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## **MINUTES**

### **PRESENT:**

Norie Gonzalez Garza, Mayor  
Ruben D. Plata, Mayor Pro-Tem  
Jessica Ortega, Councilwoman  
Marissa Ortega-Gerlach, Councilwoman  
Alberto Vela, Councilman  
Patricia A. Rigney, City Attorney  
Mike R. Perez, City Manager  
Anna Carrillo, City Secretary

### **ABSENT:**

### **ALSO PRESENT:**

Brenda Enriquez  
Kelly  
Ana Maria Gutierrez Salinas  
Danielle Tamez  
Dennis Bethea

### **STAFF PRESENT:**

David Flores, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Andy Garcia, Asst. City Manager  
Adrian Garcia, Fire Chief  
Michael Elizalde, Dir. of Grants and Strategic Dev.  
Vidal Roman, Finance Director  
Alex Hernandez, Assistant Planning Director  
Noemi Munguia, HR Director  
Belen Guerrero, MEDC COO  
Abram Ramirez, IT Director  
Mary Hernandez, RGV State Cemetery Director  
Cesar Torres, Chief of Police  
Yenni Espinoza, Library Director  
Brad Bentsen, Parks & Recreation Director  
Michael Fernuik, Golf Course Director  
Roel Mendiola, Sanitation Director  
Jose Luis Silva, Internal Auditor  
Amy Tijerina, Community Events Director  
Jaime De La Garza, Police Officer  
Patricia Sifuentes, Police Officer  
Veronica Longoria, Police Officer

## **REGULAR MEETING**

### **CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:31 p.m.

### **INVOCATION AND PLEDGE ALLEGIANCE**

Councilwoman Jessica Ortega led the invocation and Pledge of Allegiance.

## **DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Pro Tem Ruben Plata has filed a conflict of interest regarding executive session item #2.

## **PRESENTATIONS**

### **1. Proclamation - National Day of Remembrance for Murdered Victims - Torres**

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – National Day of Remembrance for Murdered Victims. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **2. Proclamation - National Suicide Prevention Month - Councilwoman Jessica Ortega**

Mayor Pro Tem Plata moved to approve the Proclamation – National Suicide Prevention Month. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

### **3. July 2024 Employee of the Month – Munguia**

Noemi Munguia, Human Resources Director, presented Isela Marin as the employee of the month for the month of July. Ms. Marin was nominated by Sergeant Jesus Delgado and Chief Torres. As the Mission Police Department's Crime Victims Liaison, Isela demonstrates a serving heart, is kind, and welcoming. Ms. Marin is always very attentive to the needs of victims and their families, going out of her way to assist in any way possible.

### **4. Presentation of City of Mission TAAF Athletes of the Year – Bentsen**

Brad Bentsen, Parks & Recreation Director, recognized the male and female TAAF Athletes of the Year who represented the City of Mission. The male Athlete of the Year was awarded to Jorge Monjares and Rayne Garza was named the Female Athlete of the Year. These athletes spent hours upon hours practicing and improving their skilled. They both won several first place medals throughout the summer's competition.

### **5. Report from Mission Economic Development Corporation - Teclo Garcia**

Belen Guerrero, Chief Operating Officer, stated that there have been no recent updates in the last two weeks; however, she would happily answer any questions.

### **6. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez**

Brenda Enriquez, Greater Mission Chamber of Commerce President, spoke about upcoming events such as: Ribbon Cutting: September 12<sup>th</sup> - Taylor Road Phase 1 Ribbon Cutting, UTRGV SBDC: Smart Start Webinar, Texas Regional Bank 10<sup>th</sup> Anniversary Celebration, September 13<sup>th</sup> – Ribbon Cutting for Clear Ice, September 16<sup>th</sup> – Ribbon Cutting for Knight Financial Advisors, September 18<sup>th</sup> – Lunch & Learn: Deconstructing Social Engineering Scams and Sharing your Cyber Defenses, September 19<sup>th</sup> – UTRGV SBDC: Government Contracting, September 20<sup>th</sup> – Ribbon Cutting: Espino's Tires & Auto Center, September 21<sup>st</sup> – Discover Mission: Bentsen State Park Showcase, September 24<sup>th</sup> – Ribbon Cutting: Taqueria Oviedo, September 25<sup>th</sup> – Chamber Champion Ambassador Meeting, September 26<sup>th</sup> – UTRGV SBDC – Payroll Compliance

