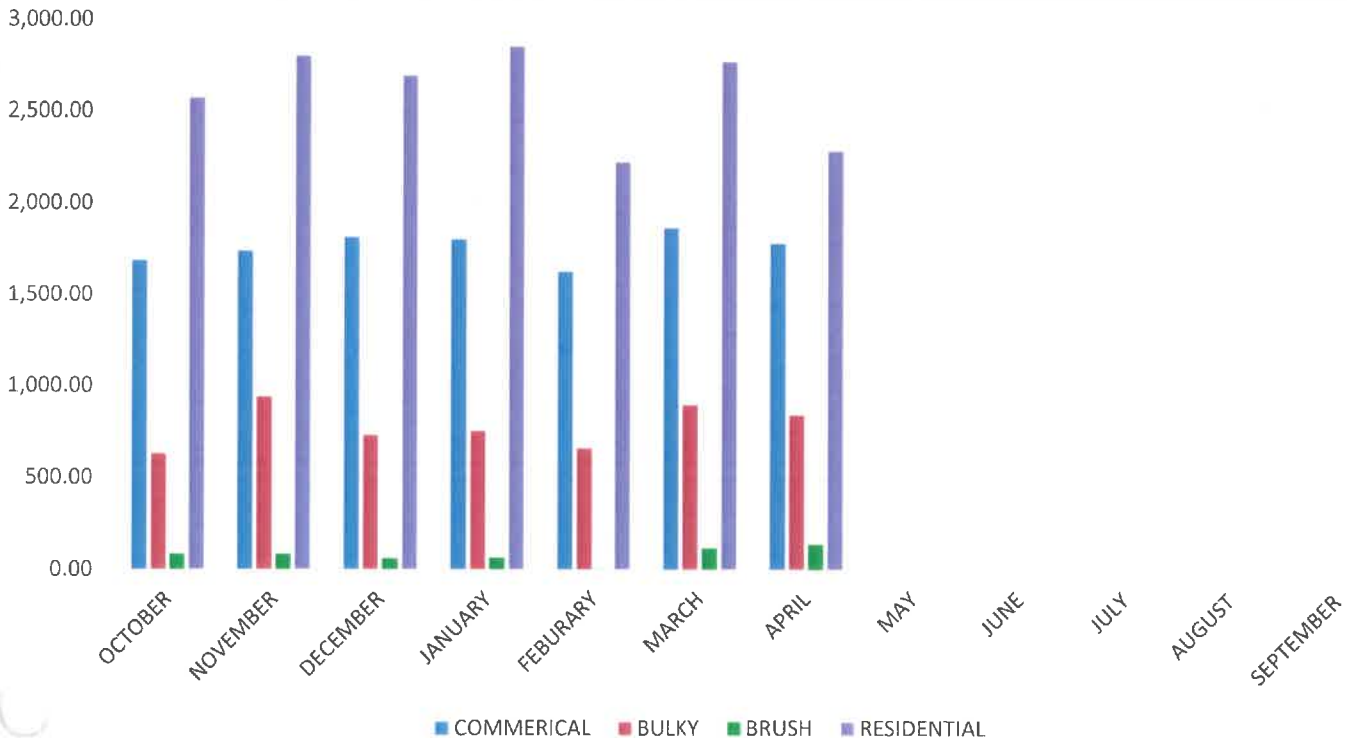


SANITATION DEPARTMENT

For the month of April 2023, the City of Mission Sanitation Department disposed a combined **5575.75** tons of trash/bulky items. In addition, 10360.00 cubic yards of brush was collected at our sanitation landfill.

Month	TONS	CUBIC YARDS	TONS	TONS	TONS
	RESIDENTIAL	BRUSH	BULKY	COMMERICAL	BRUSH
OCTOBER	2,574.99	6,552.00	636.00	1,688.36	88.452
NOVEMBER	2,804.30	6440.00	944.89	1740.00	86.94
DECEMBER	2,694.88	4648.00	735.00	1815.41	62.748
JANUARY	2,853.87	4928.00	758.30	1802.34	66.528
FEBURARY	2,225.51	380.18	662.74	1628.01	5.13243
MARCH	2773.08	8876.00	901.03	1865.25	119.826
APRIL	2285.99	10360	845.49	1782.01	139.86
MAY					0
JUNE					0
JULY					0
AUGUST					0
SEPTEMBER					0
Total					

2022 - 2023 SANITATION PICK UP (TONS)





RIO GRANDE VALLEY STATE VETERANS CEMETERY

MONTHLY REPORT



RGV State Veterans Cemetery

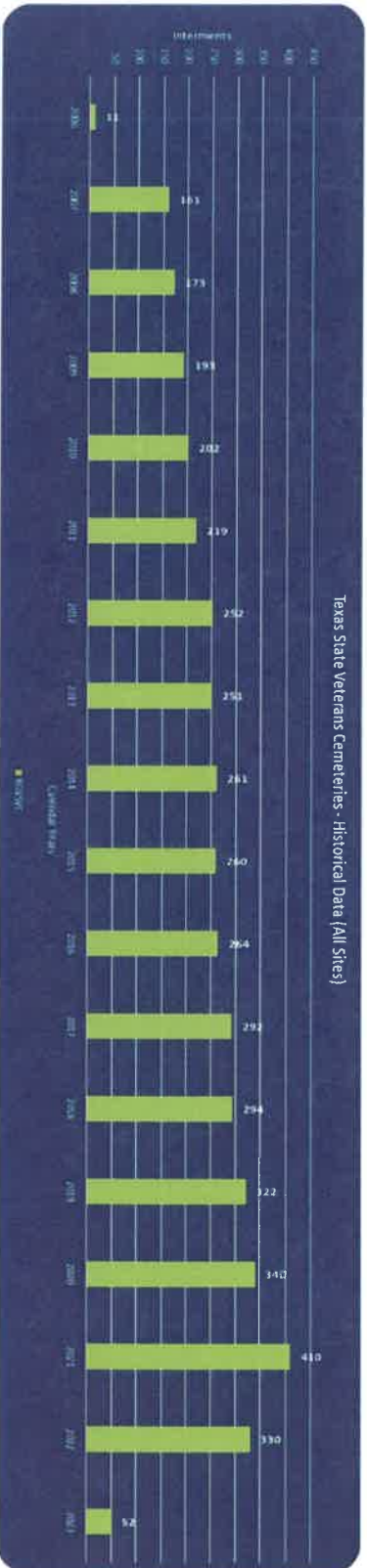
2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956)-508-5211



Interments May 2023

May 2023	Standard	Double-Depth	Columbarium Wall	In-ground	Scatter Garden	Disinterment	Total
Veterans	1	12	7	4			24
Spouse	1	1		1			3
Dependents							
Totals	2	13	7	5			27





RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 508-5211



May-22	# of Service Today	Services Scheduled		Actual Number of Burials Y-T-D						
		For the Month	For The YTD		15	16	17	18	19	20
1	3	5	104	102	18	0	21	23	120	116
2	0	8	107	102	18	3	20	23	120	118
3	1	8	107	103	18	0	21	23	122	118
4	0	9	108	103	18	0	21	23	122	118
5	3	9	108	106	18	0	21	23	122	118
6					18	0	21	23	122	120
7					18	0	21	23	122	120
8	1	10	109	107	18	0	21	23	122	120
9	0	12	111	107	18	0	21	23	122	120
10	0	16	115	107	18	0	21	23	122	120
11	2	17	116	109	18	0	21	23	122	120
12	2	18	117	111	18	0	21	23	122	120
13					18	0	21	23	122	120
14					18	0	21	23	122	120
15					18	0	21	23	122	120
16					18	0	21	23	122	120
17					18	0	21	23	122	120
18					18	0	21	23	122	120
19					18	0	21	23	122	120
20					18	0	21	23	122	120
21					18	0	21	23	122	120
22					18	0	21	23	122	120
23					18	0	21	23	122	120
24					18	0	21	23	122	120
25					18	0	21	23	122	120
26					18	0	21	23	122	120
27					18	0	21	23	122	120
28					18	0	21	23	122	120
29					18	0	21	23	122	120
30					18	0	21	23	122	120
31					18	0	21	23	122	120
Weekend					18	0	21	23	122	120



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 508-5211



Memorial Day Ceremony May 29, 2023





RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 508-5211



Completed Projects:

Columbarium B Site:
Memorial Walls:
Grave Locator Kiosk Management
Reparation on Pipe Line: United Irrigation
New Golf Cart 6pk delivered in April

Ongoing Projects:

Post storm clean-up

VA Grant Applications Pending:

Administration Building Roofing Replacement
Installation of Automatic and Remotely Controlled Entry Gate
Public Water Fountains Installed Throughout Grounds
Remotely Controlled Public Digital Display Board for Schedules
and Events

VLB Funded (In-Progress)

Re-alignment on 1,000 Flat Marker/ Headstone

VLB Funded (Pending)

Addition of New Space Force Military Branch of Service Seal and Flag in
Assembly Area
Casket Transport Vehicle Hearse (Flat)
Automatic Gate

VLB Funded (Approved)

Bobcat Tool Cat UW56
Wheeled Dumper Truck

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: RANDY PEREZ, CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, MAY 2023
DATE: JUNE 1, 2023



1. Civil Service Commission met and approved entry level examination for the Mission Fire Department for June 15, 2023
2. Mission Fire Department had a DC's Promotional Examination on May 28, 2023. We had three (3) CPTs participating only one passed. CPT Randy Cruz got an 89 on his written examination plus 10 points for seniority so he got a total score of 99. The CS Commission will meet on June 5, 2023 to approve and certify the scores so CPT Cruz will be promoted immediately. The Commission also started the process to fill the CPT's position-examination is slated for August 10, 2023
3. The Civil Service Commission met and approved entry level examination for the Mission Police Department for June 21, 2023
4. The Civil Service Commission met and approved a SGT's Promotional Examination for August 10, 2023 to fill the resignation of SGT Adan Beltran.

