

## CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

**MEETING DATE:** March 3, 2025

PRESENTED BY: Yenni Espinoza, Library Director

**AGENDA ITEM:** Authorization to Award E-Rate Program Administered by the Universal Service

Administrative Co. -Espinoza

## **NATURE OF REQUEST:**

The city accepted and opened two (2) proposals for E-Rate Program Administered by the Universal Service Administrative Co. for Category 2 equipment and services which included Karr Technology Solutions and JSJ Rodriguez Inc., dba Telepro Communications. The evaluation committee evaluated the two proposals for acceptability and were deemed acceptable. Proposals were rated based on the evaluation criteria in five categories: Statement of Organization, Experience & Performance History, References, Key Personnel, and Cost Proposal. JSJ Rodriguez Inc ranked first in the committee evaluations. Staff is seeking authorization to award JSJ Rodriguez Inc., Telepro Communications the lowest responsible bidder for a total amount of \$40,903.29. The city is responsible for estimated matching funds of \$17,500.00. The contract commitment is contingent upon approval, award, and acceptance of the E-rate grant program.

-Contingent to USAC (E-rate) PIA review and award -City discount rate 85% on all eligible items **BUDGETED**:Yes **ACCT. #:** 01-426-44640 **FUND**: General **EST. COST:** \$12.800 **BUDGET:** \$808,820 **CURRENT BUDGET BALANCE:** \$178,590 SVC & Install **BID AMOUNT:** \$40,903.29 **BUDGETED**:Yes **FUND**: General **ACCT.** #: 01-426-64390 **CURRENT BUDGET BALANCE: \$35,228 BUDGET:** \$102,700 **EST. COST:** \$4,700 Equipment **BID AMOUNT:** \$40,903.29 STAFF RECOMMENDATION: Approval **Departmental Approval:** Finance, Purchasing **Advisory Board Recommendation: N/A** City Manager's Recommendation: Approval PP **RECORD OF VOTE:** APPROVED: **DISAPPROVED: TABLED:** AYES \_\_\_\_ NAYS DISSENTING