



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Abiel Flores, Councilman
Alberto Vela, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Peter Geddes
Alex Lengyel
Abraham Padron
Polo Garza
David Escalera
Luis Quintanilla
Esther Salinas
Cristina Ramirez
Irma Flores Lopez
Luis Quintanilla
Deande Balli

STAFF PRESENT:

Veronica Cedillo, Police Officer
Amy Tijerina, Events Manager
JC Avila, Fleet Director
Janie Gomez, Court Coordinator
Brad Bentsen, Parks & Recreation Director
Jose Silva, Internal Auditor

ABSENT:

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Adrian Garcia, Fire Chief
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Rick Venecia, Boys & Girls Club Director
Joe Enriquez, Utilities Manager
Jonathan Wehrmeister, Municipal Court Judge
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Cesar Torres, Chief of Police
Frank Cavazos, Deputy Fire Chief
Esther Rivera, CDBG Housing Coordinator
Yenni Espinoza, Assistant Library Director
Cynthia Lopez, Museum Director
Mario Flores, Golf Director
Jesse Mares, Facilities Supervisor
Aida Lerma, Arts & Cultural Tourism Director
Roel Mendiola, Sanitation Dept. Director
Jesse Lerma Civil Service Director
Kenia Gomez, Media Relations Director
Stephen Kotsatos, Health Director
Mary Hernandez, Veterans Cemetery Director

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:42 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Proclamation - Remember Everyone Deployed (R.E.D.) - D. Flores

Councilwoman Jessica Ortega moved to approve the Proclamation – Remember Everyone Deployed (R.E.D.) was seconded by Councilman Alberto Vela and approved unanimously 3-0.

Councilman Abiel Flores joined the meeting at 4:50 p.m.

2. Proclamation - Fentanyl Prevention and Awareness – Carrillo

Councilwoman Ortega moved to approve the Proclamation – Fentanyl Prevention and Awareness was seconded by Councilman Vela and approved unanimously 4-0.

3. Proclamation - Municipal Court Week – Wehrmeister

Councilwoman Ortega moved to approve the Proclamation – Municipal Court Week was seconded by Councilman Vela and approved unanimously 4-0.

4. Proclamation - National Animal Safety and Prevention Month – Kotsatos

Councilwoman Ortega moved to approve the Proclamation – National Animal Safety and Prevention Month was seconded by Councilman Vela and approved unanimously 4-0.

5. Proclamation - Community Planning Month - De Luna

Councilwoman Ortega moved to approve the Proclamation – Community Planning Month was seconded by Councilman Vela and approved unanimously 4-0.

6. Report from the Rio Grande Valley Humane Society – Perez

Luis Quintanilla, Rio Grande Valley Humane Society President wanted to congratulate the City of Mission for the ultimate distinction. Mr. Quintanilla stated that the goal of a “no kill shelter” was 90%/10% with the 10% being animals that are unable to be saved. Since the RGV Humane Society had taken over the shelter, they had not had to euthanize any animals. The city was currently at a 90.53% rate. Just to put the numbers into perspective, Mr. Quintanilla stated that in 2022, the total number of animals that were adopted was 88. This year, there had been 550 animals adopted. Overall, this was a community achievement. Mr. Quintanilla thanked the community and council for leading the way and for the partnership.

7. Mission Historical Museum Dia de Los Muertos Festival – Stojanović

Cynthia Stojanovic, Mission Historical Museum Director, wanted to extend her gratitude to all those who participated in the museum’s annual Dia De Los Muertos Festival. The festival was a great success thanks to the school district, girl scout troops and Chamber of Commerce who all contributed. The alter dedicated to Mr. Norberto Salinas was very much appreciated.

8. Report from the Greater Mission Chamber of Commerce – Enriquez

Brenda Enriquez, Mission Chamber of Commerce President spoke about upcoming events such as: Ribbon Cutting for Tacos Oviedo 20th Anniversary on Tuesday, Oct 24th at 6pm, Ribbon Cutting for Scooter's Coffee on Friday, October 27th at 9am, Wednesday Oct 25th Smart Start en Espanol seminar. Ms. Enriquez reminded everyone that the 2023 Miss Mission Scholarship program was still open. The Chamber's Annual Health Fair would be hosed on December 8th at the Mission Event Center.

9. Departmental Reports – Perez

Councilwoman Ortega moved to approve the Departmental Reports. Motion was seconded by Councilman Vela and approved unanimously 4-0.

10. Citizen's Participation – Garza

Christina Ramirez, 3127 Sienna Court, stated that she lived across Veterans Memorial High School and was requesting help with traffic control in the area. There are signs posted stating that there shall not be parking during certain hours; however, citizens do not respect these signs. The past weekend, there was an incident with young students racing in the neighborhood after their Homecoming dance. She had tried reaching out to several departments previously and felt this was an issue that needed to be addressed.

