



MEETING DATE: May 12, 2026

PRESENTED BY: Noemi Munguia, Human Resources Director

AGENDA ITEM: Discussion and possible action on matters related to the ratification of the solicitation of RFQs for Insurance Consulting Services, pursuant to direction provided by City Council at the April 28 meeting - Munguia

NATURE OF REQUEST:

The City administers a self-funded employee health benefit plan and requires specialized insurance consulting services to ensure effective plan management, cost containment, compliance with applicable regulations, and strategic guidance on benefit design. The proposed RFQ will invite qualified firms with demonstrated expertise in public-sector health benefits, insurance advisory services, and actuarial/financial analysis to submit statements of qualifications.

The selected consultant will assist the City with activities that may include, but are not limited to annual plan review, cost and utilization analysis, renewal and stop-loss negotiations, benchmarking, compliance support, strategic planning, RFP review and recommendations to enhance the sustainability and competitiveness of the City's benefit program.

Staff is seeking authorization to solicit Request for Qualifications (RFQ's) from qualified firms to provide Insurance Consulting Services in support of the City's Self-Funded Employee Health Benefit Plan.

BUGETED: Yes **FUND:** Group Health **ACCT. #:** 19-410-56010

BUDGET: \$ 468,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$337,859

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____