



---

**MEETING DATE:** December 9, 2025  
**PRESENTED BY:** Andy Garcia, Co-Interim City Manager  
**AGENDA ITEM:** Discussion regarding Section 500.06 of the City of Mission Personnel Policy related to Vacation leave – Garcia

---

**NATURE OF REQUEST:**

Staff is requesting discussion regarding Section 500.06 of the City of Mission Personnel Policy, which governs vacation leave. This item is presented to allow for a comprehensive review of the current provisions, address any operational concerns or inconsistencies, and determine whether amendments, clarifications, or updates to the policy are warranted to ensure uniform application across all City departments and alignment with organizational needs.

**BUGETED:** N/A **FUND:** \_\_\_\_\_ **ACCT. #:** \_\_\_\_\_

**BUDGET:** \$ \_\_\_\_\_ **EST. COST:** \$ \_\_\_\_\_ **CURRENT BUDGET BALANCE:** \$ \_\_\_\_\_

**BID AMOUNT:** \$ \_\_\_\_\_

**STAFF RECOMMENDATION:**

Approval

---

**Departmental Approval:** N/A

**Advisory Board Recommendation:** N/A

**City Manager's Recommendation:** Approval AG

---

---

**RECORD OF VOTE:** **APPROVED:** \_\_\_\_\_

**DISAPPROVED:** \_\_\_\_\_

**TABLED:** \_\_\_\_\_

\_\_\_\_\_ **AYES**

\_\_\_\_\_ **NAYS**

\_\_\_\_\_ **DISSENTING** \_\_\_\_\_