Thank you!

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
May 11, 2023**

Commission-Present

**Jerry Saenz-Chairman
Polo Garza--Vice-Chair
Michael Davis-Member**

Staff Present

**Jesse Lerma Jr-CS Director
Noemi Munguia-HR Director
Cesar Torres-Chief of Police
Victor Flores-Atty
David Flores-ACM**

Call to Order

Mr. Jerry Saenz called the meeting to order at 9:00 a.m.

Approval of Minutes-April 27, 2023

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Garza made a motion to approve the minutes as presented. Mr. Saenz seconded the motion. Motion was approved unanimously.

Approval to Create a New Eligibility List for the Mission Police Department

Mr. Lerma advised the Commission that we needed to create a new eligibility list for the Mission Police Department. They were recommending the following dates:

1. Post Notice on Website-May 11, 2023
2. Advertise in the Monitor-May 14, 2023
3. Deadline to submit applications-June 16, 2023
4. Date of Examination-June 21, 2023

After a brief discussion, Mr. Davis made a motion to approve the dates and to create a new eligibility list for the Mission Fire Department. Mr. Garza seconded the motion. Motion was approved unanimously.

Pending Business

Mr. Lerma advised the Commission of the Police and Fire Memorial Service scheduled for Monday, May 15, 2023 and also invited them to the Mayor's Evening Prayer Service scheduled for tonite.

Adjourn

Meeting was adjourned at 9:15 a.m.



Mission Fire Prevention Bureau
415 W. Tom Landry Ave.
Mission, TX 78572
Phone 956-580-8711
Fax 956-580-8712

Mission Fire Prevention

Monthly Activity Report: May 2023

FIRE INVESTIGATIONS

There were four (4) fire investigations for the month of May.

- On May 3, 2023, Captain Joel Saenz investigated a regular alarm at 2601 N. Glasscock Rd. Accidental.
- On May 3, 2023, Captain Frank Chaires investigated a grass fire at 610 S. Resplendor. Incendiary.
- On May 8, 2023, Captain Joel Saenz investigated a regular alarm at 415 E. 14th Street. Incendiary.
- On May 11, 2023, Captain Joel Saenz investigated a house fire at 2316 N. Mayberry Ave. Undetermined.

Full Investigation: 9 Total

Call out to document of incident: 0 Total

Year to Date: 20 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of May.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

INSPECTIONS

There were one hundred and forty-six (146) inspections conducted for the month of May: twelve (12) occupancy, one hundred and eight (108) annual and twenty - six (26) other forms of inspections.

Year to Date: 1,493 Total 304 Occupancy 1,009 Annual 180 Other

Inspection rate to date: 30%

COMPLAINTS

There were zero (0) complaints for the month of May.

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

SUBDIVISION REVIEWS

For the month of May there were twenty - one (21) subdivision plan reviews.

Year to Date: 189 Total

SPRINKLER SYSTEM REVIEWS

For the month of May there were two (2) sprinkler system plan reviews.

Year to Date: 12 Total

FIRE ALARM SYSTEM REVIEWS

For the month of May there were four (4) fire alarm system plan reviews.

Year to Date: 34 Total

EXHAUST HOOD CANOPY PLAN REVIEWS

For the month of May there was one (1) exhaust hood canopy plan reviews.

Year to Date: 5 Total

HOOD SUPPRESSION PLAN REVIEWS

For the month of May there were two (2) hood suppression plan reviews.

Year to Date: 10 Total

LP TANK PERMITS

For the month of May there were two (2) LP tank permits issued.

Year to Date: 6 Total

UNDERGROUND STORAGE TANK REMOVAL PERMITS

There were zero (0) underground storage tank removal permits issued for the month of May.

Year to Date: 5 Total

ABOVEGROUND STORAGE TANK REMOVAL PERMITS

There were zero (0) aboveground storage tank removal permits issued for the month of May.

Year to Date: 0 Total

BURNING PERMITS

There were three (3) city burning permits issued for the month of May.

Year to Date: 30 Total

PLAN REVIEWS

We had nineteen (19) plan reviews for the month of May.

- 10 Plex Apartments – 2010 Graham
- 4 Plex – 803 Hidden Hills
- Burlington – 311 S. Bryan Suite 100A
- Cross Church – 1900 E. Expressway 83
- Las Quesadillas – 126 E. Griffin Parkway
- Metal Building/Garage – 417 E. 8th Street
- New Suite – 1706 N. Conway
- San Cristobal Magallanes Church Annex B – 4501 Santa Engracia
- Stripes (710) – 710 W. Griffin Parkway
- The Muniz Apartments – 921 Jay
- Wal-mart – 1006 N. Bryan Neighborhood Market
- 4 Plex – 804 Hidden Hills
- 4 Plex – 805 Hidden Hills
- 4 Plex – 1000 Hidden Hills
- Bert Ogden – 1400 E. Expressway 83
- Bravo Clinic – 3906 N. Inspiration
- Harbor Freight – 203 W. Interstate Highway 2
- San Cristobal – 4501 Santa Engracia
- The Edutainment Zone 4, LLC – 3009 N. Conway Suites 6 & 7

Year to Date: 79 Total

FIRE DRILLS

There were zero (0) fire drills conducted for the month of May.

Year to Date: 3 Total

TRAINING

There were two (2) trainings in the month of May.

- On May 8, 2023, Fire Prevention staff attended an ICS training at Central Fire Station.
- On May 29th – June 2, 2023, Administrative Assistant Jacqueline Charles attended the Texas Department of Emergency Management Conference in Fort Worth, Texas.

Year to Date: 17 Total

MEETINGS ATTENDED

For the month of May there were sixteen (16) meetings attended by the Fire Prevention Office.

- May 1, 2023 - Fire Marshal Frank Cavazos City ID's
- May 2, 2023 – Fire marshal Frank Cavazos Staff meeting
- May 2, 2023 – Fire Marshal Frank Cavazos Garden of lights meeting
- May 3, 2023 – Fire Marshal Frank Cavazos EOC meeting
- May 4, 2023 – Fire Marshal Frank Cavazos SRC meeting
- May 5, 2023 – Fire Marshal Frank Cavazos meeting at San Cristobal Apartments
- May 8, 2023 – Fire Marshal Frank Cavazos City ID's
- May 9, 2023 – Fire Marshal Frank Cavazos meeting with Amy regarding police memorial service
- May 11, 2023 – Fire Marshal Frank Cavazos SRC meeting
- May 11, 2023 – Fire Marshal Frank Cavazos EM3 meeting
- May 15, 2023 – Fire Marshal Frank Cavazos City ID's
- May 16, 2023 – Fire Marshal Frank Cavazos Staff meeting
- May 18, 2023 – Fire Marshal Frank Cavazos SRC meeting
- May 19, 2023 – Fire Marshal Frank Cavazos EM3 meeting
- May 23, 2023 – Fire Marshal Frank Cavazos City ID's
- May 25, 2023 – Fire Marshal Frank Cavazos SRC meeting

Year to Date: 128 Total

PUBLIC EDUCATION

During the month of May there were seven (7) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/ Parade
5/6/2023	CDBG Buckets for Cleaning				30	
5/9/2023	IDEA Palmview			125		
5/11/2023	Rafael Cantu Jr. High				600	
5/12/2023	Escobar Rios Elementary				300	
5/20/2023	Steel Technologies	50				
5/22/2023	Midkiff Elementary				696	
5/23/2023	City of Mission Drive out Darkness					200

Year to Date: 60 Presentations 16,677 Audience
Year to Date w/The Tutor 4 Presentations 105 Audience
Year to Date w/F.S.T. 8 Presentations 2,210 Audience
Year to Date w/ City Events 2 Presentations 600 Audience
Year to Date – Other Presentations Audience
Year to Date Grand Total 74 Presentations 19,592 Audience

Frank Cavazos Deputy Chief/Fire Marshal

"Dedicated to the Community We Protect... and Serve"



