



**MEETING DATE:** March 11, 2024  
**PRESENTED BY:** Susana De Luna, Planning Director  
**AGENDA ITEM:** Discussion and Action to amend the Planning and Zoning Commission Bylaws - De Luna

**NATURE OF REQUEST:**

On February 28, 2024 the Planning and Zoning Commission held a Public Hearing to consider the amendment of the Planning and Zoning Bylaws.

A directive was given to staff to review the bylaws for all the Boards in an effort to make any necessary changes.

The purpose of this amendment – the Planning Department is the only department that handles and keeps all records pertaining to business undertaken by the P&Z Board.

There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

**BUGETED:** Yes / No / N/A    **FUND:** \_\_\_\_\_    **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_    **EST. COST:** \$ \_\_\_\_\_    **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:** Staff recommends approval.

**Departmental Approval:** N/A

**Advisory Board Recommendation:** P&Z Approval

**City Manager’s Recommendation:** Approval *RP*

**RECORD OF VOTE:**            **APPROVED:** \_\_\_\_\_  
   **DISAPPROVED:** \_\_\_\_\_  
   **TABLED:** \_\_\_\_\_

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ DISSENTING \_\_\_\_\_