### **7. Departmental Reports – Perez**

Councilman Alberto Vela moved to approve the departmental reports as presented. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **8. Citizen's Participation – Garza**

None

## **PUBLIC HEARING**

### **PLANNING & ZONING RECOMMENDATIONS**

#### **9. Rezoning: Lots 8-11, Amber Grove Subdivision from (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential, Amber Development, LLC, and Adoption of Ordinance#5541 - De Luna**

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 240' East of Trosper Road along the south side of Palmer Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended Approval.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

A Melden & Hunt Representative, was present to answer any questions that may arise.

Mayor Garza asked if there was any other way to accommodate six plex's in an (R-2) zone.

Susie De Luna, Planning Director, stated that they can amend the R-2 ordinance to include the six plex's; however, it would not include the variance. The other option would be to replat the area.

Mayor Pro Tem Plata moved to approve the Rezoning: Lots 8-11, Amber Grove Subdivision from (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential, Amber Development, LLC, and Adoption of Ordinance #5541. Motion was seconded by Councilman Vela and approved unanimously 5-0.

#### **ORDINANCE NO. 5541**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING LOTS 8-11, AMBER GROVE SUBDIVISION, (R-2) DUPLEX-  
FOURPLEX RESIDENTIAL TO (R-3) MULIT-FAMILY RESIDENTIAL

#### **10. Rezoning: Lot 2, Block 4, Gulf Breeze Addition from (R-1) Single Family Residential to (C-3) General Business, AMS Management & Properties, LLC c/o Ana M. Gutierrez Salinas, and Adoption of Ordinance #5542- De Luna**

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 75' East of N. Conway Avenue along the South Side of Sunrise Lane. There was no public opposition during the P&Z Meeting. The board unanimously recommended Approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Ana Maria Gutierrez Salinas, owner of the property, stated that she would like to rezone the property to commercial so she can join both of her properties.

Mayor Pro Tem Plata moved to approve the Rezoning: Lot 2, Block 4, Gulf Breeze Addition from (R-1) Single Family Residential to (C-3) General Business, AMS Management & Properties, LLC c/o Ana M. Gutierrez Salinas, and Adoption of Ordinance#5542. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5542**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING LOT 2, BLOCK 4, GULF BREEZE ADDITION, (R-1) SINGLE FAMILY RESIDENTIAL TO (C-3) GENERAL BUSINESS

**11. Rezoning: A 2.44 acre tract of land out of the 7.8 acres out of the Fernandez Strip out of Porcion 52, from (R-2) Duplex-Fourplex Residential to (C-3) General Business, Sandra Tamez, and Adoption of Ordinance # \_\_\_\_\_ - De Luna**

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 1, 660' South of Mile One South Road along the west side of S. Inspiration Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended Approval.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Danielle Tamez, was present to speak on behalf of Ms. Sandra Tamez. Ms. Tamez would like to rezone the property so that she may able rent it out as an event center. She did not want to make any changes and would like to continue to use as is.

Mayor Garza and council members had various questions pertaining to the property and the rezoning. They wanted to see what other options could be made available to Ms. Tamez.

Mr. Perez, City Manager, suggested that the item be tabled for further discussion and review of possible alternatives to the rezoning.

Mayor Pro Tem Plata moved to table this item. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

**12. Conditional Use Permit: Mobile Food Truck – Baja Fish Tacos, 2509 Colorado Street, Ste. 202, Lot 1, Block 2, Santa Lucia Development, C-3, Octavio A. Morales, Adoption of Ordinance #5543 - De Luna**

On September 4, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NW corner of Colorado and Taylor Road along the north side of Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Mobile Food Truck – Baja Fish Tacos, 2509 Colorado Street, Ste. 202, Lot 1, Block 2, Santa Lucia Development, C-3, Octavio A. Morales, Adoption of Ordinance #5543. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

**ORDINANCE NO. 5543**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A MOBILE FOOD TRUCK – BAJA FISH TACOS, 2509 COLORADO STREET, STE. 202, LOT 1, BLOCK 2, SANTA LUCIA DEVELOPMENT