Maria Esther Salinas, 715 Miller, requested that paper agendas be printed for each of the meetings being held. Ms. Salinas also stated that back in 1998 she began a lawsuit process for several residents of Mission that were affected by the chemical plant. She wanted to advise that affected residents had begun to receive their checks.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

11. Conditional Use Permit: To Move in a Home on Property Zoned R-4 (Mobile & Modular Home), 500 N. Bryan Road (aka 1424 Carmel Drive), Lot 5, Block F, Wintergreen Estates, R-4, Joanie Martucci, and Adoption of Ordinance#5382 - De Luna

On October 11, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 134' west of Yosemite Drive on the South side of Carmel Drive within the Wintergreen Estates Mobile Home Park. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilman Flores moved to approve the Conditional Use Permit: To Move in a Home on Property Zoned R-4 (Mobile & Modular Home), 500 N. Bryan Road (aka 1424 Carmel Drive), Lot 5, Block F, Wintergreen Estates, R-4, Joanie Martucci, and Adoption of Ordinance#5382. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5382

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO MOVE IN A HOME ON PROPERTY ZONED R-4 (MOBILE & MODULAR HOME), 500 N. BRYAN ROAD (AKA 1424 CARMEL DRIVE), LOT 5, BLOCK F, WINTERGREEN ESTATES

12. Conditional Use Permit: La Minerva Event Center, 1416 W. Mile 2 Road, Lots B, C, D, Mountain View Ph. I Subdivision, C-3, Emmanuel Villanueva, and Adoption of Ordinance#5383 - De Luna

On October 11, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located at the NE corner of Los Ebanos Road and Mile 2. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: La Minerva Event Center, 1416 W. Mile 2 Road, Lots B, C, D, Mountain View Ph. I Subdivision, C-3, Emmanuel Villanueva, and Adoption of Ordinance#5383. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5383

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO HAVE LA MINERVA EVENT CENTER, 1416 W. MILE 2 ROAD, LOTS B, C, D, MOUNTAIN VIEW PH. I SUBDIVISION

13. Conditional Use Permit: La Marquesa Event Center, 1410 W. Mile 2 Road, Lots E, F, G, H, Mountain View Ph. I Subdivision, C-3, Emmanuel Villanueva, and Adoption of Ordinance#5384 - De Luna

On October 11, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located at the NE corner of Los Ebanos Road and Mile 2. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilman Flores moved to approve the Conditional Use Permit: La Marquesa Event Center, 1410 W. Mile 2 Road, Lots E, F, G, H, Mountain View Ph. I Subdivision, C-3, Emmanuel Villanueva, and Adoption of Ordinance#5384. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5384

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO HAVE LA MARQUESA EVENT CENTER,
1410 W. MILE 2 ROAD, LOTS E, F, G, H, MOUNTAIN VIEW PH. I SUBDIVISION

14. Conditional Use Permit: Drive-Thru Service Window – Doña Nena Bakery, 708 N. Inspiration Road, Suites 1 & 2, Lot 1, Rivalsebas Subdivision, C-3, Lucy C. De Leon, and Adoption of Ordinance#5385 - De Luna

On October 11, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located 400' south of E. Expressway 83 Frontage road along the east side of Inspiration Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Garza inquired about the previous conditional use permit for this business being approved for three years and the request was only for one year.

Susie De Luna, Planning Director, stated that the business was changing owners which is why they requested a one-year re-evaluation period.

Councilwoman Ortega moved to approve the Conditional Use Permit: Drive-Thru Service Window – Doña Nena Bakery, 708 N. Inspiration Road, Suites 1 & 2, Lot 1, Rivalsebas Subdivision, C-3, Lucy C. De Leon, and Adoption of Ordinance#5385. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5385

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW –
DOÑA NENA BAKERY, 708 N. INSPIRATION ROAD, SUITES 1 & 2, LOT 1 RIVALSEBAS
SUBDIVISION

15. Conditional Use Permit: Drive-Thru Service Window, 722 E. 8th Street, Lots 11 & 12 & 20' strip adj. to Lots, Block 113, Mission Original Townsite, C-3, Noe Salinas & Julian Arrellano, and Adoption of Ordinance#5386 - De Luna

On October 11, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the Southwest corner of N. Mayberry road and E. 8th Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Drive-Thru Service Window, 722 E. 8th Street, Lots 11 & 12 & 20' strip adj. to Lots, Block 113, Mission Original Townsite, C-3, Noe Salinas & Julian Arrellano, and Adoption of Ordinance#5386. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5386

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT DRIVE-THRU SERVICE WINDOW, 722 E. 8TH
STREET, LOTS 11 & 12 & 20' STRIP ADJ. TO LOTS, BLOCK 113, MISSION ORIGINAL
TOWNSITE

