



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Mike R. Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Brenda Enriquez
Dendea Balli
Susan Labore
Aaliyah Sarabia
Macy Vaughan
Ella Hartzog
Ximena Lopez
Rachael Garda
Elle Holbrook
Kimberly Tijerina
Samantha Cardona
Sofia Garza
Evelyn Alaniz
Bella Quezada
Emma Wilkinson
Emma Garza
Juan Alberto Lopez
Milo Salinas
Noel Salinas
Cindii Cantu

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Susie de Luna, Interim Planning Director
Mike Silva, Interim Fire Chief
Vidal Roman, Finance Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Abram Ramirez, IT Director
Yenni Espinoza, Library Director
Roel Mendiola, Sanitation Director
Michael Elizalde, Dir. of Grants & Strategic Dev.
Joel Chapa, Police Officer
Kenia Gomez, Media Relations Director
Humberto Garcia, Media Relations
Michael Fernuik, Golf Course Director
Teclo Garcia, MEDC CEO
Brad Bentsen, Parks & Recreation Director
Amy Tijerina, Community Events Director
Alex Fajaro, Media Relations
Ruben Hernandez, Media Relations

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 3:36 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Mayor Pro Tem Ruben Plata led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Pro Tem Plata has one on file for executive session item number two.

Councilman Alberto Vela filed one for executive session item numbers one and seven.

PRESENTATIONS

1. Proclamation - Texas Citrus Fiesta Boots & Blossoms – Tijerina

Mayor Pro Tem Plata moved to approve the Proclamation – Texas Citrus Fiesta Boots and Blossoms. Motion was seconded by Councilman Vela and approved unanimously 5-0.

2. October Employee of the Month – Munguia

Noemi Munguia, Human Resources Director, presented Mission Police Department's K-9 Unit: Holden Kaiser, Juan Garcia and Joshua Jimenez as the employees of the month for October 2024. The K-9 team was nominated by Sergeant Alexandria Leal for the continuous efforts in ensuring that there are very few drug related incidents within our city. The K-9 Unit recently aided in the removal of \$1.5 million of narcotics/money. This unit is dedicated to their profession and are always training and aiding other agencies.

3. November Employee of the Month – Munguia

Noemi Munguia, Human Resources Director, presented Officer Ruben Gonzalez and Officer Victor Brandon Solis as the employees of the month for November 2024. These officers responded to a critical 911 call in which a two-year-old was unresponsive. Upon arrival, Officer Solis began to administer CPR on the child. Shortly after, Officer Gonzalez arrived and assisted Officer Solis in administering CPR. Due to their swift actions, the child became responsive and was able to get transported by EMS to the hospital to get further treatment.

4. Presentation of Delinquent Tax Collection Report for the period of October 01, 2023 through September 30, 2024 presented by Linebarger Goggan Blair & Sampson, LLP - Kelly Rivera Salazar

Kelly Rivera Salazar of Linebarger, Goggan, Blair & Sampson, LLP presented the council with a Delinquent Tax Collection Report. From October 1, 2024 through September 30, 2024 they had filed 111 lawsuits, 57 lawsuits were disposed, 47 judgements were taken and 190 cases were pending litigation. During this time, they were able to collect about \$28,000 in mowing liens and \$570,000 in delinquent taxes. There was a refund (refunds were based on disputes by the property owners on the appraisal of their property) of \$82,045 for the year.

5. Presentation by Paws Fur Help, Inc. Spay and Neuter Initiative - Dendea Balli

Dendea Balli, Executive Director of Paws Fur Help, Inc., thanked the Mayor and City Council for their continued support. Paws Fur Help was humbled and honored to be able to serve our community. In an effort to raise funds to provide spay and neuter services to the community, Paws for Help held a 5K fundraiser in September of 2024. Through this fundraiser, they were able to raise over \$5,000. These funds were allocated toward spay and neuter surgeries. 20 appointments were set outside for the community members and 20 appointments were set aside for the RGV Humane Society. Ms. Balli urged the council to require that the RGVHS spay/neuter animals before adopting them out.

