



**MEETING DATE:** November 13, 2023  
**PRESENTED BY:** Anna Carrillo, City Secretary  
**AGENDA ITEM:** Consideration to modify 2023 City of Mission Thanksgiving and New Year's holiday schedule – Carrillo

**NATURE OF REQUEST:**

City of Mission offices are currently closed beginning at 12 noon on Wednesday, November 22. Consideration is being requested to close City Hall offices all day on November 22 for the Thanksgiving Holiday.

Offices are also scheduled to be closed beginning at 12 noon on Friday, December 29 for New Year's. Consideration is being requested to modify the New Year's holiday schedule as follows offices will be open all day on Friday, December 29, 2023 and close on Monday, January 1 and all day on Tuesday, January 2, 2024.

**BUGETED:** Yes / No / N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Seeking Council Consideration

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Seeking Council Consideration

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_