**13. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill, 608 N. Shary Road, Suites 9 & 10, Lot 1, Alba Plaza, C-3, BGD Investments, LLC, Adoption of Ordinance #5544- De Luna**

On September 4, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval. Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Jorge, stated that he was present representing the owner of said business. He said that they had not had any major problems over the last six months and would like to request that conditional use permit be reviewed annually versus every six months.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill, for six months, Adoption of Ordinance #5544. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5544**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE  
CONSUMPTION OF ALCOHOLIC BEVERAGES – TABOO BAR & GRILL,  
608 N. SHARY ROAD, SUITES 9&10, LOT 1, ALBA PLAZA  
DEVELOPMENT

**CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

**14. Approval of Minutes – Carrillo**

Regular Meeting – August 26, 2024

Special Meeting – September 3, 2024

**15. Acknowledge Receipt of Minutes – Perez**

Mission Economic Development Authority – July 24, 2024

Mission Economic Development Corporation – July 24 and August 13, 2024

Mission Education Development Council – July 24, 2024

Mission Tax Increment Reinvestment Zone – July 23, 2024

Youth Advocacy Advisory Board – June 11, 2024

Boys & Girls Club Board of Directors – June 11, 2024

Parks & Recreation Board – June 11, 2024

**16. Approval of Interlocal Agreement between Mission Consolidated Independent School District and Sharyland Independent School District and City of Mission, Texas on behalf of Shary Municipal Golf Course to provide golf course and driving range usage to their respective golf teams - M. Fernuik**

A general working agreement between the City and Districts to coordinate accessibility and compensation for the District's use of the Shary Municipal Golf Course by District golf teams, in an effort to maximize resources and provide increased services to the public during the 2024/2025 District school year. Also, to provide an area designated under the Shary Municipal Golf Course Clubhouse for the storage of Golf Clubs and Bags which can be secured. Mission and Sharyland ISD's agreed to compensate Shary Municipal Golf Course the sum of \$17,000 per district for this usage once the Interlocal Agreement was signed.

This agreement with Sharyland ISD was taken for approval at the July 8, 2024 Council Meeting after submitting the Interlocal to Sharyland ISD. Sharyland ISD responded after the Council Meeting notifying the City that the budget authority was not available to meet the increased cost of the golf course and driving range usage of \$19,000. However, they agreed to pay the existing \$17,000 amount and budget for the increase in the subsequent fiscal year

**17. Approval of Interlocal Agreement between City of Mission and ESC-Region 19 through Allied States Cooperative future acquisitions including furniture – A. Garcia**

Staff was seeking approval of the attached Interlocal Agreement between City of Mission and ESC-Region 19 through Allied States Cooperative for future acquisitions including furniture. Pursuant to the Interlocal Cooperation Act, Subchapter 271.102 (a) (c), of the Texas Local Government Code, "A local government may participate in a cooperative purchasing program with another local government of this state or another state or with a local cooperative organization of this state or another state." "A local government that purchases goods or services under this subchapter satisfies any state law requiring the local government to seek competitive bids for the purchase of the goods or services."

**18. Approval of Ordinance #5545 adopting the Mission Economic Development Authority Fiscal Year 2024-2025 Annual Budget – T. Garcia**

Attached was Resolution # 2024-01 that was approved by MEDA on Wednesday, August 28, 2024.

Mission Economic Development Authority Appropriations - \$1,845,961

**ORDINANCE NO. 5545**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC DEVELOPMENT AUTHORITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025

**19. Authorization to submit a grant application for the Resilient Communities Program administered by the Texas General Land Office in the amount of \$300,000 with no match requirement – Elizalde**

Staff was seeking authorization to submit a grant application for the Resilient Communities Program (RCP) administered by the Texas GLO in the amount of \$300,000. The program allows the funding for the development, adoption, and implementation of modern and resilient building

codes and flood damage prevention ordinances to ensure that structures built within the community can withstand future hazards. The city would pursue planning and public service activities for the purpose of developing a disaster recovery plan and activities leading to an increase in community knowledge and/or the National Flood Insurance Program's voluntary Community Rating System's (CRS) incentive program. The grant program had no match requirement.