16. Conditional Use Permit: Drive-Thru Service Window – Starbucks Coffee Shop, 307 E. Expressway 83, Lot 6-D, El Pueblo Subdivision Ph. I, C-3, Kaylee Hurych, and Adoption of Ordinance#5387 - De Luna

On October 11, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located between Conway Avenue and Mayberry Road along the north side of Expressway 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Drive-Thru Service Window – Starbucks Coffee Shop, 307 E. Expressway 83, Lot 6-D, El Pueblo Subdivision Ph. I, C-3, Kaylee Hurych, and Adoption of Ordinance#5387. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5387

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW –
STARBUCKS COFFEE SHOP, 307 E. EXPRESSWAY 83, LOT 6-D, EL PUEBLO
SUBDIVISION PH. I

17. Conditional Use Permit Renewal: To keep a Portable Building for Office Use, 302 S. Taylor Road, being a 0.102 of one-acre tract of land out of a tract of land adjacent to Lot 176 & 186, John H. Shary Subdivision, C-3, Best Assets, LLC (c/o Ryan Stauffer), and Adoption of Ordinance#5388 - De Luna

On October 11, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located on the northwest corner of Victoria Avenue and Taylor Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilman Vela seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilman Flores asked if they were meeting the landscape requirements to which Ms. De Luna replied yes.

Mayor Garza suggested they could possibly add more greenery/landscaping to the area.

Councilman Flores moved to approve the Conditional Use Permit: To keep a Portable Building for Office Use, 302 S. Taylor Road, being a 0.102 of one-acre tract of land out of a tract of land adjacent to Lot 176 & 186, John H. Shary Subdivision, C-3, Best Assets, LLC (c/o Ryan Stauffer), and Adoption of Ordinance#5388 with the condition that additional landscaping be added to the area. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5388

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL TO KEEP A PORTABLE BUILDING
FOR OFFICE USE, 302 S. TAYLOR ROAD, BEING A 0.102 OF ONE ACRE TRACT OF
LAND OUT OF A TRACT OF LAND ADJACENT TO LOT 176 & 186, JOHN H. SHARY
SUBDIVISION

18. Request by Jose A. & Juana Machuca to have the City dedicate a 24' access easement from a City drain ditch out of Lot 47, Melba Carter Subdivision (aka Lot 47, Earnhardt Subdivision U/R) - De Luna

On October 11, 2023 the Planning and Zoning Commission held a Public Hearing to consider the request to have the city dedicate a 24' access easement.

On September 27, 2023 staff received a letter from San Juanita Machuca on behalf of Jose Atanacio & Juana Machuca requesting a 24' access easement from the property adjoining theirs that belongs to the City of Mission. Mr. & Mrs. Machuca have lived at 408 Melba Carter Street for the last 30 years. They currently own a property that is considered to be landlocked since they don't have any access to a public street. Since then, Mr. & Mrs. Machuca have been using the City's drain ditch that adjoins their property to get in and out of their property. They have applied for CDBG assistance but in order to be eligible they need access to a public street.

There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

San Juanita Machuca, daughter of Mr. and Mrs. Machuca, recited the City of Mission's mission statement. Her parents were considered landlocked, and in the event that their property gets closed off, they will not be able to leave. The State of Texas does not allow for anyone to be landlocked. They have reached out to their neighbors to acquire access; however, they do not give them access. This was their last resort and are asking the council to approve this request to give them the much needed access.

Upon motion by Councilman Vela seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Request by Jose A. & Juana Machuca to have the City dedicate a 24' access easement from a City drain ditch out of Lot 47, Melba Carter

Subdivision (aka Lot 47, Earnhardt Subdivision U/R). Motion was seconded by Councilman Vela and approved unanimously 4-0.

At 5:57 p.m., Councilwoman Ortega stepped out of the meeting.

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

19. Approval of Minutes – Carrillo

Regular Meeting – October 9, 2023

20. Acknowledge Receipt of Minutes – Perez

Parks & Recreation Board – September 12, 2023

Citizen's Advisory Committee – October 10, 2023

21. Authorization to solicit bids for Boys and Girls Club Athletic League Uniforms – Venecia

Staff was seeking authorization to solicit bids for the purchase and delivery of Athletic League Uniforms for the Boys and Girls Club. Uniforms were needed by the Boys and Girls Club for seasonal athletic leagues. This would be done in an effort to secure fair and reasonable pricing for one year base with two-one year renewal options.

22. Authorization to execute agreement with CINTAS for Rental of City of Mission Employee Uniforms, Floor Mats, Mops and Related Services via Omnia Partners Cooperative Contract #001299 – Flores

Staff was seeking authorization to enter into a rental lease agreement with Cintas for employee uniforms by way of Omnia Partners Cooperative Contract #001299 for Parks & Recreation, Meter Readers, Sanitation, Public Works, Facilities, Veterans Cemetery and Golf Course. Uniforms, replacement and wash service would be provided under the contract. Attached was the proposal with the projected estimated cost and unit value per uniform piece. Rental of uniforms will be on an as needed basis.

