

CITY OF MISSION, TEXAS
ASSET TRANSFER FORM
 (Numbered Equipment Only)

	DEPARTMENT NAME	DEPT NO.	LOCATION
1. TRANSFER FROM:	Police Dept.	N/A	1200 E 8th Street
2. TRANSFER TO:	Santa Maria ISD	N/A	11119 Old Military Rd., Santa Maria TX.

3. DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NUMBER
2012 Chevy Tahoe	PDB-271	1GNLC2E08CR286177
2013 Chevy Tahoe	PDB-277P	1GNLC2E0XDR253750
2015 Chevy Tahoe	PDB-295	1GNLC2EC7FR580863

REASON FOR TRANSFER: _____

Note: This asset transfer form will not be approved unless a valid reason is given for the transfer of equipment under your stewardship.

5. RELEASED BY, DEPARTMENT HEAD: _____ **SIGNATURE** _____ **DATE** 9-18-24

6. RELEASED BY, CITY MANAGER: _____ **SIGNATURE** _____ **DATE** _____

7. RECEIVED BY, DEPT. HEAD: _____ **SIGNATURE** _____ **DATE** _____

FIXED ASSETS USE ONLY
CODE CHANGE

FROM

TO

VERIFIED BY: _____ **DATE:** _____

INITIALS

Units Donated to Santa Maria ISD, Santa Maria, TX