Councilwoman Ortega moved to approve all consent agenda items 14 thru 19 as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

## **APPROVALS AND AUTHORIZATIONS**

### **20. Preliminary Plat Approval: Crystal Estates Phase IV Section 1 Subdivision, Being a 7.489 acre parcel of land, out of Lot 27-1, West Addition to Sharyland, R-2, Developer: DG & GG Investments, LLC, Engineer: Ever Engineering, LLC, - De Luna**

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Crystal Estates Phase IV Section 1 Subdivision. The subject site was located east of Inspiration Road approximately 1,400' south of W. 2 Mile Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval of the subdivision and denial of the requested variance to use suggested street names requested by the owner and keep the existing City's continued and aligned street names.

Staff and City Manager recommended approval.

Councilwoman Ortega stepped out of the meeting at 5:36 p.m.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: Crystal Estates Phase IV Section 1 Subdivision, Being a 7.489 acre parcel of land, out of Lot 27-1, West Addition to Sharyland, R-2, Developer: DG & GG Investments, LLC, Engineer: Ever Engineering, LLC. Motion was seconded by Councilman Vela and approved unanimously 4-0.

### **21. Approval of the Cemetery Management and Operation Interlocal Cooperation Agreement between The Texas General Land Office and The Veterans Land Board (VLB) and the City of Mission, Texas pursuant to Texas Government Code, Chapter 791 (Interlocal Cooperation Act) – M. Hernandez**

On 08/27/2024 the City of Mission received the Agreement from the VLB to enter into a five-year term effective October 1, 2024 through September 30, 2029 pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code. The Maintenance and Operation Budget would be \$800,000.00 for FY24-25. The City would be completing its fourth year operating the Veteran's Cemetery September 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Cemetery Management and Operation Interlocal Cooperation Agreement between The Texas General Land Office and The Veterans Land Board (VLB) and the City of Mission, Texas pursuant to Texas Government Code, Chapter 791 (Interlocal Cooperation Act). Motion was seconded by Councilman Vela and approved unanimously 4-0.

### **22. Authorization to submit a grant application to the Texas Department of Transportation for the STEP – Impaired Driving Mobilization 2025 Grant in the amount of \$37,789.41 with a 20% match accepted by TXDOT in-kind through fringe benefits and administrative costs – Torres**

The Mission Police Department was seeking authorization to apply for the STEP – Impaired Driving Mobilization 2025 grant. This grant was crucial for the city of Mission as it allowed the opportunity to have more officers on the road during peak holidays (Spring Break, Christmas, New Years, Labor Day, and Independence Day). This grant allowed the Mission Police Department to increase patrols and enforcement (targeting impaired driving), which helped reduce roadway deaths and number of road accidents in the City of Mission. The grant is a year-round grant, split into mobilization periods per peak holiday. The grant period would be from 12/10/2024 to 09/04/2025. Total grant amount for 2024 was \$37,789.41. The grant required a 20% cash match, which was accepted by TXDOT through fringe benefits and administrative costs.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata submit a grant application to the Texas Department of Transportation for the STEP – Impaired Driving Mobilization 2025 Grant in the amount of \$37,789.41 with a 20% match accepted by TXDOT in-kind through fringe benefits and administrative costs. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

### **23. Authorization to re-renter into a Memorandum of Understanding between the Hidalgo County HIDTA Task Force and the City of Mission Police Department – Torres**

The Mission Police Department was requesting authorization to re-enter into a memorandum of understanding with the Hidalgo County HIDTA Task Force, for the purpose of mutually addressing illicit trafficking of narcotics that have a substantial, and detrimental, effect on the health and general welfare of the public. This agreement outlines the responsibilities for both agencies. This agreement would be in effect upon approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to re-renter into a Memorandum of Understanding between the Hidalgo County HIDTA Task Force and the City of Mission Police Department. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

Councilwoman Ortega re-joined the meeting at 5:39 p.m.