6. Report from Mission Economic Development Corporation - Teclo Garcia

Teclo Garcia, MEDC CEO, gave an update on the operations of the EDC and presented the Mission EDC's annual report for 2024. On the cover of the report, they had a photograph of the Mission Event Center which was a great representation of the growth the city had over the last

year. In 2024, 775 new jobs were created, there was \$54.5 Million in Capital Investments, there were 13 relocations and expansions throughout the city, 20 business assists and 11 Advocacy and Marketing Trips. There was a 9% increase in sales tax for the year as well. As part of their Global Partnership and Initiatives, a trade agreement was signed with San Luis Potosi. In terms of small business growth, \$600K was allocated for small business assistance, 107 jobs were created and retained and 27 small businesses were assisted. MEDC, through partnerships and investments, was able to give back over \$96K in gifts and donations to help other non-profits within the city to reach their goals. The CEED building also had a 15% increase in revenue growth over the past year.

7. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Brenda Enriquez, Greater Mission Chamber of Commerce President, spoke about upcoming events such as: UTRG SBDC Webinars: January 15th – Know your Business Rivals, January 30th – La Gestion de Marca para Pequeñas Empresas, January 24th – Citrus Sip-Off: A People's Choice Competition, January 30th Ribbon Cutting for Blo Blow Dry Bar, February 5th – Buenas Tardes Luncheon, February 20th – Ribbon Cutting for Pete Jaramillo Insurance, February 26th – Lunch & Learn – Navigating, March 7th – Winter Texan Fiesta

Mayor Pro Tem Plata stepped out of the meeting at 4:19 p.m.

8. Departmental Reports – Perez

Councilwoman Jessica Ortega moved to approve the departmental reports as presented. Motion was seconded by Councilman Vela and approved unanimously 4-0.

9. Citizen's Participation – Garza

Susan LaBore, 100 Saturn Street, asked the council to put some of the tax payer money towards spay and neuter services as it was very important and much needed.

Mayor Pro Tem Plata re-joined the meeting at 4:21 p.m.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

10. Rezoning: A tract containing 39.88 acres of land being part or portion of Lot 26-11, West Addition to Sharyland, from (AO-I) Agricultural Open Interim to (R-1A) Large Lot Single Family Residential, J.S. Kawamoto, LLC, and Adoption of Ordinance#_____ - De Luna

On December 18, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 1,280' North of E. Griffin Parkway on the eastside of N. Bryan Road. There was public opposition during the P&Z Meeting. The concerns were in regards to infrastructure not in place, increase traffic, sewer backups, no sidewalks, etc. The board recommended approval.

Staff and City Manager recommended approval.

The applicant requested that no action be taken on this item.

No Action was taken.

11. Rezoning: A tract containing 9.99 acres of land, being part or portion of Lot 26-10, West Addition to Sharyland, from (AO-I) Agricultural Open Interim to (R-1A) Large Lot Single Family Residential, J.S. Kawamoto, LLC, and Adoption of Ordinance#_____ - De Luna

On December 18, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 2,260' North of E. Griffin Parkway on the westside of N. Bryan Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

The applicant requested that no action be taken on this item.

No Action was taken.

12. Conditional Use Permit: Eliz Event Center, 2407 Brock Street, Suite C, Lot 9, Shary Business Center (aka Shary Business Center Condos Unit 17), C-3, Elizabeth Gonzalez, Adoption of Ordinance #5584 - De Luna

On December 18, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 130' east of Shary Road along the north side of Brock Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended denial.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Elizabeth Gonzalez, owner of Eliz Event Center, stated they do not use the event center every day. It mostly gets used on Saturdays. They have not had issues since the other event centers have different operating hours.

Mayor Garza asked if this was being used as an event center and if they were able to sell alcohol.

Ms. Susie De Luna, Planning Director stated that they had been operating as an event center already without a business license and is now trying to be in compliance. At the moment they are unable to sell alcohol, and if they wanted to do so, they would have to apply for a conditional use permit.

Mayor Pro Tem Plata stated that he did not think it was fair to deny this item as there were a lot of other businesses in the area that were not in compliance. There were several businesses that were operating without business licenses.

