CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: February 27, 2023

PRESENTED BY: Jo Anne Longoria, Community Development Director

AGENDA ITEM: Approve Housing Assistance Program Guidelines Revisions – Longoria

NATURE OF REQUEST:
The Citizens Advisory Committee met on February 14, 2023 and approved staff's recommendation to amend the guidelines as follows:

Update definitions to include the number of CAC members and their role; clarify applicants may reapply for the program one year after they withdraw; establish applicants are responsible for cost of title search if unable to secure clear title; include link to portal to allow applicants to apply for the program online; increase number of days for staff to determine eligibility; identify department's responsible for verifying completion of project and final inspection; update verbiage throughout and several required forms.

A summary of the proposed changes and the applicable sections of the Housing Assistance Program guidelines is attached.

BUDGETED: Yes / No / **N/A** **FUND:** _____ **ACCT. #:** _____

BUDGET: $ _____ **EST. COST:** $ _____ **CURRENT BUDGET BALANCE:** $ _____

BID AMOUNT: $ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Community Development Department

Advisory Board Recommendation: Approval

City Manager's Recommendation: Enter Recommendation

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING_____