### **24. Authorization to accept the FY 2024-2025 Other Victim Assistance Grant (OVAG) from the Office of the Attorney General Crime Victim Services Division in the amount of \$49,500.00 with no match requirement – Elizalde**

The Mission Police Department had been awarded the OVAG grant for FY 2024-2025 from the Office of the Attorney General Crime Victim Services Division. The total amount of the grant award was \$49,500.00 and would allow the Mission Police Department to continue the vast services provided by our Crime Victims Liaison program. This grant would be in effect from September 1, 2024 through August 31, 2025. There was no cash match requirement by the City of Mission.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to accept the FY 2024-2025 Other Victim Assistance Grant (OVAG) from the Office of the Attorney General Crime Victim Services Division in the amount of \$49,500.00 with no match requirement. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

### **25. Authorization to extend Second & Final six-month renewal for Hot & Cold Mix Asphalt for the Public Works Department – Bocanegra**



Authorization to exercise the Second & Final Six-Month Renewal; this was the second of two renewal options. The City of Mission entered into an agreement with Frontera Materials for Hot & Cold Mix Asphalt. The contract term was for six months with the option to renew for two additional six-month renewals at a 5% increase in price. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis. This agreement would extend Bid No. 23-562-09-08 beginning September 26, 2024 through March 25, 2025.

Hot Mix Asphalt with delivery Type “D” UOM/Ton \$83.90, with 5% increase \$88.09

Cold Mix Asphalt with delivery Type “D” UOM/Ton \$102.81, with 5% increase \$107.95

Hot Mix Asphalt without delivery Type “D” UOM/Ton \$73.50, with 5% increase \$77.18

Hot Mix Asphalt Without delivery Type “D” UOM/Ton (Progreso) \$80.32, with 5% increase \$84.34.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to extend Second & Final six-month renewal for Hot & Cold Mix Asphalt for the Public Works Department. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

#### **26. Authorization to extend First One-Year renewal for Sand Backfill Material for the Public Works Department – Bocanegra**

Seeking authorization to exercise the First One-Year Renewal; this was the first of two renewal options. The City of Mission entered into an agreement with Frontera Materials for Sand Backfill Material. The contract term was for One-Year with the option to renew for two additional One-Year renewals at a 5% increase in price. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis. This agreement would extend Bid No. 23-561-09-07 beginning September 26, 2024 through September 25, 2025.

Sand Backfill Pickup \$5, with 5% increase \$5.25/Ton

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to extend First One-Year renewal for Sand Backfill Material for the Public Works Department. Motion was seconded by Councilman Vela and approved unanimously 5-0.

#### **27. Approval of Ordinance #5546 adopting the Mission Economic Development Corporation Fiscal Year 2024-2025 Annual Budget – T. Garcia**

Attached is Resolution # 2024-07 that was approved by the MEDC Board on Wednesday August 28, 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5546 adopting the Mission Economic Development Corporation Fiscal Year 2024-2025 Annual Budget. Motion was seconded by Councilman Vela and approved unanimously 5-0.

#### **ORDINANCE NO. 5546**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC DEVELOPMENT

CORPORATION FOR FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING  
SEPTEMBER 30, 2025

**28. Ordinance # 5547 Approval of Classified Positions for the Mission Fire Department for FY 2024-25 – J. Lerma**

As per Chapter 143 of the Texas Local Government Code, classified positions had to be approved for every fiscal year. Ordinance would expire on September 30, 2025.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance # 5547 Approval of Classified Positions for the Mission Fire Department for FY 2024-25. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5547**

AN ORDINANCE ESTABLISHING THE CLASSIFICATIONS FOR THE MISSION FIRE DEPARTMENT FOR THE FISCAL YEAR 2024-25

**29. Approval of Ordinance # 5548 authorizing the Base salaries and incentive package for the Mission Fire Department FY 2024-25 – J. Lerma**

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expired on September 30, 2025.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance # 5548 authorizing the Base salaries and incentive package for the Mission Fire Department FY 2024-25. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

**ORDINANCE NO. 5548**

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION FIRE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION FIRE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, AND ASSIGNMENT PAY; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE.

