

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE:	September 23, 2024
PRESENTED BY:	Anna Carrillo, City Secretary
AGENDA ITEM:	Authorization to execute the First One-Year renewal option for Document Storage, Destruction and Other Related Services with 3GS, LLC - Carrillo

NATURE OF REQUEST:

Seeking authorization to execute the First One-Year Renewal option with Lone Star Shredding and Document Service DBA 3GS, LLC; this is the first of two renewal options. The contract term was for one year with the option to renew for two additional one year terms; the first with no increase in pricing. This renewal will extend Bid No. 22-543-09-06 to begin on October 21, 2024 and end on October 20, 2025 with a 0% price increase as per the terms and conditions.

BUDGETED: Yes FY24-25	5 FUND: General	ACCT. #: 01-419-34499
BUDGET: <u>\$10,000</u>	EST. COST: \$10,000	CURRENT BUDGET BALANCE: \$10,000

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval MRP

RECORD OF VOTE:	APPROVED:	
	DISAPPROVED:	
	TABLED:	
AYES		
NAYS		
DISSENTING		