Grants Activity Report- May 2023

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Due Date	Status
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 320,000		25%		Submitted-Tracking
FY22 Building Resilient Infrastructure and Communities (BRIC)	TDEM	Executive	\$ 415,000		25%		Submitted-Tracking
FY23 SHSP Regular	OOG	Fire	\$ 123,927.18		None		Submitted-Tracking
FY23 SHSP LETPA	OOG	Police	\$ 56,142.35		None		Submitted-Tracking
FY22 AFG	DHS	Fire	\$ 172,873.50		10%		Submitted-Tracking
FY24 General Victim Assistance Grant Program	OOG	Police	\$ 50,000		None		Submitted-Tracking
FY24 Local Border Security Program	OOG	Police	\$ 190,000		None		Submitted-Tracking
FY24 Texas Reads	TSLAC	Library	\$ 10,000		None		Submitted-Tracking
Staffing for Adequate Fire and Emergency Response Grants (SAFER)	DHS	Fire	\$ 2,322,424		None		Submitted-Tracking
FY22 Fire Prevention and Safety	DHS	Fire	\$ 22,440.49		5%		Submitted-Tracking
OVAG-Victim Services	OAG	Police	\$ 84,000		None		Submitted-Tracking
FY22 Operation Stonegarden Program	OOG	Police	\$ 350,000		None		Submitted-Tracking
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1, 771,398.16		25%		Submitted-Tracking
FY23 Transportation Alternatives	RGVMPO	Executive	\$ 250,000		25%		Submitted-Tracking



Grants Activity Report- May 2023

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
Animal Welfare Organization	Petco Love	Health	\$ 35,000	\$ 30,000	None	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
Southwest Border (SWB) Rural Law Enforcement Assistance Program	BJA	Police	\$ 93,000	\$ 93,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Bullet-Resistant Shield Grant Program, FY23	OOG	Police	\$ 77,644	\$ 73,761.80	None	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
FY23 Justice Assistance Grant Program	OOG	Police	\$ 30,000	\$ 30,000	None	Awarded/Active
Lions Park Development	AEP	Parks	\$ 30,000	\$ 30,000	None	Awarded/Active
FY22 State Homeland Security Program-LETPA	OOG	Police	\$ 35,480	\$ 13,060	None	Awarded/Active
FY23 Local Border Security	OOG	Police	\$ 190,000	\$ 190,000	None	Awarded/Active
FY21 Operation Stonegarden	OOG	Police	\$ 380,000	\$ 380,000	None	Awarded/Active
FY22-23 Solid Waste Grant	LRGVDC	Sanitation	\$ 25,000	\$ 25,000	10%	Awarded/Active
COPS Accreditation Program	DOJ COPS	Police		\$ 21,116.34	None	Awarded/Active
OVAG-Victim Services	OAG	Police	\$ 89,908	\$ 44,954(YR2)	None	Awarded/Active
All-Inclusive Lions Park	TPWD	Parks	\$ 1,500,000	\$ 750,000	\$750,000	Awarded/Active
Border Zone Fire Dept.	OOG	Fire	\$ 250,000	\$ 78,735.25	None	Awarded/Active
Grand Total:				\$ 4,505,989.05		



Information Technology

Departmental Report May 2023

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Patrol Unit Dash Cams

Replace end of life dash cam systems on patrol units. Equipment has arrived. Server has been installed and configured. Training is scheduled for June 9th. 95% Complete

Update all Nodes

Install latest OS, Patch Management, update antivirus, update applications on all systems to include PD. 80% Complete

PD and Fire Security and Surveillance Cameras

Replace end of life security cameras and server at PD and Fire. 100% Complete

New Public Safety Building

Install door access control, security cameras, wireless access points, data cables, phones, and multimedia. 20% Complete

PD Network

Configure network to make it more efficient and secure. 100% Complete

Replace end of Life Computers

Purchasing computers to replace end of life computers that pose a security risk. Implementation phase of the project to include PD. 80% Complete

VOIP Telephone System

Purchasing city wide enterprise VOIP telephone system to replace current end of life system to include PD. 100% Complete

Disaster Recovery

Purchasing servers, storage and firewall to create disaster recovery site. 100% Complete

Cyber Security

Purchasing process for 24X7 SOC monitoring service and patch management system. Implementation phase of the project. 99% Complete

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: RANDY PEREZ, CITY MANAGER
FROM: JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR
SUBJECT: 311 REPORT, MAY 2023
DATE: JUNE 5, 2023



We have a total of 232 submission for May of 2023 with a total of 3057 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Our media department has been pushing the 311 program with an interview with City Manager Randy Perez encouraging our citizens to utilize the program.

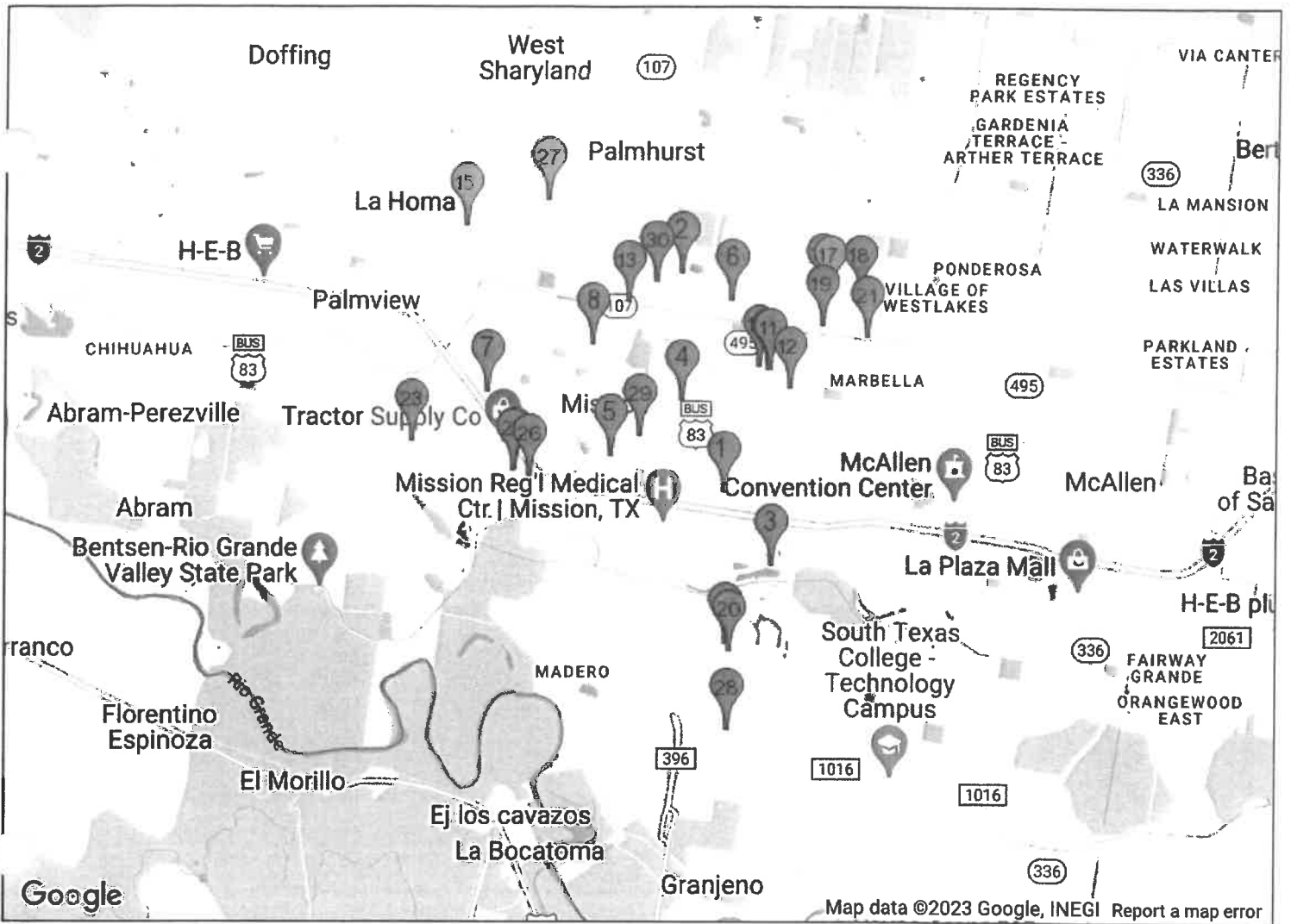
Thank you!