**30. Approval of Ordinance # 5449 authorizing Classified Positions for the Mission Police Department for FY 2024-25 – J. Lerma**

As per Chapter 143 of the Texas Local Government Code, classified positions had to be approved for every fiscal year. Ordinance would expire on September 30, 2025.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance # 5449 authorizing Classified Positions for the Mission Police Department for FY 2024-25. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

**ORDINANCE NO. 5549**

AN ORDINANCE ADOPTING THE CLASSIFICATIONS FOR THE MISSION POLICE DEPARTMENT FOR FISCAL YEAR 2024-25

**31. Approval of Ordinance #5550 authorizing the Base salaries and incentive package for the Mission Police Department FY 2024-25 – J. Lerma**

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance expired on September 30, 2025.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance #5550 authorizing the Base salaries and incentive package for the Mission Police Department FY 2024-25. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

**ORDINANCE NO. 5549**

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION POLICE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION POLICE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, ASSIGNMENT PAY, AND CLOTHING ALLOWANCE; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE

**32. Authorize to terminate the current Contract Lease for Copiers and enter into a new Contract Lease for Copiers from Total Imaging Solutions, Inc., via TX DIR-CPO-4439 Cooperative Contract – A. Garcia**

Staff was seeking authorization to terminate the current contract lease for copier machines with Total Imaging Solutions, Inc., to avoid an automatic contract renewal. The existing contract was executed on October 09, 2019 for a term of 60 months, ending on October 8, 2024. The City would enter into a new lease contract with Total Imaging Solutions, Inc. for city departments by way of TX-DIR-CPO-4439 Cooperative Contract. Current 25 machines would be replaced with new advanced machines and two (2) additional machines for the Public Safety Substation No 6.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to terminate the current Contract Lease for Copiers and enter into a new Contract Lease for Copiers from Total Imaging Solutions, Inc., via TX DIR-CPO-4439 Cooperative Contract. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**33. Approval of Ordinance #5551 adopting the Fiscal Year 2024-2025 Annual Budget – Perez**

The attached ordinance formally adopted the FY 2024-2025 City Budget.

General Fund Budget	\$	66,309,266
Utility Fund Budget	\$	25,680,562
Golf Course Fund Budget	\$	1,588,424
Capital Golf Course Fund	\$	49,998

Solid Waste Fund Budget	\$ 10,103,205
Event Center Fund Budget	\$ 1,013,727
Special Revenue Funds Budgets	\$ 23,199,634
Group Health Fund Budget	\$ 9,377,098
Debt Service Fund Budget	\$ 6,319,581
Total	\$ 143,641,495

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5551 adopting the Fiscal Year 2024-2025 Annual Budget. Motion was seconded by Councilman Vela and approved unanimously 5-0.

### **UNFINISHED BUSINESS**

None

### **ROUTINE MATTERS**

City Manager Comments - Music at the Park Friday, September 13, 2024 at 6:30 pm  
Leo Pena Placita Park, 9/11 Memorial Tribute (joint event Mission Fire Department & Mission Regional Medical Center) Wednesday, September 11, 2024 at 9:30 am Mission Regional Medical Center, Ribbon Cutting for Taylor Road Phase I Thursday, September 12, 2024 at 10:00 am 2708 Sonora Avenue, Mission, TX 78572, Paint the Bowl of Giving September 24, 2024 at 6:30 pm Mission Event Center (fundraiser for the RGV Food Pantry)

Weather Update –

Tropical Storm Francine is expected to impact the Rio Grande Valley over the next 24 hours with heavy rainfall, potentially up to 10-12 inches along the coastal counties. Mission & Hidalgo County impacts are: winds up to 20 MPH with slight change of localized flooding. Citizens are encouraged to monitor the local weather and always be prepared.

City Council Comments – Councilwoman Ortega wanted to thank Chief and his staff for putting together a wonderful Go Gold event on Sunday. She was thankful for the support for such events and was looking forward to more to come.

Mayor's Comments – Mayor Garza echoed Councilwoman Ortega's remarks. It was an excellent event and she was happy to see everyone in attendance.

At 5:57 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **EXECUTIVE SESSION**

Upon conclusion of Executive Session at 6:58 p.m., Mayor Pro Tem moved to reconvene the regular meeting. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)  
Evaluation of City Manager relating to goals and objectives

No Action.

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.

No Action.

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) relating to proposed Settlement and Release Agreement between the City of Mission, Texas and Performance Services, Inc. dba Performance Services of Texas, Inc. (13th Court of Appeals Cause No. 13-22-00485-CV, 139th District Court Cause No. C-1712-22-C).

Mayor Pro Tem Plata moved to proceed as discussed in executive session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ADJOURNMENT**

At 6:59 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

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Norie Gonzalez Garza, Mayor

ATTEST:

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Anna Carrillo, City Secretary