Ms. De Luna stated that they have done an audit of the area and have reached out to the other businesses as well to ensure that they become compliant.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit for one year for Eliz Event Center, 2407 Brock Street, Suite C, Lot 9, Shary Business Center (aka Shary Business Center Condos Unit 17), C-3, Elizabeth Gonzalez and Adoption of Ordinance #5584. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5584

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT ELIZ EVENT CENTER, 2407 BROCK STREET,
STE C., LOT 9, SHARY BUSINESS CENTER (AKA SHARY BUSINESS CENTER CONDOS
UNIT 17)

**13. Conditional Use Permit Renewal: To Keep a Portable Building for Office Use, 302 S. Taylor Road, Being a 0.102 of one acre tract of land out of a tract of land adjacent to Lot 176 & 186, John H. Shary Subdivision, C-3, Best Assets, LLC (c/o Ryan Stauffer)
Adoption of Ordinance #5585 - De Luna**

On December 18, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the northwest corner of Victoria Avenue and Taylor Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: To Keep a Portable Building for Office Use, 302 S. Taylor Road, Being a 0.102 of one acre tract of land out of a tract of land adjacent to Lot 176 & 186, John H. Shary Subdivision, C-3, Best Assets, LLC (c/o Ryan Stauffer) and Adoption of Ordinance #5585. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5585

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL TO KEEP A PORTABLE BUILDING
FOR OFFICE USE, 302 S. TAYLOR ROAD, BEING A 0.102 OF ONE ACRE TRACT OF LAND
OUT OF A TRACT OF LAND ADJACENT TO LOT 176 & 186, JOHN H. SHARY SUBDIVISION

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

14. Approval of Minutes – Carrillo

Regular Meeting – December 16, 2024

15. Acknowledge Receipt of Minutes – Perez

Citizen's Advisory Committee – November 19, 2024

Youth Advocacy Advisory Board – November 19, 2024

Boys & Girls Club Board of Directors – November 19, 2024

Civil Service Commission – November 25, 2024

Mission Redevelopment Authority – October 22, November 21, 2024

Mission Tax Increment Reinvestment Zone – October 22, November 21, 2024

Mission Economic Development Corporation – October 30, November 13, 2024

Mission Economic Development Authority – October 30, 2024

16. Approval of Resolution No.1939 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Texas Citrus Fiesta Parade on Saturday, January 25, 2025 – Torres

The Texas Citrus Parade was scheduled for January 25, 2025. The agreement was required by the Texas Department of Transportation for the closure of Texas Highway 107 (Conway Avenue) between the Two and a Half Mile Line and Interstate 2, the 100 and 200 Block of West Tom Landry and the 100 and 200 Block of West Business Highway 83. The Mission Police Department was responsible for securing the route to ensure the safety of both motorists and pedestrians.

RESOLUTION NO. 1939

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY FOR THE TEXAS CITRUS FIESTA PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

17. Authorization to award contract for Security Guard Services to MLG Protection Services – Torres

On September 23, 2024, City Council approved the solicitation of proposals for Security Guard Services for buildings/events throughout the city on an as needed basis. The City of Mission accepted and opened five (5) proposals for security guard services. After evaluation and assessment, it had been determined that the following recommendation for award would be the best and most advantageous to the City of Mission: MLG Protection Services. Contract shall be one (1) year from contract award date with the option to renew for an additional two (2) consecutive, one (1) year periods.

18. Authorization to reject and resolicit proposals for the Construction of a Water Well at Shary Municipal Golf Course – Fernuik

On August 26, 2024 City Council authorized staff to solicit RFP 25-134-12-16 Construction of a Water Well at Shary Municipal Golf Course. Two (2) proposals were received; of which both were deemed unresponsive due to incomplete paperwork. Staff was seeking authorization to reject all proposals received and resolicit for the project.

19. Approval of request by State Representative Sergio Munoz, Jr. for District Office Lease Contract at 121 East Tom Landry – Carrillo

Texas House of Representatives' district office had provided the City of Mission with the contract that the Committee on House Administration approved for office leases.

State Representative Sergio Munoz, Jr. was requesting to continue to lease the office located at 121 East Tom Landry. The lease agreement was for two years beginning on January 14, 2025 and expiring on January 12, 2027 at a cost of \$250.00 per month.

The lease is in the public interest of the City of Mission.

20. Approval of Ordinance # 5583 granting a wet designation for 301 N. Shary Road, Ste. 240, El Itacate – Carrillo

Staff was requesting the above-mentioned property be wet zoned for the sale of Mixed Beverages on Premise Permit. City Council approved the CUP on November 12, 2024.