Topic Counts of Opened Requests
For Date Period From 05/01/2023 Through 05/31/2023

Topic	Count
Health	
Animal Control	7
Mosquitoes	19
Total - Health	26
Obstructions -Tree/Branches	
MOWING	18
Total - Obstructions -Tree/Branches	18
Parks & Rec	
Graffiti	0
Mowing	0
Parks	1
Restrooms	0
Right of way (mowing)	2
Trails	1
Total - Parks & Rec	4
Planning	
Construction Concerns	5
Dilapidated Home/Structure	2
Garage Sales	0
Health & Sanitation	2
Illegal Dumping	6
Junked Vehicle on private property	0
Sewer Concerns	3
Unsafe Building	0
Weedy Lot	23
Total - Planning	41
Police Department	
Illegal Parking	12
Total - Police Department	12
Public Works	
Flooded area/Roadway and streets	8
Foul smell	1
Junk Vehicle	0
Lift Station	0
Low Water Pressure	1
Obstruction-Trees/Branches	25
Pot Holes	19
Side Walk	1
Street Light	16
Streets/Signs	6
Tires	0
Traffic Signals	4
Water Leaks	3
Total - Public Works	84
Sanitation	
Brush	34
Bulky Items	6
Garbage	3
Trash	4
Total - Sanitation	47
All Topics	
Total All Topics	232

BRUSH

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
<u>2925</u>	Brush	Open	05/03/2023	05/13/2023	Pena,Yaritza	please send truck to pick up storm debris.
<u>2936</u>	Brush	Open	05/06/2023	05/16/2023	Pena,Yaritza	Ay muchas ramas de arbol en las banquetas...
<u>2948</u>	Brush	Open	05/07/2023	05/17/2023	Pena,Yaritza	we are unable to put our mailbox up due to...
<u>2950</u>	Brush	Open	05/08/2023	05/18/2023	Pena,Yaritza	Just had our trees trimmed and needing the...
<u>2956</u>	Brush	Open	05/08/2023	05/18/2023	Pena,Yaritza	Photo attached
<u>2957</u>	Brush	Open	05/08/2023	05/18/2023	Pena,Yaritza	Photo attached
<u>2978</u>	Brush	Closed	05/09/2023		Pena,Yaritza	can the landfill be opened this weekend to...
<u>2981</u>	Brush	Open	05/10/2023	05/20/2023	Pena,Yaritza	Photo attached
<u>2983</u>	Brush	Open	05/10/2023	05/20/2023	Pena,Yaritza	brush has not been picked since the storm too...
<u>2987</u>	Brush	Open	05/11/2023	05/21/2023	Pena,Yaritza	brush is on the road. we have no back alley....
<u>2989</u>	Brush	Open	05/11/2023	05/21/2023	Pena,Yaritza	huge tree that fell from the storm is...
<u>2991</u>	Brush	Closed	05/11/2023		Pena,Yaritza	At least 20 separate piles of tree branches...
<u>2995</u>	Brush	Open	05/12/2023	05/22/2023	Pena,Yaritza	Lots of brush down our street. I know our...
<u>3001</u>	Brush	Open	05/14/2023	05/24/2023	Pena,Yaritza	Can the city please remove all the brush...
<u>3005</u>	Brush	Open	05/15/2023	05/25/2023	Pena,Yaritza	Photo attached
<u>3016</u>	Brush	Open	05/15/2023	05/25/2023	Pena,Yaritza	when will brush/ bulky itms be picked up....
<u>3035</u>	Brush	Open	05/17/2023	05/27/2023	Pena,Yaritza	hoping that brush can be picked up sometime...
<u>3040</u>	Brush	Open	05/17/2023	05/27/2023	Pena,Yaritza	Brush was cleared out in our neighborhood...
<u>3043</u>	Brush	Open	05/18/2023	05/28/2023	Pena,Yaritza	Photo attached
<u>3045</u>	Brush	Open	05/18/2023	05/28/2023	Pena,Yaritza	Photo attached
<u>3048</u>	Brush	Open	05/18/2023	05/28/2023	Pena,Yaritza	Photo attached
<u>3063</u>	Brush	Open	05/20/2023	05/30/2023	Pena,Yaritza	brush pickup request
<u>3065</u>	Brush	Open	05/20/2023	05/30/2023	Pena,Yaritza	last week should have been our brush pickup ...
<u>3070</u>	Brush	Closed	05/21/2023		Pena,Yaritza	obstruction of view
<u>3071</u>	Brush	Open	05/21/2023	05/31/2023	Pena,Yaritza	brush pickup
<u>3087</u>	Brush	Open	05/23/2023	06/02/2023	Pena,Yaritza	it's been a month since the big storm and our...
<u>3088</u>	Brush	Open	05/24/2023	06/03/2023	Pena,Yaritza	It has been over a month. there are sofas on...
<u>3094</u>	Brush	Open	05/24/2023	06/03/2023	Pena,Yaritza	We have brush along our streets. When will...
<u>3110</u>	Brush	Closed	05/27/2023		Pena,Yaritza	people are already dumping mattresses buckets...
<u>3112</u>	Brush	Open	05/28/2023	06/07/2023	Pena,Yaritza	there has been large piles of brush that the...
<u>3115</u>	Brush	Open	05/29/2023	06/08/2023	Pena,Yaritza	Buenas tardes hace mas 3 de semanas avise...
<u>3123</u>	Brush	Open	05/30/2023	06/09/2023	Pena,Yaritza	please send supervisor to see the mess your...
<u>3127</u>	Brush	Open	05/31/2023	06/10/2023	Pena,Yaritza	Photo attached
<u>3128</u>	Brush	Open	05/31/2023	06/10/2023	Pena,Yaritza	brush at site #258



- 1 100 Kimberly Street, Mission
- 2 1007 East 30th Street, Mission
- 3 114 Rio Grande Dr, Mission
- 4 1202 Elm St, Mission
- 5 122 Miller Ave, Mission
- 6 1410 Las Brisas Dr, Mission
- 7 1715 West Clay Tolle Street, Mission
- 8 1815 N Cummings Ave, Mission
- 9 1913 E 21st St, Mission
- 10 1915 E 21st St, Mission