23. Authorization to purchase tires from Southern Tire Mart via BuyBoard Contract 636-21 for the Sanitation Department for the 2023-2024 Fiscal Year- Mendiola

Staff was seeking authorization to purchase tires from Southern Tire Mart via BuyBoard Contract 636-21 for the Sanitation Department's fleet and special equipment for the 2023-2024 fiscal year.

24. Authorization to enter into a contract between the City of Mission and GrantWorks, Inc. for Grant Administrative Services. – Elizalde

The city received a grant award from the Texas General Land Office, for the 2018 Community Development Block Grant Disaster Recovery Program. The grant total was \$997,236.75 which

would be used for the city's La Cuchilla Drainage Project. The grant allowed support of Grant Administrative Services, which had been budgeted as part of the grant award in the amount of \$77,014.40 and awarded to GrantWorks, Inc following bid proposals. The services would include consulting, preparing, and submitting grant related reporting and reimbursements on behalf of the city.

25. Authorization to enter into a contract between the City of Mission and Perez Consulting Engineers, LLC, for Engineer Services. – Elizalde

The city received a grant award from the Texas General Land Office, for the 2018 Community Development Block Grant Disaster Recovery Program. The grant total was \$997,236.75 which would be used for the city's La Cuchilla Drainage Project. The grant allowed support of Professional Engineer Services, which had been budgeted as part of the grant award in the amount of \$76,807.35 and awarded to Perez Consulting Engineers, LLC following bid proposals.

26. Authorization to submit a grant application to the U.S. Department of Agriculture, Forest Service for the Community Wildfire Defense Grant – Elizalde

The Mission Fire Department was seeking authorization to submit a grant application to the U.S. Department of Agriculture, Forest Service for the Community Wildfire Defense Grant. Intended to help at-risk local communities plan for and reduce the risk of wildfire, the Mission Fire Department sought to develop a Community Wildfire Protection Plan (CWPP). The total grant request would not exceed \$250,000 and the City of Mission would request a waiver of its 10% match as a nationally recognized underserved community.

27. Authorization to submit grant for the Wal Mart Foundation for the Local Community Grant Program. – Elizalde

The Mission Fire Department was requesting authorization to submit a grant to the Walmart Foundation for the Local Community Grant Program. The funds would be used to assist first responders with supplies and equipment needed for community outreach efforts pertaining to public education. The total amount request was \$1,000 and required no match.

28. Approval of Resolution No. 1862 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the City of Mission Veterans Day Parade – Torres

The parade was scheduled for November 11, 2023. For the safety of the parade participants, Business 83 eastbound lanes from Canal avenue to Conway Avenue (SH 107) would be closed for float line-up, check-in & loading from 8:00 am to 11:00 am. The parade would commence at approximately 11:00 am at the 100 block of west Business 83, continue eastbound passing through major intersections such as Conway Avenue (SH 107), Mayberry street & Bryan road (FM 396), and end at the 1500 block of East Business 83. Some parade traffic would be routed south on Bryan Road (FM 396) near the end of the parade. The Mission Police Department would request road closures, from TXDOT, for U.S. Business 83 from Canal avenue to Stewart road, Conway Avenue from Tom Landry to 8th street, and Bryan road (F.M. 396) from Elm Street to Matamoros street. Traveling traffic would be re-routed through alternate routes for safety purposes. The Mission Police Department would be responsible for securing the Veterans Day Parade route to ensure the safety of both motorists and pedestrians alike. Road closures are expected to be from 8:00 am to 7:00 pm.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF EASTBOUND LANES ON U.S. BUSINESS 83 FROM CANAL AVENUE TO STEWART ROAD, SOUTHBOUND LANES ON CONWAY AVENUE FROM TOM LANDRY TO 8TH STREET, AND SOUTHBOUND LANES ON BRYAN ROAD (FM 396) FROM ELM STREET ONLY FOR THE PURPOSE OF THE CITY OF MISSION VETERANS DAY PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE.

29. Authorization to purchase (20) 9mm Glock 45 MOS 7 with lights for the Mission Police Department's SWAT team from GT Distributors, Inc. via BuyBoard contract #698-23 – Torres

The Mission Police Department was seeking authorization to purchase (20) 9mm Glock 45 MOS 7 with lights for the Mission Police Department's SWAT team from GT Distributors, Incorporated. Purchase cost in the amount of \$24,010.11, via buy board contract # 698-23.

30. Authorization to purchase Structural Fire Fighting gear for new personnel from NAFECO via Buy Board Contract #698-23 – Garcia

The Mission Fire Department was seeking authorization to purchase Structural Fire Fighting gear from NAFECO for new personnel utilizing ARPA funds via Buy Board Contract # 698-23 for FY 2023-2024.