ORDINANCE NO. 5583

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC

BEVERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE PREMISES LOCATED AT 301 N. SHARY ROAD, STE. 240 - EL ITACATE

21. Authorization to Award Bid for Utility Bill Printing and Mailing Services for the City of Mission – Garcia

The City of Mission accepted and opened two (2) bid responses for Utility Bill Printing and Mailing Services. Staff was recommending awarding to Upper Valley Mail Services who was the lowest responsible bidder meeting all specifications. Term of the contract was for one year with two one-year renewal options. Mailing services would be utilized on a daily basis, printing services would be utilized on an as needed basis.

22. Authorize modification to the Personal Services Contract with Decibel Communications for services related to the 2025 City of Mission State of the City Address, to update the payment schedule and adjust the completion date for the scope of services due to change in the event date – K. Gomez

The 2025 City of Mission State of the City Address, originally scheduled for April 2025, had been rescheduled to September 2025. As a result, the Personal Services Contract with Decibel Communications needed to be modified to reflect the updated payment schedule and the completion date for the scope of services to align with the new event date.

23. Authorization to solicit RFP pertaining to the FY25 E-Rate Program Administered by the Universal Service Administrative Co. for Information Technology services. – Elizalde

Staff was seeking authorization to solicit a Request for Proposals (RFP) pertaining to the FY25 E-Rate Program Administered by the Universal Service Administrative Co. The E-Rate program supported school and libraries across the U.S. and ensured that they are connected to information and resources through the internet. The city would seek Category 1 services pertaining to data transmissions services, Internet access and to utilize its available funds of up to \$137,679.00 for a Category 2 project pertaining to internal connections, managed internal broadband services, and basic maintenance of internal connections.

Services would include but not limited to P2P fiber, Firewall, UPS's, Data Drops, and switches, with category 1 90% Discount Rate on Eligible Items & Category 2 85% Discount Rate on Eligible Items.

24. Authorization to submit a grant application requesting \$500 through the FY25 Youth Garden Grant program with the KidsGardening Foundation – Elizalde

KidsGardening supported organizations bringing the life-changing benefits of gardening to kids through new and existing youth garden programs that enhance the quality of life for youth and their communities. The Speer Memorial Library was seeking support of this program to enhance the development of its Bugs & Butterfly Garden, which would be available to the general public. The grant request was in the amount of \$500 with an additional \$500 request in the form of gardening equipment and supplies. The grant program did not have a match requirement.

25. Approval of Resolution No.1940 authorizing the submission of a grant application for the FY24 Operation Stonegarden program with the Texas Office of the Governor in the amount of \$320,000 – Elizalde

The Mission Police Department was seeking approval of resolution authorizing the submission of a grant application to the Office of the Governor for the FY24 Operation Stonegarden program in the amount of \$320,000. The project would allow the department to support

overtime costs to increase patrol presence throughout the city and especially around the U.S. Mexico border. The funds would also afford the department to acquire two (2) fully equipped vehicles. The program had no match requirement.

RESOLUTION NO. 1940

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES
SUBMISSION OF THE GRANT APPLICATION FOR THE FY24 OPERATION
STONEGARDEN PROGRAM TO THE OFFICE OF THE GOVERNOR.

26. Approval of Resolution No. 1941 authorizing the submittal of a grant application for the FY26 Body Worn Camera Program to the Office of the Governor in the amount of \$37,500 with a 25% cash match – Elizalde

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY26 Body Worn Camera Program and designated the Mayor as the Authorized Representative. The department sought to purchase 20-body worn cameras for a total grant request of \$37,500 and committed to the required 25% cash match.

RESOLUTION NO. 1941

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES
SUBMISSION OF THE GRANT APPLICATION FOR THE FY26 BODY WORN CAMERA
PROGRAM TO THE OFFICE OF THE GOVERNOR

27. Approval of Resolution No. 1942 authorizing the submittal of a grant application for the FY26 Rifle-Resistant Body Armor Grant Program to the Office of the Governor (OOG) in the amount of \$71,000.00. – Elizalde

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY26 Rifle-Resistant Body Armor Grant Program and designates the Mayor as Authorized Representative. The department sought to purchase 23 rifle resistant body armor compliant with the National Institute of Justice standard (ballistic resistance of body armor NIJ Standard-0101.0) type III (rifles) or type IV (armor piercing rifle) armor for the total request of \$71,000. The equipment would be utilized during all life-threatening activities and daily operations. The grant program did not have a match requirement.