11 1917 E 21st St, Mission

12 2021 Village Dr, Mission

13 206 Thornwood Dr, Mission

14 2100 E 22nd St, Mission

15 2123 Giselle St, Mission

16 2211 Norma Dr, Mission

17 2306 Norma Dr, Mission

18 2503 Nicole Drive, Mission

19 2509 Flamingo St, Mission

20 2604 San Efrain Street, Mission

21 2708 E 25th St, Mission

22 2802 Santa Iliana, Mission

23 2813 Del Oro Drive, Mission

24 301 Donna Avenue, Mission

25 302 Donna Avenue, Mission

26 307 S Pedro Rd, Mission

27 3508 Los Ebanos Road, Mission

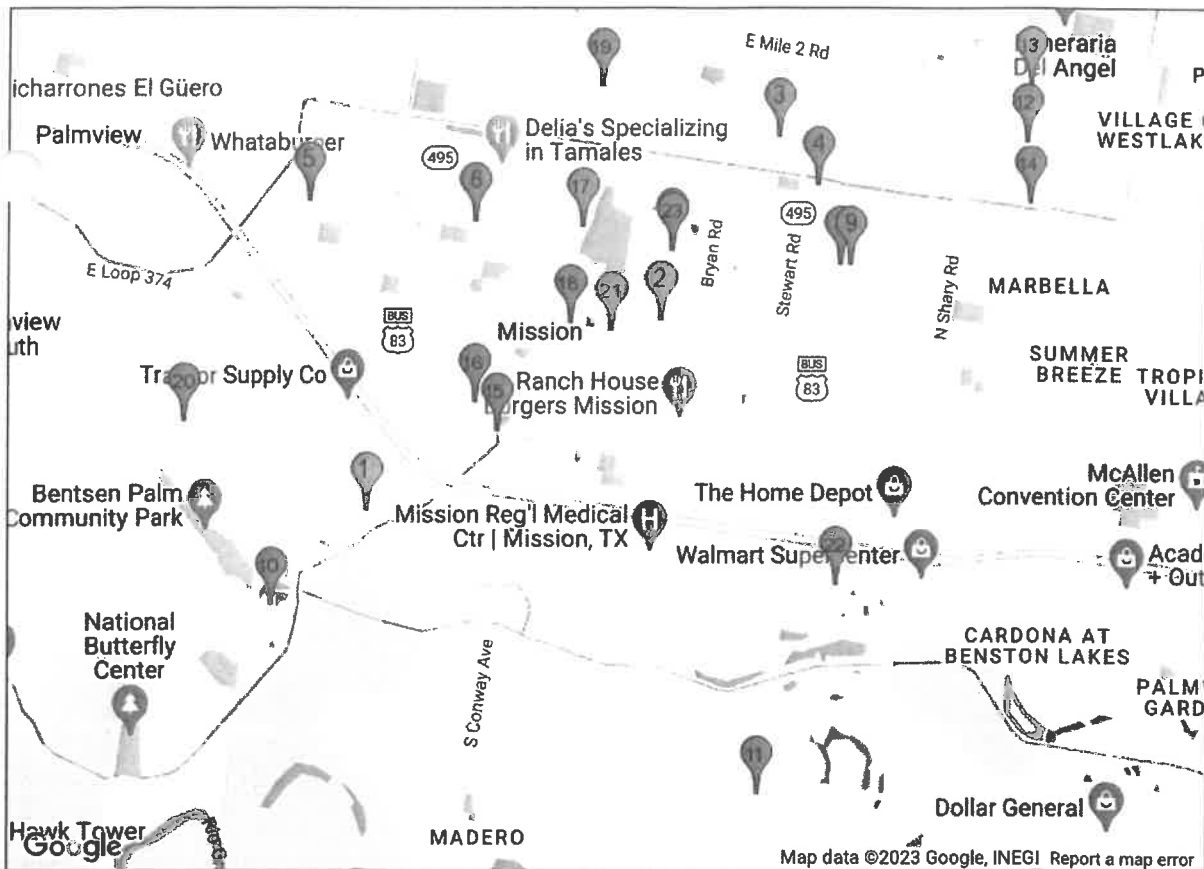
28 4206 Santa Olivia Street, Mission

29 601 N Mayberry St, Mission

30 703 E 28th St, Mission

OBSTRUCTION-TREES

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
<u>2895</u>	Obstruction-Trees/Branches	Open	05/01/2023	05/06/2023	Diaz,Gabriel	no light
<u>2900</u>	Obstruction-Trees/Branches	Closed	05/01/2023		Diaz,Gabriel	The tree's branches are about to fall off...
<u>2902</u>	Obstruction-Trees/Branches	Open	05/01/2023	05/06/2023	Diaz,Gabriel	Photo attached
<u>306</u>	Obstruction-Trees/Branches	Open	05/01/2023	05/06/2023	Diaz,Gabriel	pls if can send brush truck we have brush...
<u>2907</u>	Obstruction-Trees/Branches	Open	05/01/2023	05/06/2023	Diaz,Gabriel	tree fell on drainage ditch and is blocking...
<u>2912</u>	Obstruction-Trees/Branches	Open	05/02/2023	05/07/2023	Diaz,Gabriel	obstruction tras bin
<u>2915</u>	Obstruction-Trees/Branches	Open	05/02/2023	05/07/2023	Diaz,Gabriel	the tree is about to fall off and damage my...
<u>2916</u>	Obstruction-Trees/Branches	Open	05/02/2023	05/07/2023	Diaz,Gabriel	Photo attached
<u>2944</u>	Obstruction-Trees/Branches	Open	05/07/2023	05/12/2023	Diaz,Gabriel	mosquito nests
<u>2951</u>	Obstruction-Trees/Branches	Closed	05/08/2023		Diaz,Gabriel	Overgrown right of way. Wife almost crashed...
<u>2960</u>	Obstruction-Trees/Branches	Closed	05/09/2023		Diaz,Gabriel	Photo attached
<u>2968</u>	Obstruction-Trees/Branches	Open	05/09/2023	05/14/2023	Diaz,Gabriel	Blocking mailbox and parking.
<u>2972</u>	Obstruction-Trees/Branches	Closed	05/09/2023		Diaz,Gabriel	street is blocked by tree they placed in...
<u>2977</u>	Obstruction-Trees/Branches	Open	05/09/2023	05/14/2023	Diaz,Gabriel	branches
<u>2984</u>	Obstruction-Trees/Branches	Open	05/10/2023	05/15/2023	Diaz,Gabriel	This tree that is located behind my property...
<u>2996</u>	Obstruction-Trees/Branches	Open	05/12/2023	05/17/2023	Diaz,Gabriel	Still have large branches up and down the...
<u>3012</u>	Obstruction-Trees/Branches	Open	05/15/2023	05/20/2023	Diaz,Gabriel	Photo attached
<u>3018</u>	Obstruction-Trees/Branches	Open	05/15/2023	05/20/2023	Diaz,Gabriel	Photo attached
<u>3020</u>	Obstruction-Trees/Branches	Open	05/16/2023	05/21/2023	Diaz,Gabriel	Big pile of branches that fell from the...
<u>3046</u>	Obstruction-Trees/Branches	Closed	05/18/2023		Diaz,Gabriel	obstruction of alley
<u>3055</u>	Obstruction-Trees/Branches	Open	05/19/2023	05/24/2023	Diaz,Gabriel	This area has always been terrible to come...
<u>3075</u>	Obstruction-Trees/Branches	Open	05/22/2023	05/27/2023	Diaz,Gabriel	the area grass behind our neighborhood is...
<u>3081</u>	Obstruction-Trees/Branches	Closed	05/23/2023		Diaz,Gabriel	Branch hanging down from tree hits vehicles...
<u>3091</u>	Obstruction-Trees/Branches	Open	05/24/2023	05/29/2023	Diaz,Gabriel	there is a lot that needs to be mowed and a...
<u>3092</u>	Obstruction-Trees/Branches	Open	05/24/2023	05/29/2023	Diaz,Gabriel	there is a tree that needs to be cut down or...



- 1 1202 W H St, Mission
- 2 1215 Highland Park Avenue, Mission
- 3 1410 Las Brisas Dr, Mission
- 4 1609 E 24 1/2 St, Mission
- 5 1800 Barbara St, Mission
- 6 1808 North Holland Avenue, Mission
- 7 1852-1898 Highland Park Ave, Mission
- 8 1909 E 21st St, Mission
- 9 1919 E 21st St, Mission
- 10 2011 Lake Front Dr, Mission
- 11 2504 San Efrain, Mission
- 12 2604 Norma Dr, Mission
- 13 2617 2 Mile Line Rd
- 14 2708 E 25th St, Mission
- 15 303 W First St, Mission

