



MEETING DATE: June 24, 2024

PRESENTED BY: Brad Bentsen, Director Parks and Recreation

AGENDA ITEM: Authorization to execute second and final one-year renewal option with Belmares Lawn Care Service for Palm Tree Trimming - Bentsen

NATURE OF REQUEST:

On August 11, 2023, the City of Mission entered into a contract agreement for the trimming and “skinning” of palm trees on and within city owned properties (Parks/City Facilities) and Right of Ways (ROW) with Belmares Lawn Care Service. Services are to include all supervision, labor, materials, supplies, tools and equipment necessary for the trimming, skinning and disposal of all leaves and shavings. The contract terms were for one, one-year primary with two, one-year renewal options based on a 0% increase for the first and second renewals. Staff is seeking authorization to renew Bid No: 22-466-07-22 for the second and final renewal option with a 0% price increase at an estimated cost of \$12,576.00.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-461-94810

BUDGET: \$153,500.00 **EST. COST:** \$12,576.00 **CURRENT BUDGET BALANCE:** \$32,270.00

BID AMOUNT: \$12,576.00

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *MRP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____