Annual purchases were estimated to exceed the \$25,000.00 threshold requiring City Council Approval.

31. Authorization to purchase uniforms for new and current personnel from Webb Uniforms via Buy Board Contract # 670-22 – Garcia

The Mission Fire Department was seeking authorization to purchase uniforms for daily operations for current and new personnel from Webb Uniforms via Buy Board Contract # 670-22 for FY 2023-2024.

Annual purchases are estimated to exceed the \$25,000.00 threshold requiring City Council Approval.

32. Authorization to approve first, one-year renewal option for the purchase of direct internet access services from Smartcom – Ramirez

Authorization to approve the first one-year renewal option for the purchase of direct internet access services from Smartcom Bid No. 21-00-11-02 at a cost of \$695 per month. The contract terms were for three years with option to renew for additional two consecutive years.

33. Authorization to solicit bids for Tierra Dorada Lift Stations – Terrazas

Authorization to solicit bids for Tierra Dorada Lift Stations.

34. Board Appointment: Ambulance Board – Carrillo

Ambulance Board: appoint Kane Dawson to replace Oscar Tijerina term to expire 12/31/2023.

35. Authorization to Purchase Radiation Detection Equipment through the FY23 SHSP Regular Project Grant from Safeware, Inc via OMNIA Contract # 4400008468 – Garcia

Authorization to purchase Radiation Detection Equipment in the amount of \$61,903.01 through the FY2023 SHSP Regular Project Grant from Safeware, Inc. via Omnia Contract#4400008468. This request was for the office of the Governor of the Texas State Homeland Security program and regular project grant. The equipment requested to be purchased is Radiation Detection equipment which would upgrade and increase our departments Hazardous Response Teams and provide them the capability on locating and detecting of Alpha, Beta and Gamma radiation.

36. Authorization to purchase computers and accessories from Dell via DIR-TSO-3763 contract to outfit the new public safety building – Ramirez

Authorization to purchase computers and accessories to outfit new public safety #6 building from Dell at a cost of \$31,380.94 utilizing DIR-TSO-3763.

37. Authorization to purchase Cisco endpoint security renewal, Cisco DUO MFA, and Barracuda office 365 protection from Insight, via OMNIA #23-6692-03, and DIR-TSO-4167 contracts – Ramirez

Authorization to purchase Cisco endpoint security renewal, Cisco DUO MFA, and Barracuda office 365 protection from Insight at a cost of \$126,352.80 utilizing OMNIA #23-6692-03 and DIR-TSO-4167.

38. Authorization to purchase server and storage from Insight via DIR-TSO-4160, DIR-TSO-3763 and DIR-CPO-5030 contracts – Ramirez

Authorization to purchase server and storage from Insight at a cost of \$64,439.47 utilizing DIR-TSO-4160, DIR-TSO-3763 and DIR-CPO-5030. Server and storage were requirements for public safety software and database migration.

39. Authorization to approve Office 365 contract renewal and purchase from SHI via DIR-TSO-4092 contract – Ramirez

Authorization to approve Office 365 three-year contract renewal with a purchase cost of \$63,194\year plus \$94.32 yearly for additional users from SHI utilizing DIR-TSO-4092.

40. Authorization to purchase Aruba Clearpass network access control from Telepro, via TIPS #230105 contract – Ramirez

Authorization to purchase Aruba Clearpass that would serve as network access control platform to strengthen the City's security posture from Telepro at a cost of \$41,054.44 utilizing TIPS #230105.

Councilman Flores asked to remove item 25 from the list and be discussed individually.

Councilman Flores moved to approve all consent agenda items 19 thru 24 and 26 thru 40 as presented. Motion was seconded by Councilman Vela and approved unanimously 3-0.

At 6:00 p.m., Councilwoman Ortega rejoined the meeting.

Councilman Flores moved to approve item 25. Motion was seconded by Councilman Vela and approved unanimously 4-0.

APPROVALS AND AUTHORIZATIONS

41. Final Plat Approval: Western Meadows Subdivision, A 16.00 acre tract of land, more or less, being all of Lot 18, Block 7, Texan Gardens Subdivision, Rural ETJ, Developer: Nordhausen Utility Construction, LLC, Engineer: Nain Engineering, LLC, – De Luna

On February 27, 2023, the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Western Meadows Subdivision. The subject site was located at the southwest corner of the intersection of Mile 5 North and Western Road. There was no public opposition during the City Council. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Councilman Vela moved to approve the Final Plat: Western Meadows Subdivision, A 16.00 acre tract of land, more or less, being all of Lot 18, Block 7, Texan Gardens Subdivision, Rural ETJ, Developer: Nordhausen Utility Construction, LLC, Engineer: Nain Engineering, LLC. Motion was seconded by Councilman Flores and approved unanimously 4-0.