16 305 North Slabaugh Avenue, Mission

17 307 Ebony Lane, Mission

18 319 East 11th Street, Mission

19 403 East 29th Street, Mission

20 415 S Rancho Del Rey St, Mission

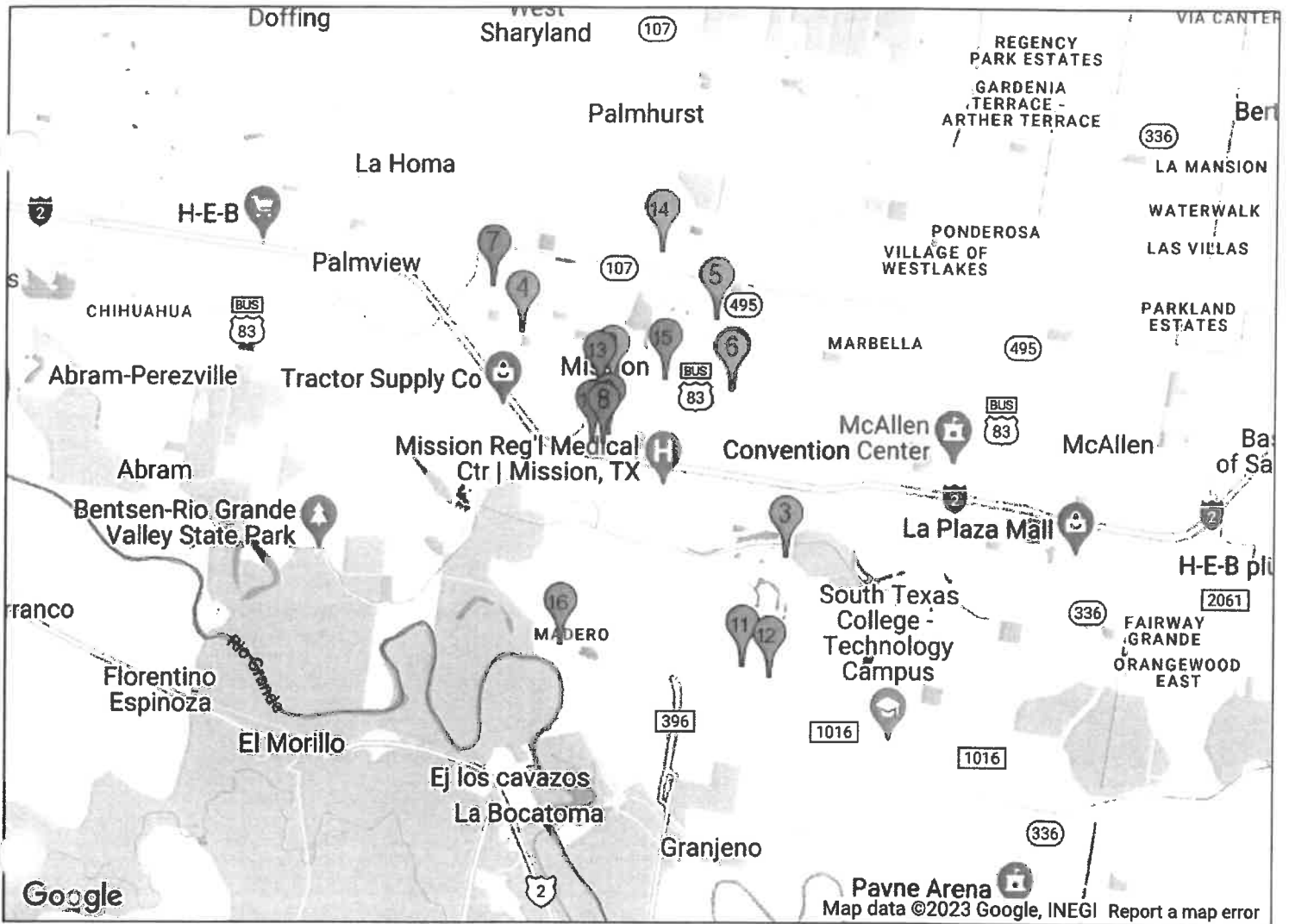
21 703 E 11th St, Mission

22 809 Brazos St, Mission

23 Shary Municipal Golf Course, Mission

POT HOLES

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
<u>2901</u>	Pot Holes	Closed	05/01/2023		Hernandez,Baldo	railroad tracks at S Conway and LaLomita....
<u>2918</u>	Pot Holes	Closed	05/02/2023		Hernandez,Baldo	pot hole
<u>2971</u>	Pot Holes	Open	05/09/2023	05/19/2023	Hernandez,Baldo	pot hole on south side of business 83
<u>2973</u>	Pot Holes	Open	05/09/2023	05/14/2023	Hernandez,Baldo	pot hole at huisache and bahia
<u>2975</u>	Pot Holes	Open	05/09/2023	05/14/2023	Hernandez,Baldo	2nd request pot hole as you turn west on 6th...
<u>2990</u>	Pot Holes	Closed	05/11/2023		Hernandez,Baldo	eastbound lane just east of Stewart Rd
<u>3002</u>	Pot Holes	Closed	05/14/2023		Hernandez,Baldo	there is a pothole located on the corner of...
<u>3022</u>	Pot Holes	Open	05/16/2023	05/21/2023	Hernandez,Baldo	pot hole north bound on Highland off of bus...
<u>3030</u>	Pot Holes	Closed	05/17/2023		Hernandez,Baldo	huge pot hole on San Mateo and Sahry road,...
<u>3032</u>	Pot Holes	Closed	05/17/2023		Hernandez,Baldo	Photo attached
<u>3033</u>	Pot Holes	Closed	05/17/2023		Hernandez,Baldo	Photo attached
<u>3034</u>	Pot Holes	Closed	05/17/2023		Hernandez,Baldo	Photo attached
<u>3052</u>	Pot Holes	Closed	05/18/2023		Hernandez,Baldo	pot hole corner of tangelo and Alicia lane
<u>3053</u>	Pot Holes	Closed	05/18/2023		Hernandez,Baldo	there are new pot holes appearing.
<u>3064</u>	Pot Holes	Closed	05/20/2023		Hernandez,Baldo	pot hole on Miller and 7th
<u>3067</u>	Pot Holes	Closed	05/21/2023		Hernandez,Baldo	to many pot holes on Los Ebanos Rd north of...
<u>3105</u>	Pot Holes	Open	05/26/2023	05/31/2023	Hernandez,Baldo	3rd request this pot hole area just gets...
<u>3106</u>	Pot Holes	Open	05/26/2023	05/31/2023	Hernandez,Baldo	intersection of del Mar several pot holes...
<u>3109</u>	Pot Holes	Open	05/26/2023	05/31/2023	Hernandez,Baldo	pot hole at the intersection of W. 20th St....



- 1 1002 North Stewart Road, Mission
- 2 106 South Miller Avenue, Mission
- 3 107 Sabine Court, Mission
- 4 1216 Miracle Lane, Mission
- 5 1315 Alicia Ln, Mission
- 6 1701-1711 E Highway 83 Business, Mission
- 7 2001 Salinas Dr, Mission
- 8 205 Del Mar Street, Mission
- 9 225 Bahia Street, Mission
- 10 307 Lomita Avenue, Mission

11 3101 San Mateo Parkway, Mission

12 3510 San Mateo Parkway, Mission

13 600 Texas 107, Mission

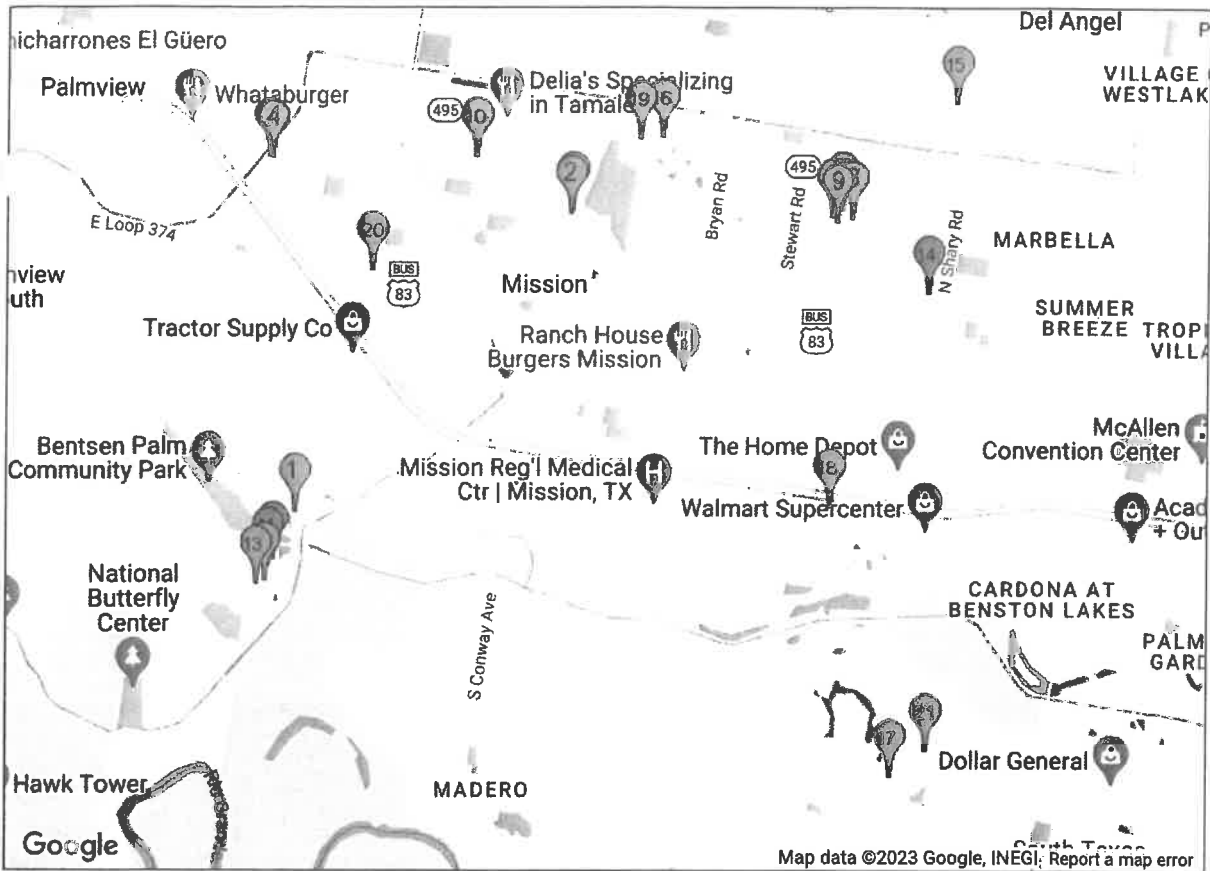
14 712 Las Brisas Dr, Mission

15 925 U.S. 83 Business, Mission

16 S Conway Ave, Mission

WEEDY LOTS

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
<u>2903</u>	Weedy Lot	Closed	05/01/2023		Villarreal, Yvette	Grass is too tall. It's a hazard since the...
<u>2920</u>	Weedy Lot	Closed	05/03/2023		Villarreal, Yvette	Extremely overgrown and unkept lot behind our...
<u>2922</u>	Weedy Lot	Closed	05/03/2023		Villarreal, Yvette	the golf course behind my property(1508...
<u>2932</u>	Weedy Lot	Closed	05/05/2023		Villarreal, Yvette	growing taller every day. great area for...
<u>2939</u>	Weedy Lot	Closed	05/06/2023		Villarreal, Yvette	Photo attached
<u>2952</u>	Weedy Lot	Closed	05/08/2023		Villarreal, Yvette	yard needs attention
<u>2958</u>	Weedy Lot	Closed	05/08/2023		Villarreal, Yvette	grass is over two feet tall
<u>2961</u>	Weedy Lot	Closed	05/09/2023		Villarreal, Yvette	Photo attached
<u>2970</u>	Weedy Lot	Closed	05/09/2023		Villarreal, Yvette	Photo attached
<u>2980</u>	Weedy Lot	Closed	05/10/2023		Villarreal, Yvette	Photo attached
<u>3004</u>	Weedy Lot	Closed	05/15/2023		Villarreal, Yvette	Photo attached
<u>3006</u>	Weedy Lot	Closed	05/15/2023		Villarreal, Yvette	Photo attached
<u>3025</u>	Weedy Lot	Closed	05/17/2023		Villarreal, Yvette	Property owners have not cut the grass for...
<u>3027</u>	Weedy Lot	Closed	05/17/2023		Villarreal, Yvette	This property has not had its grass cut in...
<u>3031</u>	Weedy Lot	Closed	05/17/2023		Villarreal, Yvette	The lot is overgrown.
<u>3044</u>	Weedy Lot	Closed	05/18/2023		Villarreal, Yvette	Photo attached
<u>3049</u>	Weedy Lot	Closed	05/18/2023		Villarreal, Yvette	corner empty lot of Glasscock & Expressway on...
<u>3060</u>	Weedy Lot	Closed	05/19/2023		Villarreal, Yvette	prior request was closed out without it being...
<u>3072</u>	Weedy Lot	Open	05/21/2023	06/15/2023	Villarreal, Yvette	been reporting for over 30 days now
<u>3073</u>	Weedy Lot	Open	05/21/2023	06/15/2023	Villarreal, Yvette	behind 2100 Crystal Drive been over a month...
<u>3084</u>	Weedy Lot	Closed	05/23/2023		Villarreal, Yvette	empty lot at Los Milagros st and Santa Laura
<u>3093</u>	Weedy Lot	Closed	05/24/2023		Villarreal, Yvette	residence is not liveable, the grass is high...
<u>3097</u>	Weedy Lot	Closed	05/25/2023		Villarreal, Yvette	2115 Scout lane empty lot, we have been...