RESOLUTION NO. 1942

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES
SUBMISSION OF THE GRANT APPLICATION FOR THE FY26 RIFLE RESISTANT BODY
ARMOR GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR

28. Approval of Resolution No. 1943 authorizing the submittal of a grant application for the FY26 Project Safe Neighborhood Grant Program to the Office of the Governor (OOG) in the amount of \$250,000 – Elizalde

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY26 Project Safe Neighborhoods Grant Program and designated the Mayor as the Authorized Representative. The department sought to purchase four (4) Emergency Communication Towers with Beacon Lights and overtime costs, the amount requested was \$250,000. The grant program did not have a match requirement.

RESOLUTION NO. 1943

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION OF THE GRANT APPLICATION FOR THE FY26 PROJECT SAFE NEIGHBORHOODS PROGRAM TO THE OFFICE OF THE GOVERNOR

29. Authorization to solicit bids for Sanitary Sewer Trunkline Project from Glasscock Road to Bryan Road – Terrazas

Melden and Hunt had completed the design for the Sanitary Sewer Trunkline Project. Project would consist of a 6,200 linear foot 24" sewer line between Glasscock and Bryan Road north of Expressway 83. A new 24" line was proposed to be placed in parallel to the existing line and connected to the system to increase capacity. Project cost would be reimbursed via a Reimbursement Agreement approved by the MRA/TIRZ on November 21, 2024.

Mayor Pro Tem Plata asked to remove item 17 from the list and be discussed individually.

Mayor Pro Tem Plata moved to approve all consent agenda items 14 thru 16 and 18 thru 29 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve agenda item 17. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS**30. Approval of recommendation for website design and style – K. Gomez**

Seeking approval on the recommended design and style for the City of Mission's new website, which was approved on October 14, 2024. A sample of the proposed design had been prepared for review to ensure it aligned with the city's vision and preferences before moving forward with final development.

Staff and City Manager recommended approval.

Kenia Gomez, Media Relations Director, demonstrated the current websites for three other cities that CivicPlus had worked with to design.

It was the recommendation of the Mayor and City Council to follow the style of the City of Rockdale's website. They would also like to revisit the website design and progress possibly during the first council meeting in March.

31. Authorize 60-month lease of SendPro MailCenter 2000 Postage Meter from Pitney Bowes via Buy Board Contract #775-24 – Carrillo

Staff was seeking authorization to enter into a 60-month lease for a SendPro MailCenter 2000 postage meter with Pitney Bowes for city departments by way of Buy Board contract # 775-24. The current postage meter contract was expiring February 28, 2025. The previous contract was for \$622.67 per month, the new lease with upgraded equipment and technology would be at a cost of \$607.72 per month. The total cost of the 60-month lease was \$36,463.20 which would be paid on a monthly basis. There was no budget impact since there was a purchase order in place for FY 2024-2025 for the remaining of the fiscal year.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the 60-month lease of SendPro MailCenter 2000 Postage Meter from Pitney Bowes via Buy Board Contract #775-24. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

32. Authorization to engage M2 Engineering, PLLC for the design of 22nd Street Expansion Project and authorize City Manager to execute contract incident thereto – Terrazas

The City of Mission planned to undertake a street improvement project for 22nd Street, which encompassed approximately 1,350 linear feet (LF) of roadway. The scope of work would include new street infrastructure to ensure improved functionality, durability, and safety for vehicular and pedestrian traffic. The project aligned with the city's goals to improve urban mobility, extend the lifespan of transportation infrastructure, and enhance overall community connectivity from Taylor Road to Shary Road. In accordance with the Texas Professional Services Procurement Act (Texas Government Code Sec. 2254.001) After negotiations with M2 Engineering, PLLC, in accordance with Texas Government Code Sec. 2254.004 (a) (2) "Contract for Professional Services of Architect, Engineer, or Surveyor."

Cost of the proposal was \$43,500.00.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to engage M2 Engineering, PLLC for the design of 22nd Street Expansion Project and authorize City Manager to execute contract incident thereto. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

33. Authorization to extend Second & Final One-Year renewal for On-Call Geotechnical and Material Testing Services to Millenium Engineers Group, Inc. – Terrazas

The City of Mission entered into an agreement with Millenium Engineers Group, Inc. for On-Call Geotechnical and Material Testing Services for the infrastructure projects within the City of Mission and its extraterritorial jurisdiction. The contract term was for one year with two one-year renewal options. This would extend Bid No. 23-092-11-28 from 1/19/20225 through 1/18/2026.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to extend Second & Final One-Year renewal for On-Call Geotechnical and Material Testing Services to Millenium Engineers Group, Inc. Motion was seconded by Councilman Vela and approved unanimously 5-0.