42. Authorization to engage TEDSI Infrastructure Group for engineering and surveying services for the HSIP – TxDOT Traffic Signal Design Project – Bocanegra

The purpose of the HSIP – TxDOT Traffic Signal Design Project was to provide engineering services to design and upgrade 3 existing overhead flashing beacon assemblies and 2 existing signals into fully actuated traffic signals implementing flashing yellow signal heads. Total cost of the proposal was \$164,152.40.

Staff and City Manager recommended approval.

Councilman Flores moved to authorize engaging TEDSI Infrastructure Group for engineering and surveying services for the HSIP – TxDOT Traffic Signal Design Project. Motion was seconded by Councilman Vela and approved unanimously 4-0.

43. Approval of the August 2023 Financial Statements – Vela

August 2023 Adjusted Financials.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the August 2023 Financial Statements. Motion was seconded by Councilman Vela and approved unanimously 4-0.

44. September 2023 Tax Collection Report – Vela

Acceptance of monthly property tax report for the month of September 2023.

The 2022 total adjusted tax levy for taxes was \$29,020,006.93 and the amount of the collections as of September 30, 2023 is \$28,239,495.37 which represents 97.31% of the total 2022 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,335,148.03 and the amount of collections as of September 30, 2023 is \$717,444.22 which represents 30.72% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the September 2023 Tax Collection Report. Motion was seconded by Councilman Vela and approved unanimously 4-0.

45. Approval of Work Authorization for Professional Services #23 with Melden and Hunt, Inc. for the Construction of Mission Northwest Colonias Project – Terrazas

Professional Services for Work Authorization #23 entails professional services related to the construction of the Northwest Colonias Project, including funding application, project bidding, construction administration, inspection, construction staking, and materials testing. Estimated cost was \$680,000.00.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the work authorization for professional services #23 with Melden and Hunt, Inc. for the construction of Mission Northwest Colonias Project. Motion was seconded by Councilman Vela and approved unanimously 4-0.

46. Approval of Ordinance #5389 authorizing the issuance, sale and delivery of City Of Mission, Texas Waterworks and Sewer System Revenue Bonds, Series 2023 in the aggregate principal amount of \$4,255,000 providing for the payment of the bonds from a lien on and pledge of the net revenues of the City's waterworks and sewer system to the payment of the principal of and interest on such bonds; providing for the terms and conditions of such bonds; resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of the bonds; and making other provisions regarding such bonds and matters incident thereto – Vela

The Texas Water Development Board had approved a maximum loan to the City in the maximum amount of \$4,255,000 upon the terms and conditions as outlined in the Texas Water Development Board's Resolution adopted on June 6, 2023.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Ordinance #5389 authorizing the issuance, sale and delivery of City Of Mission, Texas Waterworks and Sewer System Revenue Bonds, Series 2023 in the aggregate principal amount of \$4,255,000 providing for the payment of the bonds from a lien on and pledge of the net revenues of the City's waterworks and sewer system to the payment of the principal of and interest on such bonds; providing for the terms and conditions of such bonds; resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of the bonds; and making other provisions regarding such bonds and matters incident thereto. Motion was seconded by Councilman Flores and approved unanimously 4-0.

ORDINANCE NO. 5389

AN ORDINANCE AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF CITY OF MISSION, TEXAS WATERWORKS AND SEWER SYSTEM REVENUE BONDS, SERIES 2023 IN THE AGGREGATE PRINCIPAL AMOUNT OF \$4,255,000 PROVIDING FOR THE PAYMENT OF THE BONDS FROM A LIEN ON AND PLEDGE OF THE NET REVENUES OF THE CITY'S WATERWORKS AND SEWER SYSTEM TO THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SUCH BONDS; PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH BONDS; RESOLVING OTHER MATTERS INCIDENT AND RELATING TO THE ISSUANCE, PAYMENT, SECURITY, SALE, AND DELIVERY OF THE BONDS; AND MAKING OTHER PROVISIONS REGARDING SUCH BONDS AND MATTERS INCIDENT THERETO

At 6:08 p.m. Mayor Pro Tem Ruben Plata joined the meeting.

47. Approval of Resolution #1863 by the City Council of the City of Mission, Texas authorizing execution of a grant and loan agreement with the Texas Water Development Board and other matters related thereto – Vela

The Texas Water Development Board made a commitment to provide financial assistance for TWDB Project No. 10461 in the form of a loan in the amount of \$4,255,000 and a grant in the amount of \$4,255,000 to the City to finance the wastewater system improvements upon execution of the agreement.