- 1 1502 River Bend Drive, Mission
- 2 1609 Miller Avenue, Mission
- 3 1625 Miller Avenue, Mission
- 4 1708 Judy St, Mission
- 5 1711 Judy St, Mission
- 6 1711 Merlin Dr, Mission
- 7 1801-1899 E Neely Ave, Mission
- 8 1917 E 21st St, Mission
- 9 2001 Jonquil Ave, Mission
- 10 2001 North Holland Avenue, Mission
- 11 2100 Crystal Dr, Mission
- 12 2100 Mauve Ln, Mission
- 13 2109-2205 Lake View Dr, Mission
- 14 2117 Scout Ln, Mission
- 15 2202 E 28th St, Mission

16 2307 Palmetto Drive, Mission

17 3006 Santa Lorena, Mission

4500 South Glasscock Road, Mission

19 715 E Griffin Pkwy, Mission

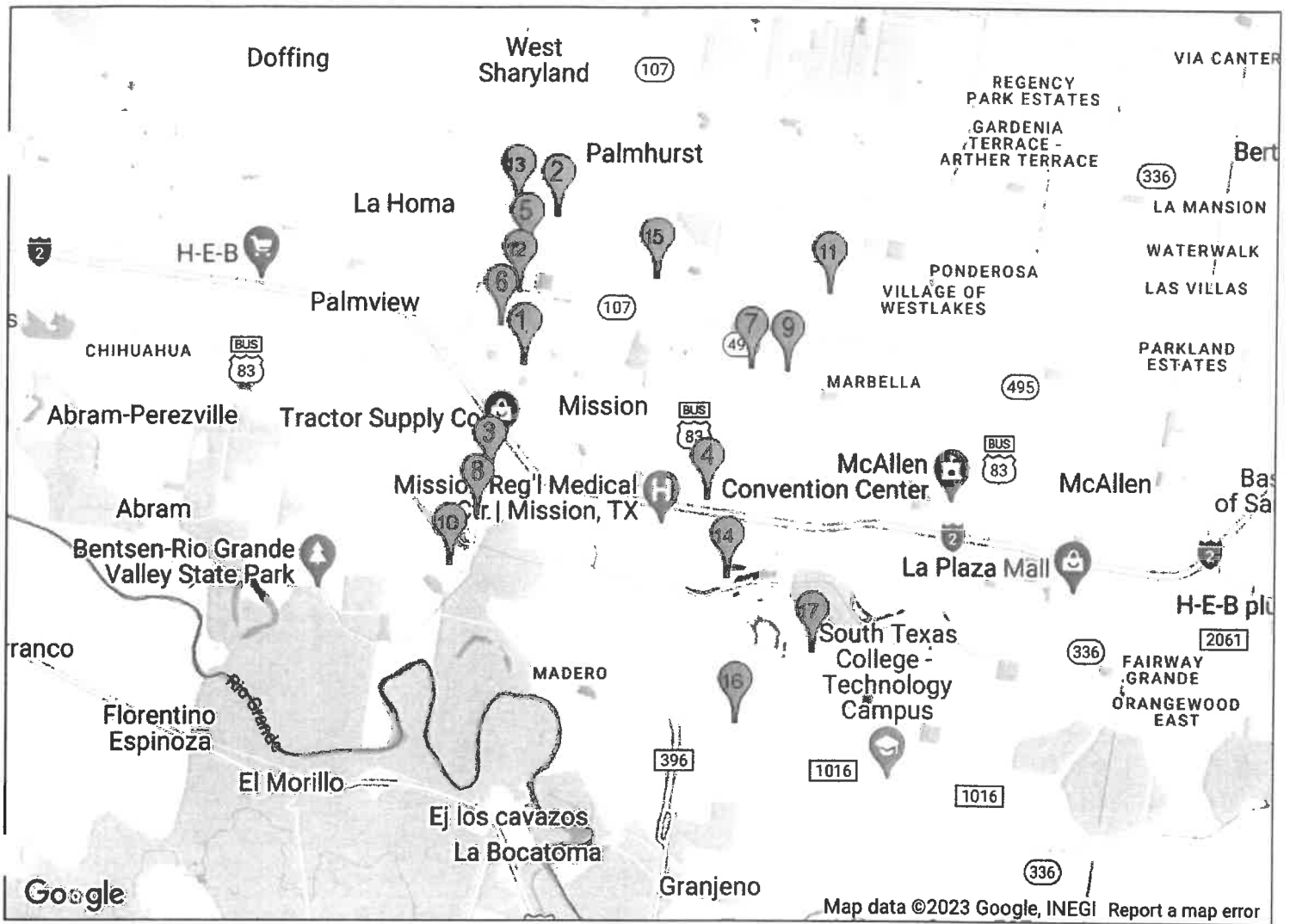
20 906 Truman St, Mission

1 1 Los Milagros Rd, Mission

2 Meadow Creek in the Valley, Mission

MOSQUITOS

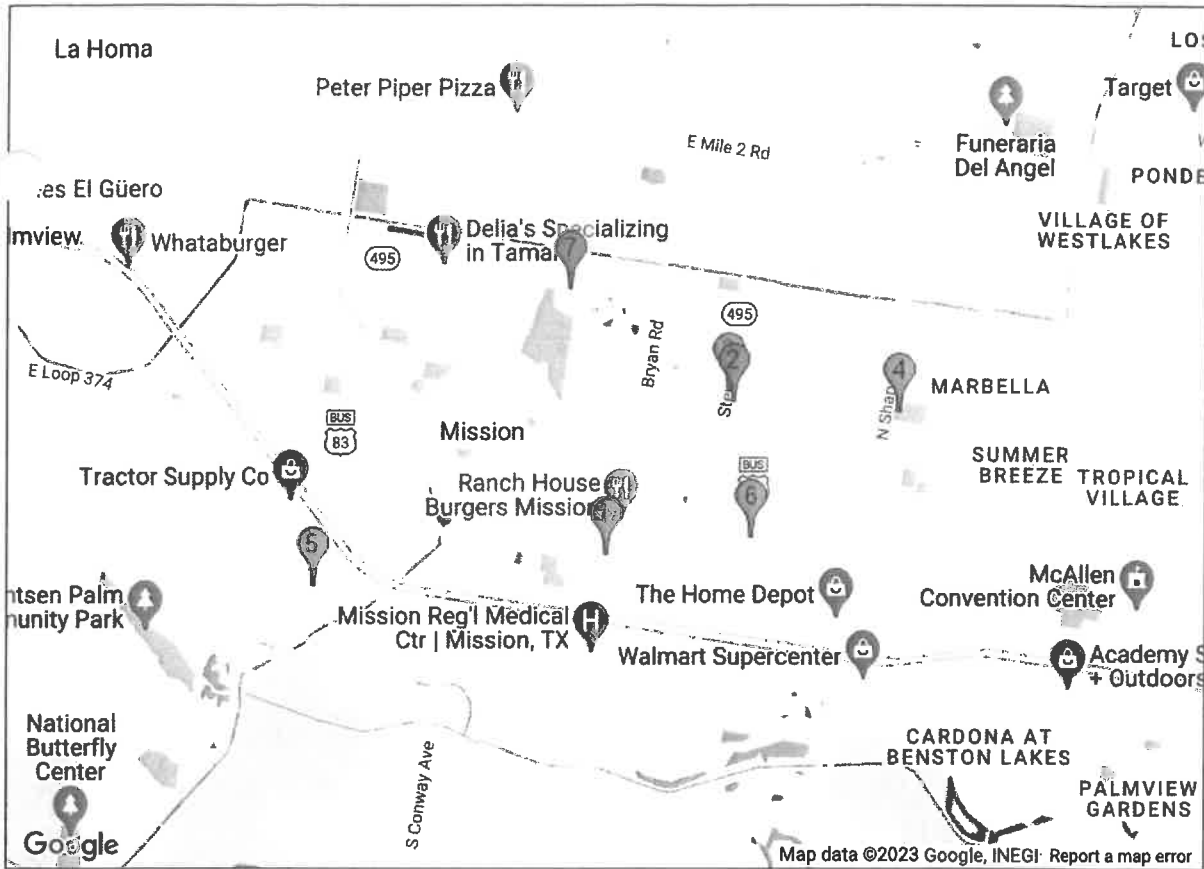
Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
<u>2937</u>	Mosquitoes	Closed	05/06/2023		Zamora,Jennifer	Please spray for mosquitos near leal...
<u>2955</u>	Mosquitoes	Closed	05/08/2023		Zamora,Jennifer	tons of mosquitoes. I have 5 mosquito lamps...
<u>3017</u>	Mosquitoes	Closed	05/15/2023		Zamora,Jennifer	mosquitoes are a big problem, we can't walk...
<u>3059</u>	Mosquitoes	Closed	05/19/2023		Zamora,Jennifer	please come and spray it is impossible to be...
<u>3062</u>	Mosquitoes	Closed	05/20/2023		Zamora,Jennifer	too many dam mosquitoes because grass has not...
<u>3066</u>	Mosquitoes	Closed	05/21/2023		Zamora,Jennifer	too many mosquitoes all over the place city...
<u>3069</u>	Mosquitoes	Closed	05/21/2023		Zamora,Jennifer	Photo attached
<u>3074</u>	Mosquitoes	Closed	05/21/2023		Zamora,Jennifer	Alot of mosquitoes in the area due to the...
<u>3083</u>	Mosquitoes	Closed	05/23/2023		Zamora,Jennifer	Having problem with a lot of mosquitos in the...
<u>3086</u>	Mosquitoes	Closed	05/23/2023		Zamora,Jennifer	need spay for mosquito inside the entire...
<u>3095</u>	Mosquitoes	Closed	05/24/2023		Zamora,Jennifer	lots of mosquitoes
<u>3096</u>	Mosquitoes	Closed	05/24/2023		Zamora,Jennifer	We need mosquito spraying in the neighborhood...
<u>3102</u>	Mosquitoes	Closed	05/25/2023		Zamora,Jennifer	mosquito spraying is needed
<u>3103</u>	Mosquitoes	Closed	05/26/2023		Zamora,Jennifer	We have a lot of Mosquitoes.
<u>3119</u>	Mosquitoes	Closed	05/30/2023		Zamora,Jennifer	excessive amounts of mosquitoes due to the...
<u>3121</u>	Mosquitoes	Closed	05/30/2023		Zamora,Jennifer	too many mosquitos because of rain
<u>3122</u>	Mosquitoes	Closed	05/30/2023		Zamora,Jennifer	Many mosquitos with water
<u>3124</u>	Mosquitoes	Closed	05/30/2023		Zamora,Jennifer	We get eaten alive when we go outside and...
<u>3125</u>	Mosquitoes	Closed	05/30/2023		Zamora,Jennifer	all around neighborhood, are swarms of...