34. Approval of a budget amendment in the amount of \$14,000 from Hotel Motel Tax for the Texas Citrus Fiesta 2025 Coronation Event, and budget amendment in the amount of \$29,566 from the General Fund for salary and benefits for the Events Aide Position – Tijerina

Requesting funding for the rental of the runway stage for the 2025 Texas Citrus Fiesta Royal Coronation in an amount not to exceed \$14,000.00 and the salary request for position of an Events Aide, with an established salary of \$18,720, Benefits of \$10,846 the total funding required for this position amounted to \$29,566.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve a budget amendment BA 25-20 in the amount of \$14,000 from Hotel Motel Tax for the Texas Citrus Fiesta 2025 Coronation Event, and budget amendment BA 25-19 in the amount of \$29,566 from the General Fund for salary and benefits for the Events Aide Position. Motion was seconded by Councilwoman Ortega approved unanimously 5-0.

35. Authorization to purchase replacement UPS Batteries from Telepro Communications at a cost of \$37,052.09, utilizing TIPS #230105 contract – Torres

The Mission Police Department sought authorization to purchase replacement UPS Batteries from Telepro Communications at a cost of \$37,052.09, utilizing TIPS #230105 contract. The UPS operated IT and Dispatch infrastructure. The batteries were more than 6 years old, and there was a potential risk of leakage, damage to equipment and fire hazard.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to purchase replacement UPS Batteries from Telepro Communications at a cost of \$37,052.09, utilizing TIPS #230105 contract. Motion was seconded by Councilman Vela and approved unanimously 5-0.

36. Approval of Ordinance # 5586 establishing a Rolling Stock Equipment Fund for the Mission Fire Department – Roman

Rolling Stock Equipment shall include, but not be limited to: All firefighting and emergency medical service, vehicles, equipment, tools, turnout gear and other firefighting/EMS equipment, computers, radios and other electronic devices presently used by the respective Fire Departments in the functioning of their duties. A fund was hereby established, to be maintained by the Finance Department and separately maintained from the other funds of the City, to be designated the Fire Department Rolling Stock Equipment Fund. Contributions may vary from year to year, but shall generally be funded after the first \$1,500,000 in revenue from the Fire Department/Emergency Medical Services had been deposited into the General Fund and thereafter any net collections above the \$1,500,000 collected from the Emergency Medical Services shall be deposited in the FDRSE beginning Fiscal Year 2024-2025 and future years.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Ordinance # 5586 establishing a Rolling Stock Equipment Fund for the Mission Fire Department. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5586

AN ORDINANCE ESTABLISHING A ROLLING STOCK EQUIPMENT FUND;
PROMULGATING RULES AND REGULATIONS CONCERNING THE ESTABLISHMENT AND
PURPOSE OF SUCH FUND, AND THE PERMITTED WITHDRAWALS; REPEALING PARTS
OF ORDINANCES IN CONFLICT; PROVIDING A SAVINGS CLAUSE; PROVIDING AN
EFFECTIVE DATE

37. Authorization to Purchase Structural Firefighting Protective Gear and Fire Extinguisher Training Prop from NAFECO for a total cost of \$58,707.24 via Buy Board Contract #698-23 – Silva

The Mission Fire Department was seeking authorization to purchase structural firefighting protective gear and a fire extinguisher training prop from NAFECO. This purchase would be made through Buy Board Contract #698-23 at an estimated cost of \$58,707.24. The firefighting protective gear was essential for ensuring the safety of personnel and maintaining compliance with industry standards. The fire extinguisher training prop would enhance the department's training capabilities, improving readiness and effectiveness in emergency situations. Approval of this purchase would support the department's operational readiness and commitment to safety.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Purchase Structural Firefighting Protective Gear and Fire Extinguisher Training Prop from NAFECO for a total cost of \$58,707.24 via Buy Board Contract #698-23. Motion was seconded by Councilman Vela and approved unanimously 5-0.