The Grant Agreement set out the terms and conditions of the financial assistance. Resolution authorized the City Manager, or the Mayor of the City, each a Designated Representative of the City, to execute the Grant Agreement with the Texas Water Development Board for TWDB Project No. 10461 along with the Escrow Agreement.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Resolution #1863 by the City Council of the City of Mission, Texas authorizing execution of a grant and loan agreement with the Texas Water Development Board and other matters related thereto. Motion was seconded by Councilman Flores and approved unanimously 5-0.

48. Approval of Resolution No.1864 requesting financial assistance from the Texas Water Development Board (TWDB); authorizing the filing of an application for such assistance and designating the Mayor as the authorized representative – Terrazas

Staff was requesting to amend the amount of financial assistance from the Texas Water Development Board (TWDB); authorizing the filing for an application for such assistance and designating the Mayor as the authorized representative. The application would be filed and authorized with TWDB in the amount not to exceed \$4,100,000 to provide for the cost of the Planning, Acquisition and Design of a 6 MGD Water Treatment Plant and any related appurtenances.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution No.1864 requesting financial assistance from the Texas Water Development Board (TWDB); authorizing the filing of an application for such assistance and designating the Mayor as the authorized representative. Motion was seconded by Councilman Flores and approved unanimously 5-0.

49. Approval of Work Authorization for Professional Services #24 with Melden and Hunt, Inc. for the City of Mission 6.0 MGD Water Treatment Plant – Terrazas

Professional Services for Work Authorization #24 entailed professional services related to the City of Mission's 6.0 MGD Water Treatment Plant, for the planning, acquisition and design. Estimated cost was \$1,966.00.00.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Work Authorization for Professional Services #24 with Melden and Hunt, Inc. for the City of Mission 6.0 MGD Water Treatment Plant. Motion was seconded by Councilman Flores and approved unanimously 5-0.

50. Authorization to approve Change Order No. 1 for Shary Business Park, Phase 1 with Posillico Civil, Inc. – Terrazas

Change Order No. 1 was regarding the construction services related to the Shary Village Business Park located South of Military and West of the Anzalduas Bridge. This project was being funded by an Economic Development Administration (EDA) grant with matching funds

being provided by Cascade Real Estate Operating LP. Cascade Real Estate Operating LP has agreed to pay the additional \$1,429,400.25.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to authorize the approval of Change Order No. 1 for Shary Business Park, Phase 1 with Posillico Civil, Inc. Motion was seconded by Councilman Flores and approved unanimously 5-0.

51. Approval of Resolution #1865 accepting the resignation of Council Member Abiel Flores, Place 3 – Carrillo

On October 19, 2023, Council Member Abiel Flores, in order to run for a Hidalgo County District Court Judge position, publicly shared notice of his resignation as Council Member for Place 3.

As prescribed by the Texas Constitution, the announcement to run for another elected office immediately triggered the resignation of Abiel Flores for Mission City Council Place 3. Councilman Flores would continue to service in his capacity until his successor is duly elected and qualified.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution #1865 accepting the resignation of Council Member Abiel Flores, Place 3. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

RESOLUTION NO. 1865

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, ACCEPTING THE RESIGNATION OF COUNCIL MEMBER ABIEL FLORES, PLACE 3, AS PRESCRIBED UNDER STATE LAW; AND ACKNOWLEDGING AN EFFECTIVE DATE AS IMPOSED BY THE TEXAS CONSTITUTION.

52. Approval of Resolution # 1866 calling a Special Election in Mission, Texas to fill a the vacancy of Councilmember for Place Three; providing for polling places and other matters relating to said election – Carrillo

Aprobación de Resolución No.1866 convocar una Elección Especial en Mission, Texas para cubrir la vacante de Concejal para el lugar Tres; proporcionar lugares de votación y otros asuntos relacionados con dicha elección – Carrillo

Attached Resolution provided for the city's Special Election to be held on Saturday, December 9, 2023 as authorized by the Texas Election Code. Due to the resignation of Councilman, Place 3 Abiel Flores.

Candidate filing will be from Tuesday, October 24, 2023 and before 5:00 p.m. on Monday, October 30, 2023

Early voting by personal appearance would be conducted at Mission Parks & Recreation Conference Room, 721 N. Bryan Road and Mission Boys & Girls Club Gym at Bannworth Park, 1822 N. Shary Road from Wednesday, November 22, 2023 thru Saturday, December 2 from 8 a.m. – 6 p.m. and Monday, December 4 and Tuesday, December 5 from 7 a.m. to 7 p.m. Polling locations would be closed on Thursday, November 23, 2023 – and Friday, November 24, 2023 for Thanksgiving Holiday.

Election Day polling locations would be conducted at Mission Parks & Recreation Conference Room, 721 N. Bryan Road and Mission Boys and Girls Club Gym at Bannworth Park from 7 a.m. – 7 p.m.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution # 1866 calling a Special Election in Mission, Texas to fill a the vacancy of Councilmember for Place Three; providing for polling places and other matters relating to said election. Motion was seconded by Councilman Vela and approved unanimously 5-0.