- 1 1215 Hunter Street, Mission
- 2 1312 Ramirez St, Mission
- 3 1465-1487 S One Mile Rd, Mission
- 4 1504 Garden Dr, Mission
- 5 1603 Alexa Marie Street, Mission
- 6 1703 West 21st Street, Mission
- 7 1705 Merlin Drive, Mission
- 8 1811 Meadow View Drive, Mission
- 9 2102 Turtle Lane, Mission
- 10 2125 Lake View Dr, Mission

ANIMAL CONTROL

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
<u>2941</u>	Animal Control	Closed	05/06/2023		Garza,Griselda	dead animal next to bathrooms
<u>2965</u>	Animal Control	Closed	05/09/2023		Garza,Griselda	loose dog
<u>2966</u>	Animal Control	Closed	05/09/2023		Garza,Griselda	Need to spray on the area. There is a lot of...
<u>2982</u>	Animal Control	Closed	05/10/2023		Garza,Griselda	too many stray loose dogs not belonging to...
<u>3007</u>	Animal Control	Open	05/15/2023	05/30/2023	Garza,Griselda	dead animal on road
<u>3101</u>	Animal Control	Closed	05/25/2023		Garza,Griselda	trash at Leandro Sandoval 411 san Antonio...
<u>3104</u>	Animal Control	Open	05/26/2023	06/10/2023	Garza,Griselda	same dog is loose again.



- 1 1307 E 1st St
- 2 1605 Lila Beth Ln, Mission
- 3 1701 Melissa Rae Dr, Mission
- 4 1822 North Shary Road, Mission
- 5 403 Carolina Ave, Mission
- 6 407 San Antonio Avenue, Mission
- 7 706 E Griffin Pkwy, Mission

Media Relations- Departmental Report/May 2023

Kenia:

- Created daily content on the City of Mission's social media platforms- Facebook, Instagram, and Twitter
- Produced three PSA videos on hurricane preparedness
- Produced video to promote the 311 App
- Produced video to promote Drive Out the Darkness Mental Health Event
- Produced video recap of Drive Out the Darkness Mental Health Event
- Produced video to promote Evening of Prayer
- Produced video recap of Evening of Prayer
- Live streamed the Evening of Prayer
- Produced a video for International Firefighters' Day
- Created and shared graphics to inform residents about mosquito spraying
- Produced video on Crime Victim's Rights Week event
- MC for Mission PD Memorial Service
- Coverage for the UTRGV office at the CEED building
- Shared road closure graphics
- Produced video on Title 42 with the police department
- Produced video on the fire department's new medic truck
- Produced video on brush collection update with the Sanitation Department
- Produced video to inform the community about the State of Texas Emergency Assistance Registry Program (STEAR)
- Produced video on civil service exam
- Wrote talking points and welcome remarks for the Mayor and City Manager for city events
- Coordinated all media advisories, footage, photos, and press events for Mission city events and police department events, including

- Wrote a news release for Drive Out the Darkness Mental Health event
- Wrote news release for the Garden of Light event
- Wrote press release to advise the media and public on Disaster Declaration

Charlie

- Edited three videos on hurricane preparedness
- Shot and edited 311 App video
- Shot and edited the “Click It or Ticket” campaign in Spanish and English
- Coverage for TML Conference at SPI
- Coverage for the Mission PD Memorial Service
- Coverage for UTRGV office at CEED building
- Edited and shot video on Title 42
- Edited video on the fire department’s new medic truck
- Shot and edited video on International Firefighters’ Day
- Shot and edited video on civil service exam
- Edited multiple videos for YouTube
- Carried city meetings live on social media
- Maintained and updated the city’s website and added events to the city’s website calendar.
- Produced and edited videos for multiple public service announcements
- Created graphics for all social media platforms

Alex

- Covered City Council Meetings, Special Meetings, and all city-sponsored events with video and still photos
- Coverage at the Regional Press Conference for hurricane preparedness
- Coverage for the Mission PD Memorial Service

- Coverage for UTRGV office at CEED building
- Shot and edited video for brush collection update with Sanitation Dept.
- Shot and edited video to inform the community about the State of Texas Emergency Assistance Registry Program (STEAR)
- Promo video for the Annual Garden of Light event
- Ordered updated gear
- Responsible for purchasing procedures
- Produced graphics for all social media platforms
- Responsible for audio and video production for council meetings and continuing improvements to Master Control and PEG channel

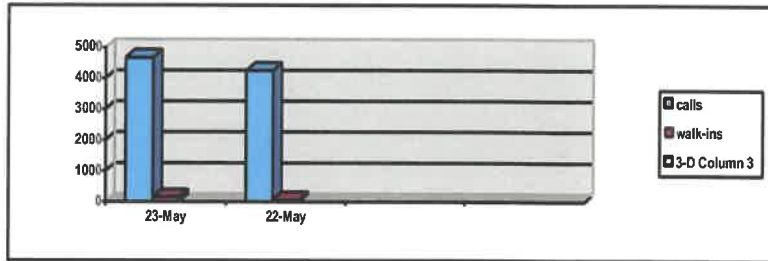
Humberto

- Started segment of "Pet of the Week," a video highlighting pets at the Humane Society
- Photo coverage of multiple city events
- Took photos for the EMS Week luncheon
- *Took photos for the Mental Health Awareness Luncheon*
- Coverage for TML Conference at SPI
- Coverage at the Regional Press Conference for hurricane preparedness
- Coverage for the Mission PD Memorial Service
- Coverage for the UTRGV office at the CEED building
- Photos for the 3rd Annual New Neighbor Fair
- Created slideshow for Library Week
- Translated graphics and multiple posts for the City of Mission social media platforms
- Takes photos for video creation, city proclamations, social media posts, and the City of Mission website

**CITY SECRETARY
MONTHLY REPORT
MAY 2023**

Reception:

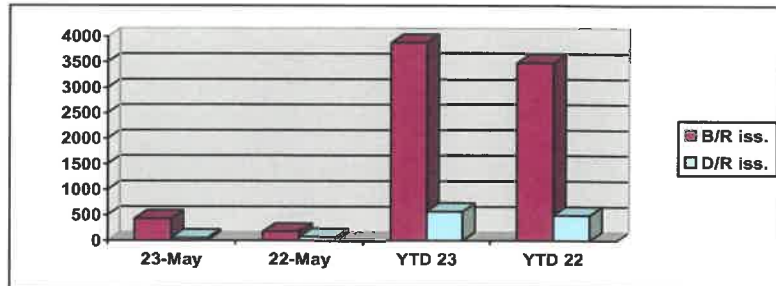
Calls received: 4,678
Walk-ins: 150



Vital Statistics:

Birth Records Registered
Birth Records Issued
Death Records Registered
Death Records Issued
Funds Received

May-23	May-22		YTD 23	YTD 22
124	172		1132	1404
430	457		3885	3489
41	50		353	496
52	74		572	559
\$10,603.00	\$11,257.00		\$ 94,716.00	\$ 102,154.00



Cemetery:

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 22/23
Burials:	1	0	2	0	41
Sold Spaces:	0	0	0	0	0

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 21/22
Burials:	3	0	6	0	101
Sold Spaces:	0	0	5	0	76