38. Approval of an Amendment to Interlocal Agreement Between the County of Hidalgo, Texas, and the City of Mission for the establishment of an Emergency Services Paramedic Program partially funded by Hidalgo County American Rescue Plan Act (ARPA) Recovery Funds – Silva

The Mission Fire Department was seeking an amendment to the Interlocal Agreement between the County of Hidalgo, Texas, and the City of Mission for the establishment of an Emergency Services Paramedic Program using Hidalgo County American Rescue Plan Act (ARPA) Recovery Funds.

A budget amendment was needed to recognize incoming revenue from (1) the Interlocal for a Paramedic training course occurring on November 2024 for 10 participants in the amount of \$31,300 (50% of program cost for 10 participants) and (2) reimbursements from participating municipalities of \$15,650 (50% of program costs of 5 participants from other municipalities). The remaining \$31,300 ARPA Funds allocated from the Hidalgo County Interlocal for the remaining 10 participants will be used in the current fiscal year thereby not included in this budget amendment. Additionally, the budget amendment does not include the 50% share for the City of Mission's 5 participants (\$15,650) given that it was budgeted in the current fiscal year. The City of Mission will not incur additional costs for other municipalities and will receive 20% off program costs for its participants.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Amendment to Interlocal Agreement Between the County of Hidalgo, Texas, and the City of Mission for the establishment of an Emergency Services Paramedic Program partially funded by Hidalgo County American Rescue Plan Act (ARPA) Recovery Funds. Motion was seconded by Councilman Vela and approved unanimously 5-0.

39. Authorization to enter into an Interlocal Agreement between the City of Mission and Agua Special Utility District (Agua SUD) regarding sewer service to the customer (aka La Mansion Health Clinic Subdivision) – De Luna

The request was to allow La Mansion Health Clinic Subdivision that was within Agua SUD Sewer CCN to connect to the City of Mission's Sewer Main line which was located just north of FM 495 along the westside of Moorefield Road.

La Mansion Health Clinic Subdivision was located at the Northwest corner of Paula Street and Moorefield Road along the northside of Moorefield Road. Agua SUD sewer line was approximately 235 linear feet away from the current site. An alternative was to connect to the City of Mission's sewer system.

Agua SUD agreed that the City of Mission may provide retail sewer service to La Mansion Health Clinic (the "Customer") until such time as Agua SUD transitions the customer to Agua SUD sewer service. The City of Mission shall not expand its sewer service beyond the service to the Customer or add any additional sewer customers in the Agua SUD's Sewer CCN without prior written permission from Agua SUD.

Agua SUD shall provide thirty (30) days written notice to the City of Mission that it intended to provide sewer service to the Customer. City of Mission shall orderly transfer and relinquish sewer services to the customers and cease to provide sewer service to the customer's location immediately upon written confirmation from Agua SUD that sewer service was available for the customer.

In an effect to assist for a successful completion, we were seeking consideration to allow this subdivision to connect to the City of Mission's sewer system.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to enter into an Interlocal Agreement between the City of Mission and Agua Special Utility District (Agua SUD) regarding sewer service to the customer (aka La Mansion Health Clinic Subdivision). Motion was seconded by Councilman Vela and approved unanimously 5-0.

40. Authorization to accept grant award from the Office of the Governor for the Project Safe Neighborhood Program in the amount of \$49,680.00 – Elizalde

The Mission Police Department was awarded a grant from the Office of the Governor for the Project Safe Neighborhood Program in the amount of \$49,680.00. The project would allow the department to purchase four (4) Emergency Communication Towers with Beacon Lights. The program had no match requirement.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to accept grant award from the Office of the Governor for the Project Safe Neighborhood Program in the amount of \$49,680.00 and budget amendment BA-25-22. Motion was seconded by Councilman Vela and approved unanimously 5-0.

41. Authorization to accept grant award from the Office of the Governor for the FY25 Rifle Resistant Body Armor Grant Program in the amount of \$47,325.00 with respective budget amendment – Elizalde

The Mission Police Department was awarded a grant from the Office of the Governor for the FY25 Rifle Resistant Body Armor Program in the amount of \$47,325.00 with respective budget amendment. The project will allow the department to purchase over 40 Level III rifle resistant body armor and plates. The program has no match requirement.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to accept grant award from the Office of the Governor for the FY25 Rifle Resistant Body Armor Grant Program in the amount of \$47,325.00 with respective budget amendment BA 25-21. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

42. Discussion and consideration on proposal to change the regular start time of City Council Meetings from 4:30 p.m. to 3:30 p.m. with public hearings to be held at 4:30 p.m. – Perez

The earlier start time aimed to maintain and improve City Council meetings by providing greater opportunity and time for discussion of city business, while ensuring all agenda items were addressed within a timely manner. The proposed change would take effect with the January 27, 2025 City Council meeting.