RESOLUTION NO. 1866

AN RESOLUTION CALLING A SPECIAL ELECTION IN MISSION, TEXAS, TO FILL THE VACANCY OF COUNCILMEMBER FOR PLACE THREE; PROVIDING FOR POLLING PLACES AND OTHER MATTERS RELATING TO SAID ELECTION.

At 6:21 p.m., Mayor Garza called for a two-minute recess.

53. Approval to enter into an Election Services Contract with the Hidalgo County Elections Administrator for the December 9, 2023 City of Mission Special Election – Carrillo

Contract for election services between the City of Mission and Hidalgo County Elections Administrator to conduct and supervise the Special Election to be held on December 9, 2023.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve enter into an Election Services Contract with the Hidalgo County Elections Administrator for the December 9, 2023 City of Mission Special Election. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

UNFINISHED BUSINESS

54. TABLED 10/09/2023: Approval of pre-negotiated service agreements for hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units for FY 2023-2024 – Avila

Councilman Vela moved to un-table this item. Motion was seconded by Councilman Flores and approved unanimously 5-0.

Staff was requesting approval of pre-negotiated service agreements with: Tellus Equipment Solutions, Diesel Fleet Care, Border Engine Rebuilders, Mission Paint & Body Shop, Lino's Automatic Transmission, Doggett Freightliner, Regio Machining, Holt Cat, Bert Ogden Chevrolet, Spikes Ford, Desperado Harley Davidson, Andy's Marine, D&R Glass Etc., Bobcat of the RGV, South Texas GMC, Action Hydraulic Hoses, Anderson Equipment Co. and Amigo Power and Equipment. Service agreements included fleet repair hourly labor rates and parts mark-ups for all the City's Fleet and special equipment to also include the Sanitation units and are valid from 10/01/2023 through 09/30/2024. Services and parts would be acquired on an as needed basis and will be determined solely by the City of Mission. Attached are the hourly labor rates and percentage mark ups on parts.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve pre-negotiated service agreements for hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units for FY 2023-2024. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

55. TABLED 10/09/2023: Approval of pre-negotiated service agreements for hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation Units for FY 2023-2024 – Mendiola

Mayor Pro Tem Plata moved to un-table this item. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Staff was requesting approval of pre-negotiated service agreements with J's Hydraulics, Rush Truck Center, Superior Oil Express, French Ellison Truck Center, AG Fleet Services, Kyrish Truck Center, and South Texas Truck Center. Service agreements include repair hourly labor rates and parts mark-ups for all the City's Fleet and Special Equipment included the Sanitation Units and are valid for the 2023-2024 Fiscal Year. Services and parts would be acquired on an as needed basis and will be determined solely by the City of Mission. Attached are the hourly labor rates and percentage mark ups on parts.

Staff and City Manager recommended approval.

Councilman Vela moved to approve pre-negotiated service agreements for hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units for FY 2023-2024. Motion was seconded by Councilman Flores and approved unanimously 5-0.

ROUTINE MATTERS

City Manager Comments – Retirement Luncheon for Investigator Ezequiel Navarro on Tuesday October 24th from 12:00-1:00p.m. at Mission Parks & Recreation, Employee Kickball Tournament on Thursday, October 26th at 6pm at the CWV Park, Scooters Coffee Ribbon Cutting Ceremony on October 27th at 9:00am, Diaz Ordaz Sister City Signing Ceremony on Friday, October 27th at 11:30 a.m. at the City Hall Council Chambers, Miss Mission Pageant on November 5th at the Event Center, NABA Butterfly Festival on November 6th at 6pm at the National Butterfly Center, Veterans Day Events: Golf Tournament on November 5th at Shary Golf Course, Appreciation BBQ on November 10th at Parks & Recreation, Parade on November 11th and 5K on November 11th, City of Mission Offices will be closed on Friday, November 10th in Observance of Veterans Day.

Mayor's Comments – Mayor Garza thanks Councilman Flores for his dedicated service as a council member and stated he was a great asset the council. She also thanked all the staff who worked hard at all of last week's events. The State of the City event far exceeded her expectations and was a tremendous success. She also spoke about the success of the United in Kindness event and reminded everyone to choose kindness.

City Council Comments – Councilwoman Ortega said she had a very busy weekend participating in all of our events. She was very proud of all the employees who worked hard to organize everything. She thanked Mr. Bentsen for the special rock that was given to her at the United in Kindness event. She also attended the Dia De Los Muertos event and congratulated Mayor Garza on the first ever State of the City event.

Mayor Pro Tem Plata thanked Councilman Abiel Flores for his contribution to the council.

Councilman Vela also thanked Councilman Flores for his service with city council.

ADJOURNMENT

At 6:37 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Flores and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary