



MEETING DATE: September 23, 2024

PRESENTED BY: Vidal Roman, Finance Director

AGENDA ITEM: Authorize Staff to Engage Highest Qualified Firm found acceptable in negotiations for Auditing Services and Authorize City Manager to execute contract incident thereto – Roman

NATURE OF REQUEST:

On August 12, 2024, City Council authorized staff to solicit Request for Proposals (RFP's) for Auditing Services in accordance with the Texas Professional Services Procurement Act (V.T.C.A., Government Code Section 2254.001). Proposals received were referred to an evaluation committee appointed to review and evaluate on the basis of demonstrated competence and qualifications to perform the services.

Staff received three (3) proposals on August 21, 2024. All proposals were evaluated on set criteria outlined in the RFP.

After an evaluation and assessment of proposals the Evaluation Committee deemed all firms acceptable and qualified to perform auditing services. Staff will engage selected firm in negotiations for fair and reasonable firm fix rates. Based on the evaluation conducted, Burton McCumber & Longoria, LLP was identified as the highest qualified firm and is being recommended by staff for approval. Further, approval of staff recommendation was received from the Internal Audit Committee at its most recent meeting on September 10, 2024.

BUGETED: Yes FY24-25 **FUND:** General **ACCT. #:** 01-412-94810

BUDGET: \$110,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: Internal Audit Committee

City Manager's Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____