Staff and City Manager recommended approval.

Mayor Garza stated that public hearings would not begin before 4:30 p.m. and this change would become effective beginning the next meeting, January 27th.

Mayor Pro Tem Plata to change the regular start time of City Council Meetings from 4:30 p.m. to 3:30 p.m. with public hearings to be held at 4:30 p.m. Motion was seconded by Councilman Vela and approved unanimously 5-0.

43. Approval of Resolution # 1944 declaring expectation to reimburse expenditures with proceeds of future debt – Perez

Authorization to approve resolution to reasonably reimburse capital expenditures with respect to the Project with proceeds of debt hereafter to be incurred by the City.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata to approve Resolution # 1944 declaring expectation to reimburse expenditures with proceeds of future debt. Motion was seconded by Councilman Vela and approved unanimously 5-0.

RESOLUTION NO. 1944

RESOLUTION DECLARING EXPECTATION TO REIMBURSE EXPENDITURES WITH PROCEEDS OF FUTURE DEBT

44. Approval of Resolution #1945 authorizing various actions to prepare for the issuance of the City of Mission, Texas Tax Notes, Series 2025: and containing other matters relating thereto – Perez

Authorization to approve resolution to prepare for the issuance of the City of Mission, Texas Tax Notes, Series 2025: and containing other matters relating thereto.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata to approve #1945 authorizing various actions to prepare for the issuance of the City of Mission, Texas Tax Notes, Series 2025: and containing other matters relating thereto. Motion was seconded by Councilman Vela and approved unanimously 5-0.

RESOLUTION NO. 1945

RESOLUTION AUTHORIZING VARIOUS ACTIONS TO PREPARE FOR THE ISSUANCE OF THE CITY OF MISSION, TEXAS TAX NOTES, SERIES 2025: AND CONTAINING OTHER MATTERS RELATING THERETO

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments – January 21st – Product Costume Style Show, Mission Event Center, 6:30pm January 23rd – Royal Coronation, Mission Event Center, 7:00 pm, January 25th – Parade of Oranges, Conway Avenue 12:00 p.m., Fun Fair Festival CEED Building 2:00 pm, Royal Ball Mission Event Center 7:00 pm.

City Council Comments – Councilwoman Ortega wished everyone a Happy New Year, Stay Warm & Safe.

Mayor's Comments – Reminded staff and City Council that the Legislative Tour was set for January 23rd.

At 5:21 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

EXECUTIVE SESSION

Councilman Vela stepped out of the meeting at 6:18 p.m.

Upon conclusion of Executive Session at 6:46 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of City Manager relating to goals and objectives

No Action

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.

No Action

3. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to 523 Dunlap, Mission Original Townsite Subdivision, Block 93 the North 8 feet of Lot 11 and all of Lot 12 and 919 Rankin Street, Carlos G. Leal Subdivision, Lot 19, Block 6

Councilman Plata moved to advertise the sale of the home at 919 Rankin Street. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

4. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to transferring of real estate contract from the City of Mission to the Mission Education Development Council for project ABC.

Councilwoman Ortega moved to proceed as discussed in executive session. Motion was seconded by Councilwoman Gerlach and approved unanimously 3-0 with Mayor Pro Tem Plata abstaining.

5. Closed session pursuant to Tex. Gov't Code Sections 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property), relating to 2.332 acres of land situated in Hidalgo County Texas, and being out of a canal right of way located between Lots 216 and 226 - John H. Shary Subdivision.

Councilwoman Ortega moved to proceed with settlement negotiations as discussed in executive session. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

6. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to collection of past due utility bills.

Councilwoman Ortega moved to proceed as discussed in executive session. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

7. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Community Development Block Grant Home located at 1313 E. 2nd Street and related issues.

Councilwoman Ortega moved to proceed as discussed in executive session. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

RECONVENE

The City Council will reconvene in open session to take any actions if necessary, on any item(s) discussed in closed session

ADJOURNMENT

At 6:50 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary