CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 13, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Authorization to Execute 1st One-Year Renewal Option with CVQ Land Surveyors, LLC for Land Surveying Services – De Luna

NATURE OF REQUEST:

On October 24, 2022, the City of Mission entered into a contractual agreement with CVQ Land Surveyors, LLC for Land Surveying Services. Surveys would be on "as needed" basis to include topographic, boundary, platting preliminary and all other necessary land surveying tasks. The term of this contract is for one year with two one-year renewal options. Per attached renewal letter, there will be no changes to the original proposal for CVQ Land Surveyors, LLC. Staff is seeking authorization to extend contract for 1st one-year renewal option with CVQ Land Surveyors, LLC.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-414-34499

BUDGET: $15,000 **EST. COST:** $ **CURRENT BUDGET BALANCE:** $15,000

BID AMOUNT: $

STAFF RECOMMENDATION:

Authorization of one-year renewal with CVQ Land Surveyors, LLC

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/S

City Manager's Recommendation: Approval RP

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING_____